

****Please be advised this procedure is currently under review and pending changes****

Computer Network

The Board of Education will establish and maintain for educational and administrative purposes a computer network (MPSD.CA) which will provide networking among all district facilities and also provide appropriate access to educational resources on the Internet.

Recognizing that our local network (MPSD.CA), and the Internet are a limited and shared resource, all students and staff granted the privilege to use the network will be asked to pledge, in written form, to conduct themselves in a responsible, ethical, and polite manner while using the network.

Using MPSD.CA for illegal, political, commercial or obscene purposes or in support of such inappropriate activities is strictly prohibited and subject to the following:

- In the case of misuse or suspicion of misuse of the network or services, the MPSD.CA management reserves the right to access any files on the system.
- The system administrators will not intentionally inspect the contents of mail, or disclose such contents, unless required to do so by law or by this procedure, or as part of an investigation. Investigation of complaints regarding mail which are alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material may occur by system administrators.
- Mission Public Schools and MPSD.CA will cooperative fully with any participating school district, local, provincial, or federal officials in any investigation concerning or relating to any mail transmitted through MPSD.CA.
- In the event of an alleged breach of this procedure by a network member, the systems administrators shall immediately notify the member's supervisor who in turn shall ensure due process is afforded to the member before any action is taken.
- Vandalism will result in cancellation of MPSD.CA privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another member, MPSD.CA, or any of the agencies or other networks that are connected to the Internet.

MPSD.CA accounts shall be used only by the authorized owner of the account. Account owners are responsible for activity within their account.

MPSD.CA is a publicly funded and finite resource, and as such must be used in moderation. Copyright material must not be placed on any computer system and/or file connected to MPSD.CA without the author's permission.

~~Members may upload and download public domain programs for their own use or redistribute a public domain program if it is for non-commercial use. However, a member assumes all risk regarding the determination of whether a program is in the public domain.~~

Members are expected to remove old electronic mail messages in a timely fashion and the system administrators may remove such messages if not attended to regularly by the members. The system administrators will delete electronic mail messages that are in excess of 60 days old.

Parents are required to complete and sign a MPSD.CA consent form prior to a student being granted access to MPSD.CA. Parents may request that a student be granted a restricted account rather than a full access account.

Staff are required to complete a [MPSD.CA - Network Registration](#) form. [Insert hyperlink here](#)

~~With a restricted account, a student will only be able to send and receive electronic mail.~~

MPSD.CA members will be notified in a timely fashion of changes made to the policies and guidelines before implementation of these changes.

Date Adopted: May 2000

Cross Reference: [Internet and Email Access for All Users Administrative Procedure #210](#)