

<b>Section:</b>	<b>District Administration</b>	
<b>Title:</b>	<b>Flag Protocols</b>	<b>2.3.1</b>

## Purpose

To provide protocols for flying flags throughout the District.

## General Protocols

1. A site with one flagpole
  - a. Ordinarily, a site with one flagpole will fly either the flag of Canada or British Columbia.
2. A site with two flag poles
  - a. Ordinarily, a site with two flagpoles will fly the flags of Canada and British Columbia.
  - b. When two flags are displayed, to an observer facing the building and flagpole, the position of honour is on the left.
    - i. when Canada's flag and British Columbia's flag are flown together, Canada's flag is positioned in the place of honour on the left, and British Columbia's flag is positioned on the right.
    - ii. when another flag is flown with the British Columbia flag, the British Columbia flag holds the position of honour on the left, and the other flag is positioned on the right.
3. A site with three flag poles
  - a. Ordinarily, a site with three flagpoles will fly the flags of Canada, British Columbia, and a local or a locally significant flag.
  - b. When three flags are displayed, to the observer facing the building and flagpoles, the centre position is the place of honour, typically held by the flag of Canada.
4. Special Occasions
  - a. On special occasions, a historical or symbolic flag may be flown. If the site has two poles, this flag replaces the provincial flag.
  - b. Ordinarily, such a flag will be flown for a maximum of two weeks unless permission is granted by the Superintendent.
5. Authorized Flags
  - a. In addition to the flags of Canada and British Columbia, flags representing community groups, municipal flags, or other secular organizations may be flown.
6. Prohibited Flags
  - a. Flags representing or suggesting religious or spiritual affiliation, political parties, or hate groups will not be flown.

## Half Masting Protocol

1. The Canadian flag is flown at half-mast position as a sign of mourning, and will be flown at half-mast on the death of the following persons
  - Sovereign - throughout the nation
  - Members of the Royal Family related in the first degree to the Sovereign - throughout the nation
  - The Governor General - throughout the nation
  - Prime Minister of Canada - throughout the nation

- Provincial Premier - throughout the province
  - Provincial Cabinet Ministers - throughout the province
  - Members of Parliament - in their constituency
  - Members of the Legislative Assembly - in their constituency
2. Flags may be flown at half-mast to mourn and honour the death of a member of the school community at the discretion of the school principal.
  3. Flags may be flown at half-mast to mourn a district, provincial, national or international event at the direction of the Superintendent of Schools.
  4. The flag is brought to the half-mast position by first raising it to the top of the mast and then immediately lowering it slowly to the half-mast position.

**Date Adopted:** February 2003 (formerly AP #302)  
**Date Amended:** March 2022

Cross Reference: *Department of Canadian Heritage*