

**School District #75 (Mission)  
Public Meeting of the Committee of the Whole  
Agenda**

**October 5, 2021, 3:30 pm  
ZOOM Videoconference**

			<b>Pages</b>
<b>1.</b>	<b>CALL TO ORDER</b>		
	<i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i>		
<b>2.</b>	<b>ADOPTION OF AGENDA</b>		
<b>3.</b>	<b>DELEGATIONS/PRESENTATIONS</b>		
3.1.	MTU: K-3 Mask Mandate Proposal	Information	
<b>4.</b>	<b>CURRICULUM</b>		
4.1.	October 2021 Curriculum Update - Mental Health	Information	1
4.2.	MSS Numeracy Assessment Data	Information	2
4.3.	Sacred Teaching - the Beaver	Information	3 - 7
<b>5.</b>	<b>UNFINISHED BUSINESS</b>		
5.1.	Annual Board Work Plan	Action	8 - 10
5.2.	MSS Replacement Update	Information	11
<b>6.</b>	<b>STAFF REPORTS</b>		
6.1.	Finance Department Review	Information	12
6.2.	Staff Training - November 1st, 2021	Information	13
	Fundamentals of Anti Racism; Fundamentals of Anti-Oppression		
6.3.	Online Learning	Information	14
<b>7.</b>	<b>NEW BUSINESS</b>		

7.1.	Band Outreach Program	Discussion	15
<b>8.</b>	<b>MINUTES OF PREVIOUS MEETINGS</b>		
8.1.	Minutes of Public Committee of the Whole Meeting, September 14, 2021	Action	16 - 21
<b>9.</b>	<b>INFORMATION ITEMS</b>		
<b>10.</b>	<b>ADJOURNMENT</b>		

**ITEM 4.1**

**Information**

**File No.**

TO: Committee of the Whole  
FROM: K. Alvarez, Assistant Superintendent      B-A. Cullen, District Principal, Student Services  
SUBJECT: October 2021 Curriculum Update – Mental Health

---

1. **Summary:** The District Principal of Student Services will give a brief overview of
  - a. Mental Health and Wellness curriculum K-12
  - b. Mental Health and Wellness of students and staff and strategies to help
2. **Background:**
3. **Options:**
4. **Analysis and Impact:**
  - a. Strategic Plan Alignment
  - b. Enhancement Agreement
  - c. Funding Guidelines, Costing, & Budget Impact
  - d. Policy, Legislation, Regulation
  - e. Organizational Capacity
  - f. Risks
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
  - g. Benefits
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
5. **Public Participation:**
6. **Implementation:**
7. **Attachments:**





# shxwlheq'lomet, wisdom sqelá:w, the beaver

## Teaching of Sqelá:w

Sqelá:w carries the teaching of shxwlheq'lomet. The Creator gave sqelá:w large teeth and the knowledge of how to build. This has enabled sqelá:w to positively impact its environment and create a more sustainable world.

Sqelá:w uses their teeth to cut trees and build dams; in doing this they have a positive impact on their community (the nature around them), their family (who live in the dam), and themselves (by finding purpose and health in doing what they are meant to do). Sqelá:w represents shxwlheq'lomet because it utilizes its gifts in ways that promote wellness to itself and its family. Sqelá:w reminds us that we all have gifts and a purpose in this world. It is through the love of knowledge that we find shxwlheq'lomet.

Shxwlheq'lomet is not to be confused with knowledge. Shxwlheq'lomet is gained experience and knowledge is to know the difference and accept responsibility and accountability. For example, when one pollutes the water, one does not break a human law, but the law of nature, which states that to poison the water, is to destroy oneself. Shxwlheq'lomet also means knowing what your limits are with respect to your body and the life around you.



**ABOUT THE STUDENT ARTIST:**

*Leo Rast is an eight-year-old Métis student at Albert McMahon Elementary. He is an imaginative, inquisitive, creative and artistic learner. Leo's passions at school include creating art of all kinds, learning interesting facts about animal, reading stories and spending time observing insects and bugs in our school gardens. Leo has an incredible ability to visualize and create detailed drawings to represent his own personal interpretations. We are so proud of you Leo!*



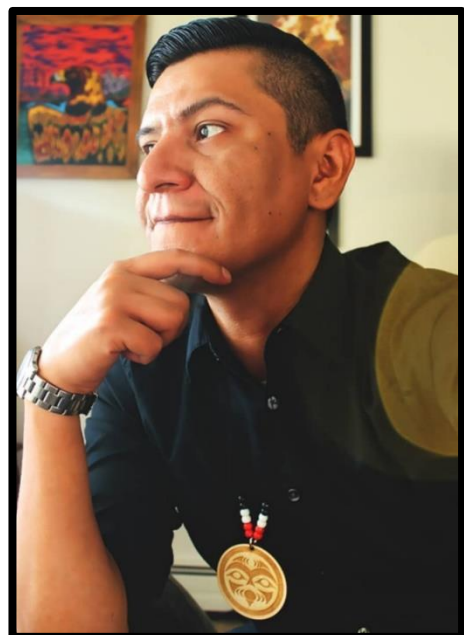
Leo's artwork of *sqelá:w* (the beaver), and *shxwlheq'lomet* (wisdom) will be showcased on the orange t-shirts created for the National Day of Truth & Reconciliation.







*Sqelá:w is captured in the above design created by Ovila Mailhot, Coast Salish graphic artist, originally from Seabird Island reservation in British Columbia, whose roots are both of Stó:lō & Nlaka'pamux Nation.*



**ITEM 5.1      Action      File No.**

TO:                Committee of the Whole  
FROM:            T. Loffler, Board Chair  
SUBJECT:        Annual Board Work Plan

---

**Recommendation**

**THAT the draft Annual Board Work Plan be reviewed, updated as necessary, and forwarded to the Board Meeting for consideration.**

**1. Summary:**

The revised Board Workplan is presented for consideration, to help clarify the duties, responsibilities, and leadership plans for the Board.

**2. Background:**

Annually, the Board reviews and approves an annual work plan. The updated plan attached, separates the types of activities, to provide more clarity on what is required of the Board.

**3. Options:**

**4. Analysis and Impact:**

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
  - i. Organizational
  - ii. Reputational
  - iii. Strategic
- g. Benefits
  - i. Organizational
  - ii. Reputational
  - iii. Strategic

**5. Public Participation:**

**6. Implementation:**

**7. Attachments:**

# Annual Board Work Plan

Month	Leadership	Board / CotW Meetings - Plan	Additional Meetings	Reports and Governance Oversight
<b>September</b>	Acknowledge the year's Sacred Teaching	Chair / Vice-Chair Election		Financial Statements and Audit Findings
	Board Chair Report - in Annual report	Meet with Auditor Re: Financial Statements		FESL Report
	Board Work Plan	Curriculum plans for Year		Annual Report / FSD&A SOFI Report
				Executive Compensation Minor Capital Plan Borrowing Resolution Summer Learning Report School Opening Report
<b>October</b>	Equity and Inclusion (Racial Equity)	Finance Dept	BCSTA Provincial Council	21/22 1701 September Enrolment
	Trustee Committee / Liaison Appointments	Superintendent Growth Plan	BCSTA Trustee Academy	1530 Employee Summary
	Equity Scan	Policy Reviews Boundary Review Bargaining Updates	BCPSEA Symposium Board / DPAC Ministry Liaison Meeting Board / Student Councils	
<b>November</b>	Board Governance Self Review	International Education Dept	BCSTA Academy	Quarterly Report
		Policy Reviews Review School Growth Plans ELL Review Boundary Review Bargaining Updates	Trades Committee Board / City of Mission Full Board / First Nations	
<b>December</b>	Motions for BCSTA	Policy Reviews Enrolment Growth / Development Review Long Range Facility Plan Strategic Plan Review Review EDI & MDI data Budget Priorities - 21/22 Amended & 22/23 - link to Strategic, IT, LRFP, plans etc Bargaining Updates	BCSTA Academy	

# Annual Board Work Plan

Month	Leadership	Board / CotW Meetings - Plan	Additional Meetings	Reports and Governance Oversight
<b>January</b>	Policy Reviews Trustee Disclosure Forms January 15th	Indigenous Education Dept Superintendent's Mid-Year Report 21/22 Amended Budget Boundary Review Bargaining Updates	BCPSEA AGM	Review Auditor Appointment
<b>February</b>	Climate Change Policy	Operations Dept - Buildings - Grounds - Transportation - Information Technology 22/23 School Calendar Consultations	BCSTA Provincial Council  Board / Student Councils	Quarterly Report  22/23 Enrolment Projections 21/22 Amended Budget Bylaw
<b>March</b>	Update Budget Priorities	Student Services Dept Mental Health Review	Board / DPAC Board / First Nations	21/22 1701 Feb Enrolment 22/23 School District Calendar
<b>April</b>		Human Resources Dept 22/23 Preliminary Budget	BCSTA AGM	22/23 Annual Facilities Grant
<b>May</b>		School Growth Plans 22/23 Preliminary Budget BAA Courses Trustee Remuneration	Board / Student Councils	Quarterly Report Major Capital Plan
<b>June</b>	2022/23 Board Meetings Calendar	Superintendent Year End Report  Curriculum Year End Report Exempt Compensation Review  Complete Superintendent Growth Plan Review	Employee Recognition & Retirement Events	Preliminary Budget Bylaw  Year End Curriculum Report Superintendent's Year End Report Major Capital Plan  21/22 1701 Final Enrolment

## Other Information

- Ongoing advocacy work with Municipal and Provincial Governments
- Next Board Election - Sept 2022
- Trustee Election/Support & training for new trustees - December 2022

**ITEM 5.2      Information      File No.**

TO:                Committee of the Whole  
FROM:            C. Becker, Secretary Treasurer  
SUBJECT:        MSS Replacement Update

---

1. **Summary:** The Secretary-Treasurer will provide an update on the progress of MSS Replacement project.
2. **Background:**
3. **Options:**
4. **Analysis and Impact:**
  - a. Strategic Plan Alignment
  - b. Enhancement Agreement
  - c. Funding Guidelines, Costing, & Budget Impact
  - d. Policy, Legislation, Regulation
  - e. Organizational Capacity
  - f. Risks
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
  - g. Benefits
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
5. **Public Participation:**
6. **Implementation:**
7. **Attachments:**











**School District #75 (Mission)****Public Meeting of the Committee of the Whole Minutes**

**September 14, 2021, 3:30 pm  
Heritage Park Middle School  
33700 Prentis Avenue, Mission, BC**

- Members Present:** Board Chair, Tracy Loffler  
Vice-Chair, Shelley Carter  
School Trustee, Randy Cairns  
Trustee, Rick McKamey  
Trustee, Julia Renkema
- Staff Present:** Secretary-Treasurer, Corien Becker  
Superintendent of Schools, Angus Wilson  
Assistant Superintendent, Karen Alvarez (arrived 4:38 pm)  
District Principal of Indigenous Education, Vivian Searwar  
Executive Assistant, Ilona Schmidt (Recorder)
- Staff Absent:** Director of Student Services, Carolynn Schmor  
District Principal of International Education, Collen Hannah
- Others Present:** DPAC Chair - Cheryl Blondin; CUPE President - Nansy Gibson; CUPE Past President - Faye Howell, District Inclusion Mentor, MTU Vice President - Shannon Bowsfield; MTU President - Ryan McCarty (arrived 4 pm)

**1. CALL TO ORDER**

The meeting was called to order at 3:37 pm by the Board Chair. The Board Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

The Assistant Superintendent and MTU President sent regrets for arriving late due to scheduling conflicts. The District Principal of International Education sent her regrets for not attending. Nansy Gibson, the new CUPE president was introduced.

**2. ADOPTION OF AGENDA**

MOVED and Seconded that the Agenda be adopted as presented.

**CARRIED.**

**3. DELEGATIONS/PRESENTATIONS**

**4. CURRICULUM**

4.1 Monthly Curriculum Update

The Assistant Superintendent reviewed and provided a handout with updates on the Curriculum, tied directly into the Strategic Plan objectives. Peggy Janicki is leading the Self-Location initiative for mentor teachers to see/show where we are coming from. The goal is to identify what is in our core, by relationships and represent this with visuals.

Assessment pilot may include HPMS. Students may be experiencing learning gaps. We need to give students coping skills but also need to pay attention to the well-being of SD75 Staff.

This is another EDI year (how Kindergarten students are entering school).

The District Principal of Indigenous Education mentioned a book: Equity Centered Trauma-Informed Education – The author will come to SD75 and do 5 learning sessions.

Student email accounts are being implemented this year to support assessments.

**5. UNFINISHED BUSINESS**

5.1 Boundary Review - Durieu and Steelhead - Next Steps

The Secretary-Treasurer presented all recent information regarding boundary realignment due to substantial growth in several areas of Mision, such as Albert McMahon and Hatzic. We may need to wait until November to get the latest Baragar numbers. The Secretary-Treasurer can report back as soon as she gets the info, hoping for the November 2, 2021 Committee of the Whole. Any change needs to be made early enough in the year so parents can make arrangements.

All of the provided information will soon go to the <https://engage.mpsd.ca> portal for input from the community.

Trustees are in favour of continuing the process of the possible school catchment boundary realignment for the Durieu and Steelhead areas.

**6. STAFF REPORTS**

6.1 School Opening Report

The Superintendent provided an overview of the start of the school year. Enrolment has already changed since the agenda has been printed.

Projected 100 students above last year, added 35 by June, and we are about 200+ at this point. There are 93 new international students. New townhouses are being constructed.

Several admin changes took place:

- Karina Zimmerman, VP of Albert McMahon
- Shannon Greig, Principal of Ecole Christine Morrison Elementary,
- Jas Gill VP of Ecole Christine Morrison Elementary
- Kelly Hennessey, VP of E.S.R. Elementary
- Tom Nguyen, Principal of Fraserview Learning Centre
- Sheri Montgomery, VP of Hatzic Middle School
- Kevin Watrin, Principal, Hillside Traditional Academy
- Tazmin Manji, VP of Ecole Mission Central Elementary
- Lani Vetter and Lisa Fraser, VPs of Ecole Mission Senior Secondary
- Lynn Cummings, Principal of Riverside College
- Tricia Alderson, Principal of Stave Falls Elementary
- Isabella Lam, Principal of West Heights Elementary
- Amanda Evans, VP of Windebank Elementary School

Linda Hamel is with SD75 for 2 more months. 33 new teachers have been hired, SD75 filled 39 of the 43 positions.

This year, we have 213 new postings in support staff across the board and have added a large number of EAs. There is still a need for more noon-hour supervisors and bus drivers. We have more EAs to hire.

COVID19 update: mask mandate for Grades 4+, masks are mandatory on buses. Sports and field trips can go ahead.

Vaccine passports are not needed yet, but there may be changes, depending on events. Some protests took place. SD75 is holding three vaccination clinics at schools, but vaccines are NOT mandatory.

The need for EAs is based on designations. If a child in K is not designated, there is no funding. We are disproportionately receiving more students with special needs. Budget projections are kept as close as possible to being more accurate. EA - student connections are very important, therefore, we monitor the numbers closely. Last year there were 397 designated students within K-9.

Students showing on waitlists: we have added 2 more teachers – one to West Heights and one to Silverdale. So far, most students have been placed at schools. Enrolment pressures are pushing the capacities of schools. Staff are reviewing every site and possible classroom space. So far, we have identified 5 potential additional classrooms we can use.

One of the exercises is getting the Manager of Operations in place, so the Director of Facilities can support the Capital needs.

International students: 150 is our normal number, we projected for 70, and we are currently close to 100 students – from diverse areas: students are from Italy, Switzerland, Spain, Germany, Vietnam, Japan. We are comfortable with the numbers, as, at this level, the space capacity is not affected.

## 6.2 Summer Learning Report

Kelly Hennessey provided a comprehensive overview of her Summer program. Summer school has been Grade 9 oriented from the beginning. We added Grade 10, and we are looking into adding Grade 11 next year, as the program has been successful.

## 6.3 School District Transportation Contract

Ministry of Education required a transportation agreement for nominal roll students or students on reserve. Education coordinators of the First Nations, the Manager of Transportation, the District Principal of Indigenous Education, and the Assistant Secretary-Treasurer have tracked the 99 nominal roll students and calculated the costs. Information is shared with the Nations. Once certain the information is correct, the agreement is signed and sent to the Ministry. Not funded by targeted funding.

## 6.4 Framework for Enhancing Student Learning (FESL)

FESL has been evolving for 8yrs now. School districts need to be aware of areas of challenges, and what to do to address them. Every September, we will need to submit this information to the Ministry of Education (MOE). This is the first version. MOE is asking for no more than 10 pages. We are basing the report on the Strategic Plan. The budget next year will follow this format as well. The Board needs to approve this report before the end of September.

FESL ties into goals we have for reporting, and what we have in the Strategic Plan. Part of this report will be placed into our Annual Report, so there is only one report that goes to the public. The Annual Report will be presented on September 28, 2021. MOE wants to know SD's response to their data.

Info on/off-reserve can be provided. Data on how students feel - based on students who participated in the survey only. There are in-depth surveys and ways of communicating with students with disabilities. Certain non-verbal students can touch words on their communication devices.

## 6.5 Bylaw, Policy & Procedure Review and Updates

The Secretary-Treasurer started doing Policy work a year and a half ago. Some of this work has been on hold throughout COVID. A new community

engagement portal is being launched, <https://engage.mpsd.ca> It will have targeted questions for input from the community. The Secretary-Treasurer would like to schedule Special COTW to specifically review the policies.

OCT12, 2021 and NOV23, 2021 are days available. The Executive Assistant will send out invitations.

## 7. NEW BUSINESS

### 7.1 Annual Board Work Plan

The CUPE Past President left the meeting at 4:32 pm

The Board Chair stressed the importance of connecting the Board with the Students and asked for input on what the Board and partner groups see as important items to track with the Annual Work Plan. Staff is trying to streamline processes and to create a clearer reporting structure and preliminary budget work. The Work Plan has to be flexible and will evolve. The draft will be brought back to November 2, 2021 COTW.

MTU President advised that local bargaining is to start as early as November 1, 2021 - Trustees would like to be informed and up-to-date.

Trustee Renkema would like to receive a copy of all the reports submitted to the Provincial Government.

### 7.2 Sept.30 Day of Truth and Reconciliation

MOVED and Seconded that the following motion be forwarded to the September Board Meeting for consideration:

THAT 2021/2022 District Calendar be amended to change September 30<sup>th</sup> from an instructional day to a statutory holiday.

**CARRIED.**

### 7.3 School naming policy

Victoria has a policy that schools cannot be named after people. Vancouver has a new policy on having an English and Indigenous name. We have a few schools that may have an issue with a name, i.e. Dewdney Elementary, Hatzic (historical research). Team naming should be reviewed as well. What was celebrated at one time may not be celebrated today?

What are the parameters for naming a school? Equity Scan - be inclusive, equitable.

We need to research all the school names.

The naming from the past can be used as an educational tool, so people understand why it was named that way, and we should provide an

explanation for why it may need to be renamed. Decolonization - dismantling the systems is needed.

Siwal Si'wes - the first nations are moving forward. A suggestion was made to create a visual of the First Nations territories on a map overlapping with the School District #75.

**8. MINUTES OF PREVIOUS MEETINGS**

**9. INFORMATION ITEMS**

PUBLIC MEETINGS AND COMMITTEE OF THE WHOLE MEETINGS WILL BE HELD AT HERITAGE PARK MIDDLE SCHOOL CAFETORIUM UNTIL FURTHER NOTICE.

**10. ADJOURNMENT**

**MOVED and Seconded that the Board adjourn the meeting.**

**CARRIED**

The meeting adjourned at 5:33PM.

---

Chair, Board of Education

---

Secretary-Treasurer

The minutes were approved on [DATE] at the [NAME] meeting.