

School District #75 (Mission)
Public Meeting of the Board of Education
Amended Agenda

March 8, 2022, 6:30 pm

[Zoom Meeting](#)

Visit www.mpsd.ca > Governance > Meeting Information to connect remotely.

Pages

1.	CALL TO ORDER		
	<i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i>		
2.	ADOPTION OF AGENDA		
3.	DELEGATIONS/PRESENTATIONS		
4.	UNFINISHED BUSINESS		
5.	STAFF REPORTS		
5.1.	Reporting out from Closed Meeting	Verbal	
5.2.	COVID Update	Information	1
6.	NEW BUSINESS		
6.1.	Trustee Code of Conduct	Information	2 - 4
6.2.	Summit Learning Centre	Action	5 - 8
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6.4.	Electoral Boundaries	Action	10
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7.	MINUTES OF PREVIOUS MEETINGS		
7.1.	Board of Education Public Meeting Minutes, February 15, 2022	Action	21 - 24
8.	INFORMATION ITEMS		
9.	CORRESPONDENCE		
10.	COMMITTEE MINUTES/LIAISON REPORTS		
11.	ANNOUNCEMENTS		

12. QUESTION PERIOD

Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.

13. ADJOURNMENT

ITEM 5.2 Information File No.

TO: Board of Education
FROM: A. Wilson, Superintendent of Schools
SUBJECT: Covid Update, March 2022

1. **Summary:** The Superintendent will provide an update on the Covid19 situation in SD75. Two letters have been sent to families at the end of February RE: Rapid Antigen Tests

[February 28, 2022: Rapid Antigen Tests for Students - Update](#)

[February 24, 2022: Rapid Antigen Tests for Students - Parent Letter](#)

February 25, 2022 [COVID-19 update](#) for information on the latest public health guidance and direction and updated international travel requirements.

2. **Background:**
3. **Options:**
4. **Analysis and Impact:**
 - a. Strategic Plan Alignment
 - b. Q’pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
 - c. Funding Guidelines, Costing, & Budget Impact
 - d. Policy, Legislation, Regulation
 - e. Organizational Capacity
 - f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
 - g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
5. **Public Participation:**
6. **Implementation:**
7. **Attachments:**

Section:	Governance	
Title:	Trustee Code of Ethical Conduct	1.2

Purpose

To provide guidance and direction for the ethical behaviour and professionalism of Trustees in the fulfilment of their roles and responsibilities.

Policy

Critical trust is invested in the Board by the electorate to govern the affairs and business of the Mission Public School District. Recognizing this, the Trustees commit to conducting the business of the Board in a fair, respectful, and professional manner. This commitment includes using respectful authority and decorum when interacting with other trustees, staff, partner groups, and the community, or when representing the Board of Education or the Mission Public School District.

Trustees will uphold the commitments of the Code of Ethical Conduct policy, and will address any violation of the Code by a Trustee at a closed meeting of the Board.

Ethical Conduct Commitments

Trustees will fulfill their roles and responsibilities as a Trustee of the School District considering the following ethical conduct commitments.

Behaviour:

- Trustees are expected to use respectful behaviour in all School District and community interactions.
- Trustees are expected to use behaviour that is not disrespectful of others or their opinions.
- Trustees are expected to maintain decorum during all meetings, respecting the protocols of the meeting process and the authority of the Board Chair.
- Trustees will endeavor to work cooperatively in spite of differences of opinion.

Decision making process:

- Trustees are expected to give the opinions and objectives of other trustees, staff, partner groups, and the public, their respect and full consideration.
- Trustees are expected to conclude discussions and reach decisions, only after considering all available information and opinions for each situation. Trustees shall remain open to altering a perspective or an opinion after considering other information received in the discussion process. Trustees shall not have an unreasonable bias or closed mind to an issue.
- Trustees must encourage full and open discussions in all matters. Trustees must not dismiss or disregard others when they submit an opinion that is different or contradicts their own opinion.
- Trustees must not withhold or conceal matters or information from other Trustees that would be of concern to the School District.

Communications:

- After decisions are reached, Trustees are expected to abide by, uphold, and support the final majority decision of the board. Trustees must not undermine the decisions of the Board, even if the Trustee was opposed to a decision.
- Trustees must not discuss the confidential business of the Board outside of a board or committee meeting.

Conflicts of Interest:

- Trustees are expected to adhere to all applicable legislation regarding conflicts of interest, including the *School Act, Part 5, Conflict of Interest*, and to avoid any actual, perceived, or potential conflicts of interest whenever possible.
- Trustees are expected to declare any conflicts of interests to the Board.
- Trustees are expected to be excused from participating in the decision making process if they are involved in a conflict of interest situation which could compromise the integrity of the School District.

Personal Gain:

- Trustees must not use the schools, any part of the school program, or their position as a Trustee, for personal advantage or for the advantage of friends or family.
- Trustees must declare any gifts received by virtue of holding the office of Trustee of the Board of Education.

Trustee Acknowledgment

Upon being elected to a term as a Trustee for the Mission School District, at the Inaugural Board Meeting, Trustees will be asked to commit to this Code of Ethical Conduct.

Date of Original Board Approval: September 2008 (Policy #5)

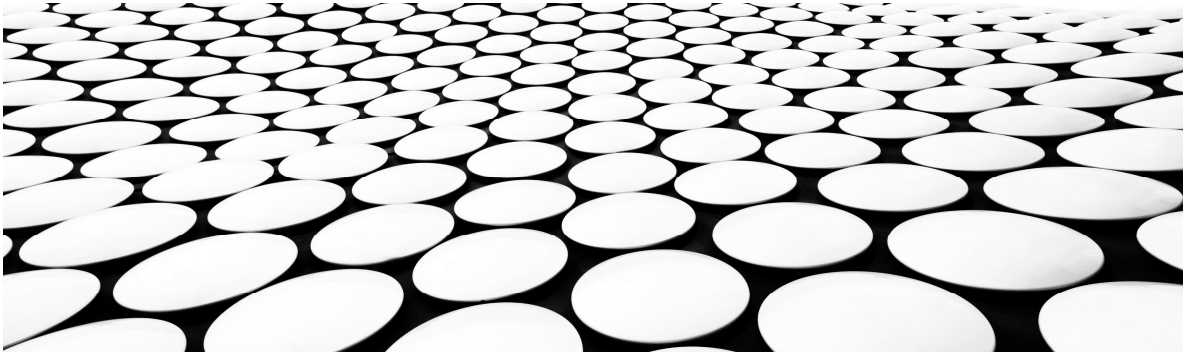
Date Amended: May 23 2017

Legal Reference: School Act, Part 5, Conflicts of Interest

Cross Reference: Trustee Election Protocol Administrative Procedure

SUMMIT LEARNING CENTRE

ONLINE LEARNING CHANGES 2022



1

BACKGROUND



Enrol in Summit Learning
Centre programs from
anywhere in BC!

- Last year the Ministry of Education announced changes to Online Learning
- Districts no longer have to have an agreement with the Ministry to offer online courses to local students
- A more stringent model is required to offer online programming beyond local students
- A desire to move to 'regional hubs' offering extensive programming. These provincial online schools will create and offer courses to students, provide to teachers, and develop resources for a provincial online platform

2

CHALLENGES FOR MISSION PUBLIC SCHOOLS

More extensive programming offered in neighbouring districts

Need for support for transition to provincial platform

Overall online enrolment drop pre-covid (back to near pre covid level at elementary now)

3

CONSIDERATIONS TO CLOSE SUMMIT K-7

Pro

- Enrolment is low – K-6 31 students; K-9 83
- Physical space demands – current room at Silverdale will be needed
- Reallocate resources elsewhere in our system
- No need for admin support
- Service to students offered elsewhere

Con

- Once students leave Mission, less likely to return
- Loss of OL teacher knowledge/experience over time
- Ability to re-expand limited
- Community considerations

4

OPTIONS

1

Apply to become provincial hub

2

Continue as is (eg only for local students, no cross enrolling or out of district)

3

Close program K-7 effective June 30 2022

4

Draw down program and close effective June 30 2023

5

SCHOOL	KF	G1	G2	G3	G4	G5	G6	G7
Summit Learning K-9	3	4	7	4	6	3	4	8

DATA

- 1.2 FTE teacher (was 1.7 earlier in the year)
- 8-12 hrs wk clerical; 2 hrs wk YCW

6

ITEM 6.4 Action File No.

TO: Board of Education
FROM: T. Loffler, Board Chair
SUBJECT: Electoral Boundaries

Recommendation

THAT the Board of Education make a written and in-person submission to the Electoral Boundaries Commission Act and advocate for Mission to have its own singular electoral district.

1. Summary:

- 2. Background:** Currently the City of Mission is divided into two electoral districts: Maple Ridge-Mission and Abbotsford-Mission.

Under the [Electoral Boundaries Commission Act](#), a commission must be appointed within one year after every second provincial general election. The Commission provides independent and non-partisan recommendations to the Legislative Assembly on the area, boundaries, and names of provincial electoral districts.

The Commission can recommend creating new electoral districts, as well as changing the boundaries of existing electoral districts.

In developing its recommendations, the Commission considers population change and other geographic and demographic factors.

The Commission can recommend creating up to six more electoral districts, or up to a maximum of 93 electoral districts in total.

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Q’pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
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 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

ITEM 6.5 Action File No.

TO: Board of Education
FROM: D. Welsh, Assistant Secretary-Treasurer, C. Becker, Secretary Treasurer
SUBJECT: BCSTA Climate Change Survey

Recommendation

THAT the Board of Education submits the provided responses to the BCSTA Survey.

1. Summary:

- 2. Background:** BCSTA's Climate Change Working Group would like to understand how SD75 has been engaged in climate-change initiatives. The goal of conducting this survey is to review and document current best practices for lowering emissions in school districts across the province.

The deadline to submit your feedback is **April 8**.

Feedback will be submitted via [this survey link](#).

3. Options: The following questions are being asked in this survey.

In the past year, has your board had any discussion related to Clean BC Goals, Carbon Neutral Program, or Climate Change

Not to my knowledge, except for discussion related to purchase of first electric bus

Yes
Touched on
No
Not on the radar

Does your board have climate action goals, energy conservation goals, environmental stewardship goals or a curricular focus on climate change initiatives as part of your strategic plan, FESL, or policy?

Nothing significant to my knowledge (the attached are procedures/policy we have alluded to in previous carbon reports).

Yes
No
If yes, share what you have in place

Does your district have any strategies / best practices in place for lowering greenhouse gas emissions?

Only the limited items noted in the attached (purchasing paper with min 30% recycled content, purchasing only energy star rated appliances, recycling practices, brownfield grounds policy, purchase of first electric bus)

Yes – what are the top two strategies
No – what are some obstacles in the way

Do you have any resources that you could share related to the goals of CleanBC that the Climate Change Work Group can use?

Yes

No

Copy links to document to energy conservation, waste reduction, water conservation, sustainable school grounds, sustainable transportation.

Please provide district contacts that the BCSTA Climate Change Work Group can follow-up with for further details.

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
- c. Funding Guidelines, Costing, & Budget Impact
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5. Public Participation:

6. Implementation:

7. Attachments:

- (i) Policy 2.7 Environmental Sustainability
- (ii) AP 507 Purchasing
- (iii) AP 700 Energy, Greenhouse Gas and Wase Reduction
- (iv) AP 701 Grounds Irrigation
- (v) AP 702 Waste Management Strategy

Environmental Sustainability

As a social institution, Mission Public Schools is dedicated to inspiring and practicing environmental stewardship and responsibility at the community, provincial, national and global levels.

Mission Public Schools is committed to the implementation of operational and educational activities that support, promote and practice environmental sustainability.

Key principles include:

- Promoting learning and leadership opportunities on sustainability;
- Supporting environmental stewardship for both students and staff;
- Creating and supporting an organizational culture that includes, where appropriate, environmental criteria in its decision-making process;
- Promoting energy and resource conservation;
- Adopting administrative and fiscal procedures that
 - a) are consistent with legislative and municipal directives,
 - b) embodies environmental considerations within its existing procedures, where appropriate, and
 - c) develops new procedures where warranted to support environmental sustainability;
- Supporting continuous monitoring and reporting of key environmental metrics.

Date of Board Approval: December 2010

Purchasing

The Board of Education believes in purchasing competitively and seeking maximum educational value for every dollar expended, consistent with good purchasing practices.

The Board will establish procedures and guidelines for the purchasing function of the school district to ensure that:

- All services, supplies or equipment for the ongoing operations of the school district are acquired on the open market with probity and in accordance with competitive public sector purchasing practices.
- Appropriate ethical business practices are in place for managing all purchases.
- Goods, services and equipment purchased for the district maximize value.
- Considering quality, suitability, and all other things being equal, preference will be given to local firms within Mission, the Province of British Columbia and Canada.

Mission Public Schools will practice and implement purchasing procedures that support ethical and sustainable environmental practices.

Whenever reasonable, Mission Public Schools will conduct business with vendors who demonstrate environmentally responsible practice.

Sustainability

- Appliances and Electronic Devices - Any electrical device shall be EnergyStar rated and if applicable, have an EnergyStar rating in the top 33% of its category.
- Products - Product purchasing first choice will be for those products that have low environmental impact.
- Paper - General use and office paper shall contain a minimum of 30% recycled content.

General Guidelines

All items purchased, or donated, in the name of a school or the school district will become the property of Mission Public Schools (SD #75).

Supplies located within the school district's boundaries will be provided with a list of commodities the school district anticipates acquiring during the school year and, whenever possible or practicable, will be asked to bid or provide quotes on supplies and materials to be purchased.

Where practicable, the Purchasing Coordinator will coordinate "bulk purchases" for various commodities.

Use of the district's purchasing procedures to acquire goods and services for personal use will not be permitted except where specifically allowed by the Secretary-Treasurer (for example, the "Employee Computer Purchase Plan" program).

Whenever practicable, equipment and supplies will be standardized to achieve maximum purchasing economy and quality goods. Consideration will be given to future maintenance of equipment and availability of parts and services.

The purchase of any item or product from any person employed by the School District will not be affected until the purchase has been approved by the Secretary-Treasurer.

Equipment purchases, for new or replacement equipment, will be carried out in accordance with established purchasing procedures.

Disposal of surplus assets will be in accordance with the [Disposal of Assets Administrative Procedure #502](#).

All contracts must be signed by the Secretary-Treasurer.

Purchasing Methods

The school district employs various purchasing tools for the acquisition of goods and services as follows:

- **PETTY CASH** – used at the user level to expedite the acquisition of low value goods. A petty cash fund can be established by contacting the Secretary-Treasurer or designate. Receipts must be attached to a petty cash voucher and submitted to the Accounts Payable Department for reimbursement.
- **PURCHASING CARDS** – used for the procurement and payment of goods and services within established purchasing authorization limits, where it is efficient, economical and operationally feasible to do so. With the written approval of the administrator or manager responsible for managing the accounts, an employee may make application to the Secretary-Treasurer or designate for a Purchasing Card.

The Purchasing Card may only be used by the person named on the front of the card. Limits on the card will not permit expenditures for hotels, restaurants, airlines and gas stations.

Receipts must be attached to the Purchasing Card monthly reporting log and submitted, along with the invoice to the Accounts Payable Department for payment.

- **CHEQUE REQUISITION** – used to request payment for goods and/or services where an invoice has been received and a purchase order was not issued (i.e. subscriptions, dues or fees, etc). Cheque Requisitions are not to be used to circumvent the Purchase Requisition/Purchase Order process.
- **PURCHASE REQUISITIONS** – used for purchase of goods and services over \$1,000.00.
- **OPEN ORDERS CONTRACTS** – used to make purchases from a sole source vendor over a period of time (i.e. building supply dealer or specialty store). An encumbered amount and start and end dates will always be established for 'Open Orders' contracts.
- **CONTINUOUS SUPPLY ORDER OR SYSTEMS CONTRACT** – for goods or services to be supplied over a period of time at fixed or negotiated prices (i.e. photocopy paper, garbage disposal, snow removal, etc). An encumbered amount and start and end dates will always be established for 'Continuous Supply Orders' or 'Systems' contracts.

- BULK ORDERS – used for the acquisition of commonly used goods by coordinating annual purchasing to achieve better pricing (i.e. administrative supplies, forms, first aid supplies, etc.)
- PRICE REQUEST / REQUEST FOR OFFER / TENDER / REQUEST FOR PROPOSAL – formal process used for the acquisition of supplies or services with a monetary value in excess of \$2,500.00

Purchasing Procedures

The Secretary-Treasurer assigns to the Purchasing Coordinator the authority to sign purchase orders in accordance with the procedures outlined in this procedure.

The Secretary-Treasurer assigns to the Purchasing Coordinator the authority, after consultation with the end user, to select the vendor and to award any contract up to the value of \$50,000.00 for goods and services.

The Secretary-Treasurer shall assign to individual employees the authority to initiate expenditures from accounts specifically assigned to them in accordance with the following:

- Under \$100.00 per transaction – purchases to be completed by the end user using Petty Cash.
- Up to \$1,000.00 – purchases to be completed by the end user using Purchasing Cards or Cheque Requisitions. Paper work submitted to the district's accounts payable department for processing of payment must include purchase receipts.
- Between \$1,000.00 and \$2,500.00 – purchases to be completed by purchasing department.
- Between \$2,500.00 and \$5,000.00 – purchases to be completed by the purchasing department. A minimum of two price quotations will be obtained from competing suppliers.
- Between \$5,000.00 and \$10,000.00 – purchases to be completed by the purchasing department. A 'Price Request' is sent to a minimum of five vendors asking for a written response for price quotations.
- Over \$25,000.00 – purchases to be completed by the purchasing department. A 'Request for Offer', 'Tender' or 'Request for Proposal' will be issued to competing suppliers.

All purchasing requests in excess of \$1,000.00 must be submitted on a 'Purchase Requisition' to the district's purchasing department for processing. Once the 'Purchase Requisition' is received, the purchasing department will proceed with procurement utilizing the appropriate purchasing method.

Tenders and Quotations

All responsible bidders will be given equal consideration and assurance of unbiased judgment in determining whether their product meets specifications and the needs of the school district.

The purchasing department will ensure that competition is maximized and that local vendors are given every reasonable opportunity to bid on school district contracts.

All tenders or sealed bids will be opened immediately after the closing time, in public with attendance from the department that issued the requisition and from the purchasing department. Information pertaining to the proposals will not be released until after the review process has been completed and the successful vendor(s) have been identified.

Tenders will be awarded to the lowest bid or quoted price, consistent with the quality and service. The school district reserves the right to accept or reject the whole or part of any tender.

The Secretary-Treasurer will be consulted prior to awarding a tender to other than the low bidder.

Records of all written or phone requests or quotations shall be retained for six years.

Tendering for major building projects will be in accordance with the requirements of the Ministry of Education.

Suppliers and Vendors

In considering the qualifications and performance of suppliers and vendors, consideration will be given to:

- Current business license.
- Minimum of \$2 million dollars liability insurance.
- WCB coverage (where applicable).
- Reputation and experience.
- Ability to deliver or perform within the time specified.
- Ability to provide after sales maintenance and service.
- Past experience on previous orders.

Inventories

The purchasing department will work with site managers and principals to establish site-based inventory lists and district-wide inventory lists.

- Inventories will include serial or other identifying numbers.
- Purchase dates.
- Site location.
- Funding source.

Date Adopted: October 2000

Date Amended: May 2011

Cross Reference: [Disposal of Assets Administrative Procedure #502](#)

Grounds Irrigation

Mission Public Schools recognizes the need to work with provincial and regional government agencies to facilitate the move toward a more sustainable approach to managing water resources.

Landscaping

1. As a general practice Mission Public Schools will employ water-smart (xeriscape) landscaping techniques on all decorative lawns and gardens.
2. Plants used on school district landscaping will be selected from native or native-hybrid species that will require minimum maintenance.
3. Lawns and gardens will not be irrigated.

Sports Fields

1. Soil based sports and playing fields that have limited summer use will not be irrigated.
2. Irrigation management of heavily used soil based fields and sand based fields will conform to District of Mission irrigation regulations, except where joint use agreements are in place between the District of Mission and Mission Public Schools, or where capital investment maybe compromised.

Date Adopted: May 2011

Resources: District of Mission Water Bylaw 2196-1990

Energy, Greenhouse Gas and Waste Reduction

The School District recognizes that:

1. Energy costs will continue to increase at rates much greater than the cost of living.
2. Energy use incurs additional costs through the annual Carbon Tax legislation.
3. The social and financial cost of waste removal continues to increase significantly, and;
4. The requirement for fresh water will continue to increase as the region grows.

It is therefore the School District's intention to reduce its carbon footprint and consumption in the course of its operations by reducing:

1. Energy costs through behavioural, physical plant and operation procedures.
2. GHG emissions.
3. Waste, and;
4. Water consumption.

To achieve these reductions the School District will set annual targets:

1. Mission Public Schools will establish, maintain and publish energy metrics on a quarterly basis.
2. Reduce consumption 5% annually over the next 4 years beginning from the established baseline metrics.
3. Targets will be reviewed annually and revised as required, and;
4. Meet GHG emission targets as set out by the District of Mission for the municipality (20% reduction in GHG from 2008 by 2020).
5. Solid waste cannot be tracked until such time as "disposal bins" are weighed.

On adoption of this procedure, the baseline metrics are:

⤴ Electricity (kWh) (CY2009)	4,791,093 kWh
⤴ Gas (natural and propane) (GJ) (CY2009)	34,960 GJ
⤴ Vehicle Fuel (diesel and gas) (L) (CY2009)	202,295 L
⤴ Water Consumption (m ³) (CY2009)	78,289 m ³
⤴ GHG emissions (tCO ₂ e) (CY2009)	2,358 tCO ₂ e

Date Adopted: May 2011

*Resources: BC Ministry of Education Green Schools
District of Mission Official Community Plan (OCP) Bylaw 5052-2008
BC Ministry of Environment Climate Action*

Waste Management Strategy

Mission Public Schools is committed to ethical recycling and responsible reduction of landfill waste. District recycling practices are based on the principles of economic and environmental sustainability.

Mission Public Schools expects employees will reduce the production of waste through good working practice, economic recycling or reuse and thereby setting an example for the students.

Four key waste streams (blue bag recyclables, compost, returnables and garbage) have been identified at school and district facility sites. The school district has established recycling solutions for each stream and will continue to review solutions for improved environmental sustainability practices.

Whenever feasible, accommodation for recycling of chemicals, lubricants, electronics, construction materials, and metal will be arranged as required and on a coordinated District wide basis.

All school district facilities will employ a colour coded, waste separation system to maximize recycling efficiency. Waste streams will be monitored and the data collected and distributed to participating sites in an effort to refine recycling options.

In order to most effectively support waste reduction, Mission Public Schools will be guided by the following principles:

1. Cultivate a workplace which promotes waste minimization and recycling.
2. Promote economy in the use of paper and other consumables.
3. Encourage the purchase of recycled materials and those which are suitable for disposal by recycling.
4. Favour suppliers with sound environmental principles and positive recycling and waste management practices.
5. Minimize waste by encouraging the exchange and reuse of equipment and materials amongst departments.
6. Develop a waste management strategy which accommodates recycling procedures and initiatives.
7. Continue to develop and improve the range and scope of recycling schemes we offer.

Date Adopted: May 2011

Resources: BC Ministry of Education Green Schools

School District #75 (Mission)
Public Meeting of the Board of Education Minutes

February 15, 2022, 6:30 pm
Zoom Meeting

Members Present: Board Chair, Tracy Loffler
Vice-Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Rick McKamey

Members Absent: Trustee, Julia Renkema

Staff Present: Superintendent of Schools, Angus Wilson
Secretary-Treasurer, Corien Becker
Assistant Superintendent, Karen Alvarez
Director of Operations, Dana Maclean
Executive Assistant, Ilona Schmidt (Recorder)

Others Present: Transportation Manager, Jodi Marshall; DPAC Chair, Cheryl Blondin, MTU President, Ryan McCarty, CUPE President, Nansy Gibson, Teacher/Parent, Darryl Strange, Parent, Ginny Conroy, Parent, Windebank PAC, Jessica Lajeunesse

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

Trustee Renkema sent her regrets for not attending.

2. ADOPTION OF AGENDA

**MOVED and Seconded that the Agenda be adopted as presented.
CARRIED**

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

4.1 Dewdney Catchment Boundary Adjustment to include Durieu Area

MOVED and Seconded THAT the school catchment boundary change to move the Durieu Area from Hatzic Elementary to Dewdney Elementary, be approved;

AND THAT Durieu area students that are currently attending Hatzic Elementary school be allowed to be cross-boundary students until they complete their elementary schooling, without priority over other Hatzic Catchment area students and without busing.

CARRIED

A map on p. 4: North of Kirkpatrick may shift closer, so we do not have a duplicate bus loop.

We do not want to uproot existing students. Hatzic is under pressure and Dewdney has some room. The Community has been engaged with the boundary realignment.

- 4.2 Stave Falls Catchment Boundary Adjustment to include Steelhead Area
MOVED and Seconded THAT the school boundary catchment change to move the Steelhead Area north of King Avenue from Albert McMahon Elementary to Stave Falls Elementary, be approved;
AND THAT Steelhead area students that are currently attending Albert McMahon Elementary school be allowed to be cross-boundary students until they complete their elementary schooling, without priority over other Albert McMahon Catchment area students and without busing.
CARRIED.

5. STAFF REPORTS

- 5.1 Reporting out from Closed Meeting
At the Closed meeting of the Board of Education of SD75 (Mission) on February 15, 2022, Property, Personnel, and Student matters were discussed.
- 5.2 COVID Update
Attendance has improved drastically this week. Shout-out to district staff and other teachers for covering classes. We had a one-day functional closure at HMS. Upon reopening, the school was only short 3 staff yesterday (Feb14).
Changes to the protocols now allow large gatherings. More information is coming from the Ministry of Education in a few days. Masks are staying mandatory.
- 5.3 2021/2022 Amended Budget bylaw
MOVED and Seconded THAT the required three (3) readings and adoption of School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be carried out in one meeting.
CARRIED
MOVED and Seconded THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a first time.
CARRIED
MOVED and Seconded THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a second time.
CARRIED
MOVED and Seconded THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a third time and finally adopted
CARRIED

The Secretary-Treasurer advised that the Bylaw must be approved by the end of February. The supplemental information has now been posted on the website. The Chair credited staff for the conservative approach to budgeting.

5.4 Quarterly Report

The Secretary-Treasurer introduced the Quarterly Report on all of the activities and departments from October to December 2021. The most notable - we have a number of absences and vacancies we have been unable to fill. Everyone is doing their best to keep the system afloat.

Trustees acknowledged their appreciation for staff efforts during the Fall flood situation in the Fraser Valley. Trustees also appreciate seeing the challenges listed in the report. The report champions the partnerships of MTU, CUPE, DPAC. All partners have been acknowledged.

6. **NEW BUSINESS**

7. **MINUTES OF PREVIOUS MEETINGS**

7.1 Board of Education Public Meeting Minutes, January 18, 2022

MOVED and Seconded that the Board of Education Public meeting minutes dated January 18, 2022, be approved.
CARRIED

7.2 Special Committee of the Whole RE: HES/DES Boundary Review Meeting Minutes January 24, 2022

MOVED and Seconded that the Special Committee of the Whole RE: HES/DES Boundary Review Meeting Minutes from January 24, 2022, be approved.
CARRIED

7.3 Special Committee of the Whole RE: 2021-2022 Amended Budget Minutes January 25, 2022

MOVED and Seconded THAT the Special Committee of the Whole RE: 2021-2022 Amended Budget Minutes from January 25, 2022, be approved.
CARRIED

7.4 Special Committee of the Whole RE: AME, SFE Boundary Review Meeting Minutes January 27, 2022

MOVED and Seconded THAT the Special Committee of the Whole RE: AME, SFE Boundary Review Meeting Minutes from January 27, 2022, be approved.
CARRIED

8. **INFORMATION ITEMS**

9. **CORRESPONDENCE**

10. **COMMITTEE MINUTES/LIAISON REPORTS**

Trustees' activities this past month included:

- MLA Board meeting re Mission's need for new facilities
- SCOTW re: Budget
- Transit Committee

- Trades & Training Advisory Committee
- DPAC
- Siwal Si'wes - Halq'emeylem Language Policy & Equity, Diversity Policy were discussed
- Feb 2 - participated in the Ministry's Continuous Improvement virtual series with Dr Dustin Louie
- Feb 4 - BCSTA Inclusion working group
- Feb 8 - 11 - FESL Peer Review - Mission opted for extra peer review
- Mission Community Foundation (external)
- Mission Heritage Commission (external)
- BCPSEA AGM
- BCSTA Provincial Council
- Equity Path (Feb 25 roll-out)
- Leq'a:mel Council will announce next meeting
- Kwantlen FN meeting next week
- Matsqui FN - unable to attend due to death in the family

10.1 Transit Committee Report, February 3, 2022, was shared for information.

11. ANNOUNCEMENTS

12. QUESTION PERIOD

MTU: Covid report - have all rapid tests been distributed? Every employee was issued 2 Rapid Antigen Tests. We have a limited extra supply for some of our TTOCs. We are communicating with the Ministry, and hoping to receive 200 more tests.

13. ADJOURNMENT

**MOVED and Seconded that the Board adjourn the meeting.
CARRIED**

The meeting adjourned at 7:03 pm.

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on [DATE]
at the [NAME] meeting.