

School District #75 (Mission)
Special Committee of the Whole Meeting Minutes

June 14, 2022, 3:30 pm
Zoom Meeting

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& Minutes for more information**

Members Present: **Board Chair, Tracy Loffler**
 Vice-Chair, Randy Cairns
 Trustee, Shelley Carter
 Trustee, Julia Renkema
 Trustee, Rick McKamey

Staff Present: **Superintendent of Schools, Angus Wilson**
 Secretary-Treasurer, Corien Becker
 Assistant Superintendent, Karen Alvarez
 Director of Finance, Derek Welsh
 Director of Operations, Dana MacLean
 Executive Assistant, Ilona Schmidt (Recorder)

Staff Absent: **District Principal of Indigenous Education, Vivian Searwar**

Others Present: **MTU Vice-President, Shannon Bowsfield, Ryan McCarty, MTU
President**

1. **CALL TO ORDER**

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is on the traditional, ancestral, unceded and shared lands of the Stó:lo people, which include Sq'éwlets, Leq'á:mel, Sema:th, Matheqwí, and Qwó:ltl'e'l First Nations.

2. **ADOPTION OF AGENDA**

THAT the Agenda be adopted as presented.

CARRIED

3. **DELEGATIONS/PRESENTATIONS**

4. **CURRICULUM**

5. **UNFINISHED BUSINESS**

5.1 2022/2023 Draft Budget Bylaw

THAT the following resolutions be forwarded to the June 21, 2022 Board meeting for consideration:

THAT the required three (3) readings and adoption of School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2022/2023 be carried out in one meeting.

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2022/2023 be approved as read a first time.

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2022/2023 be approved as read a second time.

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2022/2023 be approved as read a third time and finally adopted.

CARRIED

BYLAW = Standard financial information structure. Supplemental information explains details. Staff tried to capture the elements of the Strategic plan.

A question was asked about listing the capital expenditure for planning for MSS replacement. From prior years, the expenditures mostly came out of local capital. We have an item, WIP (Work in Progress). Balance sheet for the year end has it accounted for.

A comment was made that Indigenous Education department data should be added for informational purposes. Also, Board approved transfers should be listed (May 31 - additional needs allocations were approved), so the public sees the Board is proactive.

p. 4 Supplement - F.O.: Indigenous Word views – to be expanded with a verb (incorporating into daily instruction)

p. 6: Reserves and Surplus - what is the mechanism to monitor. Director of Finance monitors this every year.

Staff will update the supplemental information. Next week's (June 21, 10AM) SCOTW will be cancelled.

6. STAFF REPORTS

6.1 Annual Facility Grant - 2022/2023

Major expense came up at HMS - gym floor. AFG supports maintenance activities funded by the Ministry.

Bank stabilization - North Bank after trees were taken down. Retaining wall will be constructed.

\$200,000 PA system at MSS - We will be able to take the system to the new school if MSS is replaced. Budget is assigned to the biggest site (but the budget is allocated to other schools as well). Phone system will not rely on wifi. UPS - uninterrupted phone/power system

6.2 2023/2024 Capital Plan Submission

THAT the following resolution be forwarded to the June 21st, 2022 for consideration:

THAT the following Major Capital Projects be submitted to the Ministry of Education for consideration of funding in the 2023-2024 five-year capital plan, in priority order in each category:

- **Addition: Albert McMahon Elementary**
- **New School: Cedar Valley Elementary School**
- **Replacement / Renovation: Mission Senior Secondary
Hatzic Elementary School**
- **Site Acquisition: Hatzic Area – for Hatzic Elementary
Replacement
Mission Secondary – for MSS Replacement
Silverdale Central Neighbourhood**
 - **New site for new development in Central Neighbourhood Plan**
 - **Second new site for new development in Central Neighbourhood Plan**

CARRIED

Similar to what we submitted last year. We added the acquisition of two sites to support the Silverdale Central Neighbourhood plan. We can only use a portion of the School Site Acquisition charges for land acquisition. The school district should be ready to acquire the sites when we need them.

Site plan - MSS, Hatzic Elementary (HES) -

A draft Plan for MSS will be submitted to the Ministry to support the growth of the district.

MSS Site acquisition - we are looking at expanding the MSS site if needed. We have not considered any impact or have not approached the owners.

HES: Possibility of utilizing the park across the street - preliminary conversation with the consultant took place. We did not pursue it any further. It is a possibility. The staff did not have any in-depth conversations yet.

Can we do a 2-storey school in places like Hatzic? Watching the land prices – building up makes buildings more feasible. Ministry will look at the land size. HES is a small site. We would need to get a variance from the Ministry to be allowed to build a 2-storey building on the current site.

The building envelope plans must be re-submitted.

Ferndale - the provincial government may not finance improvements to facilities/school board buildings. Ferndale was identified as meeting the criteria, and the longevity of the building can be protected.

Durieu - does it hurt us with the Ministry having the 2 extra schools? Durieu had only 6 classes, and is a great distance from the areas of growth. Could it be the Facilities Department location in the future? Possibly, but it is even further out of town than Ferndale.

MSS: based on construction type, the school can be designed as needed based on the needs. 3 stories are a part of the new design. Will be returning to consultants report to the Board for information in September.

Projected enrolment - we expect to go to up to 7000 students by 2023.

We have provided these numbers to the ministry. We need to correct the secondary numbers.

7. NEW BUSINESS

8. MINUTES OF PREVIOUS MEETINGS

8.1 Special Committee of the Whole RE: 2022-2023 Budget Meeting Minutes, May 31, 2022

MOVED and Seconded that the Special Committee of the Whole Re: 2022-23 Budget minutes dated May 31, 2022 be approved.

CARRIED

9. INFORMATION ITEMS

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 4:21 pm.

Original signed by T. Loffler

Original signed by C. Becker

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
September 13, 2022 at the Committee
of the Whole meeting.