

# Board of Education Meeting (open to the public)

# Minutes



**Board of Education Meeting**  
**March 28, 2017 6:30 pm**  
**Hatzic Middle School – 34800 Dewdney Trunk Road, Mission, BC**

**Members Present:**

Acting Chair Tracy Loffler  
Trustee Randy Cairns  
Trustee Shelley Carter  
Trustee Jim Taylor

**Staff Present:**

Superintendent Angus Wilson  
Secretary Treasurer Corien Becker  
Assistant Superintendent Larry Jepsen (part)  
Executive Assistant Tracy Orobko (Recorder)

**Absent:** Chair Rick McKamey

## 1. Call to Order

The meeting was called to order at 6:44 pm by the Acting Chairperson. The Chair acknowledged the meeting was being held Sto:lo Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel First Nation, Sq'èwlets First Nation, Kwantlen First Nation, and Matsqui First Nation.

Regrets: Board Chair Rick McKamey

## 2. Adoption of Agenda

One additional item:

6.1 New Business – Trustee Taylor: Stave Falls Elementary School

**MOVED and Seconded that the Agenda be approved as amended.**  
**CARRIED**

The Assistant Superintendent joined the meeting at 6:52 pm.

## 3. Delegations/Presentations

## 4. Unfinished Business

Rescind Policy #17: Catchment Areas, Cross Boundary Applications and Programs of Choice

**MOVED and Seconded that the Catchment Areas, Cross Boundary Applications and Programs of Choice policy #17 be rescinded.**  
**CARRIED**

## 5. Staff Reports

Draft Board of Education Responsibilities Policy

The Secretary Treasurer introduced the policy.

**MOVED and Seconded that the draft Board of Education Responsibilities policy be approved in principle, and that the public feedback process be initiated;**

**AND THAT any recommended revisions from the public feedback be returned to a future Committee of the Whole Meeting for consideration.**

**CARRIED**

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### Draft Trustee Code of Ethical Conduct Policy

The Secretary Treasurer introduced the policy. It was noted revisions discussed at the February 28<sup>th</sup> Committee of the Whole meeting have inadvertently been missed. The Secretary Treasurer reassured the Board that the revisions will be corrected.

**MOVED and Seconded that the draft Trustee Code of Ethical Conduct policy be approved in principle and that the public feedback process be initiated;**

**AND THAT any recommended revisions from the public feedback be returned to a future Committee of the Whole Meeting for consideration.**

**CARRIED**

### Draft Respectful Schools and Codes of Conduct Policy

The Secretary Treasurer introduced the policy. The draft policy complies with Provincial direction. It was noted to address administrative procedure that ensures conduct within the workplace is included.

**MOVED and Seconded that the draft Respectful Schools and Codes of Conduct policy be approved in principle and that the public feedback process be initiated;**

**AND THAT any recommended revisions from the public feedback be returned to a future Committee of the Whole Meeting for consideration along with the administrative procedures that incorporates the remaining processes from the current Policy #25 – Respectful Schools, Harassment and Anti-Bullying Policy.**

**CARRIED**

### Draft Recruitment and Hiring Policy

The Secretary Treasurer provided a verbal update. At the March 7<sup>th</sup> Committee of the Whole meeting, recommended changes were made and were proposed to move forward to the public meeting for approval in principle. Following the committee meeting, as Staff reviewed the draft policy, significant changes were made. The revised policy will be brought to an upcoming Committee of the Whole meeting with partner groups for a final preview prior to submission to the Board for approval in principle.

### Appointment of Auditor

The Secretary Treasurer recommended appointing KPMG LLP for one final year prior to conducting a Request for Proposal next year.

**MOVED and Seconded that KPMG LLP be appointed as the external auditor for the School District's Financial Statement Audit for the year ending June 30, 2017;**

**AND THAT a public Request for Proposals be issued for Annual Financial Statement Auditing Services beginning with the 2017/2018 School Year.**

**CARRIED**

### Capital Bylaw No. 17/18-CP-SD75-01

**THAT the Board approve the following resolutions:**

**MOVED and Seconded that the required three (3) readings for Capital Bylaw No. 17/18-CP-SD75-01 be carried out at one meeting.**

**CARRIED**

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**MOVED and Seconded that the first reading of Capital Bylaw No. 17/18-CP-SD75-01, a bylaw for the 2017/2018 Capital Plan, be approved.**

**CARRIED**

**MOVED and Seconded that the second reading of Capital Bylaw No. 17/18-CP-SD75-01, a bylaw for the 2017/2018 Capital Plan, be approved.**

**CARRIED**

**MOVED and Seconded that the third and final reading of Capital Bylaw 17/18-CP-SD75-01, a bylaw for the 2017/2018 Capital Plan, be approved.**

**CARRIED**

## Reporting out from the Closed Meeting

The Superintendent reported on the March 28<sup>th</sup> Closed Board meeting: Personnel and Property Matters.

- Stave Falls Elementary: No decision will be made to sell, lease, or open as a school during the 2017 calendar year as further data will be gathered.
- Stave Falls Elementary Property will be discussed as a future special Committee of the Whole meeting; and interested parties will be notified of the date.

## **6. New Business**

### Stave Falls Elementary School

The Acting Chair read the motion distributed at the commencement of the Board meeting.

Trustee Taylor addressed the motion regarding pre-registration solicitation. The motion to conduct a pre-registration survey is not a guarantee that the Board will consider reopening the school. The pre-registration survey process would be similar to the process used for the Fine Arts curriculum, and French Immersion programs. The Board makes no commitment on action once collected.

Concerns were raised that the process regarding the Stave Falls School has moved from a “discussion of sale, to leasing, to re-opening”. Further concerns include: Financial implication, and potential impact on other schools within the district.

**MOVED and Seconded that the Board conduct a pre-registration for Stave Falls Elementary School. The pre-registration include the years 2017/18, 2018/19 and 2019/20. The pre-registration be open online and in person at the Board office for the entire month of April 2017. Data from this pre-registration will be presented to a Committee of the Whole meeting in May 2017 and then brought to the May 2017, public Board meeting to help Trustees consider the financial viability of reopening Stave Falls Elementary.**

### **AMENDMENT #1**

**MOVED and Seconded that the Board conduct a pre-registration for Stave Falls Elementary School.**  
**CARRIED**

### **AMENDMENT #2**

**MOVED and Seconded that the Board conduct a pre-registration for Stave Falls Elementary School. The pre-registration include up to a three (3) year period.**  
**CARRIED**

**MOVED and Seconded that the Stave Falls Elementary School matter be referred to a Special Committee of the Whole meeting to take place in either May or June, 2017.**

**CARRIED**

## 7. Minutes of Previous Meeting

Question: Was the prior letter and motion sent to the BC School Trustees' Association regarding the election of Trustees within six months of being vacated?

Answer: The correspondence was submitted however, it is unlikely SD75's submission will be added to the BCSTA AGM Agenda as similar motions have already been submitted by other districts and added to the Agenda.

**MOVED and seconded that the Board of Education meeting minutes of February 21, 2017, be approved as presented.**

**CARRIED** (Abstained: Trustee Taylor – was not present at the February 21, 2017 Board meeting)

## 8. Information Items

### District Parent Advisory Council Update

A report was attached to the Agenda. The Superintendent indicated revisions were made at last evening's DPAC meeting: "Sometimes we open a school but buses were unable to run..."

## 9. Correspondence

Received for information:

January 30, 2017: School District No. 5 (Southeast Kootenays) – *Regional Rural Education*

February 25, 2017: BC School Trustees' Association – *Recruitment/Retention of Northern Districts*

February 27, 2017: School District No. 28 (Quesnel) – *Rural Education*

March 14, 2017: Ministry of Education – *Funding Announcement for Rural Teacher Recruitment*

March 13, 2017: School District No. 5 (Southeast Kootenay) – *Letter to School District No. 43 (Coq.)*

March 13, 2017: School District No. 23 (Central Okanagan) – *Core Funding for Aboriginal Education*

March 13, 2017: School District No. 5 (Southeast Kootenay) – *Letter in Support of SD61 (Victoria)*

March 13, 2017: School District No. 5 (Southeast Kootenay) – *Funding for child and Youth Mental Health*

March 13, 2017: School District No. 5 (Southeast Kootenay) – *Supplementary Funding Announcements*

March 13, 2017: School District No. 20 (Kootenay-Columbia) – *Rural Education Strategy*

March 15, 2017: Ministry of Education – *Estimated Operating Grants for 2017/18*

March 20, 2017: BC School Trustees' Association – *Full Funding for Supreme Court Decision*

## 10. Committee Minutes/Liaison Reports

Committee of the Whole Meeting minutes: February 14, 2017

Committee of the Whole Meeting minutes: February 28, 2017

Trustees Reported on:

- Air Cadets Speech Competition at Heritage Park
- LGBTQ2S Presentation at Heritage Park
- Aboriginal Student Volunteer Acknowledgement
- Fraser Valley BC School Trustees' Branch – Elections Engagement Committee Work

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- Phone calls and conversations with Community Members from Stave Falls
- Stave River and Possible Hands-on Field Work
- Mission's Tier 1 Boys' Bantam Hockey Team landed first place in the Provincial Championships during Spring Break. Many of the players attend Hatzic Middle's Hockey Academy; the team was commended by other organizations on their sportsmanship conduct.
- The Lieutenant Governor will be visiting the School District attending events at Hatzic Middle, Edwin S. Richards, Fraserview and Summit Learning Centres.

### 11. Question Period

*Questions asked must be related to items discussed on the Agenda and related to the Agenda. Personnel, land and legal issues will not be discussed.*

Question: Has there been this many people at other Board meetings?

Response: Yes

Question: We had been told in the past you were not leaning towards the lease agreement. What changed?

Response: It is not that it has changed; it has slowed down. Staff is looking at bringing information and data to the Board; we are exploring a lease option; Staff is still exploring and gathering information.

Question: Why can't we know who the lease is with?

Response: At this time, the district is exploring. It is not in that party's interest to publicize their name. The other proponent had a stronger business case and proposal than that of the Stave Falls Association.

Question: Will you be collecting data in April still?

Response: The issue has been referred to a Specific Committee of the Whole meeting where the Stave Falls Community Association members will be invited.

Question: How important is the public's opinion in the decision?

Response: All decisions of the Board are decisions of the Board. All community members are entitled to give their opinions including at Committee of the Whole meetings. The Board takes all information under consideration.

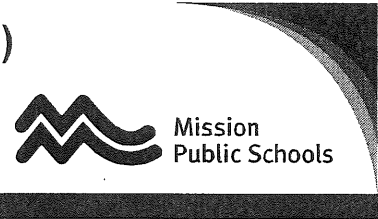
The key work of the Board is student achievement through community engagement; this separates Boards from staff.

Question: Regardless of proposals, some feel confident in speaking that the ultimate goal is to reopen the school as an SD75 school - regardless of community proposals. Will the decision to collect additional data be made at another meeting?

Response: The decision to collect data was referred to a special Committee of the Whole meeting. Staff has provided some information tonight and it is the intent to gather more at the Committee of the Whole meeting. The School District has slowed the process down - not making any decision until the end of 2017. The Committee of the Whole provides the opportunity to gather more information. This will be an ongoing opportunity.

Question: When will the Special Committee meeting take place? We have an emerging crunch for space in this district and there will be space issues in September regardless. When are you looking at that?


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Response: The special meeting will happen in May or June. A number of factors impact any decision regarding the school building. First and foremost, regardless of space issues, the district would not be able to have the Stave Falls facility ready for September. It was been closed for approx. nine years, and would need to be upgraded to current building codes. Management is currently gathering data for staffing. Budget meetings are planned; opening schools is not just turning a lock. It takes time.

## 12. Adjournment

**MOVED and seconded that the meeting adjourn at 7:54 pm.  
CARRIED**

  
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Chairperson

  
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Secretary Treasurer