

**School District #75 (Mission)  
Special Committee of the Whole Meeting Minutes**

**November 23, 2021, 3:30 pm  
Zoom Meeting**

**Members Present:** Board Chair, Tracy Loffler  
Vice-Chair, Randy Cairns  
Trustee, Shelley Carter  
Trustee, Julia Renkema

**Members Absent:** Trustee, Rick McKamey

**Staff Present:** Superintendent of Schools, Angus Wilson  
Secretary-Treasurer, Corien Becker  
Director of Operations, Dana MacLean  
Executive Assistant, Ilona Schmidt (Recorder)

**Staff Absent:** Assistant Superintendent, Karen Alvarez

**Others Present:** MTU Vice-President, Shannon Bowsfield, DPAC Chair,  
Cheryl Blondin; CUPE President, Nansy Gibson, Principal,  
Angela Condon

**1. CALL TO ORDER**

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

**2. ADOPTION OF AGENDA**

**MOVED and Seconded that the Agenda be adopted as presented.**

**CARRIED**

Trustee McKamey sent his regrets for not attending.

**3. DELEGATIONS/PRESENTATIONS**

**4. CURRICULUM**

**5. UNFINISHED BUSINESS**

**5.1 Trustee Professional Development Policy**

**MOVED and Seconded that the draft Trustee Professional Development Policy be reviewed and revised as necessary based on**

**the input from the public engagement and forwarded to the December Board Meeting for consideration of approval.**

**CARRIED**

Comments from Engage MPSD have not been incorporated into the policy.

A question was asked about the reasoning for the 3yr timeframe for the policy. It is a standard refresh rate for technology. The lease agreements have been set for 3 years, although some equipment can be held longer. The technology for exempt employees is being kept to refresh at 4 or 5 years, as devices are in good shape. Student devices are not in such good shape. Prior to 2016 some of the district devices were up to 10yrs old.

New motion:

**MOVED and Seconded that the policy be amended to change the 3 years to 4 years for technology purchases.**

**CARRIED**

Definition of the Pro-D within the educational sector is wide and encompassing. Trustees are comfortable with the policy as presented with the change to the -year period. Trustees used to use their own equipment in the past. If Trustees get re-elected, they utilize their computers longer than the refresh period.

Conference attendance will be drafted in a separate policy.

5.2 Trustee Remuneration and Benefits Policy

**MOVED and Seconded that the draft Trustee Remuneration and Benefits Policy be reviewed and revised as necessary considering input from the public engagement site and forwarded to December Board Meeting for consideration of approval.**

**CARRIED**

Compensation for EXEMPT and the Executive is at the discretion of PSEC and BCPSEA and normally includes an inflation adjustment.

Trustees always think of the financial impact on the district. A comment was made that the public perception may be that Trustees are giving themselves a raise just before the election. Based on a comment from the Engage portal, the public seems to be understanding.

5.3 Communications and Public Participation Policy

**MOVED and Seconded that the draft Communication and Public Participation Policy be reviewed and revised as necessary considering the feedback from the public engagement process and forwarded to December Board Meeting for consideration of approval.**

**CARRIED**

The comments have made SD75 aware that we need to provide tools and resources for sites to make communication easier. Staff will create a more comprehensive administrative procedure.

Additional communication with parents/students/ administration. DPAC can encourage parents to communicate more through the PACs and DPAC. DPAC provided that they can collect communication, but do not have access to any parent contacts.

5.4 Public Interest Disclosure Policy

**MOVED and Seconded that the draft Public Interest Disclosure Policy be reviewed and revised as necessary considering input from the public engagement process and forwarded to the December Board Meeting for consideration of approval.**

**CARRIED**

The public indicated support for the policy.

5.5 Menstrual Products Policy

**MOVED and Seconded that the draft Menstrual Products Policy be reviewed and revised as necessary considering any input from the public engagement process and forwarded to the December Board Meeting for consideration of approval.**

**CARRIED**

New motion:

**MOVED and Seconded that the word "all" be removed from section 1.1.**

**CARRIED**

The public indicated support for the policy. Placing menstrual products in the boys' washroom was discussed. Trustees do not have any issue with having these products in all bathrooms, to be inclusive of transgender, non-binary students. At this point, we may be replenishing the products in the boys' washrooms more often. At MSS, there is a transgender washroom.

A suggestion was made to add the word "designated/specified" in front of all. A suggestion was made to remove the word "all." The products should be available at elementary schools.

Staff suggests creating informal procedures, to ensure everyone knows where to access the products. The policy is a response to the directive from the Ministry.

5.6 Management Professional Development Policy

**MOVED and Seconded that the draft Management Professional Development Policy be reviewed and revised as necessary considering input from the public engagement process and forwarded to the December Board Meeting for consideration of approval.**

**CARRIED**

The Board reviewed the public comments. A question was asked about report cover, 4C senior management Professional Development amount. It is \$6,000 each.

**6. STAFF REPORTS**

**7. NEW BUSINESS**

**8. MINUTES OF PREVIOUS MEETINGS**

**9. INFORMATION ITEMS**

Boundary review Special Committee of the Whole Meeting is scheduled for Tuesday, November 30, 2021, at 6:30 pm

**10. ADJOURNMENT**

**MOVED and Seconded that the Board adjourn the meeting.**

**CARRIED**

The meeting adjourned at 4:18 pm.

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Original signed by T. Loffler  
Chair, Board of Education

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Original signed by C. Becker  
Secretary-Treasurer

The minutes were approved on December 7, 2021, at the Public Meeting of the Committee of the Whole meeting.