

**School District #75 (Mission)
Special Public Meeting of the Board of Education
Agenda**

June 22, 2021, 6:30 pm

Zoom Meeting

Visit www.mpsd.ca > Board of Education > [Meeting Information](#) to connect remotely.

Pages

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|--|--|--------|--------|--------|---------|-------------|----|--------|---------|--------|---------|--------|---------|--------|---------|
| <ol style="list-style-type: none"> 1. CALL TO ORDER <i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i> 2. ADOPTION OF AGENDA 3. DELEGATIONS/PRESENTATIONS 4. UNFINISHED BUSINESS 5. STAFF REPORTS <ol style="list-style-type: none"> 5.1. 2021 - 2022 Annual Budget Bylaw 5.2. 2020 - 2021 Projected Operating Surplus 5.3. 2021 - 2022 Annual Facilities Grant 5.4. 2022 - 2023 Major Capital Projects 5.5. Reporting out from Closed Meeting 6. NEW BUSINESS 7. MINUTES OF PREVIOUS MEETINGS <ol style="list-style-type: none"> 7.1. Committee of the Whole Meeting Minutes, June 1, 2021 7.2. Special Public Meeting Minutes, June 1, 2021 7.3. Board of Education Public Meeting Minutes, June 15, 2021 8. INFORMATION ITEMS 9. CORRESPONDENCE 10. COMMITTEE MINUTES/LIAISON REPORTS 11. ANNOUNCEMENTS | <table border="0"> <tr> <td>Action</td> <td>1 - 18</td> </tr> <tr> <td>Action</td> <td>19 - 23</td> </tr> <tr> <td>Information</td> <td>24</td> </tr> <tr> <td>Action</td> <td>25 - 26</td> </tr> <tr> <td>Action</td> <td>27 - 32</td> </tr> <tr> <td>Action</td> <td>33 - 35</td> </tr> <tr> <td>Action</td> <td>36 - 40</td> </tr> </table> | Action | 1 - 18 | Action | 19 - 23 | Information | 24 | Action | 25 - 26 | Action | 27 - 32 | Action | 33 - 35 | Action | 36 - 40 |
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12. QUESTION PERIOD

Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.

13. ADJOURNMENT

ITEM 5.1 Action File No. 8010.20.2021/2022 Preliminary

TO: Board of Education
FROM: C. Becker, Secretary Treasurer
SUBJECT: Annual Budget Bylaw for Fiscal Year 2021/2022

Recommendation

THAT the following resolutions be approved:

THAT the required three (3) readings and adoption of School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be carried out in one meeting.

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be approved as read a first time.

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be approved as read a second time.

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022 be approved as read a third time and finally adopted

1. Summary:

The 2021/2022 Budget is presented for consideration and approval. The budget as presented is balanced. The Budget must be approved prior to June 30, 2021.

2. Background:

Staff presented draft budget reports on May 11th and May 25th, 2021. The Budget Bylaw was put together following these meetings, in the structure and format required by the Ministry, incorporating recommendations presented and direction from the Committee meetings. Included with this report is a summary of the proposed 2021/2022 Budget as compared to the Amended budget from 2020/2021.

The detailed Supplementary Information Document will be distributed separately and posted on the website once the budget is approved.

3. Options:

The budget must be approved by bylaw. Any additional amendments to the bylaw would need to be made as soon as possible and returned to a special board meeting prior to June 30, 2021 to meet the Ministry Deadlines. The Bylaw will also be amended in February 2022 once the final enrolment and funding is determined. As such, additional amendments could be processed with the amended budget.

Note: The MTU funding request (\$3,250) for the Teacher Inquiry Project was included in the budget calculations. This information should have been highlighted during the budget meetings. The school district will coordinate with the MTU for this project – MTU has been advised that this is included in the budget.

4. Analysis and Impact:

- a. Strategic Plan Alignment

- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact

The School District must produce an annual budget as directed by the Ministry of Education. The budget must be balanced, in that all expenditures must be covered by revenue or transfers from reserves.

- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

1. 2021/2022 Annual Budget Bylaw
2. Summary Budget Comparison to 2020/2021 Amended Budget
3. Supplementary Information Document DISTRIBUTED SEPARATELY

Annual Budget

School District No. 75 (Mission)

June 30, 2022

School District No. 75 (Mission)

June 30, 2022

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 75 (MISSION) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$82,274,227 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 22nd DAY OF JUNE, 2021;

READ A SECOND TIME THE 22nd DAY OF JUNE, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE 22nd DAY OF JUNE, 2021;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 75 (Mission) Annual Budget Bylaw 2021/2022, adopted by the Board the 22nd DAY OF JUNE, 2021.

Secretary Treasurer

School District No. 75 (Mission)

Annual Budget - Revenue and Expense
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,410,000	6,301,938
Adult	6,000	5,750
Total Ministry Operating Grant Funded FTE's	6,416,000	6,307,688
Revenues	\$	\$
Provincial Grants		
Ministry of Education	73,858,450	75,542,976
Other	462,491	427,181
Tuition	1,409,300	1,270,400
Other Revenue	1,973,957	2,049,417
Rentals and Leases	209,610	190,600
Investment Income	65,000	65,000
Amortization of Deferred Capital Revenue	3,064,626	3,007,060
Total Revenue	81,043,434	82,552,634
Expenses		
Instruction	64,944,863	66,109,669
District Administration	3,299,110	3,291,056
Operations and Maintenance	12,714,179	13,469,466
Transportation and Housing	1,191,075	1,202,988
Total Expense	82,149,227	84,073,179
Net Revenue (Expense)	(1,105,793)	(1,520,545)
Budgeted Allocation (Retirement) of Surplus (Deficit)	249,906	694,170
Budgeted Surplus (Deficit), for the year	(855,887)	(826,375)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(855,887)	(826,375)
Budgeted Surplus (Deficit), for the year	(855,887)	(826,375)

School District No. 75 (Mission)

Annual Budget - Revenue and Expense
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	69,981,234	67,779,469
Special Purpose Funds - Total Expense	8,112,480	12,260,275
Capital Fund - Total Expense	4,055,513	4,033,435
Capital Fund - Tangible Capital Assets Purchased from Local Capital	125,000	300,000
Total Budget Bylaw Amount	82,274,227	84,373,179

Approved by the Board

Signature of the Chairperson of the Board of Education Date Signed

Signature of the Superintendent Date Signed

Signature of the Secretary Treasurer Date Signed

School District No. 75 (Mission)

Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,105,793)	(1,520,545)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(125,000)	(300,000)
From Deferred Capital Revenue	(1,995,712)	(3,120,790)
Total Acquisition of Tangible Capital Assets	(2,120,712)	(3,420,790)
Amortization of Tangible Capital Assets	4,055,513	4,033,435
Total Effect of change in Tangible Capital Assets	1,934,801	612,645
Acquisitions of Prepaid Expenses	(200,000)	(200,000)
Use of Prepaid Expenses	200,000	329,813
	-	129,813
(Increase) Decrease in Net Financial Assets (Debt)	829,008	(778,087)

School District No. 75 (Mission)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	67,627,679	65,174,564
Other	350,782	305,318
Tuition	1,409,300	1,270,400
Other Revenue	203,957	279,417
Rentals and Leases	209,610	190,600
Investment Income	65,000	65,000
Total Revenue	69,866,328	67,285,299
Expenses		
Instruction	57,277,211	55,479,469
District Administration	3,188,395	3,098,206
Operations and Maintenance	8,324,553	8,024,664
Transportation and Housing	1,191,075	1,177,130
Total Expense	69,981,234	67,779,469
Net Revenue (Expense)	(114,906)	(494,170)
Budgeted Prior Year Surplus Appropriation	249,906	694,170
Net Transfers (to) from other funds		
Local Capital	(135,000)	(200,000)
Total Net Transfers	(135,000)	(200,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 75 (Mission)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	66,542,680	62,534,834
ISC/LEA Recovery	(173,957)	(173,957)
Other Ministry of Education Grants		
Pay Equity	725,901	725,901
Student Transportation Fund	188,900	188,900
Support Staff Benefits Grant	55,180	52,433
Teachers' Labour Settlement Funding		1,690,967
Early Career Mentorship Funding		140,000
Foundation Skills Assessment Grant	13,000	13,000
Increased Enrolment Projected	275,975	
Early Learning Framework		2,486
Total Provincial Grants - Ministry of Education	67,627,679	65,174,564
Provincial Grants - Other	350,782	305,318
Tuition		
Continuing Education	280,000	280,000
International and Out of Province Students	1,129,300	990,400
Total Tuition	1,409,300	1,270,400
Other Revenues		
Funding from First Nations	173,957	173,957
Miscellaneous		
Pay for Service - Riverside	5,000	5,000
District of Mission - Clarke Theatre		75,460
Other	25,000	25,000
Total Other Revenue	203,957	279,417
Rentals and Leases	209,610	190,600
Investment Income	65,000	65,000
Total Operating Revenue	69,866,328	67,285,299

School District No. 75 (Mission)

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Salaries		
Teachers	28,267,640	27,087,854
Principals and Vice Principals	4,336,160	4,164,471
Educational Assistants	6,507,900	6,373,800
Support Staff	7,818,840	7,541,170
Other Professionals	2,083,004	2,007,624
Substitutes	2,800,000	2,315,144
Total Salaries	51,813,544	49,490,063
Employee Benefits	11,937,161	11,647,133
Total Salaries and Benefits	63,750,705	61,137,196
Services and Supplies		
Services	1,947,056	1,906,090
Student Transportation	19,000	19,000
Professional Development and Travel	463,290	593,840
Rentals and Leases	130,000	260,158
Dues and Fees	88,100	88,100
Insurance	160,000	160,000
Supplies	2,201,083	2,430,938
Utilities	1,222,000	1,184,147
Total Services and Supplies	6,230,529	6,642,273
Total Operating Expense	69,981,234	67,779,469

School District No. 75 (Mission)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	22,337,340	813,644	52,200	358,300		2,020,244	25,581,728
1.03 Career Programs	673,900	142,168	34,100	356,400			1,206,568
1.07 Library Services	1,119,900						1,119,900
1.08 Counselling	1,106,500						1,106,500
1.10 Special Education	2,249,500		5,313,700	699,440		434,568	8,697,208
1.30 English Language Learning	384,800	14,248	136,500				535,548
1.31 Indigenous Education	370,400	134,685	937,300	35,900		10,000	1,488,285
1.41 School Administration		3,103,495		1,250,800	76,773	70,428	4,501,496
1.60 Summer School	25,300						25,300
1.62 International and Out of Province Students		127,920	34,100	99,800	63,448		325,268
1.64 Other							-
Total Function 1	28,267,640	4,336,160	6,507,900	2,800,640	140,221	2,535,240	44,587,801
4 District Administration							
4.11 Educational Administration				131,700	573,930		705,630
4.40 School District Governance					86,213		86,213
4.41 Business Administration				435,400	870,180	5,000	1,310,580
Total Function 4	-	-	-	567,100	1,530,323	5,000	2,102,423
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				144,000	325,335	25,000	494,335
5.50 Maintenance Operations				3,329,150		234,760	3,563,910
5.52 Maintenance of Grounds				309,300			309,300
5.56 Utilities							-
Total Function 5	-	-	-	3,782,450	325,335	259,760	4,367,545
7 Transportation and Housing							
7.41 Transportation and Housing Administration				28,800	87,125		115,925
7.70 Student Transportation				639,850			639,850
Total Function 7	-	-	-	668,650	87,125	-	755,775
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	28,267,640	4,336,160	6,507,900	7,818,840	2,083,004	2,800,000	51,813,544

School District No. 75 (Mission)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	25,581,728	5,830,581	31,412,309	1,160,775	32,573,084	32,008,086
1.03 Career Programs	1,206,568	287,140	1,493,708	267,570	1,761,278	1,734,908
1.07 Library Services	1,119,900	262,040	1,381,940	42,000	1,423,940	1,373,020
1.08 Counselling	1,106,500	258,920	1,365,420	5,500	1,370,920	1,108,680
1.10 Special Education	8,697,208	2,067,470	10,764,678	153,500	10,918,178	10,442,512
1.30 English Language Learning	535,548	126,340	661,888	5,000	666,888	569,660
1.31 Indigenous Education	1,488,285	352,450	1,840,735	279,856	2,120,591	2,092,366
1.41 School Administration	4,501,496	991,330	5,492,826	183,600	5,676,426	5,353,585
1.60 Summer School	25,300	5,920	31,220		31,220	30,700
1.62 International and Out of Province Students	325,268	72,880	398,148	336,538	734,686	690,492
1.64 Other	-		-		-	75,460
Total Function 1	44,587,801	10,255,071	54,842,872	2,434,339	57,277,211	55,479,469
4 District Administration						
4.11 Educational Administration	705,630	148,590	854,220	154,600	1,008,820	978,570
4.40 School District Governance	86,213	27,600	113,813	66,500	180,313	180,313
4.41 Business Administration	1,310,580	286,260	1,596,840	402,422	1,999,262	1,939,323
Total Function 4	2,102,423	462,450	2,564,873	623,522	3,188,395	3,098,206
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	494,335	103,520	597,855	256,150	854,005	713,040
5.50 Maintenance Operations	3,563,910	848,220	4,412,130	1,276,118	5,688,248	5,623,277
5.52 Maintenance of Grounds	309,300	79,000	388,300	172,000	560,300	504,200
5.56 Utilities	-		-	1,222,000	1,222,000	1,184,147
Total Function 5	4,367,545	1,030,740	5,398,285	2,926,268	8,324,553	8,024,664
7 Transportation and Housing						
7.41 Transportation and Housing Administration	115,925	25,300	141,225	6,400	147,625	142,780
7.70 Student Transportation	639,850	163,600	803,450	240,000	1,043,450	1,034,350
Total Function 7	755,775	188,900	944,675	246,400	1,191,075	1,177,130
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	51,813,544	11,937,161	63,750,705	6,230,529	69,981,234	67,779,469

School District No. 75 (Mission)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2022

	<u>2022</u>	<u>2021 Amended</u>
	<u>Annual Budget</u>	<u>Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	6,230,771	10,368,412
Other	111,709	121,863
Other Revenue	1,770,000	1,770,000
Total Revenue	<u>8,112,480</u>	<u>12,260,275</u>
Expenses		
Instruction	7,667,652	10,630,200
District Administration	110,715	192,850
Operations and Maintenance	334,113	1,411,367
Transportation and Housing		25,858
Total Expense	<u>8,112,480</u>	<u>12,260,275</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 75 (Mission)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Aboriginal Education Technology	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	
Deferred Revenue, beginning of year				70,000	875,000		35,000		
Add: Restricted Grants									
Provincial Grants - Ministry of Education	249,513	231,682				160,000	24,000	94,988	412,254
Provincial Grants - Other									
Other			70,000		1,700,000				
	249,513	231,682	70,000	-	1,700,000	160,000	24,000	94,988	412,254
Less: Allocated to Revenue	249,513	231,682	-	70,000	1,700,000	160,000	59,000	94,988	412,254
Deferred Revenue, end of year	-	-	70,000	-	875,000	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	249,513	231,682				160,000	59,000	94,988	412,254
Provincial Grants - Other									
Other Revenue				70,000	1,700,000				
	249,513	231,682	-	70,000	1,700,000	160,000	59,000	94,988	412,254
Expenses									
Salaries									
Teachers							16,800		16,837
Principals and Vice Principals								45,920	
Educational Assistants		194,700							300,000
Support Staff	56,140					124,810			
Substitutes								8,000	
	56,140	194,700	-	-	-	124,810	16,800	53,920	316,837
Employee Benefits	18,713	36,982				30,500	3,931	9,640	77,141
Services and Supplies	174,660			70,000	1,700,000	4,690	38,269	31,428	18,276
	249,513	231,682	-	70,000	1,700,000	160,000	59,000	94,988	412,254
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2022

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Mental Health in Schools	Changing Results for Young Children	BEST	MCFD Early Years	MCFD Middle Years	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				9,000	20,000	20,733	15,000	1,044,733
Add: Restricted Grants								
Provincial Grants - Ministry of Education	259,203	4,700,881	52,000	11,250				6,195,771
Provincial Grants - Other						62,200	13,972	76,172
Other								1,770,000
	259,203	4,700,881	52,000	11,250	-	62,200	13,972	8,041,943
Less: Allocated to Revenue	259,203	4,700,881	52,000	11,250	-	82,737	28,972	8,112,480
Deferred Revenue, end of year	-	-	-	9,000	20,000	196	-	974,196
Revenues								
Provincial Grants - Ministry of Education	259,203	4,700,881	52,000	11,250				6,230,771
Provincial Grants - Other						82,737	28,972	111,709
Other Revenue								1,770,000
	259,203	4,700,881	52,000	11,250	-	82,737	28,972	8,112,480
Expenses								
Salaries								
Teachers		3,760,705						3,794,342
Principals and Vice Principals			20,295					66,215
Educational Assistants							20,403	515,103
Support Staff	92,160					56,063		329,173
Substitutes	117,942							125,942
	210,102	3,760,705	20,295	-	-	56,063	20,403	4,830,775
Employee Benefits	40,731	940,176	4,260			13,679	5,101	1,180,854
Services and Supplies	8,370		27,445	11,250		12,995	3,468	2,100,851
	259,203	4,700,881	52,000	11,250	-	82,737	28,972	8,112,480
Net Revenue (Expense)	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2022

	2022 Annual Budget			2021 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	3,064,626		3,064,626	3,007,060
Total Revenue	3,064,626	-	3,064,626	3,007,060
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	4,055,513		4,055,513	4,033,435
Total Expense	4,055,513	-	4,055,513	4,033,435
Net Revenue (Expense)	(990,887)	-	(990,887)	(1,026,375)
Net Transfers (to) from other funds				
Local Capital		135,000	135,000	200,000
Total Net Transfers	-	135,000	135,000	200,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	125,000	(125,000)	-	
Total Other Adjustments to Fund Balances	125,000	(125,000)	-	
Budgeted Surplus (Deficit), for the year	(865,887)	10,000	(855,887)	(826,375)

21/22 Preliminary Budget

June 22, 2021 - Budget Bylaw

	2021 / 2022 Preliminary					2020 / 2021 Amended					Change Operating / Special	
	Operating	Special	Operating / Special	Capital	Total	Operating	Special	Operating / Special	Capital	Total	\$	%
OPERATING REVENUE												
Grants												
Ministry of Education - Operating	66,542,680	6,230,771	72,773,451		72,773,451	62,534,834	10,368,412	72,903,246		72,903,246	(129,795)	-0.18%
Other Ministry of Education	1,084,999		1,084,999		1,084,999	2,639,730		2,639,730		2,639,730	(1,554,731)	-58.90%
Provincial - Other	350,782	111,709	462,491		462,491	305,318	121,862	427,180		427,180	35,311	8.27%
Total Grants	67,978,461	6,342,480	74,320,941	-	74,320,941	65,479,882	10,490,274	75,970,156	-	75,970,156	(1,649,215)	-2.17%
Tuition	1,409,300		1,409,300		1,409,300	1,270,400		1,270,400		1,270,400	138,900	10.93%
Other Revenue	203,957	1,770,000	1,973,957		1,973,957	279,417	1,770,000	2,049,417		2,049,417	(75,460)	-3.68%
Rentals & Leases	209,610		209,610		209,610	190,600		190,600		190,600	19,010	9.97%
Investment Income	65,000		65,000		65,000	65,000		65,000		65,000	-	0.00%
TOTAL OPERATING REVENUE	69,866,328	8,112,480	77,978,808	-	77,978,808	67,285,299	12,260,274	79,545,573	-	79,545,573	(1,566,765)	-1.97%
Amortization of Deferred Capital				3,064,626	3,064,626				3,007,060	3,007,060	57,566	1.91%
STATEMENT 2 REVENUE	69,866,328	8,112,480	77,978,808	3,064,626	81,043,434	67,285,299	12,260,274	79,545,573	3,007,060	82,552,633	(1,509,199)	-1.90%
OPERATING EXPENSE												
Salaries												
Teachers	28,267,640	3,794,342	32,061,983		32,061,983	27,087,854	5,403,807	32,491,661		32,491,661	(429,678)	-1.32%
Principals and Vice-Principals	4,336,160	66,215	4,402,375		4,402,375	4,164,471	64,200	4,228,671		4,228,671	173,704	4.11%
Education Assistants	6,507,900	515,103	7,023,003		7,023,003	6,373,800	690,354	7,064,154		7,064,154	(41,152)	-0.58%
Support Staff	7,818,840	329,173	8,148,013		8,148,013	7,541,170	748,507	8,289,677		8,289,677	(141,664)	-1.71%
Other Professionals	2,083,003		2,083,003		2,083,003	2,007,624		2,007,624		2,007,624	75,379	3.75%
Substitutes	2,800,000	125,942	2,925,942		2,925,942	2,315,144	117,942	2,433,086		2,433,086	492,856	20.26%
Total Salaries	51,813,544	4,830,775	56,644,318	-	56,644,318	49,490,063	7,024,810	56,514,873	-	56,514,873	129,445	0.23%
Employee Benefits	11,937,161	1,180,854	13,118,015		13,118,015	11,647,133	1,692,096	13,339,229		13,339,229	(221,214)	-1.66%
Total Salaries and Benefits	63,750,704	6,011,629	69,762,333	-	69,762,333	61,137,196	8,716,906	69,854,102	-	69,854,102	(91,769)	-0.13%
Services and Supplies												
Services	1,947,056		1,947,056		1,947,056	1,906,090		1,906,090		1,906,090	40,966	2.15%
Student Transportation	19,000		19,000		19,000	19,000		19,000		19,000	-	0.00%
Professional Development and Travel	463,290		463,290		463,290	593,840		593,840		593,840	(130,550)	-21.98%
Rentals & Leases	130,000		130,000		130,000	260,158		260,158		260,158	(130,158)	-50.03%
Dues & Fees	88,100		88,100		88,100	88,100		88,100		88,100	-	0.00%
Insurance	160,000		160,000		160,000	160,000		160,000		160,000	-	0.00%
Supplies	2,201,083	2,100,851	4,301,934	-	4,301,934	2,430,938	3,543,368	5,974,306	-	5,974,306	(1,672,372)	-27.99%
Utilities	1,222,001		1,222,001		1,222,001	1,184,147		1,184,147		1,184,147	37,854	3.20%
Amortization				4,055,513	4,055,513				4,033,435	4,033,435	22,078	0.55%
Total Services and Supplies	6,230,529	2,100,851	8,331,380	4,055,513	12,386,893	6,642,272	3,543,368	10,185,640	4,033,435	14,219,075	(1,832,182)	-18.20%
TOTAL OPERATING EXPENSE	69,981,234	8,112,480	78,093,714	4,055,513	82,149,227	67,779,469	12,260,274	80,039,742	4,033,435	84,073,177	(1,923,951)	-2.43%
Net Operating Surplus (Deficit)	(114,906)	-	(114,906)	(990,887)	(1,105,793)	(494,170)	-	(494,170)	(1,026,375)	(1,520,545)	414,752	
Allocation of Surplus	249,906		249,906		249,906	694,170		694,170		694,170	(444,264)	
Allocation (to) from Local Capital	(135,000)		(135,000)	135,000	-	(200,000)		(200,000)	200,000	-	65,000	
Projected Operating Surplus/(Deficit)	0	-	0	(855,887)	(855,887)	0	-	0	(826,375)	(826,375)	35,488	

The Reserve Fund policy directs that surplus funds are to be placed into the contingency fund first, until a minimum of 2% of operating revenue is reached – with a minimum of 1% remaining in the contingency. The following information provided for information, is based on the budgeted projected operating revenue for the 2020/2021 year.

Reserve Funds Analysis		
2020-2021 Projected Operating Revenue		68,096,415
Contingency Minimum	1%	680,964
Contingency Target	2%	1,361,928
Contingency Maximum	5%	3,404,821
2020-2021 Projected Accumulated Surplus		
Unrestricted Reserve June 30, 2020		1,000,000 +
Projected Surplus June 30, 2021		1,000,000
Total Projected Surplus		<u>2,000,000</u>
Target Contingency Transfer		1,360,000
Local Capital		300,000
Balance for Special Projects		340,000

d. Policy, Legislation, Regulation

Board Reserve Fund Policy provides guidance for the allocation of operating surplus.

e. Organizational Capacity

f. Risks

- i. Organizational
- ii. Reputational
- iii. Strategic

g. Benefits

- i. Organizational
- ii. Reputational
- iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

Summary of Projected Surplus Report – June 16, 2021

Reserve Funds Policy

2020/21 Forecast - Operating Fund

Jun 16, 2021

	Forecast	<u>2020/21</u> Budget	Variance
Operating Revenue:			
Ministry of Education - Operating	62,918,768	62,360,877	557,891
Ministry of Education - Other	2,827,823	2,813,687	14,136
Provincial - Other	362,317	305,318	56,999
Tuition	1,396,661	1,270,400	126,261
Other Revenue	291,650	279,417	12,233
Rentals	216,570	190,600	25,970
Interest	82,625	65,000	17,625
Total Operating Revenue	68,096,415	67,285,299	811,116
Operating Expense:			
Salaries:			
Teacher	27,202,619	27,087,854	(114,765)
PVP	4,153,588	4,164,471	10,883
EA	5,989,192	6,373,800	384,608
Support	7,343,271	7,541,170	197,899
Other Prof	1,976,410	2,007,624	31,214
Substitutes	1,978,098	2,315,144	337,046
Benefits	11,364,693	11,647,133	282,440
Services	1,765,944	1,906,090	140,146
Student Transport	9,206	19,000	9,794
PD & Travel	480,443	593,840	113,397
Rentals & Leases	251,327	260,158	8,831
Dues & Fees	73,081	88,100	15,019
Insurance	150,625	160,000	9,375
Supplies	2,042,435	2,430,939	388,504
Utilities	1,233,541	1,184,147	(49,394)
Total Operating Expense	66,014,474	67,779,470	1,764,996
Transfer to Local Capital	247,251	200,000	(47,251)
Annual Operating Surplus	1,834,690	(694,171)	2,528,861

Forecast Operating Surplus

	\$
Opening Operating Surplus - June 30, 2020:	
Restricted Surplus - Indigenous Ed	157,976
Restricted Surplus - Schools	250,183
Restricted Surplus - Equity Scan	16,777
Unrestricted Surplus	1,090,663
	1,515,599
Use of Accumulated Operating Surplus for 2020/21:	
Use of Accumulated Unrestricted Surplus	-
Use of Accumulated Restricted Surplus - Indigenous Ed	(157,976)
Use of Accumulated Restricted Surplus - Schools	(250,183)
Use of Accumulated Restricted Surplus - Equity Scan	(16,777)
	(424,936)
Forecast Annual Operating Surplus for 2020/21:	
Restricted Surplus for the year - Indigenous Ed	253,522
Restricted Surplus for the year - Schools	318,823
Unrestricted Surplus for the year	1,261,813
	1,834,158
Forecast Accumulated Operating Surplus - June 30, 2021:	
Restricted Surplus - Indigenous Ed	253,522
Restricted Surplus - Schools	318,823
Unrestricted Operating Surplus	2,352,476
	2,924,821

Section:	Finance	
Title:	Reserve Funds Policy	6.2

Purpose

To guide the accumulation and use of annual operating surplus funds.

Policy

The School District strives to expend the annual operating budget as planned.

When the annual operating budget is not fully expended at the end of the school year, resulting in an annual operating surplus, the unexpended funds will be accumulated and used in accordance with the guidelines established with this policy.

In June, a review of the projected operating surplus and recommendations for potential restricted operating reserves shall be presented to the Board for consideration for the annual financial statement reporting. Any allocation of surplus funds will be confirmed by the Board with the annual financial statements.

Guidelines

1. Contingency Reserve:
 - 1.1. Surplus funds shall first be used to establish a contingency reserve for emergency purposes.
 - 1.2. The contingency reserve shall have an accumulation target of 2% of total annual operating revenues.
 - 1.3. The contingency reserve may accumulate to a maximum of 5% of total annual operating revenues.
 - 1.4. The contingency reserve should maintain a minimum balance of 1% of total annual operating revenues.

2. Restricted Operating Reserve:
 - 2.1. Once the contingency reserve reaches the target accumulation (2% of revenue), additional surplus funds may be placed into a restricted operating reserve for a specific purpose for use within the next three school years.

3. Local Capital:
 - 3.1. Once the contingency reserve reaches the target accumulation (2% of revenue), additional surplus funds may be placed into local capital for a specific identified purpose for use within the next three school years.

4. Unrestricted Reserve:
 - 4.1. Once surplus funds have been set aside for the contingency reserve, restricted reserve, or local capital, any additional surplus funds shall be held in an unrestricted operating reserve.
5. Board approval is required to draw from the contingency, restricted, local capital, or unrestricted reserves with the annual or amended budget bylaw, or by board resolution if immediate action is necessary.
6. Funds held in the contingency reserve shall be used to cover an operating deficit, if necessary.

Date of Original Board Approval: May 15, 2018

Date Amended:

Legal Reference:

Cross Reference:

Public Meeting of the Board of Education

Tuesday, June 22, 2021



ITEM 5.3 Information File No.

TO: Board of Education
 FROM: D. MacLean, Director of Operations
 SUBJECT: 2021 – 2022 Annual Facilities Grant

1. Summary:

Annually, the School District receives funding from the Ministry for basic maintenance of schools. The following lists the works planned for the 2021/2022 school year with this funding.

The basic funding for facility maintenance increased by \$50,490 over last year’s funding. As we received notification of this funding increase late this year, this increased funding will be updated with the amended budget.

Name	Cost	Project Description
Albert McMahon Elementary	10,000	Exterior traffic control painting
Albert McMahon Elementary	130,000	Replace failed AC system
Albert McMahon Elementary	130,000	partial roof replacement
Cherry Hill Elementary	14,000	New Rock drain pit and drainage
Cherry Hill Elementary	40,000	Paving
Christine Morrison Elementary	52,000	Flooring
Christine Morrison Elementary	55,000	Replace cooling coils
Dewdney Elementary	45,000	Engineering and design for 2nd floor access
Dewdney Elementary	40,000	Flooring
District Network upgrade	25,000	Upgrading the network backbone
Ecole Heritage Park Middle School	16,000	Repairs to boilers #1 and 2
Edwin S Richards Elementary	3,000	Exterior Painting
Edwin S Richards Elementary	40,000	Flooring
Hatzic Elementary	12,000	Exterior Clean and repairs
Hatzic Middle School	10,000	Exterior traffic control painting
Hatzic Middle School	8,000	High Voltage equipment repairs
Hillside Traditional Academy	15,000	Paving
Mission Central Elementary	52,000	Interior and Exterior Painting
Mission Senior Secondary	20,000	Interior Painting
Mission Senior Secondary	45,000	Flooring
Mission Senior Secondary	14,000	New Rock drain pit and catch basin - major draining issues
Mission Senior Secondary	12,000	Pruning, thinning and pruning oaks along 7th Ave and school field
Mission Senior Secondary	25,417	Replace Kitchen MUA unit
Stave Falls Elementary	400,000	Replacing Roof
Windebank Elementary	45,000	Exterior Painting
	1,258,417	

Priority	Name	Submission Category	Project Description
1	Mission Secondary	Replacement / Renovation	New Highschool to replace the current school built in 1954. School requires replacement for growing population and aging infrastructure including seismic and structural improvements.
2	Albert McMahon Elementary	Addition	8 room addition to Albert McMahon required for increased enrollment and future development in the area.
3	Hatzic Elementary	Replacement / Renovation	Full replacement for Hatzic Elementary. Aging school with significant abatement concerns, undersized for enrollment and development in the area will require a new larger school.
4	Cedar Elementary	New School	New school to be built on land previously purchased by MPSD. New School to handle growth along the Cedar connector. Development in the area and will relieve growth pressure from other elementary schools.

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

School District #75 (Mission)**Public Meeting of the Committee of the Whole Minutes****June 1, 2021, 3:30 pm****Zoom Meeting**

Members Present: **Board Chair, Tracy Loffler (arrived at 4:05 pm)**
 Vice Chair, Shelley Carter
 Trustee, Julia Renkema
 School Trustee, Randy Cairns
 Trustee, Rick McKamey (arrived at 3:35pm)

Staff Present: **Superintendent of Schools, Angus Wilson**
 Secretary-Treasurer, Corien Becker
 Assistant Superintendent, Karen Alvarez
 Director of Student Services Carolynn Schmor
 District Principal of International Education, Collen Hannah
 Director of Facilities, Dana MacLean
 District Inclusion Mentor, Shannon Bowsfield
 Executive Assistant, Ilona Schmidt (Recorder)

Others Present: **DPAC Chair - Cheryl Blondin, DPAC Treasurer - Jacquelyn**
 Wickham, MTU President - Ryan McCarty, MTU Vice
 President - Janise Nikolic, CUPE President - Faye Howell,
 MSS PAC Rep - Dionne Hairsine

1. CALL TO ORDER

The Vice Chair has asked for 30 seconds of silence in remembrance of the tragedy of 215 children lost in the Kamloops Residential School.

The meeting was called to order at 3:30 pm by the Vice-Chair. The Vice-Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

The Chair sent her regrets for arriving late to the meeting due to conflicting engagement with BCSTA.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

3.1 DPAC: Mental Health and Technology Survey Results

498 parents, students and teachers submitted their thoughts in the DPAC Mental Health, and Technology survey. The survey identified a strong need for support services in Mission. Not enough services for under 12 mental health support, with anxiety as the highest. 12+ age support is also needed. Other areas identified as needing support were eating disorders, chronic (depression), family (inter-generational trauma), ND = neuro-diverse, disabled...

A suggestion came to share this presentation and resources in the Youth Lounge area, newspaper, and keep the momentum for advocating for further resources going. The Board appreciates all the valuable information. DPAC will provide links to existing resources

4. CURRICULUM

4.1 Monthly Curriculum Update

Assistant Superintendent provided a year-end summary of teacher activities while navigating new resources, equipment, trying to build relationships, sense of belonging, and still creating meaningful learning opportunities. Some highlighted activities were:

- Curriculum walk & talks,
- MSS book club,
- Elementary and Middle School - Developing Mathematical Understanding (developing number sense in students). Ministry project to create new performance standards for numeracy in elementary. Rebekah engaged seven teachers with the initiative.
- Continuing Learning - Joyful Literacy, Novel approach at Middle school (Yrsa and Joanne)
- French - presentation was done recently, also did book clubs, inclusive practices, library, novel approach strategies.
- Assessment Pilot: Being more explicit about why we are learning led to more student buy-in. Students have more autonomy and improve. The students became kinder together, and the pressure of getting good grades was removed. Confidence came through. Students were engaged and motivated. Teachers asked for more Pro D around tools. Student emails are needed, so students can post themselves.
- Transitions - Continuum of Learning - Math department meetings MSS & HPMS: Mentor teachers - shared learning, research based, classroom practice, collaboration.

Performance standards from the Ministry are at the very beginning stage. New meaning of proficiency. Timeline for implementation will be shared.

Is there a timeline from SD75 on the new pilot way of learning - no. The pilot was not rolled out everywhere, it was only taken on by a few teachers. It is shifting the role children play in assessment.

5. UNFINISHED BUSINESS

5.1 Strategic Plan

Board presented a DRAFT of the Strategic Plan with the plan to forward it to the June Board meeting.

A question was asked about strategic priorities - goals, strategies, measures - How are the strategies related to Measures. The steps are very general. What are we creating as a concrete step (IE: Richmond is creating a numeracy framework). Maybe an action item needs to be added, and some definitions (diversity in race, disabilities, etc)

A question was asked about meaning of a positive learning experience. Happy student? Good grade?

Embedding accountability - how do we know that things are being accomplished?

The Secretary Treasurer clarified that the strategies are not specific actions. Staff will need to identify specific actions in their work (i.e. social-emotional learning, mentor teacher support). Goal is taking a high-level strategic plan, creating an action plan, and tie it together through budget.

Goals of the board are philosophy on paper, so staff can develop a growth plan. Ministry is coming up with Framework for enhancing Student Learning.

The current Strategic Plan was changed 2 years ago and has been tweaked this year. It is a guidance for staff, a fluid, multi-year document, but does not change every year.

Effective Learning Environments: an Audit of all schools - access to all students (Example: Dewdney has a 2nd floor that a student with mobility issues would not be able to access), Adding inclusive playgrounds.

p. 12 - every time the Assistant Superintendent is presenting, the measures are tied back to the Strategic Plan alignment

BOARD would like to REVISIT STRATEGIC PLAN BASED ON COMMENTS. Any suggestions to be emailed in.

5.2 Electric Bus Business Case

MOVED and Seconded that the Business Case for an Electric School Bus be forwarded to a Special Board of Education Meeting after the COTW meeting on June 1, 2021, for consideration.

CARRIED

Loss of 8 spaces (if we replace 5 busses, we will need another bus).

A comment was made that the younger generation is coming to school. Climate is on their mind. Electric bus is a way of the future. We could break even maybe sooner. DOM has electric vehicle fleet: 2 Nissan Leaves, and 14 charging stations. DOM does not have any mechanics on staff. Manufacturer offers free training.

Electric vehicles have less maintenance. The range falls within the same parameters to a diesel bus. Range loss (4% per year) They are far more reliable overall, until something does brake.

Electric bus can likely not be charged at a regular charging station (as a car would).

A comment was made, for the Trades & Training Committee that Riverside Mechanics can look at teaching electric car mechanics.

CUPE appreciates that the company would train a mechanic. At the end of the day, making sure not to impact a position for CUPE.

6. **STAFF REPORTS**

6.1 Halq'emeylem Program Update

The Principal of Indigenous Education sends regrets for not attending, as many people are seeking guidance following the tragic discovery in the Kamloops Residential School.

SD75 is reworking Halq'emeylem program for the Middle Schools. LD - locally developed program.

Staff will provide details to board for consideration

6.2 Safer Schools

Staff provided a summary of post-incident follow up. SD75 has a great relationship with the RCMP. Some student feedback was also reviewed. SST will be an ongoing partner in the future. Recommend ironing out policy manual.

One regards where SD75 seemed weak is Violent threat risk assessment and the up-to-date training is ongoing (common vulnerability).

Trustees appreciate student feedback. Hatzic Crusaders - has been an ongoing issue. Would support the original Hornets, or another name. PAC tried in the past. The sense of belonging is not there with this very outdated and inappropriate name. *Follow up in September

6.3 MDI Results Review

MDI Results have been shared. Fundamental stats are concerning. Many new people moving out to the Valley who have not connected with the community yet.

MTU mentioned teacher wellness data - teacher wellness declines over time. The ability to connect is being affected. If teachers do the bare minimum, they cannot deliver what they are supposed to.

A question was asked about an overall well-being of children: what is the duty of teachers to ensure that someone is picking children up? School is responsible for the safety of a student. The Superintendent will follow up. *** Board to follow up on afterschool dismissal with a District wide lens.

The Board chair considers the overall drop in well-being as an evidence that the Middle school configuration (8 teachers in a year) needs to be addressed. The MDI is a conversation starter. Social/emotional development is concerning. Only 5% of students feel happy. All of these are skills that need to be taught in the classroom

Has there been any options for older kids to mentor younger ones? Introducing more peer mentoring. MSS, Hatzic, Heritage have Leadership. The students are very involved. There may be extension of it as a solution.

6.4 Special Program Exemption from the BC Office of the Human Rights Commissioner (BCOHRC)

Following Equity Scan - Indigenous students should see Indigenous teachers (same with women in trades etc). 20 districts have used this exemption to support hiring. Options we have:

- proceed on with the process (causing issues with union groups)
- go back to unions
- rewrite the positions

MTU met with HR. MTU and CUPE have no philosophical issue with the idea but would like to have been involved from the outset. HR is having conversations with BCPC. No standing president of CUPE after this weekend.

BOARD: Further discussion to be had on this issue.

7. NEW BUSINESS

7.1 2021/2022 Draft Board Meeting Calendar

MOVED and Seconded to extend past 6:30 pm.

CARRIED.

Changes to the 2021/2022 meeting calendar

Move COTW Meeting from Sep 7 to Sep14. Change COTW Meetings to Apr 5, May 3, June 7th

CUPE + MTU require copies of calendars

TTAC - does Mandate expire in June 2021? Follow up.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Minutes of the Committee of the Whole Meeting, May 4, 2021

MOVED and Seconded that the Committee of the Whole minutes dated May 4, 2021 be approved.

CARRIED

9. INFORMATION ITEMS

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:34 PM.

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.

School District #75 (Mission)
Special Public Meeting of the Board of Education

June 1, 2021, 6:45 pm
Zoom Meeting

Members Present: **Board Chair, Tracy Loffler**
 Vice Chair, Shelley Carter
 School Trustee, Randy Cairns
 Trustee, Rick McKamey
 Trustee, Julia Renkema

Staff Present: **Secretary-Treasurer, Corien Becker**
 Superintendent of Schools, Angus Wilson
 Assistant Superintendent, Karen Alvarez
 Executive Assistant, Ilona Schmidt (Recorder)
 District Inclusion Mentor, Shannon Bowsfield

Others Present: **MTU President - Ryan McCarty, CUPE - Faye Howell, MSS**
 PAC - Dionne Hairsine

1. CALL TO ORDER

The meeting was called to order at 6:45 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

The Chair acknowledged the Kamloops tragedy.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

4.1 Electric Bus Business Case

MOVED and Seconded that School District No. 75 (Mission) purchase an electric school bus to replace school Bus #1751 for the purchase price of \$389,210.00, plus an additional cost of \$10,000 for charging infrastructure;

AND THAT School District No. 75 (Mission) apply for the following grants and funding to support the purchase:

\$116,668 from Clean BC

\$ 30,000 from Ministry of Education supplemental bus funding

\$ 50,000 from CNCP funding

AND THAT the balance of \$24,094 after the Ministry of Education's Core funding of \$178,448 be funded from local capital.

CARRIED

5. STAFF REPORTS
6. NEW BUSINESS
7. MINUTES OF PREVIOUS MEETINGS
8. INFORMATION ITEMS
9. CORRESPONDENCE
10. COMMITTEE/LIAISON REPORTS
11. ANNOUNCEMENTS
12. QUESTION PERIOD
13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:50 PM

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.

School District #75 (Mission)**Public Meeting of the Board of Education Minutes**

June 15, 2021, 6:30 pm

Zoom Meeting

=

- Members Present:** Board Chair, Tracy Loffler
Vice Chair, Shelley Carter (Arrived 6:36)
School Trustee, Randy Cairns
Trustee, Rick McKamey (Arrived 6:34)
Trustee, Julia Renkema
- Staff Present:** Superintendent of Schools, Angus Wilson
Assistant Superintendent, Karen Alvarez
Assistant Secretary-Treasurer, Derek Welsh
Director of Operations, Dana Maclean
Executive Assistant, Ilona Schmidt
- Staff Absent:** Secretary-Treasurer, Corien Becker
- Others Present:** MTU President – Ryan McCarty, DPAC Chair - Cheryl
Blondin, MSS PAC Rep - Dionne Hairsine, MTU Vice-
President – Janise Nikolic

1. CALL TO ORDER

The meeting was called to order at 6:31 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Amended Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS**4. UNFINISHED BUSINESS**

4.1 Strategic Plan

MOVED and Seconded that the amended 2019 – 2022 Strategic Plan be adopted;

and THAT Staff create a work plan to achieve the goals considering the strategies of the Strategic Plan;

And THAT Staff and the Board create a formalized reporting structure considering the Framework for Enhancing Student Learning (FESL).

CARRIED

The Board has met on November 10, 2020, January 14, 2021, February 9, 2021, March 2, 2021, March 30, 2021, April 21, 2021, and June 8, 2021 to update, restructure and tidy up the Strategic Plan (SP). Strategic planning is the vision of the Board. Staff acts to meet the goals presented. The accountability structure will be worked on.

4.2 Trades Training Advisory Committee

MOVED and Seconded that the Trades Training Advisory Committee Report be received and forwarded to the September Committee of the Whole meeting for review and discussion.

CARRIED

The Trades Training Advisory Committee has completed its mandate and produced a report with recommendations. Trustee Renkema (TTAC Chair) thanked all involved. There are trades opportunities for students in Mission. In the analysis of the report, the mandate has aligned with the SP. Future orientation - to provide essential skills, and Student centred learning - hands-on learning. The committee was a one year commitment, but the partner groups would like to continue the committee for longer time. Partners see value in starting children in basic trades early.

5. STAFF REPORTS

5.1 Reporting out from Closed Meeting

The Superintendent reported that at the June 15, 2021, Closed meeting of the Board of Education of School District No. 75 (Mission), student matters, personal matters, and air exchange unit were discussed.

5.2 COVID Update

The Superintendent provided an update on COVID situation in SD75 as 2020/2021 wraps up. Fraser Health exposure notifications have decreased substantially. Schools are not part of the reopening plan, therefore, food cannot be served at any school events.

The Board Chair extended appreciation and thanks to the Superintendent for all the work done throughout the year.

5.3 International Program Update

International Department has had 95 registrations for 2021/2022 to date. Enrollment is up from projections, but space is also a consideration. The registrations had to be curtailed based on capacity, as SD75 is fitting students where space allows.

5.4 Summer School Update

MSS hosts 2020/2021 Summer School program. Brochure and registration form has been posted on MPSD Website.

5.5 IT Update

This Summer IT will collect all the SD75 laptops and tablets again for maintenance, to ensure all devices are updated and up to speed. A new IT plan will need to be developed encompassing not only technical and hardware requirements, but digital threats, software, and finances will be considered. SD75 is still looking for a few more volunteers to establish the new IT Plan.

5.6 Superintendent Year-End Report

The Superintendent summarized school year 2020/21 and provided a brief report. Students show challenges in 6-yr completion rates. Students coming back after a year away - there may be more challenges coming. SD75 will be anticipating behaviour, emotional difficulties when students come back together in September. Suicide risk assessment has increased and has not been taken lightly. Further SOGI workshops took place.

The Superintendent acknowledged all staff of SD75. Principals have covered many classes, HR have dealt with the most complex year ever, Student Services supported whomever they could during this challenging mental health year. The Secretary-Treasurer has steered the SD75 ship through very turbulent and stressful pandemic year safely.

The Superintendent has expressed gratitude to all staff, and wished them a well-deserved Summer break.

6. **NEW BUSINESS**

6.1 Meeting formats and locations for 2021/2022

MOVED and Seconded that the scheduled meetings for the Board of Education and the Committee of the Whole for 2021/2022 be approved.

CARRIED

The meeting schedule presented specifies in-person tentative locations of the meetings, which may change to videoconference due to weather and/or COVID related events if necessary. Additional Special

Committee of the Whole meetings for budget may be scheduled at a later date. FNEC Annual conference has been cancelled this year due to the pandemic. While Trustees appreciate visiting the various school sites, they would like to make a phone-in meeting attendance available.

7. MINUTES OF PREVIOUS MEETINGS

7.1 Board of Education Public Meeting Minutes, May 18, 2021

MOVED and Seconded that the Board of Education Public meeting minutes dated May 18, 2021 be approved.

CARRIED

7.2 Special Committee of the Whole Meeting RE: 2021/2022 Budget Minutes, May 25, 2021

MOVED and Seconded that the Special Committee of the Whole meeting RE: 2021/2022 Budget Minutes dated May 25, 2021, be approved.

CARRIED

8. INFORMATION

9. CORRESPONDENCE

10. COMMITTEE MINUTES/LIAISON REPORTS

Trustees have attended various meetings during the course of the past month:

- May 21, Siwal Si'wes meeting
- Strategic Plan meetings
- May 25 - met with Mayor and City council
- May 28, BCPSEA TDERC committee (Regional Representation)
- Jun 2, BCSTA Branch Presidents Collaborative
- May 25, Budget SCOTW
- June 3, Transit committee (emailed summary to trustees)
- June 5, walked from Heritage Park to St Mary's Residential school in support of Indigenous survivors and their families dealing with the trauma of recovered children at Kamloops Residential school
- June 9, Equity Scan
- Trades Training Advisory Committee report
- May 27, 28 & June 4, 11 - Capstone presentations at MSS
- DPAC
- June 15 - Board chairs zoom with Minister Whiteside
- Jun 8 Mission Community Foundation
- P/VP Interviews attended some of them.
- Sto:lo treaty group

- 10.1 Mission Literacy in Motion - Liaison Portfolio
 - Mission Community Foundation report will be attached in September. Tremendous contribution to the community.

11. ANNOUNCEMENTS

Thursday, June 17, 2021 at 9:30 am: Minister of Education will provide an update
RE: September 2021

12. QUESTION PERIOD

13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:15 pm

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.