

School District #75 (Mission)
Public Meeting of the Board of Education
Agenda

February 15, 2022, 6:30 pm

[Zoom Meeting](#)

Visit www.mpsd.ca > Governance > Meeting Information to connect remotely.

Pages

1. CALL TO ORDER

The Board Chair will acknowledge that this meeting is being held on Traditional Territory.

2. ADOPTION OF AGENDA

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

- | | | | |
|------|---|--------|-------|
| 4.1. | Dewdney Catchment Boundary Adjustment to include Durieu Area | Action | 1 - 4 |
| 4.2. | Stave Falls Catchment Boundary Adjustment to include Steelhead Area | Action | 5 - 8 |

5. STAFF REPORTS

- | | | | |
|------|-----------------------------------|-------------|---------|
| 5.1. | Reporting out from Closed Meeting | | |
| 5.2. | COVID Update | Information | 9 |
| 5.3. | 2021/2022 Amended Budget bylaw | Action | 10 - 29 |
| 5.4. | Quarterly Report | Information | 30 - 42 |

6. NEW BUSINESS

7. MINUTES OF PREVIOUS MEETINGS

- | | | | |
|------|---|--------|---------|
| 7.1. | Board of Education Public Meeting Minutes, January 18, 2022 | Action | 43 - 47 |
| 7.2. | Special Committee of the Whole RE: HES/DES Boundary Review Meeting Minutes January 24, 2022 | Action | 48 - 51 |
| 7.3. | Special Committee of the Whole RE: 2021-2022 Amended Budget Minutes January 25, 2022 | Action | 52 - 57 |

7.4. Special Committee of the Whole RE: AME, SFE
Boundary Review Meeting Minutes January 27, 2022 Action 58 - 60

8. INFORMATION ITEMS

9. CORRESPONDENCE

10. COMMITTEE MINUTES/LIAISON REPORTS

10.1. Transit Committee Report, February 3, 2022 61 - 62

11. ANNOUNCEMENTS

12. QUESTION PERIOD

Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.

13. ADJOURNMENT

Dewdney Elementary as their catchment school. Retaining Hatzic Elementary as a catchment school would mean the school district would need to continue to provide busing to Hatzic Elementary.

Note: in order to provide busing service to Hatzic Elementary, an additional bus would be needed as the start times for the elementary schools are staggered considering the middle and high school needs as well.

- b. That students currently attending Hatzic Elementary be allowed to remain at Hatzic Elementary as a cross-boundary student for the remainder of their elementary schooling in priority to any other new students registering at the school. Busing for cross-boundary students is not provided, except as a courtesy rider for a fee, and only when space is available on the bus. As the bus routes cannot be restructured to meet the school start times for all students without an additional bus, it is unlikely that busing as a courtesy rider would be available.
- c. That students currently attending Hatzic Elementary be allowed to remain at Hatzic Elementary as a cross-boundary student, but not in priority to students residing in the Hatzic Elementary School catchment. As development growth continues to pressure Hatzic Elementary School unless a sufficient number of students change schools Hatzic Elementary may not have the capacity for all the students wanting to attend the school. As such, some cross-boundary students may lose their space at Hatzic Elementary.
- d. That all students be required to make Dewdney Elementary their catchment school, and if they would like to remain at Hatzic Elementary, they apply to be a cross-boundary student at Hatzic Elementary. All cross-boundary applications would be reviewed on a case-by-case basis to determine if space is available. Staff expect that space would be available for most Durieu area students, but until enrolment is complete, no spaces could be guaranteed – staff would follow the direction in cross-boundary policy and procedures.

Option 2. Do not change to the school catchment boundary.

Note: Hatzic Elementary will continue to have enrolment pressures.

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
- c. Funding Guidelines, Costing, & Budget Impact

The school district already requires one or two additional buses due to enrolment growth in the past few years. As such, if the school district is able to secure two additional buses, they are expected to be needed for other runs, rather than partial service to this area.

An additional bus has a capital cost of \$170,000 - \$250,000 and an annual operating cost of \$50,000 +.

- d. Policy, Legislation, Regulation
- e. Organizational Capacity

Currently, we have busing that takes a few students to Dewdney and most to Hatzic from the Durieu area. Only a few students from Durieu are attending Dewdney and they do not live too far up Durieu. As such, the bus can drop students off, and still make the schedule for middle and

high schools. In the afternoon, the bus at Hatzic Elementary servicing the Sylvester Rd area would need to be a straight move over to Dewdney Elementary.

The proposed boundary change for the Durieu area can happen at no additional cost to the district, only if busing is not provided to students choosing to remain at Hatzic Elementary. Staff are recommending that busing be provided only to Dewdney from the Durieu area if the boundary change is approved.

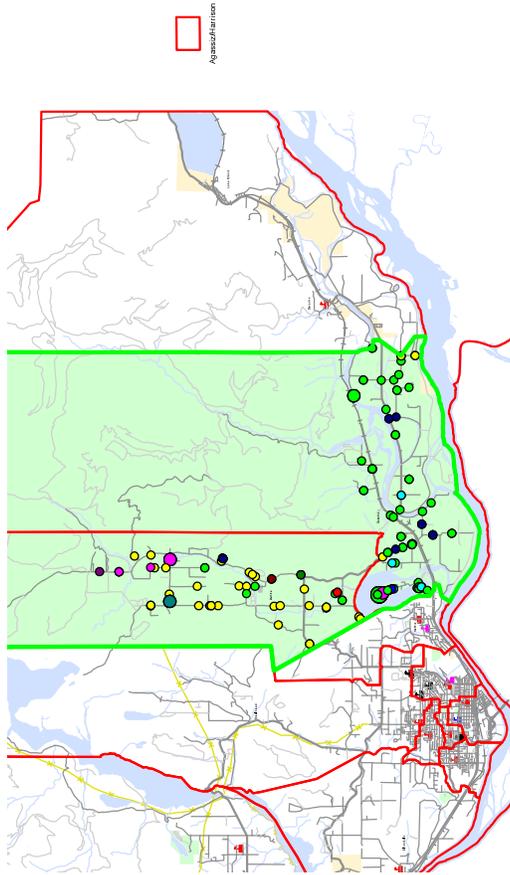
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

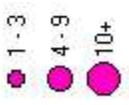
7. Attachments:

Dewdney with Durieu



Agassiz/Harrison

Number of Students per Address



Students by School of Attendance (r

Blue	Deroche Elementary (1)
Green	Dewdney Elementary (85)
Red	Ecole Christine Morrison Elen
Cyan	Ecole Mission Central Elemer
Magenta	Edwin S. Richards Elementary
Yellow	Hatzic Elementary (49)
Dark Blue	Hillside Traditional Academy
Dark Green	Silverdale Elementary (3)
Brown	Summit Learning Centre (1)
Teal	West Heights Elementary (2)
Purple	Windebank Elementary (2)
	Total (175)

Change the catchment boundary for Steelhead from Albert McMahon Elementary to Stave Falls Elementary, considering one of the following options:

- a. That students currently attending Albert McMahon Elementary be exempted from the change to the catchment boundary, retaining Albert McMahon Elementary as their catchment school. Only new students that are kindergarten students or students new to the Steelhead area be directed to Stave Falls Elementary as their catchment school. Retaining Albert McMahon Elementary as a catchment school would mean the school district would need to continue to provide busing to Albert McMahon Elementary.

Note: in order to provide busing service to Albert McMahon Elementary, an additional bus would be needed as the start times for the elementary schools are staggered considering the middle and high school needs as well.

- b. That students currently attending Albert McMahon Elementary be allowed to remain at Albert McMahon Elementary as cross-boundary students for the remainder of their elementary schooling in priority to any other new students registering at the school. Busing for cross-boundary students is not provided, except as a courtesy rider for a fee, and only when space is available on the bus. As the bus routes cannot be restructured to meet the school start times for all students without an additional bus, it is unlikely that busing as a courtesy rider would be available.
- c. That students currently attending Albert McMahon Elementary be allowed to remain at Albert McMahon Elementary as cross-boundary students, but not in priority to students residing in the Albert McMahon Elementary School catchment. As development growth continues to pressure Albert McMahon Elementary School unless a sufficient number of students change schools Albert McMahon Elementary may not have the capacity for all the students wanting to attend the school. As such, some cross-boundary students may lose their space at Albert McMahon Elementary.
- d. That all students be required to make Stave Falls Elementary their catchment school, and if they would like to remain at Albert McMahon Elementary, they apply to be cross-boundary students at Albert McMahon Elementary. All cross-boundary applications would be reviewed on a case-by-case basis to determine if space is available. Staff expect that space would be available for most Steelhead area students, but until enrolment is complete, no spaces could be guaranteed – staff would follow the direction in cross-boundary policy and procedures.

Do not change to the school catchment boundary.

Note: Albert McMahon Elementary will continue to have enrolment pressures.

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity

The proposed boundary changes to Albert McMahon can be done at no additional cost to the district only if we do not provide busing. Busing could only be provided to Stave Falls from the

new boundaries without any additional costs. The change can be made with the current bus route servicing Stave Falls.

Information on bus route changes:

- Stave Falls warning bell is at 8:10 am
- Currently, the Dewdney Trunk students have a 25-minute ride going to McMahon. If the Dewdney Trunk students were moved to Stave Falls they would have a 45-minute bus ride.
- There would be no change to the existing bus route taking out the Steelhead and Dewdney Trunk students as the bus still needs to go into this community for Middle and High school students
- Moving the students from the Steelhead community to Stave Falls will have the students picked up 20-25 minutes earlier in the morning. They will arrive 10 minutes before the bell
- The students on Dewdney Trunk can easily be accommodated on either of the bus routes as both buses have to drive right past this area.

f. Risks

- i. Organizational
- ii. Reputational
- iii. Strategic

g. Benefits

- i. Organizational
- ii. Reputational
- iii. Strategic

5. Public Participation:

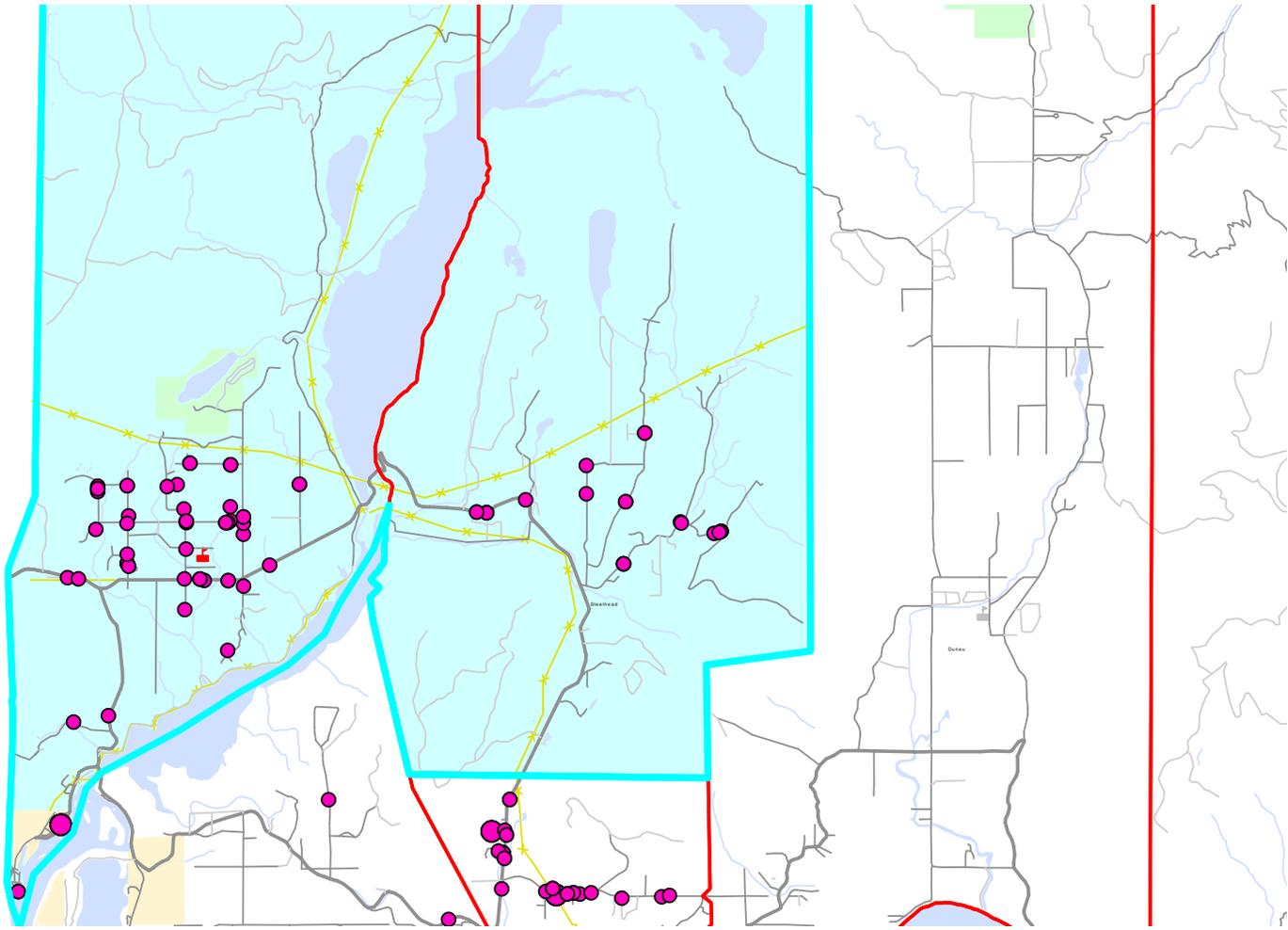
The public participation process included sharing detailed information on the engage.mpsd.ca web portal, hosting meetings, and conducting surveys. Information from the consultation process was reviewed at the Special Committee of the Whole meeting in January.

6. Implementation:

The preliminary discussion has suggested a target date of September 2022 for the change.

7. Attachments:

1. Map of the area used for the analysis



ITEM 5.3 Action File No. 8010

TO: Board of Education
FROM: C. Becker, Secretary-Treasurer, D. Welsh, Assistant Secretary-Treasurer
SUBJECT: 2021-2022 Amended Budget Bylaw

Recommendation

THAT the following resolutions be approved:

THAT the required three (3) readings and adoption of School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be carried out in one meeting.

THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a first time.

THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a second time.

THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for the fiscal year 2021/2022 be approved as read a third time and finally adopted

1. Summary:

The 2021/2022 Amended Budget is presented for consideration and approval. The amended budget as presented is balanced. The 2021/2022 Preliminary Budget was approved in June 2021. The Amended Budget must be approved prior to February 28, 2022.

2. Background:

The amendments to the 2021/2022 budget were reviewed at the January and February Committee of the Whole meetings. The recommendations presented and direction from the Committee meetings have been incorporated into the bylaw. Included with this report is a summary of the proposed 2021/2022 Amended Budget as compared to the Preliminary Budget.

The detailed Supplementary Information Document with the details on the amended budget will be distributed separately and posted on the website once the budget is approved.

3. Options:

The amended budget must be approved by bylaw. As such, any additional amendments to the bylaw would need to be made as soon as possible and returned to a special board meeting prior to February 28, 2022.

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks

- i. Organizational
- ii. Reputational
- iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

1. Amended Annual Budget Bylaw for the fiscal year 2021/2022
2. Amended Budget Summary Comparison to Preliminary Budget

Note: Amended Budget Supplementary Information – To be Distributed Separately

Amended Annual Budget

School District No. 75 (Mission)

June 30, 2022

School District No. 75 (Mission)

June 30, 2022

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	15

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 75 (MISSION) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 75 (Mission) Amended Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$87,291,165 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 15th DAY OF FEBRUARY, 2022;

READ A SECOND TIME THE 15th DAY OF FEBRUARY, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 15th DAY OF FEBRUARY, 2022;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 75 (Mission) Amended Annual Budget Bylaw 2021/2022, adopted by the Board the 15th DAY OF FEBRUARY, 2022.

Secretary Treasurer

School District No. 75 (Mission)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,509.875	6,410.000
Adult	7.375	6.000
Total Ministry Operating Grant Funded FTE's	6,517.250	6,416.000
Revenues	\$	\$
Provincial Grants		
Ministry of Education	77,680,286	73,858,450
Other	475,408	462,491
Tuition	2,175,000	1,409,300
Other Revenue	1,973,957	1,973,957
Rentals and Leases	209,610	209,610
Investment Income	80,000	65,000
Amortization of Deferred Capital Revenue	3,042,025	3,064,626
Total Revenue	85,636,286	81,043,434
Expenses		
Instruction	69,313,132	64,944,863
District Administration	3,350,326	3,299,110
Operations and Maintenance	13,286,422	12,714,179
Transportation and Housing	1,169,713	1,191,075
Debt Services	1,572	
Total Expense	87,121,165	82,149,227
Net Revenue (Expense)	(1,484,879)	(1,105,793)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,459,345	249,906
Budgeted Surplus (Deficit), for the year	(25,534)	(855,887)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(25,534)	(855,887)
Budgeted Surplus (Deficit), for the year	(25,534)	(855,887)

School District No. 75 (Mission)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	72,225,365	69,981,234
Special Purpose Funds - Total Expense	10,802,569	8,112,480
Capital Fund - Total Expense	4,093,231	4,055,513
Capital Fund - Tangible Capital Assets Purchased from Local Capital	170,000	125,000
Total Budget Bylaw Amount	87,291,165	82,274,227

Approved by the Board

Signature of the Chairperson of the Board of Education Date Signed

Signature of the Superintendent Date Signed

Signature of the Secretary Treasurer Date Signed

School District No. 75 (Mission)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,484,879)	(1,105,793)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(170,000)	(125,000)
From Deferred Capital Revenue	(2,435,000)	(1,995,712)
Total Acquisition of Tangible Capital Assets	(2,605,000)	(2,120,712)
Amortization of Tangible Capital Assets	4,091,659	4,055,513
Total Effect of change in Tangible Capital Assets	1,486,659	1,934,801
Acquisitions of Prepaid Expenses	(200,000)	(200,000)
Use of Prepaid Expenses	229,116	200,000
	29,116	-
(Increase) Decrease in Net Financial Assets (Debt)	30,896	829,008

School District No. 75 (Mission)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2022

	Operating Fund	Special Purpose Fund	Capital Fund	2022 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,419,930		26,986,643	30,406,573
Changes for the year				
Net Revenue (Expense) for the year	(433,673)		(1,051,206)	(1,484,879)
Interfund Transfers				
Local Capital	(990,000)		990,000	-
Other	(35,672)		35,672	-
Net Changes for the year	(1,459,345)	-	(25,534)	(1,484,879)
Budgeted Accumulated Surplus (Deficit), end of year	1,960,585	-	26,961,109	28,921,694

School District No. 75 (Mission)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	68,802,843	67,627,679
Other	320,282	350,782
Tuition	2,175,000	1,409,300
Other Revenue	203,957	203,957
Rentals and Leases	209,610	209,610
Investment Income	80,000	65,000
Total Revenue	71,791,692	69,866,328
Expenses		
Instruction	59,323,582	57,277,211
District Administration	3,238,816	3,188,395
Operations and Maintenance	8,526,307	8,324,553
Transportation and Housing	1,136,660	1,191,075
Total Expense	72,225,365	69,981,234
Net Revenue (Expense)	(433,673)	(114,906)
Budgeted Prior Year Surplus Appropriation	1,459,345	249,906
Net Transfers (to) from other funds		
Local Capital	(990,000)	(135,000)
Other	(35,672)	
Total Net Transfers	(1,025,672)	(135,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 75 (Mission)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	67,991,333	66,542,680
ISC/LEA Recovery	(173,957)	(173,957)
Other Ministry of Education Grants		
Pay Equity	725,901	725,901
Student Transportation Fund	188,900	188,900
Support Staff Benefits Grant	55,180	55,180
FSA Scorer Grant	13,000	13,000
Increased Enrolment Projected		275,975
Early Learning Framework	2,486	
Total Provincial Grants - Ministry of Education	68,802,843	67,627,679
Provincial Grants - Other	320,282	350,782
Tuition		
Continuing Education	320,000	280,000
International and Out of Province Students	1,855,000	1,129,300
Total Tuition	2,175,000	1,409,300
Other Revenues		
Funding from First Nations	173,957	173,957
Miscellaneous		
Pay for Service - Riverside	5,000	5,000
Other	25,000	25,000
Total Other Revenue	203,957	203,957
Rentals and Leases	209,610	209,610
Investment Income	80,000	65,000
Total Operating Revenue	71,791,692	69,866,328

School District No. 75 (Mission)

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
Salaries		
Teachers	28,349,424	28,267,640
Principals and Vice Principals	4,568,988	4,336,160
Educational Assistants	6,789,700	6,507,900
Support Staff	7,894,340	7,818,840
Other Professionals	2,068,838	2,083,004
Substitutes	2,800,000	2,800,000
Total Salaries	52,471,290	51,813,544
Employee Benefits	12,238,731	11,937,161
Total Salaries and Benefits	64,710,021	63,750,705
Services and Supplies		
Services	2,202,661	1,947,056
Student Transportation	19,000	19,000
Professional Development and Travel	740,198	463,290
Rentals and Leases	158,449	130,000
Dues and Fees	89,100	88,100
Insurance	160,000	160,000
Supplies	2,819,936	2,201,083
Utilities	1,326,000	1,222,000
Total Services and Supplies	7,515,344	6,230,529
Total Operating Expense	72,225,365	69,981,234

School District No. 75 (Mission)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	23,170,424	740,500	52,200	363,000		2,010,514	26,336,638
1.03 Career Programs	557,500	134,100		356,400			1,048,000
1.07 Library Services	1,134,300						1,134,300
1.08 Counselling	1,110,700						1,110,700
1.10 Special Education	1,857,100	96,400	5,599,700	734,640		431,508	8,719,348
1.30 English Language Learning	156,600	14,100	167,500				338,200
1.31 Indigenous Education	337,500	137,800	936,200	35,900		25,000	1,472,400
1.41 School Administration		3,318,788		1,250,800	76,400	69,918	4,715,906
1.60 Summer School	25,300						25,300
1.62 International and Out of Province Students		127,300	34,100	99,800	66,800		328,000
1.64 Other				30,000			30,000
Total Function 1	28,349,424	4,568,988	6,789,700	2,870,540	143,200	2,536,940	45,258,792
4 District Administration							
4.11 Educational Administration				138,700	568,400		707,100
4.40 School District Governance					88,738		88,738
4.41 Business Administration				442,500	903,300	5,000	1,350,800
Total Function 4	-	-	-	581,200	1,560,438	5,000	2,146,638
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				124,800	278,500	25,000	428,300
5.50 Maintenance Operations				3,400,750		233,060	3,633,810
5.52 Maintenance of Grounds				284,800			284,800
5.56 Utilities							-
Total Function 5	-	-	-	3,810,350	278,500	258,060	4,346,910
7 Transportation and Housing							
7.41 Transportation and Housing Administration				28,800	86,700		115,500
7.70 Student Transportation				603,450			603,450
Total Function 7	-	-	-	632,250	86,700	-	718,950
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	28,349,424	4,568,988	6,789,700	7,894,340	2,068,838	2,800,000	52,471,290

School District No. 75 (Mission)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	26,336,638	6,067,861	32,404,499	1,701,264	34,105,763	32,573,084
1.03 Career Programs	1,048,000	252,840	1,300,840	267,570	1,568,410	1,761,278
1.07 Library Services	1,134,300	267,720	1,402,020	42,000	1,444,020	1,423,940
1.08 Counselling	1,110,700	262,120	1,372,820	5,500	1,378,320	1,370,920
1.10 Special Education	8,719,348	2,156,630	10,875,978	203,500	11,079,478	10,918,178
1.30 English Language Learning	338,200	39,910	378,110	5,000	383,110	666,888
1.31 Indigenous Education	1,472,400	355,440	1,827,840	517,450	2,345,290	2,120,591
1.41 School Administration	4,715,906	1,044,455	5,760,361	202,700	5,963,061	5,676,426
1.60 Summer School	25,300	5,970	31,270		31,270	31,220
1.62 International and Out of Province Students	328,000	74,260	402,260	585,000	987,260	734,686
1.64 Other	30,000	7,600	37,600		37,600	
Total Function 1	45,258,792	10,534,806	55,793,598	3,529,984	59,323,582	57,277,211
4 District Administration						
4.11 Educational Administration	707,100	150,020	857,120	159,000	1,016,120	1,008,820
4.40 School District Governance	88,738	22,185	110,923	66,500	177,423	180,313
4.41 Business Administration	1,350,800	297,730	1,648,530	396,743	2,045,273	1,999,262
Total Function 4	2,146,638	469,935	2,616,573	622,243	3,238,816	3,188,395
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	428,300	89,780	518,080	256,450	774,530	854,005
5.50 Maintenance Operations	3,633,810	886,300	4,520,110	1,374,267	5,894,377	5,688,248
5.52 Maintenance of Grounds	284,800	74,600	359,400	172,000	531,400	560,300
5.56 Utilities	-	-	-	1,326,000	1,326,000	1,222,000
Total Function 5	4,346,910	1,050,680	5,397,590	3,128,717	8,526,307	8,324,553
7 Transportation and Housing						
7.41 Transportation and Housing Administration	115,500	25,410	140,910	6,400	147,310	147,625
7.70 Student Transportation	603,450	157,900	761,350	228,000	989,350	1,043,450
Total Function 7	718,950	183,310	902,260	234,400	1,136,660	1,191,075
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	52,471,290	12,238,731	64,710,021	7,515,344	72,225,365	69,981,234

School District No. 75 (Mission)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2022

	<u>2022 Amended Annual Budget</u>	<u>2022 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	8,877,443	6,230,771
Other	155,126	111,709
Other Revenue	1,770,000	1,770,000
Total Revenue	<u>10,802,569</u>	<u>8,112,480</u>
Expenses		
Instruction	9,989,550	7,667,652
District Administration	111,510	110,715
Operations and Maintenance	668,456	334,113
Transportation and Housing	33,053	
Total Expense	<u>10,802,569</u>	<u>8,112,480</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 75 (Mission)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year			125,456	1,019,375	14,413	12,870			
Add: Restricted Grants									
Provincial Grants - Ministry of Education	244,250	231,682			160,000	31,850	96,219	412,254	259,203
Provincial Grants - Other			70,000	1,700,000					
Other									
	244,250	231,682	70,000	1,700,000	160,000	31,850	96,219	412,254	259,203
Less: Allocated to Revenue Recovered	244,250	231,682	70,000	1,700,000	174,413	44,720	96,219	412,254	259,203
Deferred Revenue, end of year	-	-	125,456	1,019,375	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	244,250	231,682			174,413	44,720	96,219	412,254	259,203
Provincial Grants - Other			70,000	1,700,000					
Other Revenue									
	244,250	231,682	70,000	1,700,000	174,413	44,720	96,219	412,254	259,203
Expenses									
Salaries									
Teachers						16,800	16,800	16,800	
Principals and Vice Principals							22,300		
Educational Assistants		194,700						299,900	
Support Staff	54,956				125,000				92,160
Substitutes							8,000		117,942
	54,956	194,700	-	-	125,000	16,800	47,100	316,700	210,102
Employee Benefits	18,319	36,982			31,500	3,960	8,640	78,960	40,731
Services and Supplies	170,975		70,000	1,700,000	17,913	23,960	40,479	16,594	8,370
	244,250	231,682	70,000	1,700,000	174,413	44,720	96,219	412,254	259,203
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2022

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Safe Return to School / Restart: Health & Safety Grant	Federal Safe Return to Class Fund	MCFD Early Years	MCFD Middle Years
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	43,985		19,504		10,201	49,881	128,706	57,854	21,100
Add: Restricted Grants									
Provincial Grants - Ministry of Education	6,209,296	688,451	13,549	122,845	11,250	161,019			
Provincial Grants - Other								62,200	13,972
Other									
	6,209,296	688,451	13,549	122,845	11,250	161,019	-	62,200	13,972
Less: Allocated to Revenue	6,209,296	688,451	33,053	122,845	21,451	210,900	128,706	120,054	35,072
Recovered	43,985								
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	6,209,296	688,451	33,053	122,845	21,451	210,900	128,706		
Provincial Grants - Other								120,054	35,072
Other Revenue									
	6,209,296	688,451	33,053	122,845	21,451	210,900	128,706	120,054	35,072
Expenses									
Salaries									
Teachers	5,027,419								
Principals and Vice Principals				41,300					
Educational Assistants									21,400
Support Staff						129,300		57,400	
Substitutes									
	5,027,419	-	-	41,300	-	129,300	-	57,400	21,400
Employee Benefits	1,181,877			8,670		31,719		14,400	5,400
Services and Supplies		688,451	33,053	72,875	21,451	49,881	128,706	48,254	8,272
	6,209,296	688,451	33,053	122,845	21,451	210,900	128,706	120,054	35,072
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2022

	<u>BEST</u>	<u>TOTAL</u>
	\$	\$
Deferred Revenue, beginning of year	20,000	1,523,345
Add: Restricted Grants		
Provincial Grants - Ministry of Education		8,641,868
Provincial Grants - Other		76,172
Other		1,770,000
	-	10,488,040
Less: Allocated to Revenue	-	10,802,569
Recovered		43,985
Deferred Revenue, end of year	<u>20,000</u>	<u>1,164,831</u>
Revenues		
Provincial Grants - Ministry of Education		8,877,443
Provincial Grants - Other		155,126
Other Revenue		1,770,000
	-	10,802,569
Expenses		
Salaries		
Teachers		5,077,819
Principals and Vice Principals		63,600
Educational Assistants		516,000
Support Staff		458,816
Substitutes		125,942
	-	6,242,177
Employee Benefits		1,461,158
Services and Supplies		3,099,234
	-	10,802,569
Net Revenue (Expense)	<u>-</u>	<u>-</u>

School District No. 75 (Mission)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget			2022 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	3,042,025		3,042,025	3,064,626
Total Revenue	3,042,025	-	3,042,025	3,064,626
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	4,091,659		4,091,659	4,055,513
Debt Services				
Capital Loan Interest		1,572	1,572	
Total Expense	4,091,659	1,572	4,093,231	4,055,513
Net Revenue (Expense)	(1,049,634)	(1,572)	(1,051,206)	(990,887)
Net Transfers (to) from other funds				
Local Capital		990,000	990,000	135,000
Capital Loan Payment		35,672	35,672	
Total Net Transfers	-	1,025,672	1,025,672	135,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	170,000	(170,000)	-	
Principal Payment				
Capital Loan	34,100	(34,100)	-	
Total Other Adjustments to Fund Balances	204,100	(204,100)	-	
Budgeted Surplus (Deficit), for the year	(845,534)	820,000	(25,534)	(855,887)

21/22 Amended Budget

Feb 28, 2022

	2021 / 2022 Amended					2021 / 2022 Preliminary					Change Operating / Special	
	Operating	Special	Operating / Special	Capital	Total	Operating	Special	Operating / Special	Capital	Total	\$	%
OPERATING REVENUE												
Grants												
Ministry of Education - Operating	67,991,333	8,877,443	76,868,776		76,868,776	66,542,680	6,230,771	72,773,451		72,773,451	4,095,325	5.63%
Other Ministry of Education	811,510		811,510		811,510	1,084,999		1,084,999		1,084,999	(273,489)	-25.21%
Provincial - Other	320,282	155,126	475,408		475,408	350,782	111,709	462,491		462,491	12,917	2.79%
Total Grants	69,123,125	9,032,569	78,155,694	-	78,155,694	67,978,461	6,342,480	74,320,941	-	74,320,941	3,834,753	5.16%
Tuition	2,175,000		2,175,000		2,175,000	1,409,300		1,409,300		1,409,300	765,700	54.33%
Other Revenue	203,957	1,770,000	1,973,957		1,973,957	203,957	1,770,000	1,973,957		1,973,957	-	0.00%
Rentals & Leases	209,610		209,610		209,610	209,610		209,610		209,610	-	0.00%
Investment Income	80,000		80,000		80,000	65,000		65,000		65,000	15,000	23.08%
TOTAL OPERATING REVENUE	71,791,692	10,802,569	82,594,261	-	82,594,261	69,866,328	8,112,480	77,978,808	-	77,978,808	4,615,453	5.92%
Amortization of Deferred Capital				3,042,025	3,042,025				3,064,626	3,064,626	(22,601)	-0.74%
STATEMENT 2 REVENUE	71,791,692	10,802,569	82,594,261	3,042,025	85,636,286	69,866,328	8,112,480	77,978,808	3,064,626	81,043,434	4,592,852	5.89%
OPERATING EXPENSE												
Salaries												
Teachers	28,349,424	5,077,819	33,427,243		33,427,243	28,267,640	3,794,342	32,061,983		32,061,983	1,365,260	4.26%
Principals and Vice-Principals	4,568,988	63,600	4,632,588		4,632,588	4,336,160	66,215	4,402,375		4,402,375	230,213	5.23%
Education Assistants	6,789,700	516,000	7,305,700		7,305,700	6,507,900	515,103	7,023,003		7,023,003	282,697	4.03%
Support Staff	7,894,340	458,816	8,353,156		8,353,156	7,818,840	329,172	8,148,012		8,148,012	205,145	2.52%
Other Professionals	2,068,838		2,068,838		2,068,838	2,083,003		2,083,003		2,083,003	(14,165)	-0.68%
Substitutes	2,800,000	125,942	2,925,942		2,925,942	2,800,000	125,942	2,925,942		2,925,942	-	0.00%
Total Salaries	52,471,290	6,242,177	58,713,467	-	58,713,467	51,813,544	4,830,774	56,644,317	-	56,644,317	2,069,150	3.65%
Employee Benefits	12,238,731	1,461,158	13,699,889		13,699,889	11,937,161	1,180,854	13,118,015		13,118,015	581,874	4.44%
Total Salaries and Benefits	64,710,021	7,703,335	72,413,356	-	72,413,356	63,750,704	6,011,628	69,762,332	-	69,762,332	2,651,024	3.80%
Services and Supplies												
Services	2,202,661		2,202,661		2,202,661	1,947,056		1,947,056		1,947,056	255,605	13.13%
Student Transportation	19,000		19,000		19,000	19,000		19,000		19,000	-	0.00%
Professional Development and Travel	740,198		740,198		740,198	463,290		463,290		463,290	276,908	59.77%
Rentals & Leases	158,449		158,449		158,449	130,000		130,000		130,000	28,449	21.88%
Dues & Fees	89,100		89,100		89,100	88,100		88,100		88,100	1,000	1.14%
Insurance	160,000		160,000		160,000	160,000		160,000		160,000	-	0.00%
Supplies	2,819,936	3,099,234	5,919,170	-	5,919,170	2,201,083	2,100,852	4,301,935	-	4,301,935	1,617,235	37.59%
Utilities	1,326,001		1,326,001		1,326,001	1,222,001		1,222,001		1,222,001	104,000	8.51%
Interest				1,572	1,572						-	
Amortization				4,091,659	4,091,659				4,055,513	4,055,513	36,146	0.89%
Total Services and Supplies	7,515,344	3,099,234	10,614,578	4,093,231	14,707,809	6,230,529	2,100,852	8,331,382	4,055,513	12,386,895	2,319,343	27.40%
TOTAL OPERATING EXPENSE	72,225,365	10,802,569	83,027,934	4,093,231	87,121,165	69,981,234	8,112,480	78,093,714	4,055,513	82,149,227	4,970,367	6.32%
Net Operating Surplus (Deficit)	(433,673)	-	(433,673)	(1,051,206)	(1,484,879)	(114,906)	-	(114,906)	(990,887)	(1,105,793)	(377,515)	
Allocation of Surplus	1,459,345		1,459,345		1,459,345	249,906		249,906		249,906	1,209,439	
Allocation (to) from Local Capital	(1,025,672)		(1,025,672)	1,025,672	-	(135,000)		(135,000)	135,000	-	(890,672)	
Projected Operating Surplus/(Deficit)	(0)	-	(0)	(25,534)	(25,534)	0	-	0	(855,887)	(855,887)	(58,747)	

QUARTERLY BOARD REPORT

DECEMBER 31, 2021

Strategic priorities: Honouring Culture and Territory, Future Orientation, Student-Centred Learning, Effective Learning Environments, Quality Teaching and Leadership. ([Strategic Plan for reference](#))

SUPERINTENDENT'S REPORT

The fall of 2021 promised to be a return to normal, but Covid had other plans. I think we could all agree it has been anything but normal! Several themes emerged, specifically Operational and Ideological, that have interplayed through the year.

The two operational issues of the fall were staffing shortages and vulnerable infrastructure in the Fraser Valley. Regarding staffing, Mission has suffered from significant shortages of not just teaching staff, but also support positions. While there has been considerable success in recruitment, especially as these shortages are province-wide, we are concerned about the potential impact on student learning with inconsistent instruction or support. That said, we have been impressed with the flexibility of district staff and principals to go and support those classes that are missing their teacher, and the ability of HR to add new bus drivers, EAs, and supervisors over the course of the fall.



The more abrupt Operational Incident was the catastrophic flooding that occurred in mid-November. While Mission had relatively little damage compared to our Fraser Valley neighbours, the flood revealed significant infrastructure vulnerabilities that profoundly impacted MPSD. Over 50% of our staff travel from outside of Mission to get to work, from as far away as Richmond. Approximately 30 staff were cut off from the lower mainland as they resided in Chilliwack or Agassiz. The single largest group commutes from Abbotsford, with about 225 employees in the area. Navigating the ever-shifting (and extremely lengthy) commutes to and from work became a daily challenge. However, many stepped up with solutions, ranging from carpooling to staying in Mission for this time. The most unexpected impact was the closure of the Lougheed Highway from Agassiz to Mission, which required considerable interaction with the Ministry of Transportation to negotiate access for our staff to schools that were essentially stranded during this time.

Social Justice is one of the key ideological pillars of our strategic plan. One of the highlights of the fall was having our first National Day of Truth and Reconciliation occur while we were honoured to have Phyllis Webstad here in Mission. She is the creator of Orange Shirt Day, and unexpectedly it became a recognized holiday this year. We expected a small volunteer gathering at Heritage Park due to this factor. Instead, there were approximately 1,000 participants. This included school staff, students, elders, and members of the community. I think it showed that the message is beginning to hit home with Canadians about Residential Schools and speaks to the work we have done in our schools, and all the work that is yet to be done. This work – and so much other work behind the scenes by Mission teachers and staff - shows how powerful this change can be.



SECRETARY TREASURER'S REPORT

The following table summarizes the financial information for the School District as of December 31, 2021 - 50% through the fiscal school year.

2021 / 2022 Financial Summary - Dec 31, 2021 Year To Date			
	<i>4 of 10 months = 40.00%</i>		
	<i>6 of 12 months = 50.00%</i>		
	Preliminary Budget	Actuals - YTD	% of Budget Expensed
OPERATING REVENUE			
Total Grants	74,320,941	28,483,548	38.33%
Tuition	1,409,300	2,212,773	157.01%
Other Revenue, Leases, Investments	2,248,567	289,224	12.86%
TOTAL OPERATING REVENUE	77,978,808	30,985,545	39.74%
Amortization of Deferred Capital	3,064,626	1,491,337	48.66%
STATEMENT 2 REVENUE	81,043,434	32,476,882	40.07%
OPERATING EXPENSE			
Total Salaries and Benefits	69,762,334	26,405,376	37.85%
Total Services and Supplies	8,331,380	3,788,665	45.47%
Total Amortization	4,055,513	1,984,316	48.93%
TOTAL OPERATING EXPENSE	82,149,227	32,178,357	39.17%
Net Operating Surplus (Deficit)	(1,105,793)	298,525	
Budgeted allocation of Surplus	249,906	583,738	
Operating Surplus/(Deficit)	(855,887)	882,263	

The school-based salary and benefit expenses are at approximately 40% of the budget, while year-round staff are at 50% of the budget. Tuition revenue is currently higher than the budget, as the full tuition amount is transferred from deferred revenue at the start of the year. Revenue and expenses are overall on track, with expenses a bit lower than budgeted – generally due to staffing shortages.

The following table summarizes the budget without capital amortization, with the net effect on surplus accounts. This summary includes the budgeted transfer from reserve funds for the Indigenous Education targeted program. The additional funds allocated in September for special purposes will be included with the Amended Budget and the next quarterly report.

2021 / 2022 Financial Summary - Dec 31, 2021 Year To Date			
<i>Summary without amortization</i>			
4 of 10 months = 40.00%			
6 of 12 months = 50.00%			
	Preliminary Budget	Actuals - YTD	% of Budget Expensed
TOTAL OPERATING REVENUE	77,978,808	30,985,545	39.74%
TOTAL OPERATING EXPENSE	78,093,714	30,194,041	38.66%
Net Operating Surplus (Deficit)	(114,906)	791,504	
Budgeted allocation of Surplus	249,906	583,738	
Allocation to (from) Capital	(135,000)	(100,000)	
Operating Surplus/(Deficit)	-	1,275,242	

EDUCATION



- ✓ Achieve equitable outcomes for all Indigenous students in Mission Public Schools
- ✓ Strengthen support and services for learners to address shifting learning requirements
- ✓ Create positive learning experiences that support literate and numerate students
- ✓ Support all staff to adapt to the rapidly changing educational environment and students' needs

HIGHLIGHTS

The start-up for this school year has seen some necessary adjustments to how we support students and teachers, as well as a continuation of some initiatives that began last year.

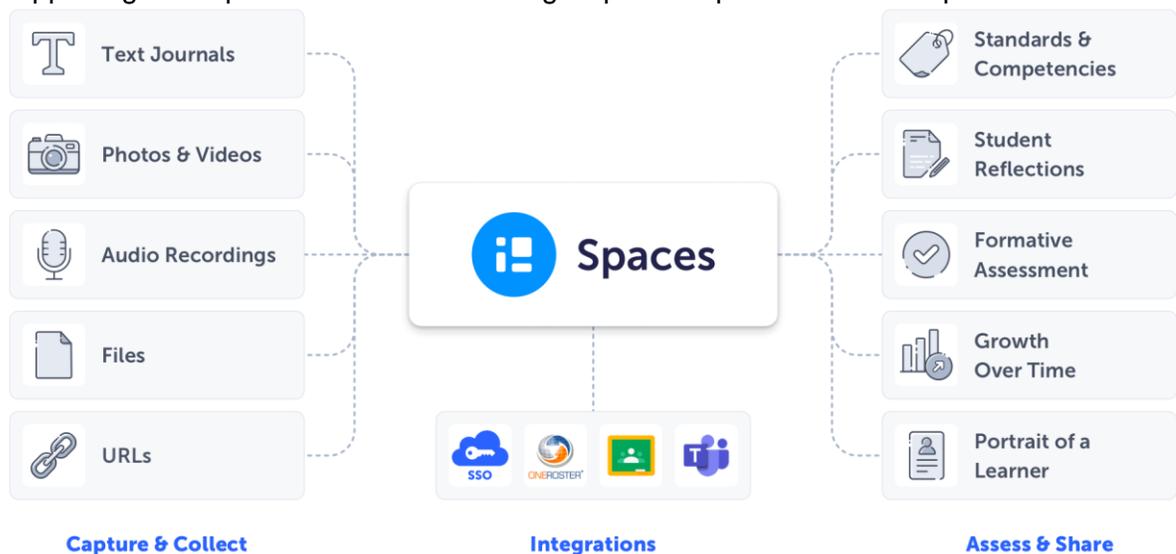
- Secondary transitions – Middle and secondary math departments raised concerns about missed instruction and learning due to covid. We began work on vertical alignment between departments on areas students would need additional support for. MSS conducted a math inventory for grade 10 students. Additional supports were implemented and adjustments were made to lessons based on areas the inventory identified. MSS also

piloted a combined Woodworking and Workplace Math class to bring real-world context to math.

- Numerate Citizens – We continue to support foundational elements of math in the early years. The Math Mentor Teacher offered “Math 101” Pro-D sessions for non-specialist math teachers, as well as elementary and middle school book clubs with a focus on Dr. Peter Liljedahl’s “Building Thinking Classrooms in Mathematics.” She also works two mornings a week alongside primary teachers to implement locally developed [Joyful Math](#) that builds foundational skills (subitizing, composing, decomposing, mental math strategies based on 10) in a variety of contexts (beading, games, patterning, number talks).



- Literate Citizens – Our new Literacy Mentor Teacher began in November. She is offering “Practical Mini-Literacy Workshops” to reinforce foundational skills in the early years (phonological awareness, sight words, fluency, sentence writing). She is also working on inquiries with four school teams (LST and K-3 classroom teachers). They used assessment to focus on an area of need. The Mentor Teacher, LST, and classroom teacher collaboratively develop a plan for learning and co-teach in this inquiry.
- Assessment - We continued our pilot to increase student ownership and awareness of learning through the use of portfolios. Twenty-nine new elementary and middle school teachers joined and we began regular touchback sessions to support collaboration and learning among teachers. MSS is working with author Katie White to implement the formative assessment. This is a year-long project.
- Technology – In anticipation of functional closures, our Technology Mentor Teacher hosted numerous workshops with school staff to prepare for online learning. He has also been supporting the implementation of a new digital portfolio platform called “Spaces.”



CHALLENGES:

We continue to experience TTOC shortages, which means all Pro-D is after school. Teachers are still participating but in smaller numbers as the year progresses and shortages have increased. Longer absences without consistent TTOCs mean learning gaps could exist for those students.

FINANCE

STRATEGIC PRIORITY: QUALITY TEACHING AND LEADERSHIP & LEARNING ENVIRONMENTS

Finance strives to be future-oriented by looking for opportunities to integrate system enhancements, continuing to improve financial reporting, and planning for potential risks and challenges. Accuracy, attention to detail, a solid understanding of the various district operations, and awareness of district needs help to strengthen the underlying structure for effective learning environments.

HIGHLIGHTS:



The payroll and benefits department continued to navigate the constant stream of employee additions, changes, and leaves that have been prevalent during the pandemic but also exacerbated by district growth. In addition, preparation was underway for calendar year-end reporting and the team also transitioned to a new vendor software platform for CUPE benefits administration. The purchasing and accounts payable department continued to support the

schools, facilities, and other departments with recurring services and new needs as they arose. In accounting services, significant time was spent supporting, mentoring, and training, particularly with the significant number of changes to school clerical and administrative staff. For budgeting and reporting, several financial reports were completed, and much of the work related to the amended budget was completed.

The following financial reports were completed during Q2:

- 2020/21 Registered Charity Information Return – annual
- 2021/22 Q1 Ministry Government Related Entity (GRE) – quarterly
- 2021/22 Q2 Ministry Government Related Entity (GRE) – quarterly
- 2021/22 Q1 COVID Cost Tracking – quarterly
- 2021/22 Q1 Employment Data and Analysis Report (EDAS) – quarterly
- 2021/22 Classroom Enhancement Fund – semi-annual
- 2021/22 Q1 Board Financial Report – quarterly
- Statistics Canada Business Payrolls Report – monthly
- Ministry Actuarial Reporting – Employee Future Benefits

CHALLENGES:

Growth and the continuing pandemic have had significant impacts on the payroll team with respect to the number of employee additions, changes, and leaves to manage. School finance training and support continue to be in high demand due to the number of administrative personnel changes at schools (clerical, principal, vice-principal). Reporting and budgeting have been impacted by the number of new special-purpose funds, whereby new funding (often one-time funding) is allocated for a specific purpose.

HUMAN RESOURCES

STRATEGIC PRIORITY: QUALITY TEACHING AND LEADERSHIP & LEARNING ENVIRONMENTS

The Human Resources department supports the employment life cycle where efficiency and effectiveness are under regular review.

HIGHLIGHTS:

Special Program Approval from the Office of the Human Rights Commissioner for SD75 Mission Preferential Hiring of Self-identified Indigenous Teachers for four teaching roles (a total of six positions) for a five-year term which includes hiring a Sto:lo History, Story, Halq'emelyem Language and Culture teacher.

The Indigenous department provided Equity Language guides that have been added to the onboarding process for all new employees:



Since September 2021, 31 teachers have been hired along with 47 education assistants and 23 supervision assistants. Education recruiting fairs continue to be attended virtually. A large number of education assistant practicum students continue to be placed in schools assisting with recruitment.

The department provided training on new processes such as functional closures and collective agreement interpretation for staff in leadership roles. Staff continue to communicate information on the Employee & Family Assistance Program (EFAP), which is still highly used by staff and their family members, most often for counselling. Staff wellness remains an ongoing focus. Staff also continue to participate in the provincial Joint Job Evaluation Committee (JJEC) for Support Staff by reviewing every support staff job description.

The department summarizes the data for remedy minutes for teachers who have class-size or composition violations that commence in October and is adjusted monthly. Staff are working on processes to help automate the collection of the data.

CHALLENGES:

Employee absences have been significant this quarter – due to the provincial flooding disaster, the closure of Highway 7, new COVID vaccine leave with pay, new COVID asymptomatic leave with pay and unpredictable rates of illnesses due to COVID-19 – far above typical reasons for absence. In addition, casual/TTOC staff were unavailable due to illness or their preference to limit their availability during the pandemic.

Redeploying staff during functional closures created a few challenges for staff. In addition, there has been a significant increase in personnel changes, increasing the volume of information updates required by the department.

INDIGENOUS EDUCATION

HIGHLIGHTS:

Generations of Change

Members of Siwal Si'wes Indigenous Department have, over the past few years, developed a relationship with Dwight Ballantyne founder of *The Ballantyne Project*. Dwight's desire is to bring awareness to a segment of the Canadian population that rarely makes it into textbooks, popular media, or social conversation: youth and young adults living in remote Indigenous communities, in the hopes of bridging the gap between individuals living in remote Indigenous communities and the rest of Canada. Dwight has shared his experiences and the barriers he faced growing up with SD75 educators, Senior Management and the Administrative Team. Dwight also brought #WESEYOU to Canada. Select SD75 schools participated in this by collecting thoughtful donations such as family games, art supplies and toys. The parcels were packaged and sent to families living in remote First Nations communities. These gifts brought much-needed joy and connectedness as due to the worldwide pandemic, remote communities are experiencing deeper feelings of isolation than usual.

In December at Xá:ytem, Indigenous middle school students had the privilege of participating in a docuseries called *Generations of Change*, showcasing Dwight Ballantyne and the work he has created with The Ballantyne Project. Chief Johnny Williams opened the day with singing, drumming and story and Elder Agnes Giesbrecht joined us too. Dwight shared his lived experience with



students as a young Indigenous man who spent his first 21 years growing up in Montreal Lake Cree Nation, a remote northern Saskatchewan community. Like thousands of other youths living in these communities, he experienced limited employment, isolation, social inequities, and unique challenges not experienced by those living in other areas of Canada. *Generations of Change* is a partnership between The Ballantyne Project, Moxie Media (film company), SD75 and Sto:lo Nation, and will be released sometime in 2022. Stay tuned for the film release!

Bus Shelters at Nations

Siwal Si'wes, in partnership with Sq'éwlets and Leq'á:mel First Nations and the Ministry of Education (Indigenous Education), had new bus shelters built for Indigenous learners living in their communities, on reserve. The bus shelters provide safe spaces for students to be while waiting for the school bus.



Professional Learning Opportunities

In the fall, SD75 and Siwal Si'wes brought in Kevin Lamoureux virtually to speak to interested SD75 staff. Kevin is a well-known public speaker of Ojibway and Ukrainian ancestry, educator, scholar and author. His book contribution, for *Ensouling Our Schools* co-written with Dr. Jennifer Katz, is being used by educators across Canada working to create inclusive spaces for all students. He is committed to reconciliation and contributing to an even better Canada for all children to grow up in.



Kevin shared the complicated history between Indigenous Peoples and the land now known as Canada, but underneath it all, was a message of hopeful action. He left us with the question, “*What are we doing to feed the fire within us? And what are we doing to stoke the fire in others?*”

Kevin Lamoureux

CHALLENGES

Student Attendance & Staff Wellbeing

The ongoing challenges created by the pandemic continue to impact many Indigenous families. These impacts include challenges with attendance for in-person learning, transportation barriers and increased food and household insecurities. Illness rates have soared in students and staff, further impacting learning. The mental health and well-being of staff and students are also affected.

Collectively, the summer fires in the Interior (impacting First Nation communities of which many of their community members have familial connections in Mission and the Fraser Valley), the fall flooding, the arrival of the Omicron variant and the news of an additional 90 Indigenous children buried in unmarked graves St. Joseph's, the former Indian Residential School near Williams Lake, have created cumulative ripple effects throughout Indigenous communities, and within Indigenous students and families in SD75.

OPERATIONS

STRATEGIC PRIORITY: QUALITY TEACHING AND LEADERSHIP & LEARNING ENVIRONMENTS

Operations Department is focused on providing support for our quality teaching, leadership and learning environments through ongoing maintenance, innovative projects, improved operational efficiencies and investment into our long-range growth and development.

HIGHLIGHTS:

This quarter's highlights include new classrooms to facilitate growth, a focus on upgrading and improving our district ventilation systems, a high-efficiency boiler system, a water filtration system and a roof replacement at Stave Falls Elementary. Improvements to our district IT network provide better and faster network access. The start-up of a student email program included improved security and password policies. The replacement of student computers through the district and a strategic plan to address the growth and continued development of our IT department. The district has proudly received our first electric school bus, the first step in environmental stewardship by the transportation department.



CHALLENGES:

There have been many challenges. Staffing shortages, especially within the BSW and transportation group have put a lot of pressure on an already challenging time. Supply chain issues have led to delays in projects, increased costs and supply concerns. Growth within the district has put stress on our departments as increased numbers of students and staff require additional maintenance, cleaning, transportation and access to technology.

STUDENT SERVICES

STRATEGIC PRIORITY: QUALITY TEACHING AND LEADERSHIP & LEARNING ENVIRONMENTS

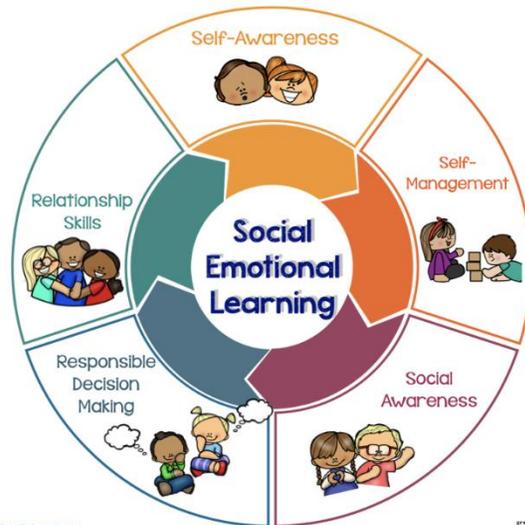


We are striving to provide quality learning supports to students with disabilities and diverse abilities by finding creative ways to maintain staffing levels for our specialized positions, such as teacher of the deaf and hard of hearing, as well as, psychology and school-based student services staff. By thinking outside of the box, and working collaboratively with the Mission Teachers Union we have been able to hire outstanding professionals to join our team. Providing exceptional learning and collaborative opportunities, at afterschool sessions, in the areas of wellness, equity, social-emotional learning and trauma-informed strategies has been funded through our Mental Health in Schools Grant provided by the Ministry of Education.

HIGHLIGHTS:

This fall, we have filled all of our vacant psychology positions, which is allowing us to support more students and school teams with consultation, File Reviews, assessments and recommendations for supporting student learning and transitions to adulthood. Inclusive Support Programs in schools continue to provide a space for regulation, therapy, and learning new skills. Counsellors and ISP programs are continuing in their learning regarding trauma-informed strategies to support student safety, engagement and healing. The complex care and intervention framework which is supported by District Principal Beth-Anne Cullen has been presented in 10 elementary schools, both middle schools and MSS.

With parental consent, Speech and Language Therapists screened all the Kindergarten students for speech, language, and phonological awareness (Pre-Reading). This screening was halted last year due to COVID but was able to be safely done this fall.



The number of students who meet the requirements for a ministry of education designation continues to increase and support staff was added continuously through the fall to meet the needs of students in school.

CHALLENGES:

Staffing shortages at the school classroom level are being mitigated by having student services teachers covering absences which results in supports to students being impacted regularly. Collaboration and learning opportunities typically provided to school-based student services staff have been impacted due to TTOC shortages meaning the regularly scheduled meetings have not occurred.

There is a waitlist for supports for mental health in both the community and privately. Some families are also reporting a long wait for multidisciplinary team assessments due to COVID impacting testing centers and private clinics. This lag in assessments makes it difficult for school teams to plan based on recommendations typically provided in assessment reports, as well as, our ability to claim for funding in level 1, 2 and 3 categories.

Counselling vacancies have been particularly difficult to fill this fall. Pathways to Employment partnership ended in June 2021. We are currently working with Triangle Community Services and Buxton Consulting to provide similar services to our students.

4 of 10 months = 40.00%
 6 of 12 months = 50.00%

2021 / 2022 Financial Summary - Dec 31, 2021 Year To Date

	Preliminary Budget			Actuals - YTD			% of Budget Expensed			
	Operating	Special	Capital	Operating	Special	Capital	Operating	Special	Capital	
OPERATING REVENUE										
Grants										
Ministry of Education - Operating	66,368,723	6,230,771	72,599,494	1,068,357	28,053,338	28,053,338	40.66%	17.15%	38.64%	38.64%
Other Ministry of Education	1,258,956		1,258,956	235,255	235,255	235,255	18.69%		18.69%	18.69%
Provincial - Other	350,782	111,709	462,491	56,677	194,955	194,955	39.42%	50.74%	42.15%	42.15%
Total Grants	67,978,461	6,342,480	74,320,941	1,125,034	28,483,548	28,483,548	40.25%	17.74%	38.33%	38.33%
Tuition	1,409,300		1,409,300	2,212,773	2,212,773	2,212,773	157.01%		157.01%	157.01%
Other Revenue	203,957	1,770,000	1,973,957	34,832	1,12,960	1,12,960	17.08%	6.38%	7.49%	7.49%
Rentals & Leases	209,610		209,610	103,165	103,165	103,165	49.22%		49.22%	49.22%
Investment Income	65,000		65,000	38,267	38,267	38,267	58.87%		58.87%	58.87%
TOTAL OPERATING REVENUE	69,866,328	8,112,480	77,978,808	1,237,994	30,985,545	30,985,545	42.58%	15.26%	39.74%	39.74%
Amortization of Deferred Capital			3,064,626		1,491,337	1,491,337			48.66%	48.66%
STATEMENT 2 REVENUE	69,866,328	8,112,480	77,978,808	1,237,994	30,985,545	1,491,337	42.58%	15.26%	39.74%	48.66%
OPERATING EXPENSE										
Salaries										
Teachers	28,267,640	3,794,342	32,061,982	545,690	11,605,894	11,605,894	39.13%	14.38%	36.20%	36.20%
Principals and Vice-Principals	4,336,160	66,215	4,402,375	25,118	2,380,743	2,380,743	54.33%	37.93%	54.08%	54.08%
Education Assistants	6,507,900	515,103	7,023,003	2,229,495	38,704	2,268,199	34.26%	7.51%	32.30%	32.30%
Support Staff	7,818,840	329,173	8,148,013	3,386,569	16,840	3,403,409	43.31%	5.12%	41.77%	41.77%
Other Professionals	2,083,004		2,083,004	1,008,302	1,008,302	1,008,302	48.41%		48.41%	48.41%
Substitutes	2,800,000	125,942	2,925,942	1,180,059	12,919	1,192,978	42.14%	10.26%	40.77%	40.77%
Total Salaries	51,813,544	4,830,775	56,644,319	21,220,254	639,271	21,859,525	40.96%	13.23%	38.59%	38.59%
Employee Benefits	11,937,161	1,180,854	13,118,015	4,425,403	120,448	4,545,851	37.07%	10.20%	34.65%	34.65%
Total Salaries and Benefits	63,750,705	6,011,629	69,762,334	25,645,657	759,719	26,405,376	40.23%	12.64%	37.85%	37.85%
Services and Supplies										
Services	1,947,056		1,947,056	1,139,663	642	1,140,305	58.53%		58.57%	58.57%
Student Transportation	19,000		19,000	13,097	13,097	13,097	68.93%		68.93%	68.93%
Prof Development and Travel	463,290		463,290	209,644	209,644	209,644	45.25%		45.25%	45.25%
Rentals & Leases	130,000		130,000	109,102	109,102	109,102	83.92%		83.92%	83.92%
Dues & Fees	88,100		88,100	60,374	60,374	60,374	68.53%		68.53%	68.53%
Insurance	160,000		160,000	135,286	135,286	135,286	84.55%		84.55%	84.55%
Supplies	2,201,083	2,100,851	4,301,934	1,163,174	477,633	1,640,807	52.85%	22.74%	38.14%	38.14%
Utilities	1,222,000		1,222,000	480,050	480,050	480,050	39.28%		39.28%	39.28%
Amortization			4,055,513		1,984,316	1,984,316			48.93%	48.93%
Total Services and Supplies	6,230,529	2,100,851	8,331,380	4,425,403	120,448	4,545,851	53.13%	22.77%	45.47%	45.47%
TOTAL OPERATING EXPENSE	69,981,234	8,112,480	78,093,714	28,956,047	1,237,994	30,194,041	41.38%	15.26%	38.66%	48.93%
Net Operating Surplus (Deficit)	(114,906)		(990,887)	791,504		(492,979)				
Allocation of Surplus	249,906		249,906	583,738		583,738				
Allocation (to) from Capital	(135,000)		(135,000)	(100,000)		(100,000)				
Operating Surplus/(Deficit)	-	-	(855,887)	1,275,242		(392,979)				

**School District #75 (Mission)
Public Meeting of the Board of Education Minutes**

**January 18, 2022, 6:30 pm
Zoom Meeting**

Members Present: Board Chair, Tracy Loffler
Vice-Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Julia Renkema
Trustee, Rick McKamey

Staff Present: Superintendent of Schools, Angus Wilson
Secretary-Treasurer, Corien Becker
Assistant Superintendent, Karen Alvarez
Director of Operations, Dana Maclean
Executive Assistant, Ilona Schmidt (Recorder)

Others Present: DPAC Chair, Cheryl Blondin, MTU President, Ryan McCarty,
MTU Vice-President, Shannon Bowsfield, CUPE President,
Nansy Gibson, Principal, Angela Condon, Stefany Tunshell,
Rosemary Henriksen, Ian McComish, Kyle Goosen

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be amended.

CARRIED.

Item 6.1 will be struck out. We will notify all applicants by email prior to announcing them publicly.

MOVED and Seconded that the Agenda be approved as amended.

CARRIED.

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

4.1 Policy Development and Review Policy

MOVED and Seconded THAT the Policy Development and Review Policy be approved.

CARRIED

4.2 Child Care Policy

MOVED and Seconded THAT the draft Child Care Facilities Policy be amended.

CARRIED

AMENDMENT: to include in the engagement process after Advisory Council: “with First Nations Leq’á:mel, Matheqwí, Qwó:ltl’el, and Sq’éwlets Indigenous Communities on whose traditional territories that the school district resides,”.

MOVED and Seconded THAT the draft Child Care Facilities Policy be approved as amended.

CARRIED

4.3 Student Clothing Policy

MOVED and Seconded THAT the draft Student Clothing Policy be amended.

AMENDMENT: Insert “with the exception of Hillside Traditional Academy.” to text “This policy applies to all schools within the Mission Public School District.”

CARRIED

MOVED and Seconded THAT the draft Student Clothing Policy be approved as amended.

CARRIED

p. 16: policy will be communicated in Student Clothing Guidelines

The Secretary-Treasurer clarified that it is a matter of how it is included in the Student Handbook/App/package students get at the beginning of the year. It will be in the format accepted at the school level.

4.4 Employee Service Recognition Policy

MOVED and Seconded THAT the draft Employee Service Recognition Policy be approved.

CARRIED

A clarification was provided that past practice has been that all the recognition awards were purchased locally to support local businesses.

4.5 Financial Planning, Financial Progress & Performance Reporting Policy

MOVED and Seconded THAT the draft Financial Planning, Progress and Performance Reporting Policy be approved.

CARRIED

The 2022/2023 budget will be prepared as an extension of the summary report, rather than a detail calculation for each year, until additional budget support is available in the Finance department.

5. STAFF REPORTS

5.1 Reporting out from Closed Meetings on December 14, and January 18

At the December 14, 2021 Closed Meeting of the Board of Education of SD75, Property, Personnel, and Student matters were discussed.

At the January 18, 2022 Closed Meeting of the Board of Education of SD75, Property and Personnel were discussed.

5.2 COVID Update

HPMS should be re-opening this Thursday after the functional closure. Two of our larger schools are running at about 1/3 away.

MCE, AME, HMS are getting close, and may possibly have a functional closure in the near future.

We have Rapid Antigen Tests, 2 per employee. The big news that came out yesterday: As and when (IF) the Medical Officer for the health region feels the need to, the Fraser Health Medical Officer can request the staff disclosure of vaccination status.

SBO Staff have been out teaching classes. The Superintendent thanked everybody for their willingness to step in.

6. NEW BUSINESS

6.1 Trades Training Advisory Committee Appointments

The Board will be advising all the applicants ahead of announcing their name publicly.

6.2 Board Meeting Procedures

MOVED and Seconded THAT the following motion be approved:

THAT the Board meeting procedures be amended to replace “Section 6 Electronic Participation in Meetings” as follows:

6 Electronic Participation in Meetings

6.1 To ensure quorum is achievable, electronic participation in Board, Committee of the Whole, and Advisory Committee meetings will be

supported when voting and non-voting members are unable to attend in person.

6.2 When required, any meeting may be held entirely through electronic means.

6.3 Electronic participation includes telephone, video, audio, or other electronic conferencing devices.

6.4 All meeting participants joining a meeting through electronic means must provide their first and last name. Participants joining an electronic meeting that do not provide their first and last name will be removed from the meeting.

CARRIED

7. MINUTES OF PREVIOUS MEETINGS

- 7.1 Board of Education Public Meeting Minutes, December 14, 2021
MOVED and Seconded that the Board of Education Public meeting minutes dated December 14, 2021, be approved.

CARRIED

8. INFORMATION ITEMS

9. CORRESPONDENCE

10. COMMITTEE MINUTES/LIAISON REPORTS

Jan 10 LFN Chief Counsellor and 2 Portfolio Holders re Local LEA and Engagement Agreement

Jan 11 Siwal Si'wes

Jan 13 Liaison Meeting with the other First Nations

Jan 17 City of Mission - Forest Guardians at Riverside College (Forestry Department of the City) - opening ceremony.

Jan 17 DPAC Meeting

BC PSEA information for upcoming AGM

Mission Community Foundation has a new fund - to support SD75 Music Department, and to provide grants to MyHouse.

Mission Heritage Commission

Board Chair Zoom calls re: Omicron

BCSTA Meetings

11. ANNOUNCEMENTS

- 11.1 Indigenous Guardians Training Program

12. QUESTION PERIOD

13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:05 pm

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.

School District #75 (Mission)
Special Committee of the Whole Meeting Minutes

January 24, 2022, 6:30 pm
Zoom Meeting

- Members Present:** Board Chair, Tracy Loffler
Vice-Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Julia Renkema
Trustee, Rick McKamey
- Staff Present:** Superintendent of Schools, Angus Wilson
Secretary-Treasurer, Corien Becker
Assistant Superintendent, Karen Alvarez
Director of Operations, Dana MacLean
Manager of Transportation, Jodi Marshall
Principal, Chandy Ritter, Principal, Jordan Klassen
District Principal of Student Services, Beth-Anne Cullen
Executive Assistant, Ilona Schmidt (Recorder)
- Others Present** MTU President, Ryan McCarty, CUPE President, Nansy Gibson, DPAC Chair, Cheryl Blondin, Hillman Family, Kimberly Branzei, Josh Littler, Melissa Broatch, Samantha Strange, Amy Poirier, Ginny Conroy, Kristina Recktenwald

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded THAT the Agenda be adopted as presented.

CARRIED

Correction: p. 2 end of the second line above Dewdney Enrolment Analysis: remove "Stave Falls" and replace it with Dewdney Elementary.

3. DELEGATIONS/PRESENTATIONS

4. CURRICULUM

5. UNFINISHED BUSINESS

5.1 Dewdney Catchment Boundary Adjustment to include Durieu Area

MOVED and Seconded THAT information and comments from the public engagement process regarding the approval in principle to change the Durieu Area boundary from Hatzic Elementary to Dewdney Elementary, be reviewed and considered and forwarded to the February Board meeting for consideration.

CARRIED

The Secretary-Treasurer presented the public engagement input from the community. Trustees shared some of the history of the Durieu, Dewdney, and Hatzic Elementary (HES) schools. Some years ago, when Durieu closed, Baragar suggested plummeting enrollment in the area. Recently, we are seeing growth in the area, and Hatzic Elementary is feeling the pressure. The Board is here to listen and consider all concerns.

The difference between the program of choice vs school of choice was explained. Some schools have a program of choice, and students attend cross-boundary. School of choice: Mission Central (French Immersion), ESR (Arts-based curriculum), or Hillside Traditional Academy are examples.

A question was asked about starting the new boundary with new registrations going forward. The Secretary-Treasurer provided that an additional classroom was created at HES. Capacity is still looking tight for next year. We will not know until we complete the new Kindergarten roster. We have been asking parents in the rural/Durieu area to register at Dewdney. It is expected, if we change the boundary going forward, we may be ok, but cannot say that with certainty. We may possibly be able to get by in the next 5 years. We will likely not have buses for students that chose to stay at HES. We will need another bus, and we need to get Ministry funding to acquire one. We can do the boundary realignment if the busing goes with the new students. Individual students/routes need to be analyzed. We cannot have the bus going both ways.

A comment was made, that every possible space at HES was utilized to be used, even a change room. There is no portable at the site now, but the site has had a portable in the past. It will be more costly to place a portable to HES now. Due to age, any construction at HES will require asbestos remediation, and installation of a new waterline, as the portables now require having a water line.

A lot of cross-boundary parents chose to keep older students in the original school, and younger to attend another school when space did not allow. We have not seen the changes immediately.

A question was asked about this year's Kindergarten registration numbers. The Registration just started. By the time this decision comes back to the Board, there will be more information available.

A question was asked if we need this boundary decision prior to the new budget process. Based on what the Transportation Manager was able to determine, we can adjust busing, as long as we do not allow existing students to continue to be bused to Hatzic. If we do need to provide the busing service to the Hatzic students, we do not have a bus and will need funding to purchase one. We will also have to consider expenses for portables.

A question was asked if we could not bus all the existing students to Dewdney and transfer from there? We would need to know exactly where the students reside. There are some logistics since when we switched to Middle/High school, the buses do not only go to one school. We are also looking at an electronic route modelling program to assist with future planning. We would need additional information.

A question was asked about situations where children can be dropped off, and transportation is not needed. We have not asked that yet. Several parents had no issues driving.

We have some grandfathered students at HES. How do we decide if/who gets removed and who gets to stay? We are sensitive to moving students through the mid-elementary stage.

A question was asked about any indication of how the class size/ composition would be affected. We have not identified the individual students who would not be transferred yet.

A comment was made that there are currently 37 cross-boundary students at HES, and 46 Durieu area students attending HES. Is there a chance that cross-boundary allowances may be reconsidered rather than having "legacy" students be forced to move? In the past, we looked at individual situations, and we looked at how long we can provide the legacy for. Staff has accommodated students for as long as it has been feasible.

One of the comments from Staff - the first year is always the difficult one. We may need to look at additional supports at Dewdney if further help transitioning students is needed.

A question was asked about the impact on the Montessori daycare at Dewdney. It will depend on the number of students transferring over. We need to look at better utilization of spaces. The Daycare has asked how much longer they will be able to stay. We do not see changes to the

childcare spaces this Fall. There are a lot of cross-boundary students coming to Dewdney. We should not displace the daycare for the residents needing daycare in the area.

6. **STAFF REPORTS**
7. **NEW BUSINESS**
8. **MINUTES OF PREVIOUS MEETINGS**
9. **INFORMATION ITEMS**
10. **ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:13 pm.

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.

School District #75 (Mission)
Special Committee of the Whole Meeting Minutes

January 25, 2022, 3:30 pm
Zoom Meeting

Members Present: Board Chair, Tracy Loffler
Vice-Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Julia Renkema
Trustee, Rick McKamey

Staff Present: Superintendent of Schools, Angus Wilson
Secretary-Treasurer, Corien Becker
Assistant Secretary-Treasurer, Derek Welsh
Assistant Superintendent, Karen Alvarez
Director of Instruction, HR, Tina Phelps
Director of Operations, Dana MacLean
Executive Assistant, Ilona Schmidt (Recorder)

Others Present: CUPE President, Nansy Gibson, MTU President, Ryan McCarty, Principal, Angela Condon

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations. The Chair also took a moment to acknowledge the discoveries of unmarked graves in Williams Lake, as the announcement was made today.

2. ADOPTION OF AGENDA

MOVED and Seconded THAT the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

4. CURRICULUM

5. UNFINISHED BUSINESS

P. 6: 1.9 million increase in the operating revenue. Industry Training Authority (ITA) shows a decrease - we have been conservative with the funding. A fewer student FTE created a reduction of budget in the Alternate program.

A clarification was asked about salary differential supplement showing a significant drop: all the teaching staff and the teaching salaries depend on where our average teacher salary falls as compared to the rest of the province. New teachers draw the number down whereas the more senior teachers raise the number. The differential is received based on OUR average cost per teacher.

P. 7: Operating Expenses: Teachers - many new positions have been put in place. Ministry removed speech pathologists from the funding (we shifted operating funds into classroom enhancement funds)

Significant increases in the EA category. Some temp positions are becoming more permanent.

Indigenous Education Success Coach - to reflect that we had 0.5 Ind Ed in the operating budget. We have moved the entire position into the operating budget; therefore, freeing up some targeted funds. We are having some trouble hiring for this position, as it is a temporary role. We are considering it into a permanent role. This student support is important.

A question was asked about P/VP Student Services = Beth-Anne (should it be labelled temporary?) This is 0.7 FTE. 0.3FTE comes from Mental Health Special Purpose funding.

A question was asked about Support/Transportation = it is not a reduction of any position, but it is an adjustment for unfilled positions (we did not have enough drivers)

P. 8: Prior year's surplus with a few changes in local capital (reduction in ITA grants). We are starting to replace more computers again. Some of our previously purchased computers still have more life left. Student laptops get used/abused more and need replacing. Previously, computers were being recorded as an operating lease. Now, based on the recommendation from the auditors, we are allocating them under local capital. Funds received are reported under local capital.

A question was asked about PD & Travel - Early Career Mentorship for teachers funding carried over from last year.

A question was asked if an increase in international recruiting expenses is expected post-Covid? Most likely. We have put a cap on international students a few years ago. We would like to stay at the 150 number.

P.9: Summary of the overall budget

Mental Health - received an additional 70,000. Received additional restart (BSW) resources. The Classroom Enhancement Fund is up significantly. The Ministry does not include remedy in their preliminary budget but pays it out in the amended budget, which accounts for a significant swing in value.

P. 10: Local Capital Summary

P. 11: We are projecting a surplus of just under a million dollars. P.11 is a fluid document, an attempt by Staff to allocate the available resources. K-6 Indigenous student success advocate is funded by targeted funds, but if changed to a permanent position, it will need to be covered by the operating surplus.

We have identified the need to expand our bus fleet. We may need to fund it now. Any future buses may be funded by the Ministry. We have 4 small buses currently. We have 2 that are old but are used as spares. \$75,000 is a low estimate for a special ed bus (\$100,000 would be more accurate, plus wage of the bus driver etc). Electric special ed bus costs about 2x more. There may be some funding available. Staff will inquire. A clarification was provided, that we budget for the bus driver after we are sure we will get the bus.

A question was asked about technology - we are getting an IT presentation in February - are these only computers or something else? \$20,000/yr is a recurring cost (loan financing). We are doing a review of technology services. Senior staff are meeting next week. We may put more funds into software updates. Additional IT tech support positions will be considered for the budget for next year.

A question was asked about Student Services settlement worker/navigator - to support students new to the district/Mission/Canada, helping people get settled, connect them to community supports. International Ed: EAs instead of supporting only students have been supporting parents. This position has been a liaison for the whole family.

Safe schools liaison - we would like to have 2 people, for middle and secondary level. Constable Robinson has seen changes in the community and increased drug use. This Liaison should be a young person who relates to kids, to get an idea of what is going on outside of school. Typically, students get suspended for using drugs at school. We need someone to follow up. We have someone from Fraser house who spends time at the school. They also support attendance (going after chronic non-attenders). 1 for middle school, 1 for MSS and Fraserview.

A question was asked about the order of importance of the items on the wish list.

A question was asked if the Finance Manager could be classified as a support position: we would have challenges hiring someone with the right

expertise. Other school districts have a Finance / Budget Manager. We need to do internal audits, and it is difficult from a CUPE perspective. We need a bit more management authority.

Trustees would like to see a cost projection for a Special Ed electric bus, based on the policy recently passed.

A support/Youth Care Worker would be a person connected to the kids. The whole idea is to be proactive... not reactive. To stop the drug use or get ahead of it.

The Secretary-Treasurer indicated that \$200,000 should be put aside for a portable, as we will likely need to add one in September.

The dust collector system at Riverside is creating issues and the cost is significant. Carpentry should be moved to Ferndale, and we can redesign the space after. Not sure if the facility will ever be up to the ITA standards.

PA/phone system is a priority for principals and is part of safety. (high priority)

Safe Schools Liaison (\$100,000 on a continuing basis. May not be as much this year) (high priority)

K-6 Indigenous support advocate needs to be prioritized and changed to a permanent position.

The Settlement/navigator can be moved into next year's budget (Staff/Board would like more information)

Riverside expansion should be deferred to 2023, maybe even 2024 budget. The safety of students is a concern, as there is not enough space.

IT, additional security support 2023

Finance Manager - prioritized for this budget (not at the full amount, as most of the year is gone).

The Secretary-Treasurer would like to bring an updated report back on February 8, 2022.

Bus Predictive STOP arm camera for buses was discussed. There was a report on 9 tickets issued for cars driving by a stopped bus. Four of the five trustees believe funds should be allocated for this upgrade to prevent future accidents.

Trustees would like PA systems, Safe Schools Liaison, Dust Collector, K-6 Indigenous Success coach, Finance Manager prioritized in groups.

A comment was made that recurring expenses should go to the preliminary budget.

The Board Chair would like to close the year off and reminded attendees that very thorough reporting has been requested. The Board would like to hear from partners on what their priorities are.

The Secretary-Treasurer would like to prepare a 1-page summary of the realistic budget for next week's Committee of the Whole and would like to get the budget approved by February 15, 2022.

7. **NEW BUSINESS**
8. **MINUTES OF PREVIOUS MEETINGS**
9. **INFORMATION ITEMS**
10. **ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 5:26 pm.

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.

**School District #75 (Mission)
Special Committee of the Whole Meeting Minutes**

**January 27, 2022, 6:30 pm
Zoom Meeting**

- Members Present:** Board Chair, Tracy Loffler
Vice-Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Julia Renkema
Trustee, Rick McKamey
- Staff Present:** Superintendent of Schools, Angus Wilson
Secretary-Treasurer, Corien Becker
Director of Operations, Dana MacLean
Manager of Transportation, Jodi Marshall
Principal, Shane Sliziak, Vice Principal Karina Zimmerman
Principal, Tricia Alderson
Executive Assistant, Ilona Schmidt (Recorder)
- Others Present:** CUPE President, Nansy Gibson, MTU Vice President,
Shannon Bowsfield, DPAC President, Cheryl Blondin, DPAC
Rep, Candace Koch, Tony Sandberg, Denée Van Diermen,
Brent & Rachel Friesen, Alison, Rob Zabil, Nicole Hande,
Brooke Christensen, Krystal Ensing, Mike & Sandra Burritt,
Jaime Mantle, JK21iPhone, NoonWardSK,

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded THAT the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

4. CURRICULUM

5. UNFINISHED BUSINESS

5.1 Stave Falls Catchment Boundary Adjustment to include Steelhead Area

MOVED and Seconded THAT information and comments from the public engagement process regarding the approval in principle to change the Steelhead/Stave Falls Catchment boundary from Albert McMahon Elementary to Stave Falls Elementary, be reviewed and considered and forwarded to the February Board meeting for consideration.

CARRIED

Secretary Treasurer shared that AME is at capacity and there is significant development in the vicinity. Transportation Manager has looked at the busing of students and moving the boundary line.

A suggestion was made to change the boundary cutoff at Dewdney Trunk & King or Dewdney Trunk and Creston. Keystone/Richards is 5min drive from AME and should stay as AME catchment.

Staff can reconsider the lines and bring an adjusted report back.

Another comment was made that boundary line North of King would be appreciated.

A question was asked about the effect of a boundary North of King on busing. Also, if the busing for AME/Steelhead affects HMS?

A comment was made, that for the City of Mission, Steelhead starts at Richards. A question was asked, if the busing would maintain the same, early schedule?

A comment was made that Stave Falls is logistically way too far for a family with 4 students already integrated at AME and would hate to disrupt that. The Superintendent provided that generally, the board has honored the integrated students. AME is the hub of our system, and having buses go both ways would be a challenge.

We should be able to phase students out slowly, over a few years, where we can honor the existing students' cross-boundaries. The biggest challenge is the development activity. If we plan carefully and thoughtfully, we can manage transition over time. Wherever we draw the line - if you choose to stay at AME, you have to do Cross Boundary application every year, and the bus may not be available. Our buses are already full. There are 16 students in the small area surrounding Richards.

One of the attending families provided that they would give up busing for the option of being able to stay at AME.

AME Principal provided that this time last year, we had 46 Kindergarten registrations. As of a few days ago, we have 54 registrations. 3 families from the Steelhead area have registered at SFE instead. Kindergarten registration is an ongoing process.

Additional info on effect on the Highschool/Middle School will be provided. A comment was made to order portables. There is room for adding portables. Total population at AME (448 students)

A question was asked if the Ministry has a preferred number of students at an elementary school. No number is set by the Ministry, but 500 is the usual diminishing number. Have we used all the space at AME? AME converted music room to a classroom. Only the ISP room may possibly be converted; however, it is a critical room in the building for a robust special ed program. Gymnasium/Library access in a large school is also an issue – we may want to cap AME at 700 students.

Stave Falls - do we still have an unoccupied wing? The wing is occupied by the Childcare. Roof with a leak is about 1/2 way done. There was significant rot; the building was closed for 8 yrs. The roof repair has occupied over 75% of the capital project budget this year. Getting supplies has been a challenge.

A comment was made about asbestos – AME is a relatively new school. Would adding a portable be complicated? AME would be an easier site to install portables. Water has already been brought out to the one portable on site. We could add another tap to provide sprinkler for another portable.

Trustees would rather add a portable instead of taking away an ISP room.

6. STAFF REPORTS

7. NEW BUSINESS

8. MINUTES OF PREVIOUS MEETINGS

9. INFORMATION ITEMS

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:06 pm.

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.

ITEM 10.1 Information File No.

TO: Board of Education
FROM: R. Cairns, Board Vice-Chair
SUBJECT: Transit Committee Report, February 3, 2022

- 1. Summary:** There was not a quorum but items were discussed.
Minutes were deferred to next meeting April 7th.

Discussion on Second Avenue bus exchange and having temporary bus stop moved so passengers not crossing road (ongoing construction in area etc.)
Discussion on the 7th Ave Greenway update, Phase One will be Heritage Park to Grand St. 80% of design is completed and hopefully construction to take place later this year. Looking to signalize Murray St and 7th Ave but needs approval.
Will be engaging with partners in Phase Two, including school district.
SD75 Transportation Manager advised to be aware of need for room for busses to make right hand turns at intersection.

Transportation Master Plan seeking public input for next two weeks, closing Feb. 16th at engage.mission.ca

Will be doing study of collision prone corridor, Hayward, Keystone, and Dewdney Trunk Rd up to Mill Pond.

Ron Ringma B.C. transit spoke on Next Ride, CCTV cameras on buses, auto vehicle location technology, bus location data to mobile providers for transit app, and enhanced operational data, which will provide better data on rider numbers.
Kate Woohuck ICBC spoke on campaign on pedestrian visibility and reflective feathers hand out at various locations. She advised letters were sent to high schools including MSS advising of access to road safety speaker available to Gr 11 & 12 by video etc. She also is available for graduated license presentation Gr 10's, not sure if that was in letter sent. I will email Jim to advise.

Reid Trustham, RCMP, advised of March distracted driving campaign, watch yourself and phone at HWY 11 & 7, seems to be a location people get on phone waiting for light.

- 2. Background:**
- 3. Options:**
- 4. Analysis and Impact:**
- a. Strategic Plan Alignment
 - b. Q'pethet Ye Tel:exw, Gathering to Understand: A Framework for Creating a Culture of Equity
 - c. Funding Guidelines, Costing, & Budget Impact
 - d. Policy, Legislation, Regulation
 - e. Organizational Capacity

- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments: