

# Volunteer Driver Application Form



For The Application for Use of a Private Vehicle. To Be Completed Annually by All Volunteer Drivers.

School Name: \_\_\_\_\_ Principal's Name: \_\_\_\_\_

Driver's Name: \_\_\_\_\_ Driver's License No.: \_\_\_\_\_

Vehicle Description: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

The personal information on this form is collected by School District No. 75 (Mission) under the authority of the School Act. The information will be used for educational purposes. This information will be protected under the Freedom of Information and Protection of Privacy Act. Questions about the collection and use of this information should be directed to the [Information and Privacy Coordinator](#), School District No. 75, 33046 4th Avenue, Mission, BC, V2V 1S5, 604-826-6286.

## Volunteer Driver Review and Acknowledgement of Requirements

Only Tick  
if YES

- 1) I have a valid regular driver's license. Expiry Date: \_\_\_\_\_  
**NOTE:** novice or learner drivers cannot be a volunteer driver. ☐
- 2) I have attached a copy of my drivers abstract, submitted with this application. ☐
- 3) The vehicle used for transporting students is in good repair. ☐
- 4) The vehicle used for transporting students carries at least \$5,000,000.00 liability insurance. ☐
- 5) I have provided a criminal record search in accordance with the [Volunteer/Criminal Record Checks Administrative Procedure](#) and agree to notify the school district should I be charged with a criminal offence since completing the criminal record search process. ☐
- 6) I have **NOT** received two or more driving violations within the past 24 months. (Including but not limited to driving suspensions, driving under the influence, speeding and other traffic violations). ☐
- 7) I have **NOT** been found liable for (an) accident(s) involving personal injury or property damage within the past 24 months.  
If liable, date of accident: \_\_\_\_\_ ☐
- 8) My vehicle has \_\_\_\_\_ (please enter #) 3-point harnesses that are available for the placement of booster seats, car seats and/or passengers. ☐
- 9) I have viewed the Road Safety at Work Vehicle Safety Inspection Video: <https://roadsafetyatwork.ca/tool-kits/inspect-your-vehicle/vehicle-safety-inspection-video/> ☐
- 10) I have read the Distractions and Solutions for Drivers information and will take all necessary steps to limit potential driving distractions: [https://www.ihsa.ca/pdfs/topics\\_hazards/distracted-driving/distractions-and-solutions-for-drivers.pdf](https://www.ihsa.ca/pdfs/topics_hazards/distracted-driving/distractions-and-solutions-for-drivers.pdf) ☐
- 11) I understand that smoking is prohibited in any private vehicle used to transport students, while students are in or around the vehicle, in accordance with the [Tobacco-Free Environment Administrative Procedure](#). ☐
- 12) I agree to wear a seat belt and will require all passengers to wear a seatbelt. ☐
- 13) I will not use any cell phone or other electronic devices, including earbuds, during the trip, unless parked in a designated area with the ignition turned off. ☐
- 14) I will abide by traffic safety laws and requirements, and all rules of the road. ☐
- 15) I agree that I will not permit a child under 13 years of age to occupy the front passenger seat of a vehicle equipped with a passenger seat air bag. ☐
- 16) I will ensure that a child safety seat is used when I am transporting students under the age of 9, weighing less than 18 kg (40 lbs.) and shorter than 145 cm (4'9"). (The provision of the child safety seat is the responsibility of the child's parent or guardian). ☐
- 17) I will ensure that a booster seat is used when I am transporting students under the age of 9, weighing more than 18 kg (40 lbs.) and shorter than 145 cm (4'9"). (The provision of the booster seat is the responsibility of the child's parent or guardian). ☐

Driver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vehicle Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrative Approval: \_\_\_\_\_ Date: \_\_\_\_\_