

School District #75 (Mission)  
Public Meeting of the Board of Education  
Agenda

March 8, 2022, 6:30 pm

[Zoom Meeting](#)

Visit [www.mpsd.ca](http://www.mpsd.ca) > Governance > Meeting Information to connect remotely.

Pages

1.	<b>CALL TO ORDER</b>		
	<i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i>		
2.	<b>ADOPTION OF AGENDA</b>		
3.	<b>DELEGATIONS/PRESENTATIONS</b>		
4.	<b>UNFINISHED BUSINESS</b>		
5.	<b>STAFF REPORTS</b>		
5.1.	Reporting out from Closed Meeting	Verbal	
5.2.	COVID Update	Information	1
6.	<b>NEW BUSINESS</b>		
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6.2.	Summit Learning Centre	Action	5 - 8
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6.4.	Electoral Boundaries	Action	10
7.	<b>MINUTES OF PREVIOUS MEETINGS</b>		
7.1.	Board of Education Public Meeting Minutes, February 15, 2022	Action	11 - 14
8.	<b>INFORMATION ITEMS</b>		
9.	<b>CORRESPONDENCE</b>		
10.	<b>COMMITTEE MINUTES/LIAISON REPORTS</b>		
11.	<b>ANNOUNCEMENTS</b>		

**12. QUESTION PERIOD**

*Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.*

**13. ADJOURNMENT**

**ITEM 5.2                      Information    File No.**

TO:                      Board of Education  
FROM:                  A. Wilson, Superintendent of Schools  
SUBJECT:              Covid Update, March 2022

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**1. Summary:** The Superintendent will provide an update on the Covid19 situation in SD75. Two letters have been sent to families at the end of February RE: Rapid Antigen Tests

[February 28, 2022: Rapid Antigen Tests for Students - Update](#)

[February 24, 2022: Rapid Antigen Tests for Students - Parent Letter](#)

February 25, 2022 [COVID-19 update](#) for information on the latest public health guidance and direction and updated international travel requirements.

**2. Background:**

**3. Options:**

**4. Analysis and Impact:**

- a. Strategic Plan Alignment
- b. Q’pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
  - i. Organizational
  - ii. Reputational
  - iii. Strategic
- g. Benefits
  - i. Organizational
  - ii. Reputational
  - iii. Strategic

**5. Public Participation:**

**6. Implementation:**

**7. Attachments:**

**ITEM 6.1                  Discussion    File No.**

TO:                         Board of Education  
FROM:                    T. Loffler, Board Chair  
SUBJECT:                Trustee Code of Conduct

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1. **Summary:** The Board Chair will begin a discussion on reviewing the trustee code of conduct and potential procedures to support the policy.
2. **Background:**
3. **Options:**
4. **Analysis and Impact:**
  - a. Strategic Plan Alignment
  - b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
  - c. Funding Guidelines, Costing, & Budget Impact
  - d. Policy, Legislation, Regulation
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  - f. Risks
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
  - g. Benefits
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
5. **Public Participation:**
6. **Implementation:**
7. **Attachments:** [Trustee Code of Ethical Conduct](#)

<b>Section:</b>	<b>Governance</b>	
<b>Title:</b>	<b>Trustee Code of Ethical Conduct</b>	<b>1.2</b>

**Purpose**

To provide guidance and direction for the ethical behaviour and professionalism of Trustees in the fulfilment of their roles and responsibilities.

**Policy**

Critical trust is invested in the Board by the electorate to govern the affairs and business of the Mission Public School District. Recognizing this, the Trustees commit to conducting the business of the Board in a fair, respectful, and professional manner. This commitment includes using respectful authority and decorum when interacting with other trustees, staff, partner groups, and the community, or when representing the Board of Education or the Mission Public School District.

Trustees will uphold the commitments of the Code of Ethical Conduct policy, and will address any violation of the Code by a Trustee at a closed meeting of the Board.

**Ethical Conduct Commitments**

Trustees will fulfill their roles and responsibilities as a Trustee of the School District considering the following ethical conduct commitments.

**Behaviour:**

- Trustees are expected to use respectful behaviour in all School District and community interactions.
- Trustees are expected to use behaviour that is not disrespectful of others or their opinions.
- Trustees are expected to maintain decorum during all meetings, respecting the protocols of the meeting process and the authority of the Board Chair.
- Trustees will endeavor to work cooperatively in spite of differences of opinion.

**Decision making process:**

- Trustees are expected to give the opinions and objectives of other trustees, staff, partner groups, and the public, their respect and full consideration.
- Trustees are expected to conclude discussions and reach decisions, only after considering all available information and opinions for each situation. Trustees shall remain open to altering a perspective or an opinion after considering other information received in the discussion process. Trustees shall not have an unreasonable bias or closed mind to an issue.
- Trustees must encourage full and open discussions in all matters. Trustees must not dismiss or disregard others when they submit an opinion that is different or contradicts their own opinion.
- Trustees must not withhold or conceal matters or information from other Trustees that would be of concern to the School District.

## Communications:

- After decisions are reached, Trustees are expected to abide by, uphold, and support the final majority decision of the board. Trustees must not undermine the decisions of the Board, even if the Trustee was opposed to a decision.
- Trustees must not discuss the confidential business of the Board outside of a board or committee meeting.

## Conflicts of Interest:

- Trustees are expected to adhere to all applicable legislation regarding conflicts of interest, including the *School Act, Part 5, Conflict of Interest*, and to avoid any actual, perceived, or potential conflicts of interest whenever possible.
- Trustees are expected to declare any conflicts of interests to the Board.
- Trustees are expected to be excused from participating in the decision making process if they are involved in a conflict of interest situation which could compromise the integrity of the School District.

## Personal Gain:

- Trustees must not use the schools, any part of the school program, or their position as a Trustee, for personal advantage or for the advantage of friends or family.
- Trustees must declare any gifts received by virtue of holding the office of Trustee of the Board of Education.

## Trustee Acknowledgment

Upon being elected to a term as a Trustee for the Mission School District, at the Inaugural Board Meeting, Trustees will be asked to commit to this Code of Ethical Conduct.

**Date of Original Board Approval: September 2008 (Policy #5)**

**Date Amended: May 23 2017**

*Legal Reference: School Act, Part 5, Conflicts of Interest*

*Cross Reference: Trustee Election Protocol Administrative Procedure*

**ITEM 6.2      Action      File No.**

TO:                Board of Education  
FROM:            A. Wilson, Superintendent of Schools  
SUBJECT:        Summit Learning Centre, March 2022

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**Recommendation**

**THAT the School District 75 discontinue the Distance Learning program for K-7 effective June 30, 2023.**

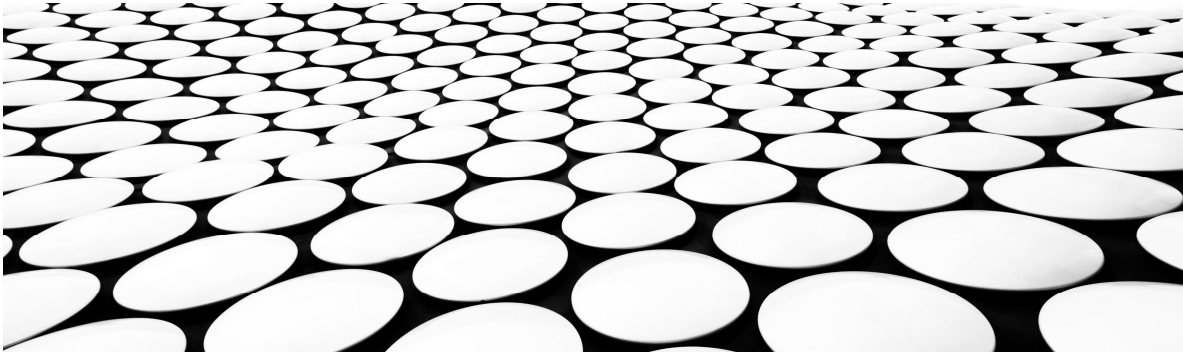
1. **Summary:** The Superintendent followed up on the provincial changes to online learning and development of regional centres for Online Learning in the March 1 Committee of the Whole meeting. SD75 would like to maintain an online presence for our secondary students, to help offer a larger variety of courses and course flexibility. Abbotsford, Langley, and Kelowna and other larger centres have applied to have an Online Education HUB.

We currently have 83 FTE students enrolled in K-9, out of that, 39 are in K-7 and 31 are in K-6. Currently we are budgeting for a reduced FTE in K-7 Summit for 2022-23.

2. **Background:** Changes to Online Learning that will be implemented in September 2022 will establish new guidelines for operating extensive online programs. Districts will be unable to operate with students from out of district without provincial authorization.
3. **Options:**
4. **Analysis and Impact:**
  - a. Strategic Plan Alignment
  - b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
  - c. Funding Guidelines, Costing, & Budget Impact
  - d. Policy, Legislation, Regulation
  - e. Organizational Capacity
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5. **Public Participation:**
6. **Implementation:**
7. **Attachments:** PowerPoint Presentation

# SUMMIT LEARNING CENTRE

ONLINE LEARNING CHANGES 2022



1

## BACKGROUND



Enrol in Summit Learning  
Centre programs from  
anywhere in BC!

- Last year the Ministry of Education announced changes to Online Learning
- Districts no longer have to have an agreement with the Ministry to offer online courses to local students
- A more stringent model is required to offer online programming beyond local students
- A desire to move to 'regional hubs' offering extensive programming. These provincial online schools will create and offer courses to students, provide to teachers, and develop resources for a provincial online platform

2



## CHALLENGES FOR MISSION PUBLIC SCHOOLS

More extensive programming offered in neighbouring districts

Need for support for transition to provincial platform

Overall online enrolment drop pre-covid (back to near pre covid level at elementary now)

3

## CONSIDERATIONS TO CLOSE SUMMIT K-7

### Pro

- Enrolment is low – K-6 31 students; K-9 83
- Physical space demands – current room at Silverdale will be needed
- Reallocate resources elsewhere in our system
- No need for admin support
- Service to students offered elsewhere

### Con

- Once students leave Mission, less likely to return
- Loss of OL teacher knowledge/experience over time
- Ability to re-expand limited
- Community considerations

4

**OPTIONS**

1

Apply to become provincial hub

2

Continue as is (eg only for local students, no cross enrolling or out of district)

3

Close program K-7 effective June 30 2022

4

Draw down program and close effective June 30 2023

5

SCHOOL	KF	G1	G2	G3	G4	G5	G6	G7
Summit Learning K-9	3	4	7	4	6	3	4	8

**DATA**

- 1.2 FTE teacher (was 1.7 earlier in the year)
- 8-12 hrs wk clerical; 2 hrs wk YCW

6

**ITEM 6.3                      Discussion    File No.**

TO:                      Board of Education  
FROM:                  S. Carter, School Trustee  
SUBJECT:              Social Media

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1. **Summary:** Trustee Carter will start the Board discussion about the use of Social Media
2. **Background:**
3. **Options:**
4. **Analysis and Impact:**
  - a. Strategic Plan Alignment
  - b. Q’pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
  - c. Funding Guidelines, Costing, & Budget Impact
  - d. Policy, Legislation, Regulation
  - e. Organizational Capacity
  - f. Risks
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
  - g. Benefits
    - i. Organizational
    - ii. Reputational
    - iii. Strategic
5. **Public Participation:**
6. **Implementation:**
7. **Attachments:**

ITEM 6.4      Action      File No.

TO:            Board of Education  
FROM:        T. Loffler, Board Chair  
SUBJECT:     Electoral Boundaries

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**Recommendation**

**THAT the Board of Education make a written and in-person submission to the Electoral Boundaries Commission Act and advocate for Mission to have its own singular electoral district.**

**1. Summary:**

- 2. Background:** Currently the City of Mission is divided into two electoral districts: Maple Ridge-Mission and Abbotsford-Mission.

Under the [Electoral Boundaries Commission Act](#), a commission must be appointed within one year after every second provincial general election. The Commission provides independent and non-partisan recommendations to the Legislative Assembly on the area, boundaries, and names of provincial electoral districts.

The Commission can recommend creating new electoral districts, as well as changing the boundaries of existing electoral districts.

In developing its recommendations, the Commission considers population change and other geographic and demographic factors.

The Commission can recommend creating up to six more electoral districts, or up to a maximum of 93 electoral districts in total.

**3. Options:**

**4. Analysis and Impact:**

- a. Strategic Plan Alignment
- b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
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**5. Public Participation:**

**6. Implementation:**

**7. Attachments:**

School District #75 (Mission)  
Public Meeting of the Board of Education Minutes

February 15, 2022, 6:30 pm  
Zoom Meeting

**Members Present:** Board Chair, Tracy Loffler  
Vice-Chair, Randy Cairns  
Trustee, Shelley Carter  
Trustee, Rick McKamey

**Members Absent:** Trustee, Julia Renkema

**Staff Present:** Superintendent of Schools, Angus Wilson  
Secretary-Treasurer, Corien Becker  
Assistant Superintendent, Karen Alvarez  
Director of Operations, Dana Maclean  
Executive Assistant, Ilona Schmidt (Recorder)

**Others Present:** Transportation Manager, Jodi Marshall; DPAC Chair, Cheryl Blondin, MTU President, Ryan McCarty, CUPE President, Nansy Gibson, Teacher/Parent, Darryl Strange, Parent, Ginny Conroy, Parent, Windebank PAC, Jessica Lajeunesse

**1. CALL TO ORDER**

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

Trustee Renkema sent her regrets for not attending.

**2. ADOPTION OF AGENDA**

**MOVED and Seconded that the Agenda be adopted as presented.**  
**CARRIED**

**3. DELEGATIONS/PRESENTATIONS**

**4. UNFINISHED BUSINESS**

4.1 Dewdney Catchment Boundary Adjustment to include Durieu Area

**MOVED and Seconded THAT the school catchment boundary change to move the Durieu Area from Hatzic Elementary to Dewdney Elementary, be approved;**

**AND THAT Durieu area students that are currently attending Hatzic Elementary school be allowed to be cross-boundary students until they complete their elementary schooling, without priority over other Hatzic Catchment area students and without busing.**

**CARRIED**

A map on p. 4: North of Kirkpatrick may shift closer, so we do not have a duplicate bus loop.

We do not want to uproot existing students. Hatzic is under pressure and Dewdney has some room. The Community has been engaged with the boundary realignment.

- 4.2 Stave Falls Catchment Boundary Adjustment to include Steelhead Area  
**MOVED and Seconded THAT the school boundary catchment change to move the Steelhead Area north of King Avenue from Albert McMahon Elementary to Stave Falls Elementary, be approved;**  
**AND THAT Steelhead area students that are currently attending Albert McMahon Elementary school be allowed to be cross-boundary students until they complete their elementary schooling, without priority over other Albert McMahon Catchment area students and without busing.**  
**CARRIED.**

## 5. STAFF REPORTS

- 5.1 Reporting out from Closed Meeting  
At the Closed meeting of the Board of Education of SD75 (Mission) on February 15, 2022, Property, Personnel, and Student matters were discussed.
- 5.2 COVID Update  
Attendance has improved drastically this week. Shout-out to district staff and other teachers for covering classes. We had a one-day functional closure at HMS. Upon reopening, the school was only short 3 staff yesterday (Feb14).  
Changes to the protocols now allow large gatherings. More information is coming from the Ministry of Education in a few days. Masks are staying mandatory.
- 5.3 2021/2022 Amended Budget bylaw  
**MOVED and Seconded THAT the required three (3) readings and adoption of School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be carried out in one meeting.**  
**CARRIED**  
**MOVED and Seconded THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a first time.**  
**CARRIED**  
**MOVED and Seconded THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a second time.**  
**CARRIED**  
**MOVED and Seconded THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a third time and finally adopted**  
**CARRIED**

The Secretary-Treasurer advised that the Bylaw must be approved by the end of February. The supplemental information has now been posted on the website. The Chair credited staff for the conservative approach to budgeting.

5.4 Quarterly Report

The Secretary-Treasurer introduced the Quarterly Report on all of the activities and departments from October to December 2021. The most notable - we have a number of absences and vacancies we have been unable to fill. Everyone is doing their best to keep the system afloat.

Trustees acknowledged their appreciation for staff efforts during the Fall flood situation in the Fraser Valley. Trustees also appreciate seeing the challenges listed in the report. The report champions the partnerships of MTU, CUPE, DPAC. All partners have been acknowledged.

6. **NEW BUSINESS**

7. **MINUTES OF PREVIOUS MEETINGS**

7.1 Board of Education Public Meeting Minutes, January 18, 2022

**MOVED and Seconded that the Board of Education Public meeting minutes dated January 18, 2022, be approved.**  
**CARRIED**

7.2 Special Committee of the Whole RE: HES/DES Boundary Review Meeting Minutes January 24, 2022

**MOVED and Seconded that the Special Committee of the Whole RE: HES/DES Boundary Review Meeting Minutes from January 24, 2022, be approved.**  
**CARRIED**

7.3 Special Committee of the Whole RE: 2021-2022 Amended Budget Minutes January 25, 2022

**MOVED and Seconded THAT the Special Committee of the Whole RE: 2021-2022 Amended Budget Minutes from January 25, 2022, be approved.**  
**CARRIED**

7.4 Special Committee of the Whole RE: AME, SFE Boundary Review Meeting Minutes January 27, 2022

**MOVED and Seconded THAT the Special Committee of the Whole RE: AME, SFE Boundary Review Meeting Minutes from January 27, 2022, be approved.**  
**CARRIED**

8. **INFORMATION ITEMS**

9. **CORRESPONDENCE**

10. **COMMITTEE MINUTES/LIAISON REPORTS**

Trustees' activities this past month included:

- MLA Board meeting re Mission's need for new facilities
- SCOTW re: Budget
- Transit Committee

- Trades & Training Advisory Committee
- DPAC
- Siwal Si'wes - Halq'emeylem Language Policy & Equity, Diversity Policy were discussed
- Feb 2 - participated in the Ministry's Continuous Improvement virtual series with Dr Dustin Louie
- Feb 4 - BCSTA Inclusion working group
- Feb 8 - 11 - FESL Peer Review - Mission opted for extra peer review
- Mission Community Foundation (external)
- Mission Heritage Commission (external)
- BCPSEA AGM
- BCSTA Provincial Council
- Equity Path (Feb 25 roll-out)
- Leq'a:mel Council will announce next meeting
- Kwantlen FN meeting next week
- Matsqui FN - unable to attend due to death in the family

10.1 Transit Committee Report, February 3, 2022, was shared for information.

**11. ANNOUNCEMENTS**

**12. QUESTION PERIOD**

MTU: Covid report - have all rapid tests been distributed? Every employee was issued 2 Rapid Antigen Tests. We have a limited extra supply for some of our TTOCs. We are communicating with the Ministry, and hoping to receive 200 more tests.

**13. ADJOURNMENT**

**MOVED and Seconded that the Board adjourn the meeting.  
CARRIED**

The meeting adjourned at 7:03 pm.

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Chair, Board of Education

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Secretary-Treasurer

The minutes were approved on [DATE]  
at the [NAME] meeting.