

School District #75 (Mission)
Special Committee of the Whole Meeting
Agenda

May 25, 2021, 10:00 am

Zoom Meeting

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Pages

1. CALL TO ORDER
The Board Chair will acknowledge that this meeting is being held on Traditional Territory.
2. ADOPTION OF AGENDA
3. DELEGATIONS/PRESENTATIONS
4. CURRICULUM
5. UNFINISHED BUSINESS
6. STAFF REPORTS
 - 6.1. Budget 2021/2022 Discussion 1 - 18
7. NEW BUSINESS
8. MINUTES OF PREVIOUS MEETINGS
 - 8.1. Special Committee of the Whole Meeting Minutes, May 11, 2021 Action 19 - 22
9. INFORMATION ITEMS
10. ADJOURNMENT

- iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

- a. Preliminary Budget Summary with comparison to 20/21 Amended Budget
- b. Preliminary Operating Budget Summary with prior year comparisons
- c. Operating Revenue Changes
- d. Operating Expense Changes
- e. Summary of Additional Needs
- f. Overview
- g. Enrolment Summary
- h. Total Revenue
- i. Operating Grant Calculation
- j. Provincial Grant Rates
- k. Other Revenue
- l. Expenses

	2021 / 2022 Preliminary					2020 / 2021 Amended					Change Operating / Special	
	Operating	Special	Operating / Special	Capital	Total	Operating	Special	Operating / Special	Capital	Total	\$	%
OPERATING REVENUE												
Grants												
Ministry of Education - Operating	66,542,680	6,229,704	72,772,384		72,772,384	62,534,834	10,368,412	72,903,246		72,903,246	(130,862)	-0.18%
Other Ministry of Education	1,084,999		1,084,999		1,084,999	2,639,730		2,639,730		2,639,730	(1,554,731)	-58.90%
Provincial - Other	350,782	111,709	462,491		462,491	305,318	121,862	427,180		427,180	35,311	8.27%
Total Grants	67,978,461	6,341,413	74,319,874	-	74,319,874	65,479,882	10,490,274	75,970,156	-	75,970,156	(1,650,282)	-2.17%
Tuition	1,409,300		1,409,300		1,409,300	1,270,400		1,270,400		1,270,400	138,900	10.93%
Other Revenue	203,957	1,770,000	1,973,957		1,973,957	279,417	1,770,000	2,049,417		2,049,417	(75,460)	-3.68%
Rentals & Leases	209,610		209,610		209,610	190,600		190,600		190,600	19,010	9.97%
Investment Income	65,000		65,000		65,000	65,000		65,000		65,000	-	0.00%
TOTAL OPERATING REVENUE	69,866,328	8,111,413	77,977,741	-	77,977,741	67,285,299	12,260,274	79,545,573	-	79,545,573	(1,567,832)	-1.97%
Amortization of Deferred Capital				3,064,626	3,064,626				3,007,060	3,007,060	57,566	1.91%
STATEMENT 2 REVENUE	69,866,328	8,111,413	77,977,741	3,064,626	81,042,367	67,285,299	12,260,274	79,545,573	3,007,060	82,552,633	(1,510,266)	-1.90%
OPERATING EXPENSE												
Salaries												
Teachers	28,267,640	3,794,342	32,061,983		32,061,983	27,087,854	5,403,807	32,491,661		32,491,661	(429,678)	-1.32%
Principals and Vice-Principals	4,336,160	66,215	4,402,375		4,402,375	4,164,471	64,200	4,228,671		4,228,671	173,704	4.11%
Education Assistants	6,507,900	515,103	7,023,003		7,023,003	6,373,800	690,354	7,064,154		7,064,154	(41,152)	-0.58%
Support Staff	7,818,840	329,173	8,148,013		8,148,013	7,541,170	748,507	8,289,677		8,289,677	(141,664)	-1.71%
Other Professionals	2,083,003		2,083,003		2,083,003	2,007,624		2,007,624		2,007,624	75,379	3.75%
Substitutes	2,800,000	125,942	2,925,942		2,925,942	2,315,144	117,942	2,433,086		2,433,086	492,856	20.26%
Total Salaries	51,813,544	4,830,775	56,644,318	-	56,644,318	49,490,063	7,024,810	56,514,873	-	56,514,873	129,445	0.23%
Employee Benefits	11,937,161	1,180,854	13,118,015		13,118,015	11,647,133	1,692,096	13,339,229		13,339,229	(221,214)	-1.66%
Total Salaries and Benefits	63,750,704	6,011,629	69,762,333	-	69,762,333	61,137,196	8,716,906	69,854,102	-	69,854,102	(91,769)	-0.13%
Services and Supplies												
Services	1,947,056		1,947,056		1,947,056	1,906,090		1,906,090		1,906,090	40,966	2.15%
Student Transportation	19,000		19,000		19,000	19,000		19,000		19,000	-	0.00%
Professional Development and Travel	463,290		463,290		463,290	593,840		593,840		593,840	(130,550)	-21.98%
Rentals & Leases	130,000		130,000		130,000	260,158		260,158		260,158	(130,158)	-50.03%
Dues & Fees	88,100		88,100		88,100	88,100		88,100		88,100	-	0.00%
Insurance	160,000		160,000		160,000	160,000		160,000		160,000	-	0.00%
Supplies	2,201,083	2,099,784	4,300,867		4,300,867	2,430,938	3,543,368	5,974,306		5,974,306	(1,673,439)	-28.01%
Utilities	1,222,001		1,222,001		1,222,001	1,184,147		1,184,147		1,184,147	37,854	3.20%
Amortization				4,055,513	4,055,513				4,033,435	4,033,435	22,078	0.55%
Total Services and Supplies	6,230,529	2,099,784	8,330,313	4,055,513	12,385,826	6,642,272	3,543,368	10,185,640	4,033,435	14,219,075	(1,833,249)	-18.22%
TOTAL OPERATING EXPENSE	69,981,234	8,111,413	78,092,647	4,055,513	82,148,160	67,779,469	12,260,274	80,039,742	4,033,435	84,073,177	(1,925,018)	-2.43%
Net Operating Surplus (Deficit)	(114,906)	-	(114,906)	(990,887)	(1,105,793)	(494,170)	-	(494,170)	(1,026,375)	(1,520,545)	414,752	
Allocation of Surplus	249,906		249,906		249,906	694,170		694,170		694,170	(444,264)	
Allocation (to) from Local Capital	(135,000)		(135,000)	135,000	-	(200,000)		(200,000)	200,000	-	65,000	
Projected Operating Surplus/(Deficit)	0	-	0	(855,887)	(855,887)	0	-	0	(826,375)	(826,375)	35,488	



21/22 Preliminary Budget

May 25, 2021 Draft Presentation

	2021/22		2020/21		2021/22 Preliminary			2021/22 Preliminary		
	Preliminary	Amended	\$ Change	% Change	2019/20 Actuals	\$ Change	% Change	2018/19 Actuals	\$ Change	% Change
OPERATING REVENUE										
Grants										
Ministry of Education - Operating Grants	66,542,680	62,534,834	4,007,846	6.41%	61,222,760	5,319,920	8.69%	58,855,102	7,687,578	13.06%
Other Ministry of Education Grants	1,084,999	2,639,730	(1,554,731)	-58.90%	2,433,075	(1,348,076)	-55.41%	1,115,415	(30,416)	-2.73%
Provincial Grants - Other	350,782	305,318	45,464	14.89%	387,232	(36,450)	-9.41%	330,784	19,998	6.05%
Total Grants	67,978,461	65,479,882	2,498,579	3.82%	64,043,067	3,935,394	6.14%	60,301,301	7,677,160	12.73%
Tuition	1,409,300	1,270,400	138,900	10.93%	2,322,031	(912,731)	-39.31%	2,707,297	(1,297,997)	-47.94%
Other Revenue	203,957	279,417	(75,460)	-27.01%	394,065	(190,108)	-48.24%	404,383	(200,426)	-49.56%
Rentals & Leases	209,610	190,600	19,010	9.97%	212,095	(2,485)	-1.17%	179,020	30,590	17.09%
Investment Income	65,000	65,000	-	0.00%	117,462	(52,462)	-44.66%	182,214	(117,214)	-64.33%
TOTAL OPERATING REVENUE	69,866,328	67,285,299	2,581,029	3.84%	67,088,720	2,777,608	4.14%	63,774,215	6,092,113	9.55%
OPERATING EXPENSE										
Salaries										
Teachers	28,267,640	27,087,854	1,179,787	4.36%	26,617,417	1,650,223	6.20%	24,989,195	3,278,445	13.12%
Principals and Vice-Principals	4,336,160	4,164,471	171,689	4.12%	3,969,695	366,465	9.23%	3,907,768	428,392	10.96%
Education Assistants	6,507,900	6,373,800	134,100	2.10%	6,198,765	309,135	4.99%	6,004,018	503,882	8.39%
Support Staff	7,818,840	7,541,170	277,670	3.68%	7,435,287	383,553	5.16%	7,006,633	812,207	11.59%
Other Professionals	2,083,003	2,007,624	75,379	3.75%	2,187,107	(104,104)	-4.76%	2,052,903	30,100	1.47%
Substitutes	2,800,000	2,315,144	484,856	20.94%	2,678,943	121,057	4.52%	3,270,084	(470,084)	-14.38%
Total Salaries	51,813,544	49,490,063	2,323,481	4.69%	49,087,214	2,726,330	5.55%	47,230,601	4,582,943	9.70%
Employee Benefits	11,937,161	11,647,133	290,027	2.49%	10,838,439	1,098,722	10.14%	10,757,422	1,179,739	10.97%
Total Salaries and Benefits	63,750,704	61,137,196	2,613,508	4.27%	59,925,653	3,825,051	6.38%	57,988,023	5,762,681	9.94%
Services and Supplies										
Services	1,947,056	1,906,090	40,966	2.15%	1,941,159	5,897	0.30%	1,968,123	(21,067)	-1.07%
Student Transportation	19,000	19,000	-	0.00%	23,265	(4,265)	-18.33%	35,962	(16,962)	-47.17%
Professional Development and Travel	463,290	593,840	(130,550)	-21.98%	398,467	64,823	16.27%	557,662	(94,372)	-16.92%
Rentals & Leases	130,000	260,158	(130,158)	-50.03%	255,245	(125,245)	-49.07%	276,656	(146,656)	-53.01%
Dues & Fees	88,100	88,100	-	0.00%	99,599	(11,499)	-11.55%	116,011	(27,911)	-24.06%
Insurance	160,000	160,000	-	0.00%	147,132	12,868	8.75%	137,810	22,190	16.10%
Supplies	2,201,083	2,430,938	(229,855)	-9.46%	2,181,740	19,343	0.89%	2,555,097	(354,014)	-13.86%
Utilities	1,222,001	1,184,147	37,854	3.20%	1,046,017	175,984	16.82%	1,145,586	76,415	6.67%
Total Services and Supplies	6,230,529	6,642,272	(411,743)	-6.20%	6,092,624	137,905	2.26%	6,792,907	(562,378)	-8.28%
Total Operating Fund Expenses	69,981,234	67,779,469	2,201,765	3.25%	66,018,277	3,962,957	6.00%	64,780,930	5,200,304	8.03%
OPERATING SURPLUS (DEFICIT)	(114,906)	(494,170)	379,264		1,070,443	(1,185,349)	-110.73%	(1,006,715)	891,809	-88.59%
Allocation to (from) Local Capital	135,000	200,000	(65,000)		61,000	74,000	121.31%	(598,500)	733,500	-122.56%
TOTAL OPERATING SURPLUS (DEFICIT)	(249,906)	(694,170)	444,264		1,009,443	(1,259,349)	-124.76%	(408,215)	158,309	-38.78%
Allocation of Surplus	249,906	694,170	(444,264)		-	249,906		408,215	(158,309)	-38.78%
Projected Operating Surplus/(Deficit)	0	0	(0)		1,009,443	(1,009,443)	-100.00%	-	0	

Unrestricted Surplus funds available
Restricted Surplus funds available

804,652

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21/22 Preliminary Budget
Operating Revenue Changes (compared to 20/21 Amended Budget)
 May 25, 2021 Draft Presentation

Operating Fund - Revenue Changes	Increase / (Decrease)
Operating Grant	
Enrolment - Regular schools	2,131,236
Enrolment - Distance learning	(1,273,756)
Enrolment - Continuing education	945
Enrolment - Indigenous education	(46,500)
Enrolment - Special education	534,950
Enrolment - English language learning	27,360
Rate change - Distance learning	61,039
Rate change - Regular schools	1,994,457
Rate change - Special Education	389,350
Rate change - English Language Learning	24,375
Rate change - Indigenous Education	68,770
Geographic factors	84,424
Salary differential supplement	11,177
Equity of opportunity supplement	(376)
Curriculum and learning support fund	395
Other MOE Grant	
Labour settlement funding - Teachers	(1,690,967)
Early career mentorship	(140,000)
Early learning	(2,486)
Support benefits	2,747
Increased enrolment projection	275,975
Other Provincial	
ITA grants	38,800
UFV operating agreement	6,664
Tuition	
International	138,900
Other Revenue	
Clarke Theatre contribution	(75,460)
Rental Revenue	
Classroom leases	19,010
Grand Total	2,581,029

21/22 Preliminary Budget
Operating Expense Changes (compared to 20/21 Amended Budget)
 May 25, 2021 Draft Presentation

Operating Fund - Expense Changes	Increase / (Decrease)
Teacher	
Wage increases	351,387
FTE change - Schools	605,800
FTE change - Student Services	109,700
FTE change - Indigenous Education	28,600
FTE change - English Language Learning	84,300
PVP	
Wage increases	137,763
FTE change - Return allocation from mental health fund	33,928
EA	
Wage increases	120,200
FTE change - Indigenous Education	13,900
Support	
Wage increases	20,900
FTE change - Finance	13,200
FTE change - Student Services	17,970
FTE change - School Support	5,500
FTE change - Facilities	166,900
FTE change - Health & Safety	53,200
Other Prof	
Wage increases	80,275
FTE change - Facilities	50,502
FTE change - Theatre	(48,000)
FTE change - MSS	(7,073)
Due to wage, FTE, benefit changes	1,050
Substitute	
FTE change	484,856
Benefits	
Due to wage, FTE, benefit changes	288,650
Services	
International - Agent fees	26,166
International - Medical fees	7,000
International - Activity fees	3,800
Software maintenance	46,000
Telephone	300
Contract services - Riverside	(38,500)
PD & Travel	
Early career mentorship	(140,000)
Teacher inquiry project	3,250
Contract Pro-D	2,401
Rentals & Leases	
Leases - Computers	(121,000)
Leases - Riverside Electrical	(9,158)
Supplies	
Schools - Remove prior year surplus	(250,185)
Clarke Theatre	(15,000)
Indigenous Education	35,330
Utilities	
Heating	34,054
Next generation network (NGN)	3,800
Grand Total	2,201,765

21/22 Preliminary Budget
Summary of Additional Needs
 May 25, 2021 Draft Presentation



Additional Needs Identified (Not Included in Budget)	Strategic Priority	Amount	Budget	
Transportation - Special education bus		75,000	Local Capital	One-time
Printers/Photocopiers - Final upgrade phase		75,000	Local Capital	One-time
Schools - Mental health supports 2021/2022 recovery year		100,000	Teacher/PVP	One-time
SUB-TOTAL ADDITIONAL ONE-TIME NEEDS IDENTIFIED		250,000		
Schools - PA system replacements		30,000	AFG/Local Capital	Recurring
Schools - Telecom system replacements		30,000	AFG/Local Capital	Recurring
Schools - Increase school resources budget	yes	140,000	Schools	Recurring
Schools - School Accessibility / Inclusivity Upgrades	yes	50,000	Local Capital	Recurring
Schools - School Furniture and equipment - effective / modern	yes	50,000	Local Capital	Recurring
Schools - Curriculum support **	yes	200,000	Teachers / Schools	Recurring
Schools - Mental health supports	yes	50,000	Teacher/PVP	Recurring
Curriculum - Literacy mentor teacher	yes	100,000	Teachers	Recurring
Curriculum - Social & Emotional learning mentor teacher	yes	100,000	Teachers	Recurring
Student Services - Settlement worker/navigator		50,000	Support Staff	Recurring
Administration - Additional Finance position		100,000	Support Staff	Recurring
Facilities - White fleet additions		50,000	Local Capital	Recurring
Facilities - Custodial equipment		25,000	Local Capital	Recurring
Transportation - Bus predictive stop arm cameras		20,000	Local Capital	Recurring
Regular Software upgrades		25,000	Local Capital	Recurring
SUB-TOTAL ADDITIONAL RECURRING NEEDS IDENTIFIED		1,020,000		

Discretionary cost breakdown:

One-time	250,000
Recurring	1,020,000
	<u>1,270,000</u>

** Includes: Indigenous education, diversity, inclusion, social emotional learning, trauma informed practice

Mission Public School District - Preliminary Budget Overview

Statement of Operations	Actuals			Amended Budget	Preliminary Budget	Change from prior year amended budget	
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
	Revenue						
Provincial Grants	\$ 65,518,973	\$ 67,587,383	\$ 71,605,994	\$ 75,970,157	\$ 74,319,874	(1,650,283)	-2.17%
Other Revenue	5,338,086	5,221,631	4,502,350	3,575,417	3,657,867	82,450	2.31%
Amortization of Deferred Capital Revenue (schedule 4)	2,827,868	2,867,953	2,912,410	3,007,060	3,064,626	57,566	1.91%
	<u>73,684,927</u>	<u>75,676,967</u>	<u>79,020,754</u>	<u>82,552,634</u>	<u>81,042,367</u>	<u>(1,510,267)</u>	<u>-1.83%</u>
Expenses							
Instruction	58,964,118	61,385,979	62,643,480	66,109,669	63,758,549	(2,351,120)	-3.56%
District Administration	2,737,272	3,004,309	2,893,598	3,291,056	3,381,245	90,189	2.74%
Operations and Maintenance	7,460,911	8,314,716	8,364,924	9,436,031	9,735,920	299,889	3.18%
Transportation	1,030,529	1,094,121	1,114,185	1,202,988	1,216,933	13,945	1.16%
Amortization (sch 4)	3,775,445	3,926,463	3,960,685	4,033,435	4,055,513	22,078	0.55%
	<u>73,968,275</u>	<u>77,725,588</u>	<u>78,976,872</u>	<u>84,073,179</u>	<u>82,148,160</u>	<u>(1,925,019)</u>	<u>-2.29%</u>
Surplus (Deficit)	\$ (283,348)	\$ (2,048,621)	\$ 43,882	\$ (1,520,545)	\$ (1,105,793)	414,752	-27.28%
Operating Surplus (Deficit)	664,229	(1,006,715)	1,070,443	(494,170)	(114,906)	379,264	-76.75%
Special Purpose Surplus (Deficit)		16,604	21,714				
Capital Surplus (Deficit)	(947,577)	(1,058,510)	(1,048,275)	(1,026,375)	(990,887)	35,488	-3.46%
	<u>\$ (283,348)</u>	<u>\$ (2,048,621)</u>	<u>\$ 43,882</u>	<u>\$ (1,520,545)</u>	<u>\$ (1,105,793)</u>	<u>414,752</u>	<u>-27.28%</u>
Operating Surplus (Deficit) Reconciliation							
Annual Operating Surplus (Deficit)	\$ 664,229	\$ (1,006,715)	\$ 1,070,443	\$ (494,170)	\$ (114,906)	379,264	-76.75%
Transfer (to) / from Restricted Reserves	379,514	166,906	(188,283)	408,159	249,906	(158,253)	-38.77%
Transfer (to) / from Contingency	-	-	-	-	-	-	-
Transfer (to) / from Unrestricted Surplus	1,335,394	241,309	(821,160)	286,011	-	(286,011)	-100.00%
Transfer to / from Capital	(28,581)	(1,500)	-	-	-	-	-
Transfer (to) / from Local Capital	(2,350,556)	600,000	(61,000)	(200,000)	(135,000)	65,000	-
Net Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	-	-

Enrolment Summaries

Enrolment	Actuals			Amended Budget	Preliminary Budget	Change from prior year
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2021/2022
Regular Ministry Funded	5,866	5,890	5,936	5,668	5,950	282
Regular Ministry Funded - Additional				-	-	-
Other Ministry Funded	342	331	347	639	431	(208)
International	163	154	138	68	70	2
Riverside Adults *	-	-	-	-	-	-
Total Enrolment	6,371	6,375	6,421	6,376	6,451	75
# Change	164	4	46	(45)	75	
% Change	2.64%	0.06%	0.73%	-0.71%	1.18%	1.17%

* information to be gathered

Ministry Funded	Actuals			Amended Budget	Preliminary Budget	Change from prior year
	2017/2018	2018/2019	2019/2020	2020/2021	2020/2021	2021/2022
Regular Instruction	5,866	5,890	5,936	5,668	5,950	282
Regular Instruction - Additional				-	-	-
Other Student Instruction						
Continuing Ed	95	88	90	87	87	0
Alternate	87	89	89	95	95	-
Distributed Learning	149	144	158	452	243	(209)
subtotal	330	321	337	634	425	(209)
Children	6,196	6,211	6,273	6,302	6,375	73
Other Adult Education						
Continuing Ed	7	4	5	3	3	-
Distributed Learning	4	5	6	3	3	0
Adults	11	10	10	6	6	0
Total Ministry Funded	6,208	6,221	6,283	6,308	6,381	73

Regular Instruction	Actuals			Amended Budget	Preliminary Budget	Change from prior year
	2017/2018	2018/2019	2019/2020	2020/2021	2020/2021	2021/2022
Ministry Funded	5,866	5,890	5,936	5,668	5,950.00	282
International	163	154	138	68	70	2
Total Regular Instruction	6,029	6,044	6,074	5,736	6,020.00	284
# change from prior year	171	15	30	(338)	284	
% change from prior year	2.92%	0.25%	0.50%	-5.56%	4.95%	

Enrolment Summaries

Other Enrolment	Actuals			Amended Budget	Preliminary Budget	Change from prior year
	2017/2018	2018/2019	2019/2020	2020/2021	2020/2021	2021/2022
Ministry Funded						
Children						
Continuing Ed	95	88	90	87	87	0
Alternate	87	89	89	95	95	-
Distributed Learning	149	144	158	452	243	(209)
subtotal	330	321	337	634	425	(209)
Adults						
Continuing Ed	7	4	5	3	3	-
Distributed Learning	4	5	6	3	3	0
subtotal	11	10	10	6	6	0
Total Ministry Funded	342	331	347	639	431	(208)
Other						
International	163	154	138	68	70	2
Riverside *	-	-	-	-	-	-
	163	154	138	68	70	2
Total Other Enrolment	505	485	485	707	501	(206)
# change from prior year	11	(20)	0	222	(206)	
% change from prior year	2.13%	-3.91%	0.09%	45.81%	-29.18%	
* Riverside enrolment details not readily available. Will be updated next year to be included.						

Total Revenue

Total Revenue Summary	Actuals			Amended Budget	Preliminary Budget	Change from prior year	
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
Operating Fund	\$62,035,570	\$63,774,215	\$67,088,720	\$67,285,299	\$69,866,328	\$ 2,581,029	3.84%
Special Purpose Funds	8,821,489	8,608,201	8,738,740	12,260,275	8,111,413	(4,148,862)	-33.84%
Capital Fund	-	426,598	280,884	-	-	-	-
Amortization - Def. Revenue	2,827,868	2,867,953	2,912,410	3,007,060	3,064,626	57,566	1.91%
	\$73,684,927	\$75,676,967	\$79,020,754	\$82,552,634	\$81,042,367	\$ (1,510,267)	-1.83%
\$ change from Prior Year	6,817,819	1,992,040	3,343,787	3,531,880	(1,510,267)		
% change from Prior Year	10.20%	2.70%	4.42%	4.47%	-1.83%		

Total Revenue by Type	Actuals			Actuals / Budget	Preliminary Budget	Amended Budget	Change from Preliminary Budget	
	2017/2018	2018/2019	2019/2020	2020/2021	2020/2021	2020/2021	\$	%
Provincial Grants								
Ministry of Education								
Operating	\$58,308,097	\$59,970,517	\$63,655,835	\$65,174,564	\$67,627,679	\$ 2,453,115	3.76%	
Special Purpose	6,803,726	6,856,545	7,194,714	10,368,412	6,229,704	(4,138,708)	-39.92%	
Capital	-	426,598	280,884	-	-	-	-	
	65,111,823	67,253,660	71,131,433	75,542,976	73,857,383	(1,685,593)	-2.23%	
Other Ministries								
Operating	357,150	330,784	387,232	305,318	350,782	45,464	14.89%	
Special Purpose	50,000	2,939	87,329	121,863	111,709	(10,154)	-8.33%	
	407,150	333,723	474,561	427,181	462,491	35,310	8.27%	
	65,518,973	67,587,383	71,605,994	75,970,157	74,319,874	(1,650,283)	-2.17%	
\$ change from Prior Year	5,942,213	2,068,410	4,018,611	4,364,163	(1,650,283)			
% change from Prior Year	9.97%	3.16%	5.95%	6.09%	-2.17%			
Tuition								
Operating	2,517,026	2,707,297	2,322,031	1,270,400	1,409,300	138,900	10.93%	
	2,517,026	2,707,297	2,322,031	1,270,400	1,409,300	138,900	10.93%	
Other Revenue								
Operating	451,227	404,383	394,065	279,417	203,957	(75,460)	-27.01%	
Special Purpose	1,967,763	1,748,717	1,456,697	1,770,000	1,770,000	-	0.00%	
	2,418,990	2,153,100	1,850,762	2,049,417	1,973,957	(75,460)	-3.68%	
Rentals and Leases								
Operating	200,241	179,020	212,095	190,600	209,610	19,010	0	
Investment Income								
Operating	201,829	182,214	117,462	65,000	65,000	-	-	
Amortization								
Deferred Capital Revenue	2,827,868	2,867,953	2,912,410	3,007,060	3,064,626	57,566	0	
	\$73,684,927	\$75,676,967	\$79,020,754	\$82,552,634	\$81,042,367	\$ (1,510,267)	-1.83%	
\$ change from Prior Year	6,817,819	1,992,040	3,343,787	3,531,880	(1,510,267)			
% change from Prior Year	10.20%	2.70%	4.42%	4.47%	-1.83%			

**Ministry of Education
Regular Operating Grant Funding Calculation**

Regular Operating Grant Calculation	Actuals			Amended Budget	Preliminary Budget	Change from prior year	
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
Regular Learning Students	\$ 42,828,579	\$ 43,721,006	\$ 44,329,115	\$ 42,851,970	\$ 46,915,750	\$ 4,063,780	9.48%
Other Learning Students	2,176,181	2,159,009	2,305,366	4,121,693	2,971,834	(1,149,859)	-27.90%
Special Education Support	7,017,853	7,593,158	8,415,483	8,799,439	9,723,363	923,924	10.50%
Indigenous Education	1,349,150	1,319,790	1,612,400	1,633,500	1,655,770	22,270	1.36%
ELL/FLL & Other	482,670	482,800	496,318	542,640	594,375	51,735	9.53%
Salary Differential	430,265	466,733	802,976	943,562	954,739	11,177	1.18%
Unique Geographic Factors	2,940,835	2,991,451	3,139,652	3,586,725	3,671,149	84,424	2.35%
Curriculum/Learning Support	118,608	121,155	121,450	55,305	55,700	395	0.71%
Administrative Savings	(280,146)						
	\$ 57,063,995	\$ 58,855,102	\$ 61,222,760	\$ 62,534,834	\$ 66,542,680	4,007,846	6.41%
\$ change from Prior Year	1,693,895	1,791,107	2,367,658	1,312,074	4,007,846		
% change from Prior Year	3.06%	3.14%	4.02%	2.14%	6.41%		
Total Funded Students	6,196	6,211	6,273	6,302	6,375	73	
Rate per funded student	9,254	9,476	9,760	9,923	10,438	515	
\$ change from Prior Year	58	222	284	163	515	352	
% change from Prior Year	0.63%	2.39%	3.00%	1.67%	5.19%		
	-	-	-	-	-		
Education Funding							
Standard	\$ 42,828,579	\$ 43,721,006	\$ 44,329,115	\$ 42,851,970	\$ 46,915,750	\$ 4,063,780	9.17%
Continuing Ed	722,271	673,770	691,654	671,244	701,085	29,841	4.31%
Alternate	635,187	660,647	664,652	718,200	749,075	30,875	4.65%
Distributed Learning	806,601	793,869	914,605	2,705,717	1,493,000	(1,212,717)	-132.59%
Home Schooling	-	500	750	5,500	5,500	-	0.00%
Course Challenges	-	232	466	-	-	-	0.00%
Summer Learning/Cross Enrol	-	18,838	18,920	17,415	18,144	729	3.85%
Adult Education	12,122	11,153	14,319	3,617	5,030	1,413	9.87%
	45,004,760	45,880,015	46,634,481	46,973,663	49,887,584	2,913,921	6.25%
Unique Student Needs							
Level 1 - Student Services	305,120	271,600	296,800	258,000	224,250	(33,750)	-11.37%
Level 2 - Student Services	5,768,675	6,266,200	6,837,700	7,089,000	7,820,400	731,400	10.70%
Level 3 - Student Services	672,700	784,000	1,009,625	1,127,850	1,354,500	226,650	22.45%
Vulnerable Students	271,358	271,358	271,358	324,589	324,213	(376)	-0.14%
	7,017,853	7,593,158	8,415,483	8,799,439	9,723,363	923,924	10.98%
ELL/FLL	482,670	482,800	466,440	542,640	594,375	51,735	11.09%
Indigenous Education	1,349,150	1,319,790	1,612,400	1,633,500	1,655,770	22,270	1.38%
Newcomer Refugees	-	-	29,878	-	-		
	8,849,673	9,395,748	10,524,201	10,975,579	11,973,508	997,929	9.48%
Other Factors							
Salary Differential	430,265	466,733	802,976	943,562	954,739	11,177	1.39%
Unique Geographic Factors	2,940,835	2,991,451	3,139,652	3,586,725	3,671,149	84,424	2.69%
Curriculum/Learning Support	118,608	121,155	121,450	55,305	55,700	395	0.33%
	3,489,708	3,579,339	4,064,078	4,585,592	4,681,588	95,996	2.36%
	\$ 57,344,141	\$ 58,855,102	\$ 61,222,760	\$ 62,534,834	\$ 66,542,680	\$ 4,007,846	6.55%

Unique Student Needs	7,017,853	7,593,158	8,415,483	8,799,439	9,723,363
Students	384	417	459	467	506
average per student	\$ 18,276	\$ 18,209	\$ 18,334	\$ 18,842	\$ 19,216
\$ average change	957	(67)	125	633	882
% average change	5.53%	-0.36%	0.69%	3.48%	4.81%

	Actuals			Amended Budget	Preliminary Budget	Change from prior year	
	2017/18	2018/19	2019/20	2020/2021	2021/2022	\$	%
September Rates							
Basic Allocation	7,301	7,423	7,468	7,560	7,885	325	4.12%
Distributed Learning Allocation	6,100	6,100	6,100	6,100	6,360	260	4.09%
Home School Students	250	250	250	250	250	0	0.00%
Course Challenge (1/32 of basic)	228	232	233	236	246	10	4.07%
Students with Special Needs - Level 1	38,140	38,800	42,400	43,000	44,850	1,850	4.12%
Students with Special Needs - Level 2	19,070	19,400	20,200	20,400	21,280	880	4.14%
Students with Special Needs - Level 3	9,610	9,800	10,250	10,300	10,750	450	4.19%
English / French Language Learners	1,395	1,420	1,495	1,520	1,585	65	4.10%
Indigenous Students	1,210	1,230	1,450	1,500	1,565	65	4.15%
Non-Graduated Adults	4,618	4,696	4,773	4,823	5,030	207	4.12%
Small Community Schools							
Deroche	164,360	167,300	182,400	213,640	213,640	0	0.00%
Dewdney	139,706	113,525	134,209	157,178	157,178	0	0.00%
Silverdale	164,360	166,105	182,400	213,640	213,640	0	0.00%
Stave Falls		0	0	213,640	213,640	0	0.00%
	468,426	446,930	499,009	798,098	798,098	0	0.00%
Education Plan	20	20	20	9	9	0	0.00%
Summer (Gr 1 - 9)	208	212	215	215	224	9	4.02%
Summer (Gr 10 - 12)	208	423	430	430	448	18	4.02%
Cross Enrolled	416	423	430	430	448	18	4.02%
February Rates							
Continuing Education Basic Rate	7,301	7,423	7,468	7,560	7,885	325	4.12%
Non-Graduated Adults	4,618	4,696	4,773	4,823	5,030	207	4.12%
Distributed Learning - Basic K - 9	3,050	3,050	3,050	3,050	3,180	130	4.09%
Distributed Learning - Basic 10 - 12	6,100	6,100	6,100	6,100	6,360	260	4.09%
Non-Graduated Adults DL	4,618	4,696	4,773	4,823	5,030	207	4.12%
Students with Special Needs - Level 1	19,070	19,400	21,200	21,500	22,425	925	4.12%
Students with Special Needs - Level 2	9,535	9,700	10,100	10,200	10,640	440	4.14%
Students with Special Needs - Level 3	4,805	4,900	5,125	5,150	5,375	225	4.19%
Newcomer Refugees	3,651	3,712	3,734	3,780	3,780	0	0.00%
Newcomer Refugees - ELL	698	710	748	760	760	0	0.00%
May Rates							
School Age FTE Cont Ed	7,301	7,423	7,468	7,560	7,885	325	4.12%
Adult FTE Cont Ed	4,618	4,696	4,773	4,823	5,030	207	4.12%
K-9 FTE DL	2,033	2,033	2,033	2,033	2,120	87	4.10%
10-12 FTE DL	6,100	6,100	6,100	6,100	6,360	260	4.09%
Adult FTE DL	4,618	4,696	4,773	4,823	5,030	207	4.12%

Other Revenues

Other Revenues	Actuals				Amended Budget	Preliminary Budget	Change from prior year	
	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
Tuition								
Continuing Education	309,534	319,291	341,409	308,525	280,000	280,000	-	0.00%
International & Out of Province	1,885,101	2,197,735	2,360,607	2,008,526	990,400	1,129,300	138,900	14.02%
Summit Distance Learning			5,281	4,980	-	-		
Total Tuition	2,194,635	2,517,026	2,707,297	2,322,031	1,270,400	1,409,300	138,900	10.93%
\$ change from prior year		322,391	190,271	(385,266)	(1,051,631)	138,900		
% change from prior year		14.69%	7.56%	-14.23%	-45.29%	10.93%		
Other Revenue								
Operating								
LEA Funding - First Nations	156,896	116,868	173,957	125,910	173,957	173,957	-	0.00%
Miscellaneous								
BEST								
DOM Clarke Theatre	85,000	50,000	100,000	150,000	75,460		(75,460)	-100.00%
Other Revenue	96,478	251,881	88,933	83,311	25,000	25,000	-	0.00%
Pay for Service - Riverside	27,967	17,422	28,748	17,644	5,000	5,000	-	0.00%
Transportation Fees	375	15,056	12,745	17,200				
	366,716	451,227	404,383	394,065	279,417	203,957	(75,460)	-27.01%
\$ change from prior year		84,511	(46,844)	(10,318)	(114,648)	(75,460)		
% change from prior year		23.05%	-10.38%	-2.55%	-29.09%	-27.01%		
Special Purpose Fund								
District Literacy		12,281						
Scholarships & Bursaries	55,600	72,250	70,900	58,750	70,000	70,000	-	0.00%
School Generated Funds	1,576,401	1,883,232	1,677,817	1,397,947	1,700,000	1,700,000	-	0.00%
	1,632,001	1,967,763	1,748,717	1,456,697	1,770,000	1,770,000	-	0.00%
\$ change from prior year		335,762	(219,046)	(292,020)	313,303	313,303		
% change from prior year		20.57%	-11.13%	-16.70%	21.51%	21.51%		
Total Other Revenue	1,998,717	2,418,990	2,153,100	1,850,762	2,049,417	1,973,957	(75,460)	-3.68%
\$ change from prior year		420,273	(265,890)	(302,338)	198,655	(75,460)		
% change from prior year		21.03%	-10.99%	-14.04%	10.73%	-3.68%		
Rentals and Leases	229,276	200,241	179,020	212,095	190,600	209,610	19,010	9.97%
Investment Income	126,907	201,829	182,214	117,462	65,000	65,000	-	0.00%
	356,183	402,070	361,234	329,557	255,600	274,610	19,010	7.44%
\$ change from prior year		45,887	(40,836)	(31,677)	(73,957)	19,010		
% change from prior year		12.88%	-10.16%	-8.77%	-22.44%	7.44%		



Mission Public School District

Expense - Summary

	Actuals			Amended Budget	Preliminary Budget	Change from prior year amended budget	
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
Salaries, Wages	49,435,595	52,039,912	54,210,624	56,514,873	56,644,318	129,445	0.23%
Benefits	11,519,194	11,930,511	12,041,474	13,339,229	13,118,015	(221,214)	-1.66%
Total Employment Expenses	60,954,789	63,970,423	66,252,098	69,854,102	69,762,333	(91,769)	-0.13%
Services and Supplies	9,238,041	9,828,702	8,764,089	10,185,642	8,330,314	(1,855,328)	-18.22%
Amortization	3,775,445	3,926,463	3,960,685	4,033,435	4,055,513	22,078	0.55%
	<u>73,968,275</u>	<u>77,725,588</u>	<u>78,976,872</u>	<u>84,073,179</u>	<u>82,148,160</u>	<u>(1,925,019)</u>	<u>-2.29%</u>
Benefits as a % of salary/wages	23.30%	22.93%	22.21%	23.60%	23.16%		
Service & Supplies as a % of total	12.49%	12.65%	11.10%	12.12%	10.14%		
Object Code Reporting							
Operating Fund - Salaries and Benefits							
Teachers	24,207,317	24,989,195	26,617,417	27,087,854	28,267,640	1,179,786	4.36%
Principals and Vice Principals	3,584,352	3,907,768	3,969,695	4,164,471	4,336,160	171,689	4.12%
Educational Assistants	5,940,501	6,004,018	6,198,765	6,373,800	6,507,900	134,100	2.10%
Support Staff	6,439,228	7,006,633	7,435,287	7,541,170	7,790,040	248,870	3.30%
Other Professionals	1,895,993	2,052,903	2,187,107	2,007,624	2,111,803	104,179	5.19%
Substitutes	2,595,388	3,270,084	2,678,943	2,315,144	2,800,000	484,856	20.94%
	<u>44,662,779</u>	<u>47,230,601</u>	<u>49,087,214</u>	<u>49,490,063</u>	<u>51,813,543</u>	<u>367,786</u>	<u>7.31%</u>
Employee Benefits	10,372,238	10,757,422	10,838,439	11,647,133	11,937,161	13,945	1.50%
	<u>55,035,017</u>	<u>57,988,023</u>	<u>59,925,653</u>	<u>61,137,196</u>	<u>63,750,704</u>	<u>970,766</u>	<u>34.94%</u>
Special Purpose Fund - Salaries and Benefits							
Salaries and Wages	4,772,816	4,809,311	5,123,410	7,024,810	4,830,775	(2,194,035)	-31.23%
Benefits	1,146,956	1,173,089	1,203,035	1,692,096	1,180,854	(511,242)	-30.21%
Total Salaries and Benefits	<u>5,919,772</u>	<u>5,982,400</u>	<u>6,326,445</u>	<u>8,716,906</u>	<u>6,011,629</u>	<u>(2,705,277)</u>	<u>-31.03%</u>
Total Salaries and Benefits	60,954,789	63,970,423	66,252,098	69,854,102	69,762,333	(91,769)	-0.13%
\$ change from prior year	7,065,861	3,015,634	2,281,675	3,602,004	(91,769)		
% change from prior year	13.11%	4.95%	3.57%	5.44%	-0.13%		
Operating Fund - Services and Supplies							
Services	1,768,973	1,968,123	1,941,159	1,906,090	1,947,056	40,966	2.15%
Student Transportation	52,642	35,962	23,265	19,000	19,000	-	0.00%
Professional Development and T	535,668	557,662	398,467	593,840	463,290	(130,550)	-21.98%
Rentals and Leases	111,457	276,656	255,245	260,158	130,000	(130,158)	-50.03%
Dues and Fees	74,434	116,011	99,599	88,100	88,100	-	0.00%
Insurance	198,501	137,810	147,132	160,000	160,000	-	0.00%
Supplies	2,539,120	2,555,097	2,181,740	2,430,938	2,201,083	(229,855)	-9.46%
Utilities	1,055,529	1,145,586	1,046,017	1,184,147	1,222,000	37,853	3.20%
	<u>6,336,324</u>	<u>6,792,907</u>	<u>6,092,624</u>	<u>6,642,273</u>	<u>6,230,529</u>	<u>(411,744)</u>	<u>-6.20%</u>
Special Purpose Fund / Capital - Services and Supplies							
Services and Supplies	2,901,717	2,609,197	2,390,581	3,543,369	2,099,784	(1,443,585)	-40.74%
Capital Accounts			280,884				
	<u>9,238,041</u>	<u>9,402,104</u>	<u>8,764,089</u>	<u>10,185,642</u>	<u>8,330,313</u>	<u>(1,855,329)</u>	<u>-18.22%</u>
\$ change from prior year	1,619,101	164,063	(638,015)	1,421,553	(1,855,329)		
% change from prior year	21.25%	1.78%	-6.79%	16.22%	-18.22%		



Mission Public School District

Expense - Summary

	Actuals			Amended Budget	Preliminary Budget	Change from prior year amended budget	
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
Functional Reporting							
Operating Fund							
Instruction	50,682,591	53,200,585	54,345,399	55,479,469	57,277,210	1,797,741	3.24%
District Administration	2,607,456	2,931,819	2,808,366	3,098,206	3,188,395	90,189	2.91%
Operations and Maintenance	7,050,765	7,554,405	7,750,327	8,024,664	8,324,554	299,890	3.74%
Transportation	1,030,529	1,094,121	1,114,185	1,177,130	1,191,075	13,945	1.18%
	61,371,341	64,780,930	66,018,277	67,779,469	69,981,234	2,201,765	3.25%
Instruction							
Teacher Salaries	24,207,317	24,989,195	26,617,417	27,087,854	28,267,640	1,179,786	4.36%
P/V/P Salaries	3,464,133	3,753,553	3,969,695	4,164,471	4,336,160	171,689	4.12%
E.A. Salaries	5,940,501	6,004,018	6,198,765	6,373,800	6,507,900	134,100	2.10%
Support Staff Salaries	2,365,541	2,449,673	2,591,585	2,746,170	2,800,640	54,470	1.98%
Other Professionals Salaries	390,275	387,591	320,360	184,300	140,220	(44,080)	-23.92%
Substitutes Salaries	2,338,713	3,007,016	2,484,637	2,098,460	2,535,240	436,780	20.81%
	38,706,480	40,591,046	42,182,459	42,655,055	44,587,800	1,932,745	4.53%
Benefits	9,051,299	9,301,267	9,373,976	10,026,128	10,255,071	228,943	2.28%
Total Salaries and Benefits	47,757,779	49,892,313	51,556,435	52,681,183	54,842,871	2,161,688	4.10%
Services and Supplies	2,924,812	3,308,272	2,788,964	2,798,286	2,434,339	(363,947)	-13.01%
	50,682,591	53,200,585	54,345,399	55,479,469	57,277,210	1,797,741	3.24%
Administration							
P/V/P Salaries	120,219	154,215	-	-	-	-	-
Support Staff Salaries	358,012	453,677	505,922	563,100	567,100	4,000	0.71%
Other Professionals Salaries	1,240,687	1,305,278	1,425,125	1,474,724	1,530,323	55,599	3.77%
Substitutes Salaries	8,054	17,975	14,929	5,000	5,000	-	0.00%
	1,726,972	1,931,145	1,945,976	2,042,824	2,102,423	59,599	2.92%
Benefits	401,285	412,923	385,602	451,960	462,450	10,490	2.32%
Total Salaries and Benefits	2,128,257	2,344,068	2,331,578	2,494,784	2,564,873	70,089	2.81%
Services and Supplies	479,199	587,751	476,788	603,422	623,522	20,100	3.33%
	2,607,456	2,931,819	2,808,366	3,098,206	3,188,395	90,189	2.91%
Operations & Maintenance							
Support Staff Salaries	3,137,006	3,444,652	3,682,544	3,573,250	3,782,450	209,200	5.85%
Other Professionals Salaries	189,132	282,434	363,849	264,900	325,335	60,435	22.81%
Substitutes Salaries	226,950	216,444	152,939	211,684	259,760	48,076	22.71%
	3,553,088	3,943,530	4,199,332	4,049,834	4,367,545	317,711	7.85%
Benefits	766,787	868,862	900,868	980,665	1,030,740	50,075	5.11%
Total Salaries and Benefits	4,319,875	4,812,392	5,100,200	5,030,499	5,398,285	367,786	7.31%
Services and Supplies	2,730,890	2,742,013	2,650,127	2,994,165	2,926,269	(67,896)	-2.27%
	7,050,765	7,554,405	7,750,327	8,024,664	8,324,554	299,890	3.74%
Transportation							
Support Staff Salaries	578,669	658,631	655,236	658,650	639,850	(18,800)	-2.85%
Other Professionals Salaries	75,899	77,600	77,773	83,700	115,925	32,225	38.50%
Substitutes Salaries	21,671	28,649	26,438	-	-	-	-
	676,239	764,880	759,447	742,350	755,775	13,425	1.81%
Benefits	152,867	174,370	177,993	188,380	188,900	520	0.28%
Total Salaries and Benefits	829,106	939,250	937,440	930,730	944,675	13,945	1.50%
Services and Supplies	201,423	154,871	176,745	246,400	246,400	-	0.00%
	1,030,529	1,094,121	1,114,185	1,177,130	1,191,075	13,945	1.18%



Mission Public School District

Expense - Summary

	Actuals			Amended Budget	Preliminary Budget	Change from prior year amended budget	
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	\$	%
Functional Reporting							
Special Purpose Funds							
Annual Facility Grant	249,512	249,513	249,513	249,513	249,513	-	0.00%
Learning Improvement Fund	228,253	231,069	226,311	225,361	231,682	6,321	2.80%
Special Education Equipment	-	-	-	-	-	-	-
Scholarships & Bursaries	72,250	70,900	58,750	70,000	70,000	-	0.00%
Service Delivery Transformation	35,996	-	-	-	-	-	-
School Generated Funds	1,883,232	1,661,213	1,376,233	1,700,000	1,700,000	-	0.00%
Strong Start	149,191	170,809	160,790	160,000	160,000	-	0.00%
Ready, Set, Learn	34,422	42,947	26,998	37,923	59,000	21,077	55.58%
OLEP	95,002	96,453	96,579	95,970	94,988	(982)	-1.02%
CommunityLink	386,475	389,950	381,185	416,933	411,187	(5,746)	-1.38%
Coding & Curriculum	51,638	-	-	-	-	-	-
Priority Measures	196,856	-	-	-	-	-	-
CEF Overhead	445,945	292,193	290,774	259,203	259,203	-	0.00%
CEF - Staffing	4,930,436	4,716,526	4,929,479	5,223,201	4,700,881	(522,320)	-10.00%
CEF - Remedies	-	667,085	826,855	642,720	-	(642,720)	-
District Literacy	12,281	-	-	-	-	-	-
Changing Results for Young Chil	-	-	-	11,250	11,250	-	-
Riverside Electrical	50,000	-	-	-	-	-	-
First Nation Student Transportati	-	-	-	25,858	-	(25,858)	-
Mental Health in Schools	-	-	6,230	74,270	52,000	(22,270)	-
Safe Return to School	-	-	-	484,741	-	(484,741)	-
Safe Return to Class	-	-	-	2,461,469	-	(2,461,469)	-
BEST	-	-	-	-	-	-	-
POPFASD - C.A.R.S.	-	2,939	3,762	3,486	-	(3,486)	-
MCFD Early Years	-	-	69,974	95,892	82,737	(13,155)	-13.72%
MDFC Middle Years	-	-	13,593	22,485	28,972	6,487	28.85%
	8,821,489	8,591,597	8,717,026	12,260,275	8,111,413	(1,144,370)	-9.33%

School District #75 (Mission)
Special Committee of the Whole Meeting Minutes

May 11, 2021, 3:30 pm
Zoom Meeting

- Members Present:** Board Chair, Tracy Loffler
Vice Chair, Shelley Carter
School Trustee, Randy Cairns
Trustee, Julia Renkema
- Members Absent:** Trustee, Rick McKamey
- Staff Present:** Superintendent of Schools, Angus Wilson
Secretary-Treasurer, Corien Becker
Assistant Secretary Treasurer, Derek Welsh
Assistant Superintendent, Karen Alvarez
District Principal of Indigenous Education, Vivian Searwar
District Principal of International Education, Collen Hannah
Director of Facilities, Dana MacLean
Executive Assistant, Ilona Schmidt (Recorder)
- Others Present:** CUPE President, Faye Howell; DPAC Chair, Cheryl Blondin;
DPAC Treasurer, Jacquelyn Wickham; MTU President, Ryan
McCarty; MTU Vice-President, Janise Nikolic; Principal,
Hardeep Grewal; District Inclusion Mentor, Shannon
Bowsfield; MSS PAC Rep, Dionne Hairsine

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations.

Trustee McKamey sends his regrets for not attending.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

4. CURRICULUM

5. UNFINISHED BUSINESS

6. STAFF REPORTS

6.1 Budget 2021/2022

Preliminary 2021/2022 Budget comparing to 2020/2021 Budget

Special Purpose funds had significant changes (Classroom enhancement fund, Covid Fund).

Staffing at SD75 and teacher salaries start with preliminary numbers, and get amended as actual numbers come in. French Funding OLEP - approval comes usually late.

Capital fund: Amortization - there will be some updates. SD75 has received approval for some capital projects, but numbers will be adjusted as we receive approval for more projects.

Staff are projecting reverse of the situation at Summit - students moving back to schools (compared to last year).

Enrolment changes account for \$1.4 million in revenue.

\$2.6 million operating fund due to student rate changes.

Staff are accounting for wage increases for MTU and CUPE.

International program had no significant changes till now. Potential enrolment is changing by the day. Fees per student have increased by \$1500 per student, bringing in revenue.

Wages increased across all groups.

New employees FTE, 1.6 million.

A request was made for reference or a breakdown to the numbers of staffing. Staff can provide more details in future meetings.

There was a general decrease in sick leave. Staff observed a dramatic drop in substitute requests/costs. Staff are forecasting some savings again, hoping to go back to somewhat pre-Covid levels.

A question was asked about technology lent out to students. Does the \$121,000 fall into that? IT has equipment budget for purchases,

repairs. SD75 purchased additional tablets and laptops with the Covid funds.

Maintenance position, Labourer, and BSWs were a component of Covid funding, now will be added back into regular operating budget.

Contract Services Riverside - decrease – a few programs have worked with other institutions (external vs. instructor in-house).

Professional Development and Travel, early career mentorship - any funds unspent this year will be carried over. The funding will come in for next year.

MSS project replacement consultant costs will be funneled through the local capital. Staff track all the costs and will be reimbursed by the Ministry. Staff have been trying to control contracted services costs. The Project Manager has not been hired yet. Staff are working on hiring a Facilities Manager. When the construction takes place, it will be decided, if the project manager will be an employee or a contract person.

Indigenous targeted funding: in current year, Staff are projecting significant surplus (due to Covid, and restrictions on spending it) Allocation of Surplus (= Indigenous program, will be covered by surplus).

p.4 of Agenda: Projected Operating Deficit \$333,485

School enrolment projections is expected to be higher than Staff projected in February by about 85 students. Staff will not know actual numbers until September. Adding revenue from 40-45 FTE students would offset the deficit.

Staff are forecasting significant Surplus this year, adding to surplus from last year. This could also be used to cover the shortfall.

Staff can allow for contingency but can be a little more aggressive with budgeting. Strategic Plan is being updated. Staff are trying to tie the specific actions to the Strategic plan (additional reporting).

The IT Network switches have been taken care of this year, and other wish list items are being looked at. May 25/June1 meetings to be arranged to discuss further. Staff can work towards having more detailed reports.

10 AM meeting can be scheduled on May 25, 2021

There seems to be more room than adding just 50 students. Staff should draw from student enrolment funding, rather than surplus.

BCSTA motion asked the Ministry to fund more often, on a more regular basis to reconcile budget funding.

Direction to Staff to reconcile the budget by adjusting the enrolment projection.

Anticipated enrolment projections are based on the K registrations in January, the Ministry projections and Baragar projections. We are looking at actual enrolments in May. The biggest risk for September is anticipating whether all DL students will actually go back to classrooms.

A request was made if agenda budget documents can be distributed a day before the meeting? Yes.

A question was asked about an extra classroom in Stave Falls. Will it impact the Daycare? Yes, but the daycare will still be able to provide the out of school care programs by working creatively with the school.

SD75 is proud of drawing international students in, while other countries may be shutting down.

- 7. **NEW BUSINESS**
- 8. **MINUTES OF PREVIOUS MEETINGS**
- 9. **INFORMATION ITEMS**
- 10. **ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 4:42 pm .

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.