

Child Abuse/Neglect Reporting Form (CONFIDENTIAL)



Centralized Screening Phone No.: 1-800-663-9122 / Telephone Device for the Deaf (TDD): 1-866-660-0505

School/Facility Name: _____ Date: _____ Time: _____
DD-MM-YY

1. Record of the Verbal Report

Name of Person You Reported To: _____ Position: _____ Contact No.: _____

2. Student Information

Name of Student: _____ Date of Birth: _____ Age: _____
DD-MM-YY

Gender(s): _____ Disabilities and/or Diverse Abilities (if applicable): _____

Student's Home Address: _____

Name of Classroom or Homeroom Teacher: _____

Name(s) of Legal Guardian(s): _____

Guardian(s) Address: _____ Contact No(s): _____

Siblings (if known):

Name:	Age:	School:
1.		
2.		
3.		
4.		

3. Abuse/Neglect Information (additional space on pg. 2 if required)

Provide information from the student's disclosure, or your reasons to believe the student has been or is likely to be abused (i.e., conversations, writings, drawings, or artwork that supports the report, events, observations, or circumstances):

4. Child Protection Social Worker (CPSW) Information (additional space on pg. 2 if required)

Document any information that the CPSW shared with you:

Additional Information (if applicable)

Provide additional pertinent information if applicable:

Signature:

Name of Reporting Person: _____ Signature: _____
(Please Print)

REPORTING FORM INSTRUCTION:

1. Secure the original copy of the report for yourself (including supporting notes and documents) in a secure and confidential place. Do not share this confidential information with anyone other than the CPSW, the police, or as required by law.
2. Give a copy of the Child Abuse/Neglect Reporting Form in a sealed envelope marked 'CONFIDENTIAL' to the school principal who will report to the Superintendent.
3. If the suspected abuser is a school administrator, immediately report to the Superintendent, or the Director of Instruction, Human Resources, and give a copy of the Child Abuse/Neglect Reporting Form in a sealed envelope marked 'CONFIDENTIAL' to the Superintendent at the Board of Education Office.