

## Public Participation

The Board of Education welcomes participation at its public meetings and will endeavor to schedule delegations and presentations to appear at the first opportune regular public meeting of the Board.

Since issues can be considered and deliberated in more detail at the Committee level, the delegation will be requested to appear before the Committee of the Whole; however, if a delegation does not wish to do so or if urgent matters do not allow sufficient lead time for the delegation to present its brief before the Committee, the Board will hear the delegation at a time to be set by the Board.

Groups or individuals wishing to appear before the Board of Education at its regular monthly business meeting, either as a delegation or to make a presentation, must submit a request in writing to the Secretary-Treasurer or Superintendent 10 days prior to the next regularly scheduled public Board meeting.

The written request should include:

- Full name, telephone number, address and email of spokesperson.
- Summary of the issue being presented.
- If a brief is to be presented, a copy of the brief and any other printed background information must be provided.

In emergent situations, requests to appear before the Board of Education at its regular, monthly, business meeting, which do not meet the above timeline will be added to the Board's meeting agenda at the Chair's discretion.

A delegation should be prepared to answer questions from the Board members wishing to learn more about its concerns.

The Board will respond once it has had sufficient time to study and review the issue.

Personnel, land or legal issues will not be recognized for discussion at public meetings of the Board.

**Date Adopted: November 1999**

**Date Amended: July 2020**