Annual Budget

School District No. 75 (Mission)

June 30, 2024

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 75 (MISSION) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2023/2024.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$101,149,235 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 20th DAY OF JUNE, 2023;

READ A SECOND TIME THE 20th DAY OF JUNE, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 20th DAY OF JUNE, 2023;

Original signed by S. Carter Chairperson of the Board

(Corporate Seal)

Original signed by C. Becker Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 75 (Mission) Annual Budget Bylaw 2023/2024, adopted by the Board the 20th DAY OF JUNE, 2023.

> Original signed by C. Becker Secretary Treasurer

Version: 8422-7676-5693 June 16, 2023 13:22

Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,632.000	6,485.125
Adult	6.000	5.125
Total Ministry Operating Grant Funded FTE's	6,638.000	6,490.250
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	88,920,428	82,288,378
Other	510,073	516,497
Tuition	2,505,040	2,282,000
Other Revenue	2,133,800	2,134,700
Rentals and Leases	211,650	213,590
Investment Income	500,000	500,000
Gain (Loss) on Disposal of Tangible Capital Assets		174,818
Amortization of Deferred Capital Revenue	3,088,696	3,042,025
Total Revenue	97,869,687	91,152,008
Expenses		
Instruction	80,498,948	75,314,855
District Administration	4,209,524	3,850,672
Operations and Maintenance	14,229,057	13,612,107
Transportation and Housing	1,366,385	1,296,982
Debt Services	45,321	30,645
Total Expense	100,349,235	94,105,261
Net Revenue (Expense)	(2,479,548)	(2,953,253)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,801,796	2,649,499
Budgeted Surplus (Deficit), for the year	(677,752)	(303,754)
Budgeted Surplus (Deficit), for the year comprised of: Operating Fund Surplus (Deficit) Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(677,752)	(303,754)
Budgeted Surplus (Deficit), for the year	(677,752)	(303,754)

Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	83,619,617	77,538,232
Special Purpose Funds - Total Expense	12,402,160	12,440,425
Capital Fund - Total Expense	4,327,458	4,126,604
Capital Fund - Tangible Capital Assets Purchased from Local Capital	800,000	675,000
Total Budget Bylaw Amount	101,149,235	94,780,261

Approved by the Board

Original signed by S. Carter	June 20, 2023
Signature of the Chairperson of the Board of Education	Date Signed
Original signed by A. Wilson	June 20, 2023
Signature of the Superintendent	Date Signed
Original signed by C. Becker	June 20, 2023
Signature of the Secretary Treasurer	Date Signed

Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(2,479,548)	(2,953,253)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(800,000)	(675,000)
From Deferred Capital Revenue	(3,346,509)	(2,435,000)
Total Acquisition of Tangible Capital Assets	(4,146,509)	(3,110,000)
Amortization of Tangible Capital Assets	4,282,137	4,095,959
Total Effect of change in Tangible Capital Assets	135,628	985,959
Acquisitions of Prepaid Expenses	(200,000)	(200,000)
Use of Prepaid Expenses	200,000	200,000
	<u> </u>	
(Increase) Decrease in Net Financial Assets (Debt)	(2,343,920)	(1,967,294)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	s	\$
Revenues	Ť	Ŧ
Provincial Grants		
Ministry of Education and Child Care	78,598,001	71,938,085
Other	309,140	306,065
Tuition	2,505,040	2,282,000
Other Revenue	255,000	255,000
Rentals and Leases	211,650	213,590
Investment Income	500,000	500,000
Total Revenue	82,378,831	75,494,740
Expenses		
Instruction	68,799,168	63,561,362
District Administration	3,963,454	3,689,512
Operations and Maintenance	9,523,961	9,028,478
Transportation and Housing	1,333,034	1,258,880
Total Expense	83,619,617	77,538,232
Net Revenue (Expense)	(1,240,786)	(2,043,492)
Budgeted Prior Year Surplus Appropriation	1,801,796	2,649,499
Net Transfers (to) from other funds		
Local Capital	(320,000)	(445,000)
Other	(241,010)	(161,007)
Total Net Transfers	(561,010)	(606,007)
Budgeted Surplus (Deficit), for the year		-

Annual Budget - Schedule of Operating Revenue by Source

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	76,900,695	68,501,085
ISC/LEA Recovery	(225,000)	(225,000)
Other Ministry of Education and Child Care Grants		
Pay Equity	725,901	725,901
Student Transportation Fund	188,900	188,900
Support Staff Benefits Grant	55,180	55,180
FSA Scorer Grant	13,000	13,000
Early Learning Framework (ELF) Implementation	952	952
Labour Settlement Funding	938,373	2,678,067
Total Provincial Grants - Ministry of Education and Child Care	78,598,001	71,938,085
Provincial Grants - Other	309,140	306,065
Tuition		
Continuing Education	328,940	180,000
International and Out of Province Students	2,176,100	2,102,000
Total Tuition	2,505,040	2,282,000
Other Revenues		
Funding from First Nations	225,000	225,000
Miscellaneous		
Pay for service - Riverside	5,000	5,000
Other	25,000	25,000
Total Other Revenue	255,000	255,000
Rentals and Leases	211,650	213,590
Investment Income	500,000	500,000
Total Operating Revenue	82,378,831	75,494,740

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	33,375,532	30,340,131
Principals and Vice Principals	5,040,000	4,698,600
Educational Assistants	8,466,100	7,542,400
Support Staff	9,143,130	8,383,640
Other Professionals	2,523,881	2,366,974
Substitutes	3,474,895	3,225,000
Total Salaries	62,023,538	56,556,745
Employee Benefits	14,403,314	13,292,213
Total Salaries and Benefits	76,426,852	69,848,958
Services and Supplies		
Services	2,525,557	2,363,923
Student Transportation	19,000	19,000
Professional Development and Travel	603,180	774,798
Rentals and Leases	-	11,500
Dues and Fees	92,000	91,100
Insurance	191,000	188,000
Supplies	2,360,027	2,843,953
Utilities	1,402,001	1,397,000
Total Services and Supplies	7,192,765	7,689,274
Total Operating Expense	83,619,617	77,538,232

Annual Budget - Operating Expense by Function, Program and Object

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	27,071,347	641,655	57,800	615,200		2,375,306
1.03 Career Programs	579,800	147,840	37,800	422,900		
1.07 Library Services	1,271,900					
1.08 Counselling	1,357,500					
1.10 Special Education	2,493,041	60,480	7,025,600	912,430		626,084
1.30 English Language Learning	138,944	15,540	151,200			
1.31 Indigenous Education	434,700	275,100	1,155,900	39,800		
1.41 School Administration		3,696,945		1,400,300	72,555	102,347
1.60 Summer School	28,300					
1.62 International and Out of Province Students		139,650	37,800	110,300	75,075	
Total Function 1	33,375,532	4,977,210	8,466,100	3,500,930	147,630	3,103,737
4 District Administration 4.11 Educational Administration		62,790		153,200	745,380	
4.40 School District Governance		02,790		155,200	97,226	
4.41 Business Administration				492,700	1,057,740	5,000
Total Function 4		62,790	-	<u>645,900</u>	1,900,346	5,000
		,		,	, ,	,
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration				102,800	378,255	25,000
5.50 Maintenance Operations				3,856,500		341,158
5.52 Maintenance of Grounds5.56 Utilities				313,500		
Total Function 5		-		4,272,800	378,255	366,158
7 Transportation and Housing						
7.41 Transportation and Housing Administration				48,500	97,650	
7.70 Student Transportation				675,000	77,050	
Total Function 7	-	-	-	723,500	97,650	-
				,	, -	
9 Debt Services						
Total Function 9		-	-	-	-	-
Total Functions 1 - 9	33,375,532	5,040,000	8,466,100	9,143,130	2,523,881	3,474,895
		2,040,000	0,100,100	>,1 - 0,100	2,525,001	0,17,000

Total Salaries
\$
20 761 209
30,761,308 1,188,340
1,133,540
1,357,500
11,117,635
305,684
1,905,500
5,272,147
28,300
362,825
53,571,139
961,370
97,226
1,555,440
2,614,036
506 055
506,055
4,197,658
313,500
5,017,213
5,017,415
146,150
675,000
821,150
-
62,023,538

Annual Budget - Operating Expense by Function, Program and Object

	Total	Employee	Total Salaries	Services and	2024	2023 Amended
	Salaries	Benefits	and Benefits	Supplies	Annual Budget	Annual Budget
1 In stars at an	\$	\$	\$	\$	\$	\$
1 Instruction	20 561 200	6 0 4 1 0 2 4	27 702 242	1 192 005	20 00/ 247	26 422 675
1.02 Regular Instruction	30,761,308	6,941,934	37,703,242	1,183,005	38,886,247	36,423,675
1.03 Career Programs	1,188,340	292,019	1,480,359	266,970	1,747,329	1,475,510
1.07 Library Services	1,271,900	297,580	1,569,480	42,000	1,611,480	1,493,700
1.08 Counselling	1,357,500	317,650	1,675,150	5,500	1,680,650	1,518,130
1.10 Special Education	11,117,635	2,702,086	13,819,721	268,000	14,087,721	12,370,598
1.30 English Language Learning	305,684	71,406	377,090	5,000	382,090	365,740
1.31 Indigenous Education	1,905,500	475,358	2,380,858	203,500	2,584,358	2,468,972
1.41 School Administration	5,272,147	1,174,461	6,446,608	208,000	6,654,608	6,326,737
1.60 Summer School	28,300	6,620	34,920		34,920	32,750
1.62 International and Out of Province Students	362,825	84,469	447,294	682,471	1,129,765	1,085,550
Total Function 1	53,571,139	12,363,583	65,934,722	2,864,446	68,799,168	63,561,362
District Administration						
4.11 Educational Administration	961,370	206,289	1,167,659	186,300	1,353,959	1,290,990
4.40 School District Governance	97,226	24,307	121,533	66,500	188,033	181,767
4.41 Business Administration	1,555,440	349,954	1,905,394	516,068	2,421,462	2,216,755
Total Function 4	2,614,036	580,550	3,194,586	768,868	3,963,454	3,689,512
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	506,055	103,937	609,992	253,450	863,442	868,870
5.50 Maintenance Operations	4,197,658	1,051,283	5,248,941	1,388,500	6,637,441	6,182,108
5.52 Maintenance of Grounds	313,500	85,577	399,077	222,000	621,077	580,500
5.56 Utilities	-		-	1,402,001	1,402,001	1,397,000
Total Function 5	5,017,213	1,240,797	6,258,010	3,265,951	9,523,961	9,028,478
7 Transportation and Housing						
7.41 Transportation and Housing Administration	146,150	33,315	179,465	9,500	188,965	178,230
7.70 Student Transportation	675,000	185,069	860,069	284,000	1,144,069	1,080,650
Total Function 7	821,150	218,384	1,039,534	293,500	1,333,034	1,258,880
Debt Services						
Total Function 9		_		_	_	
	-		-	-	-	

Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	10,322,427	10,350,293
Other	200,933	210,432
Other Revenue	1,878,800	1,879,700
Total Revenue	12,402,160	12,440,425
Expenses		
Instruction	11,699,780	11,753,493
District Administration	246,070	161,160
Operations and Maintenance	422,959	487,670
Transportation and Housing	33,351	38,102
Total Expense	12,402,160	12,440,425
Budgeted Surplus (Deficit), for the year	<u> </u>	

Annual Budget - Changes in Special Purpose Funds

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP		Classroom Inhancement nd - Overhead
	\$	\$	\$	\$	\$	5.000	\$	\$	\$
Deferred Revenue, beginning of year			80,000	1,000,000	30,000	5,000			
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	249,559	291,080			160,000	31,850	374,743	448,905	283,686
Other			70,000	1,700,000					
	249,559	291,080	70,000	1,700,000	160,000	31,850	374,743	448,905	283,686
Less: Allocated to Revenue	249,559	291,080	150,000	1,700,000	190,000	36,850	374,743	448,905	283,686
Deferred Revenue, end of year	-	-	-	1,000,000	-	-	-	-	-
Revenues Provincial Grants - Ministry of Education and Child Care	249,559	291,080			190,000	36,850	374,743	448,905	283,686
Provincial Grants - Other Other Revenue			150,000	1,700,000					
	249,559	291,080	150,000	1,700,000	190,000	36,850	374,743	448,905	283,686
Expenses									
Salaries Teachers Principals and Vice Principals						18,900	19,825 25,830	18,900	
Educational Assistants		244,600					144,300	323,500	
Support Staff Substitutes	47,579				145,500		8,000		96,768 134,223
Substitutes	47,579	244,600	-	-	145,500	18,900	197,955	342,400	230,991
Employee Benefits	15,859	46,480			38,000	4,420	47,560		44,325
Services and Supplies District Entered	186,121		150,000	1,700,000	6,500	13,530	129,228	88,520 17,985	8,370
	249,559	291,080	150,000	1,700,000	190,000	36,850	374,743	448,905	283,686
Net Revenue (Expense)	-	-	-	-	-	-	-	-	<u> </u>

Annual Budget - Changes in Special Purpose Funds

rear Ended Julie 50, 2024	Classroom	First Nation	Changing	Federal Safe Return to	Student &	SEY2KT	ECL	Feeding	
	Enhancement Fund - Staffing	Student	Results for Young ChildrenV	Class /	Family	(Early Years to Kindergarten)	ECL Early Care & Learning	Futures Fund	MCFD Early Years
Deferred Revenue, beginning of year	\$	\$ 19,000	\$ 20,000	\$ 60,000	\$ 300,000	\$ 15,000	\$ 50,000	\$ -	\$ 50,000
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other	6,963,898	14,351	11,250			19,000	175,000	800,105	85,832
	6,963,898	14,351	11,250	-	-	19,000	175,000	800,105	85,832
Less: Allocated to Revenue Deferred Revenue, end of year	6,963,898 	33,351	31,250	60,000	300,000	34,000	225,000	800,105	135,832
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue	6,963,898	33,351	31,250	60,000	300,000	34,000	225,000	800,105	135,832
Expenses Salaries	6,963,898	33,351	31,250	60,000	300,000	34,000	225,000	800,105	135,832
Teachers Principals and Vice Principals Educational Assistants	5,571,118						152,250		
Support Staff Substitutes									63,800
	5,571,118	-	-	-	-	-	152,250	-	63,800
Employee Benefits Services and Supplies District Entered	1,392,780	33,351	31,250	60,000	300,000	34,000	31,970 40,780	800,105	16,600 55,432
	6,963,898	33,351	31,250	60,000	300,000	34,000	225,000	800,105	135,832
Net Revenue (Expense)	-	-	-	-	-	-	-	-	<u> </u>

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	MCFD Middle Years	PSB Mentorship Grant	BEST	HP Childcare Centre	TOTAL
Deferred Revenue, beginning of year	\$ 54,601	\$ 10,500	\$ 20,000	\$ 9,000	\$ 1,723,101
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other				19,800	9,823,427 85,832 1,789,800
	-	-	-	19,800	11,699,059
Less: Allocated to Revenue	54,601	10,500	-	28,800	12,402,160
Deferred Revenue, end of year	-	-	20,000	-	1,020,000
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue Expenses	54,601	10,500	-	28,800 28,800	10,322,427 200,933 1,878,800 12,402,160
Salaries Teachers Principals and Vice Principals Educational Assistants Support Staff Substitutes	23,700	_			5,628,743 178,080 736,100 353,647 142,223 7,038,793
Employee Benefits Services and Supplies District Entered	6,200 24,701 54,601	10,500		28,800	1,644,194 3,701,188 <u>17,985</u> 12,402,160
Net Revenue (Expense)		-	-	-	

Schedule 3A

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2024

	2024				
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	2023 Amended Annual Budget	
	\$	\$	\$	\$	
Revenues					
Gain (Loss) on Disposal of Tangible Capital Assets			-	174,818	
Amortization of Deferred Capital Revenue	3,088,696		3,088,696	3,042,025	
Total Revenue	3,088,696	-	3,088,696	3,216,843	
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	4,282,137		4,282,137	4,095,959	
Debt Services					
Capital Loan Interest		45,321	45,321	30,645	
Total Expense	4,282,137	45,321	4,327,458	4,126,604	
Net Revenue (Expense)	(1,193,441)	(45,321)	(1,238,762)	(909,761)	
Net Transfers (to) from other funds					
Local Capital		320,000	320,000	445,000	
Capital Loan Payment		241,010	241,010	161,007	
Total Net Transfers	-	561,010	561,010	606,007	
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital	800,000	(800,000)	-		
Principal Payment	,				
Capital Loan	195,689	(195,689)	-		
Total Other Adjustments to Fund Balances	995,689	(995,689)	-		
Budgeted Surplus (Deficit), for the year	(197,752)	(480,000)	(677,752)	(303,754)	