

**School District #75 (Mission)
Public Meeting of the Board of Education
Agenda**

October 15, 2019, 6:30 pm
Albert McMahon Elementary
32865 Cherry Avenue, Mission, BC

Pages

1. CALL TO ORDER			
	<i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i>		
2. ADOPTION OF AGENDA			
3. DELEGATIONS/PRESENTATIONS			
4. UNFINISHED BUSINESS			
5. STAFF REPORTS			
5.1	Reporting out from Closed Meeting		
5.2	Catchment Areas, Cross Boundary, Schools of Choice, and Programs of Choice Policy	Action	1 - 5
6. NEW BUSINESS			
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7. MINUTES OF PREVIOUS MEETINGS			
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7.2	Trades Training Advisory Committee Meeting Minutes, September 24, 2019	Action	17 - 19

8. INFORMATION ITEMS

8.1 Learning Resource Policy & Strategic Plan Consultation

Visit www.mpsd.ca > The Board > Policy & Strategic Plan Consultation

9. CORRESPONDENCE

10. COMMITTEE MINUTES/LIAISON REPORTS

11. ANNOUNCEMENTS

12. QUESTION PERIOD

Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.

13. ADJOURNMENT

ITEM 5.2 Action

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: Catchment Areas, Cross Boundary, Schools of Choice, and Programs of Choice
Policy

Recommendation

THAT the Catchment Areas, Cross Boundary, Schools of Choice, and Programs of Choice Policy be approved.

Summary:

The policy has been revised to include the French Immersion and Middle School catchment for Stave Falls Elementary School, as well as, the Middle School catchment for students attending the Intensive Core French Program at Windebank Elementary.

The section that refers to “exceptions for students attending ESR in 2012-13” was deleted as it is out of date.

Attachments:

1. Policy 300 - Catchment Areas, Cross Boundary, Schools of Choice, and Programs of Choice

Section:	School Administration	
Title:	Catchment Areas, Cross Boundary, Schools of Choice, and Programs of Choice Policy	300

Purpose

To establish guidelines for student access to public education at a neighbourhood school, a School of Choice, or a Program of Choice.

Policy

Neighbourhood schools will generally be accessible to all school-age students in the neighbourhood, subject to enrolment capacity.

Neighbourhood schools may be accessible to school-age students outside of the neighbourhood, subject to a cross boundary school application and enrolment space availability.

Schools of Choice and Programs of Choice will be available to all students in the district, subject to an application and the enrolment space availability in the School or Program.

General Guidelines

In accordance with the *School Act*, schools will enroll students in the following descending order or priority:

- A catchment area student who, in the previous school year, attended the school.
- A student assigned by the Board to the school.
- A catchment area student.
- A non-catchment area student who, in the previous school year, attended the school.
- Siblings of non-catchment area students who, in the previous school year, attended the school.
- A non-catchment area student.
- A non-school district student.

Catchment Areas

An elementary school catchment area is a specified geographic area that surrounds a school. In determining a school catchment area, consideration will be given to the walk limits specified in Board Policy, and the number of students that would be attending the elementary school. The objective will be to consider the capacity of the schools and balance the enrolment amongst most elementary schools.

Information on the school catchment areas will be provided to parents and students, with additional information and details made available on the Mission Public School District website (www.mpsd.ca).

The School District may amend the catchment areas as needed.

Elementary Schools

The elementary school in each defined catchment area will be the neighbourhood school for that area. Residency in the elementary school catchment area qualifies an elementary school student to attend that school.

Middle Schools

The Middle School catchments are determined to equitably distribute the student population between the two middle schools. Elementary schools are assigned to a Middle School catchment based on the elementary school catchment, other than schools of choice which are as attended, as follows:

Hatzic Middle School Catchment Schools	Heritage Park Middle School Catchment Schools
Albert McMahon Elementary	École Christine Morrison Elementary
Cherry Hill Elementary	Hillside Traditional Academy
Deroche Elementary	École Mission Central Elementary
Dewdney Elementary	West Heights Community School
Edwin S. Richards Elementary	Windebank Elementary
Hatzic Elementary	
Silverdale Elementary	
<u>Stave Falls Elementary</u>	

Exceptions:

~~Students attending Edwin S. Richards in 2012-2013 who live in the Windebank catchment area will have the choice to attend HPMS (Note: this clause would be obsolete in 2018-2019).~~

Cross Boundary

The School District will consider cross boundary school applications for students to attend a school outside of their catchment area.

The School District will use a fair and equitable approach when considering cross boundary school applications.

Approval considerations

Applications to attend a cross boundary school will be considered when sufficient enrollment space is available at the cross boundary school.

Applications for students that have been displaced by the closure of a school will be given priority for a cross boundary school application for the school year immediately following the closure.

If approved, attending a cross boundary school will be for one school year only.

School District Cross Boundary Placement

The School District may find it necessary to enroll a student in a school other than the neighbourhood school due to the availability of special programs or enrollment restrictions. While such placements shall be expected to remain for the duration of the current school year, whenever possible students will be returned to their neighbourhood school effective the start of the next school year.

Schools of Choice

A School of Choice means an elementary school other than the neighbourhood school that parents choose to have their child(ren) attend. The School District has two Schools of Choice. These schools are not neighbourhood schools and do not have a defined catchment area. Any elementary student may apply to attend a School of Choice. The Schools of Choice are:

- Edwin S. Richards – Arts-Based Curriculum
- Hillside Traditional Academy – Curricular outcomes in an environment based on traditional values.

The School District will use a fair and equitable approach when considering applications to attend a School of Choice.

Programs of Choice

The School District offers Programs of Choice at four schools. Programs of Choice are a School District initiated program approved by the Board and designated to run in one or more school sites.

Programs of Choice are offered as follows:

- French Immersion École Christine Morrison Elementary School
- French Immersion École Mission Central Elementary School
- French Immersion École Heritage Park Middle School
- French Immersion École Mission Senior Secondary
- Intensive Core French Windebank Elementary School

The elementary school Program of Choice catchment area is aligned with the neighbourhood catchment area for the elementary schools listed below. The catchment boundaries for the Programs of Choice will be reviewed annually to ensure that each school is being utilized to its potential for the regular programs and to ensure the dual-track schools meet the Board's expectations. [Students attending the Intensive Core French \(ICF\) program at Windebank Elementary will continue in the ICF program at Heritage Park Middle School in Grades 7, 8, and 9.](#)

École Christine Morrison (West)	École Mission Central (East)
Cherry Hill Elementary	Albert McMahon Elementary
West Heights Community School	Deroche Elementary
Silverdale Elementary	Dewdney Elementary
<u>Stave Falls Elementary</u>	Windebank Elementary
	Hatzic Elementary

The School District will use a fair and equitable approach when considering applications to attend a Program of Choice.

Date of Original Board Approval: September 2008

Date Amended: January 24, 2017

, 2019

Legal Reference: School Act, Section 74

Cross Reference: [Transportation Services Policy](#)

[Administrative Procedures: 300-1, 300-2, 300-3](#)

ITEM 6.1 Information

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: Increase in BC Health Fees of International Students & Budget Implications

Recommendation:

THAT the Board of Education send letters to the Ministry of Health, Ministry of Education, Minister of Finance, and the MLAs that outline the cost implications related to changes with the MSP health fees of international students.

Summary:

At the Committee of the Whole meeting on October 1, 2019, the Committee discussed the changes announced by the Ministry and requested a breakdown of cost implications. The Manager of the International Department prepared the projected costs for the BC MSP premiums for 2019-20 and 2020-21 for further discussion.

Background:

In late July 2019, with no advance notice, BC MSP announced the new International Student Health premium for all international students. Beginning September – December 2019, the premium for International students was introduced at \$37.50/month. Beginning in January 2020, the premium will increase to \$75.00/month.

By the time the School District received this information, our international students had all paid their fees for 2019-20, and dual medical insurance coverage has been ordered for the year. And although, we are just beginning our 2019-20 school year, our 2020-21 Price Lists were provided to our clients months ago.

All International Programs publish price lists almost 2 years in advance. Our clients are now beginning to request our 2021-22 price lists because they begin publishing their 2021-22 brochures by January 2020.

Attachments:

1. BC MSP premiums for 2019-20 and 2020-21
2. Letter

October 15th, 2019

Recipients address will be updated on the final copy.

RE: MSP Insurance for International Students

Honourable Ministers:

The Board of Education of School District 75 (Mission) wishes to express its concern over the recent decision to require international students studying in British Columbia to pay medical insurance. While we understand the rationale behind this decision, we are disappointed in the process through which it occurred.

As you are aware, school districts must run balanced budgets with minimal surpluses. This means when an unexpected cost arrives, it is easiest to deal with when there is considerable warning on its implementation and leeway on ways to respond. Our international students have paid their fees for 2019-20 and the price list for 2020-21 was provided to our clients months ago. All international programs publish price lists almost 2 years in advance.

In the past two years, school districts have had to contend with the sudden arrival of corporate premiums (a cost in the hundreds of thousands here in Mission) and now the news that we must finance the BC medical insurance of our international students. While the rationale for having these students pay is reasonable, we would like to note that there has been no consultation with districts, nor has there been any consideration of an implementation timeline. In the case of our mid-sized district, this is an immediate cost of \$70,000. While districts can increase fees to students to compensate, being good business partners we will not download that cost onto students that are already part of our system, and future years can bear that increase. A final consideration is that this cost is not equitably dispersed amongst districts, as it only impacts those with international programming.

It is our hope that in the future, when the government determines to create an expense for school districts, they consider both consultation with the affected districts and as much delay before implementation as possible. Thank you for your consideration of this issue.

Sincerely,

Board of Education, SD75 (Mission)

Ec A Wilson, Superintendent
 C Becker, Secretary Treasurer
 S Higginson, President, BCSTA

ITEM 6.2 Action

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: School District Hiring Practices for Women in Trades

Recommendation:

THAT Staff look at School District policies and hiring practices for gender neutral language;

and that Staff provide some recommendations on policies for hiring practices for Women in Trades within School District.

ITEM 6.3 Action

TO: Board of Education
FROM: R. Cairns, Vice-Chair
SUBJECT: British Columbia School Trustee Association Membership

Recommendation

THAT the Mission Board of Education not renew membership with the British Columbia School Trustee Association.

Rationale:

While many Trustees speak of the services BCSTA provides, I personally question some of those assumptions. We are in a tight budget year and the \$40,000 membership fee could be better used in our School District.

BCSTA constantly says they are the voice for all School Districts, and I believe the government takes that too weary. So much so, they do not respond in a meaningful, co-governance, elected representative to elected representative manner to individual Board of Education requests of correspondence. This I feel is detrimental to individual Boards autonomy. I have said before when dealing with provincial government that “you do not want to bite the hand that feeds you, but you do not want to hold it either.”

The BCSTA, in my view does too much hand holding, we are elected to advocate for public education and our community, not to advocate for government. BCSTA does not always follow the will of delegates on motion votes at AGM. A case in point is with movement in branches of the BCSTA and the allowance of process violation.

During the new trustee orientation conference, they brought in and paid our dollars to Bev Gary, former reform party and conservative MP. Bev talked about being retired, riding her motorcycle and being a tough-straight shooter woman. Nothing about education, nothing about public education advocacy as in reality she supports, through ideology, private schools, did not even really talk about governance a total waste of money.

The Board of Directors in my opinion stifle contrary dialogue and manipulate process such as signing a MoU with the Minister before delegates vote or debate the item. The only time they seem to listen to Boards in my opinion is if they have a lot of votes to keep their positions as directors or when a Board leaves their organization. I believe our money can be better spent and also government can interact with us as an elected Board not through an intermediary organization.

ITEM 6.4 Action

TO: Board of Education
FROM: R. Cairns, Vice Chair
SUBJECT: British Columbia School Trustee Association, Trustee Academy

Recommendation

THAT the Board of Education recommend that BCSTA in future move the dates of the BCSTA Academy Conference in November, so it does not conflict with the FNEESC Conference dates.

Rationale:

The First Nations Education Steering Committee Conference over many years has been on the same dates as the BCSTA Trustee Academy. I believe one year both groups tried to connect the two conferences. What now is concerning is if a Trustee or Board wants to be an Indigenous ally, they have to decide which conference to attend. If we truly embrace Truth and Reconciliation and want to improve educational outcomes for Indigenous students, we should listen to concerns and strategies at FNEESC.

I know elders in the Mission School District notice if I do not attend as they also believe in my support when I do attend.

**School District #75 (Mission)
Public Meeting of the Board of Education Minutes**

**September 17, 2019, 6:30 pm
Hillside Traditional Academy
33621 Best Avenue, Mission, BC**

Members Present: Board Chair, Tracy Loffler
Vice Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Rick McKamey
Trustee, Julia Renkema

Staff Present: Superintendent of Schools, Angus Wilson
Secretary Treasurer, Corien Becker
Assistant Superintendent, Karen Alvarez
Executive Assistant, Aleksandra Zwierzchowska (Recorder)

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

1.1 Election of Board Chair and Vice-Chair

MOVED and Seconded that the Board of Education appoint the Secretary Treasurer, Corien Becker, and the Executive Assistant, Aleksandra Zwierzchowska, as Scrutineers for the purpose of conducting elections.

AMENDMENT

An amendment was recommended to delete Secretary Treasurer, Corien Becker as a scrutineer and replace her with Assistant Secretary Treasurer, Derek Welsh, and Assistant Superintendent, Karen Alvarez.

AMENDED MOTION

MOVED and Seconded that the Board of Education appoint Assistant Secretary Treasurer, Derek Welsh, Assistant Superintendent, Karen Alvarez, and the Executive Assistant, Aleksandra Zwierzchowska, as Scrutineers for the purpose of conducting elections.

CARRIED

Trustee Cairns and Trustee Loffler were nominated for the position of Board Chair. Trustee Cairns declined his nomination. No other nominations were provided, and the Secretary Treasurer declared Trustee Loffler as the Board Chair.

Trustee Cairns was nominated as Vice-Chair, no other nominations were provided. The Secretary Treasurer announced Trustee Cairns as the Vice-Chair.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

4. UNFINISHED BUSINESS

4.1 Revised Five Year Capital Plan 2020-2021

MOVED and Seconded that the 2020-2021 Five Year Capital Plan dated September 2019 be approved.

CARRIED

In July staff worked with the Ministry of Education to update the capital plan. The recent review of the seismic concerns at MSS has sparked the Ministry to gather additional information on options for the building. In order for the Ministry to consider the options, funding calculations needed to be submitted.

It was noted that the site acquisition cost for the expansion of Mission Secondary listed on page 4 of the agenda, is different than the one listed on the request summary. The Secretary Treasurer will update the figure to reflect \$10,000,000 on the Capital Plan 2020-21 Request Summary.

4.2 Learning Resource Policy

MOVED and Seconded that the Draft Learning Resource Policy be approved in principle and be referred to partner groups, parents, teachers, and the general public requesting comments,

AND THAT the Learning Resource Policy and comments received be returned to the November Committee of the Whole meeting for further consideration and direction.

CARRIED

4.3 Strategic Plan

MOVED and Seconded that the Draft Strategic Plan for 2019-2022 be approved in principle and referred to partner groups, parents, employees, students, and the general public requesting comments;

AND THAT the Strategic Plan and comments received be returned to the October Committee of the Whole meeting for further consideration and direction.

AMENDMENT

To change the deadline from October to November.

AMENDED MOTION

MOVED and Seconded that the Draft Strategic Plan for 2019-2022 be approved in principle and referred to partner groups, parents, employees, students, and the general public requesting comments;

AND THAT the Strategic Plan and comments received be returned to the November Committee of the Whole meeting for further consideration and direction.

CARRIED

5. STAFF REPORTS

5.1 Reporting out from Closed Meetings: June 18, 2019 & September 17, 2019

The Superintendent reported that student and personnel matters were discussed at the Closed meeting on June 18, 2019;

and that during the Closed meeting on September 17, 2019, the Board discussed personnel matters and improving on public participation measures. In addition, the Board discussed not appointing Trustee School Liaison representatives. Email communication will be shared with all stakeholders.

5.2 2018-2019 Audited Financial Statements

MOVED and Seconded that the draft School District No. 75 (Mission) June 30, 2019 Financial Statements be accepted; and

THAT the final School District No. 75 (Mission) June 30, 2019 Financial Statements including the audit report be submitted to the Ministry of Education by September 30, 2019.

CARRIED

The annual audit of the School District's financial statements is complete. Prior to issuing the final signed external Auditor's Report, the Board must accept the financial statements. The Auditor presented information to the Board at a special closed meeting. The findings of the audit will result in a letter expressing an opinion on the audit, from the Auditor, which must be included in the financial statements.

5.3 Executive Compensation Disclosure Report 2018-2019

MOVED and Seconded that the Public Sector Executive Compensation Report dated September 17, 2019 be approved and submitted to the BC Public School Employers' Association.

CARRIED

Each year Boards of Education are required to prepare the Public Sector Executive Compensation Disclosure Report. The disclosure requirements apply to the top five highest paid executives, where these positions are paid an annual base salary of \$125,000 or more.

6. NEW BUSINESS

6.1 Respectful Schools and Workplaces Policy - Anti-Bullying, Harassment and Discrimination

MOVED and Seconded that the Respectful Schools and Workplaces Policy - Anti-Bullying, Harassment and Discrimination, be approved.

CARRIED

The policy has been updated to include the recommendations from Worksafe BC. The process for receiving additional feedback on the policy will remain open.

A discussion ensued regarding poisoned work environments and that the definition of such an environment be included in the next revision along with any other comments received during the consultation process.

6.2 Stave Falls PAC

MOVED and Seconded that the Board of Education approve the establishment of a Parents' Advisory Committee for Stave Falls Elementary School.

CARRIED

7. MINUTES OF PREVIOUS MEETINGS

7.1 Board of Education Public Meeting Minutes, June 18, 2019

MOVED and Seconded that the Board of Education Public meeting minutes dated June 18, 2019 be approved.

CARRIED

10. COMMITTEE/ LIAISON REPORTS

Trustees provided reports on:

- First CotW meeting
- Agenda setting for the Trades Training Advisory Committee
- Stave Falls Opening Ceremony
- Meeting with Principal of Stave Falls Elementary
- Abbotsford Pride Celebration: MPSD had a booth operated by Sharon Widdows
- Visiting Riverside
- DPAC meeting
- Participating in Assistant Superintendent interviews
- Riverside Grad
- Larry Jepsen's Retirement Celebration
- MSS Commencement
- Regional Branch Meeting FV BCSTA
- Meetings regarding hosting Power of Mentorship - Woman helping Woman forum

12. QUESTION PERIOD

Q: Can a procedure be revised/ updated easier than the policy?

A: The Secretary Treasurer advised that the policy has more political input and includes public consultation. The procedure needs to align with the policy. It provides process and details on how to carry out the policy. Staff have the ability to update the procedure at any time.

Q: How will the SD share the Learning Resource policy with Teachers to ensure that they are aware of the policy and what will be the turnaround time for a resource that requires approval?

A: The policy will be emailed to all staff. The policy and procedure provides a guide for adding new resources. Most of the resources have been previously approved. New resources that have not be included on the list may take some time to be approved.

Q: What was the draw that brought the budget to a razor thin position?

A: Five years ago, there was a shift in the provincial curriculum. This shift included updating district IT resources to improve student learning. Funding was also provided to re-open the Stave Falls Elementary School. Lastly, TTOC costs are up a million dollars from a year ago.

Q: What is the weight of each item?

A: Comprehensive information on the financial statements and narrative will be published in the annual report.

Q: What happens if student enrolment does not increase at Stave Falls?

A: The Superintendent commented that every year the Board needs to pass a balanced budget. There is a process involved and many considerations need to be taken into account in determining the viability of any school. It is too early to make any projections.

11. ANNOUNCEMENTS

The Board welcomed Karen Alvarez as the new Assistant Superintendent.

13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:38 pm.

Chairperson

Secretary Treasurer

School District #75 (Mission)
Trades Training Advisory Committee

September 24, 2019, 4:00 pm
District Education Office, 33046 4th Avenue, Mission, BC

Members Present: Superintendent, Angus Wilson (Recorder)
Committee Chair, Randy Cairns
Trustee, Julia Renkema
Member at Large, Chad Umlah
Member at Large, Chris Gruenwald
Member at Large, Dan Schubert
Principal, Lynn Cummings
Principal, Wade Peary

Members Absent: Member at Large, Michael Jackson

1. CALL TO ORDER

The meeting was called to order at 4:01pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

2.1 Introductions

2.2 Review of Mandate/ Roll of Committee

Trustee Cairns reviewed the mandate to Trades, etc for the Board. Discussed recent activity. Hope to engage more parents and students in Trades.

3. NEW BUSINESS

3.1 Overview of Riverside

Wade Peary – 9 programs. Foundational programming. Provided overview (interrupted by MSS presentation, resumed 4:27pm). 2nd largest school of choice for Mission students for post-secondary. DS asks for information on Youth Work in Trades 15-19; WP expands on details of program. Handouts on funding. Overview of post-secondary partnering and funding. Capital and space required for further expansion.

3.2 Overview of Mission Senior Secondary

Lynn Cummings – ITA courses. Extra funds. Busting at the seams for courses. All full. Noted CORE courses. Break in at woodwork this summer. Transitions to Riversides. WP – outlines changes to course descriptors = dual credit via ITA. Foods, textiles, robotics, automotive, etc all have potential for this possibility. LC – Marketing/entrepreneurship via Coffee Shop/Small business work. WP (JR question) differentiated food programming between Riverside and MSS. AW – note limits on capacity = 183 students max per space.

3.3 Trades Elsewhere

RC- opportunities elsewhere in the district. AW -- overview of FLC, Middle Schools. WP – Apprenticeships, work with Indigenous communities. CU – Middle Schools jr dragsters example of creative thinking in promoting trades. Expansion of students taking trades in Middle School. Elementary possibilities.

3.4 Gender + Trades

General discussion of issues.

3.5 Work Experience

How to expand on opportunities? AW- Supply and Demand? WP - overview of Work Experience

3.6 Capacity Issues in Mission Schools

An overview was provided on capacity limitations. CG Forestry Outdoor Ed overview.

3.7 Long Range Plan + Next Steps

RC – Ideas, vision for future. Jan 28 next meeting. AW- Reason for committee, members' ideas for goals. JR – provide opportunity to students to think about entrepreneur/business aspect of work. Also would like to see businesses support students that want to stay in Mission after

graduation. SC – useful to have outside perspective. Demographic and transportation issues. Messaging to community about trades. DS – value of partnership with Riverside. Mission is a good geographic position.

4. ADJOURNMENT

MOVED and Seconded that the Committee adjourn the meeting.

CARRIED

The meeting adjourned at 5:56pm.