

School District #75 (Mission)
Special Public Meeting of the Board of Education

June 22, 2021, 6:30 pm
Zoom Meeting

- Members Present:** Board Chair, Tracy Loffler
Vice Chair, Shelley Carter
School Trustee, Randy Cairns
Trustee, Rick McKamey
Trustee, Julia Renkema
- Staff Present:** Secretary-Treasurer, Corien Becker
Superintendent of Schools, Angus Wilson
Assistant Superintendent, Karen Alvarez
Assistant Secretary-Treasurer, Derek Welsh
Executive Assistant, Ilona Schmidt (Recorder)
- Others Present:** MTU President - Ryan McCarty, MSS PAC Rep - Dionne Hairsine, DPAC President - Cheryl Blondin, MTU Vice-President - Janise Nikolic, DPAC Treasurer - Jacquelyn Wickham,

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

5. STAFF REPORTS

5.1 2021 - 2022 Annual Budget Bylaw

MOVED and Seconded THAT the required three (3) readings and adoption of School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be carried out in one meeting.

CARRIED

MOVED and Seconded THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be approved as read a first time.

CARRIED

MOVED and Seconded THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be approved as read a second time.

CARRIED

MOVED and Seconded THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be approved as read a third time and finally adopted

CARRIED

Clarification was provided that there is no budget committee. MTU request for Teacher Inquiry Project (Project of Heart). Funding of \$3,250 was requested at the April 6, 2021, COTW Meeting. MTU to cover \$3250, the total cost of the project is \$6000.

P. 15: International and ELL programs are linked very closely. Clarification was provided that only some of the international students require ELL support.

P. 25 We have fewer ELL students than before and budgeting a larger amount than before. ELL/ISP/SPED teachers are part of the same funding. Last year, not enough support was available. More support was needed. Additional teaching support has been added.

Teacher/EA funding increase is related to an increase in the number of employees and also an increase in salaries. More teachers are on staff. Staff expect a need to add additional EAs with the amended budget.

Restored language, part of Collective agreement. The Secretary-Treasurer will send more information to Trustees.

Trustees appreciate the detailed supplemental package. The level and detail of reporting has become more transparent and has improved significantly.

5.2 2020 - 2021 Projected Operating Surplus

MOVED and Seconded THAT the projected accumulated unrestricted operating surplus of approximately \$2 million at the end of 2020 – 2021 be accounted for as follows in the 2020 – 2021 Financial Statements:

Transfer 2% of operating revenue to contingency	\$1,360,000 estimate
Transfer to Local Capital	\$ 300,000
Transfer to reserve for Strategic Initiatives	\$ 340,000 estimate

AND THAT a report for the potential use of the funds transferred to strategic initiatives and local capital be presented to the Board in September 2021.

Staff are looking for additional direction, if the surplus is more than \$2 million, where would the board like to place the projected surplus funds?

Trustee Renkema suggested a split between Local Capital and Strategic Initiatives

If an extra \$300,000 goes into the contingency fund, can the funds be used if needed? The Secretary-Treasurer clarified that she only wants to draw from contingency if there is an emergency.

If allocated to local capital, funds should not be transferred back for special initiatives.

MOVED and seconded that the motion be amended by adding the following:

AND THAT any additional surplus be added to the reserve for Strategic Initiatives.

CARRIED

Amended Motion

MOVED and Seconded THAT the projected accumulated unrestricted operating surplus of approximately \$2 million at the end of 2020 – 2021 be accounted for as follows in the 2020 – 2021 Financial Statements:

Transfer 2% of operating revenue to contingency	\$1,360,000 estimate
Transfer to Local Capital	\$ 300,000
Transfer to reserve for Strategic Initiatives	\$ 340,000 estimate

AND THAT any additional surplus be added to the reserve for Strategic Initiatives;

AND THAT a report for the potential use of the funds transferred to strategic initiatives and local capital be presented to the Board in September 2021.

CARRIED

5.3 2021 - 2022 Annual Facilities Grant

Grant application needs to be submitted annually by June 30. Staff is providing information to the Board. There was a \$50,000 increase in funding.

A question was asked about the necessity of painting/upgrades in MSS, while we are expecting a full replacement. The full replacement may take 6 - 8yrs. The Secretary-Treasurer can send a question to Facilities, to see if any of the projects can be delayed/deferred.

A question was asked about Stave Falls roof replacement. The current roof replacement project will replace 50-60% of the roof. Some of it will be funded by local capital. The plan is to have the entire roof replaced eventually. There is a definitive need, as there have been several leaks and a design flaw from initial construction needs to be corrected.

5.4 2022 - 2023 Major Capital Projects

MOVED and Seconded that the following Major Capital Projects be submitted to the Ministry of Education for consideration of funding in 2022-2023:

1. Mission Secondary Full Replacement
2. Albert McMahon Addition
3. Hatzic Elementary Full Replacement
4. Cedar Valley Elementary New School

MOVED and seconded that the motion include the following amendment:

Add to the Mission Secondary Full Replacement and the Hatzic Elementary Full Replacement to include "with additional capacity".

CARRIED

MOVED and seconded that the motion include the following amendment:

5. Land acquisition for Hatzic Elementary
6. Land acquisition for Mission Secondary School

CARRIED

AMENDED MOTION

MOVED and Seconded that the following Major Capital Projects be submitted to the Ministry of Education for consideration of funding in 2022-2023:

1. Mission Secondary Full Replacement with additional capacity
2. Albert McMahon Addition
3. Hatzic Elementary Full Replacement with additional capacity
4. Cedar Valley Elementary New School
5. Land acquisition for Hatzic Elementary
6. Land acquisition for Mission Secondary School

CARRIED

The goal of the board has been a full replacement of MSS. Seismic upgrade plans should be submitted by the end of August.

The Ministry has changed reporting components this year. Capital projects will be submitted by the end of September.

A question was asked about a replacement for Hatzic Elementary considering populations from Dewdney and Hatzic Prairie. Background reports (enrolment) must demonstrate the need (300 to 500 student increase). We do NOT want to imply the closing of Dewdney. We can do a study if an expansion of Hatzic would be viable. Major upgrades at Dewdney are needed. Cost/Benefit analysis needs to be done.

Hatzic property may not support a larger school. Growth is observed in all areas. We do not build for 5-10yrs out. The 2-storey school has a smaller footprint and will be needed.

MSS is not designed to properly support 1250 students. Full replacement with proper design will eliminate the need for the portables.

5.5 Reporting out from Closed Meeting

The Superintendent reported that on June 22, 2021, at the Closed Meeting of the Board of Education of SD75 (Mission), personnel matters were discussed.

6. NEW BUSINESS

7. MINUTES OF PREVIOUS MEETINGS

7.1 Committee of the Whole Meeting Minutes, June 1, 2021

MOVED and Seconded that the Committee of the Whole meeting minutes dated June 1, 2021, be approved.

AMENDMENT: Nissan LEAFS (not Leaves)

MOVED and Seconded to approve the Minutes as amended.

CARRIED

7.2 Special Public Meeting Minutes, June 1, 2021

MOVED and Seconded that the Special Public Meeting minutes dated June 1, 2021, be approved.

CARRIED

7.3 Board of Education Public Meeting Minutes, June 15, 2021

MOVED and Seconded that the Board of Education Public meeting minutes dated June 15, 2021, be amended.

AMENDMENT: Remove the last 3 lines in 4.2

MOVED and Seconded the Minutes be approved as amended.

CARRIED

8. INFORMATION ITEMS

9. CORRESPONDENCE

10. COMMITTEE MINUTES/LIAISON REPORTS: Trustees attended Grad events.

11. ANNOUNCEMENTS: MPSD Retirement Event taking place on June 24, 2021

12. QUESTION PERIOD

No questions. The very last meeting of an incredibly difficult year. The Chair extended appreciation to all SD75 employees, all partner groups, PVPA, DPAC.

13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:25 pm

Original Signed by T. Loffler

Chair, Board of Education

Original Signed by C. Becker

Secretary-Treasurer

The minutes were approved on
September 21, 2021 at the Public
Board of Education meeting.