

Committee of the Whole Meeting (open to the public)

Minutes



Committee of the Whole Meeting

May 9, 2017 1:00 pm

District Education Office, 33046 – 4th Avenue, Mission, BC

Members Present:

Acting Chair Tracy Loffler
Board Chair Rick McKamey
Trustee Randy Cairns
Trustee Shelley Carter
Trustee Jim Taylor

Staff Present:

Superintendent Angus Wilson
Secretary Treasurer Corien Becker
Assistant Superintendent Larry Jepsen
Director, Student Services,Carolynn Schmor
Director, Technology and Innovation, Colleen Hannah
District Principal, Joe Heslip
Assistant Secretary Treasurer, Derek Welsh

Absent:

Executive Assistant Tracy Orobko

Partner Groups Present:

CUPE: George Forsythe, Faye Howell
DPAC: Cyndi Polovina, Laura Wilson
MTU: Amber Chung, Anna Heavenor

1. CALL TO ORDER

The meeting was called to order at 1:02 pm by the Acting Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. Adoption of Agenda

MOVED and Seconded that the Agenda be adopted as presented.
CARRIED

3. Delegations/Presentations

4. Unfinished Business

4.1 Draft Board of Education Responsibilities Policy

The Secretary Treasurer advised that no further comments were received.

MOVED and Seconded that the *Board of Education Responsibilities* policy be forwarded to the May 23, 2017 Board meeting for approval.

CARRIED

4.2 Draft Trustee Code of Ethical Conduct Policy

The Secretary Treasurer advised that no further comments were received.

The Committee noted that the previously approved amendments were not included in the draft policy.

Behaviour amend: Trustees will endeavor to work cooperatively...

Decision Making delete: Trustees will vote with honest conviction....

MOVED and Seconded that the *Trustee Code of Ethical Conduct* policy as amended be forwarded to the May 23, 2017 Board meeting for approval.

CARRIED

4.3 Draft Respectful Schools and Codes of Conduct Policy

The Secretary Treasurer advised that the procedures for the revised policy have not yet been completed, and as such, recommended that the *Respectful Schools and Codes of Conduct* policy be referred back to staff to be presented to the Board once the procedures related to the amended policy are drafted. The Secretary Treasurer advised that the report would be presented to the Committee in the 2017/2018 school year.

5. Staff Reports

5.1 Student Transportation – Potential changes to Busing: 2017/18

The Committee considered the proposed changes to the Transportation Policy, discussing the fee for courtesy riders, and the walk limits for schools.

The Committee discussed:

- The need for a procedure/process for students that do not register as required to be warned to register, and eventually refused service if they fail to register after repeated warnings;
- The need for a process to provide complementary service for vulnerable students;
- Reducing the elementary walk limits, requesting information on the cost impact of reducing the walk limits to 3 (or 3.2 or 3.5 km);
- That the policy include the provision for a safe route to school, and if no safe route is available and students are within the walk limits, they be provided complementary service;
- Charging more than the \$200 previously charged for busing as providing busing for courtesy riders is a convenience not a necessity. The \$400 fee was preferred and that it be capped per family (similar to the Abbotsford fee structure).

MOVED and Seconded that the transportation report be referred back to staff for more research based on the discussion, and returned to the May 23, 2017, Regular Board meeting for consideration

CARRIED

5.2 2017-2018 Annual Facilities Grant Expenditure Plan

The Committee discussed the process for determining the priority projects that are on the list.

The Committee also questioned the need for replacing the roofing on Mission Secondary if there is the intent to replace the school in the near future. The Superintendent advised that the status of the building replacement is uncertain, as it is not in the long range plan at this time.

MOVED and Seconded that the draft Annual Facility Grant Expenditure Plan for 2017-2018 be reviewed and forwarded to the May 23, 2017 Regular Board meeting for approval.

CARRIED

5.3 2017-2018 Preliminary Budget

Staff presented and discussed the draft staffing plan, and school enrolment information, and provided updated sheets to the Committee and participants.

Discussion included:

Aboriginal Education Principal funded from non-targeted funding.

Unequal distribution of admin time in rural schools - proposed more time at Deroche in order to stabilize/support teachers – proposed .2 admin time at Dewdney for music program.

Would like to see an increase in secretarial time at small schools to provide before / after school secretary support.

Formula base a good starting point for allocating time, but need to adjust for individual school needs.

The need for quality portables.

Staff are working to maintain the early learning programs in the schools, despite the space constraints.

Discussion – future decision points

- Increasing secretarial support at small schools to provide a minimum of 15 minutes before and after school bells to provide better support for students and parents.
- The allocation of administration time / teaching time for Administrators in rural schools.
- Reducing secretarial support at Riverside College.
- Maintaining greater number of Councilor positions.

6. **New Business**

7. **Minutes of Previous Meetings**

MOVED and Seconded that the Committee of the Whole Meeting Minutes dated April 18, 2017 be approved as presented.

CARRIED

8. **Information Items**

8.1 Curriculum Update

Staff provided a verbal update on meetings regarding the new Curriculum implementation, and new report card templates, and reading levels targets for students.

Discussed student assessments, Fraser Institute assessments, and changes to FSAs.

8.2 District Parent Advisory Council

The meeting minutes for April are attached to the Agenda.

Discussion included:

Update on MSS Awards / student recognition

Parent Education Night successfully held on Tuesday May 3rd.


Minutes




9. Adjournment

**Moved and seconded to adjourn the meeting.
CARRIED**

The meeting adjourned at 3:50 pm.



Chairperson



Secretary Treasurer