

CUSTODIAL SERVICES

This Administrative Procedure supports the Board's Policy #33 - Custodial Services

Background/Rationale

The need for custodial services in school district facilities is understood and to meet this need, funds will be allocated in the annual operating budget within the available funds each year.

Area formulas – Workload factors used in this formula are as follows:

Area in square metres

Secondary schools: 2400 square metres / one (1) FTE

Middle schools: 2200 square metres / one (1) FTE

Elementary schools: 2000 square metres / one (1) FTE

** Portables on school sites will be considered to be 135 square metres each

***Area changes (increases or decreases) will result similar changes in service levels

Responsibility and Review Process

The Manager of Facilities will review annually the school district's facilities and their usage and make any adjustments required based on the above formula within the budget funds approved.

Date Adopted:

Revised:

Cross Reference: Custodial Services Policy #33