

**School District #75 (Mission)
Public Meeting of the Board of Education
Agenda**

December 15, 2020, 6:30 pm

Zoom Meeting

To join via-videoconference email aleksandra.crescenzo@mpsd.ca

Pages

1. CALL TO ORDER

The Board Chair will acknowledge that this meeting is being held on Traditional Territory.

2. ADOPTION OF AGENDA

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

4.1. DPAC Trustee Liaisons Action 1

4.2. Assessing and Communicating Student Learning Policy Action 2 - 5

5. STAFF REPORTS

5.1. Reporting out from Closed Meeting

5.2. Annual Report Action 6 - 67

5.3. 2019-2020 Statement of Financial Information Action 68 - 127

5.4. COVID-19 Update Information 128

6. NEW BUSINESS

6.1. Spread the Word Pledge Action 129 - 130

6.2. Whistle Blower Protection Policy Action 131 - 137

6.3. Black Shirt Day Action 138

6.4. Boundary Review Action 139

6.5. Motion regarding Masks Action 140

7. MINUTES OF PREVIOUS MEETINGS

7.1. Board of Education Public Meeting Minutes, November 17, 2020 Action 141 - 145

8. INFORMATION ITEMS

- 8.1. Special Public Board of Education Meeting Minutes (with Mayor and Council) 146 - 148

9. CORRESPONDENCE

- 9.1. Correspondence regarding Mask Mandate, received from the Mission Teachers' Union 149
- 9.2. Letters to the MLAs and the New Education Minister 150 - 153

10. COMMITTEE MINUTES/LIAISON REPORTS

- 10.1. December Mission Traffic and Transit Advisory Committee Report 154 - 155

11. ANNOUNCEMENTS

12. QUESTION PERIOD

Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.

13. ADJOURNMENT

ITEM 4.1 Action

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: DPAC Trustee Liaisons

Recommendation

THAT the Board of Education appoint Trustee Shelley Carter as the 1st Trustee Liaison for the District Parent Advisory Council (DPAC) and Trustee Tracy Loffler as the Alternate Liaison.

1. Summary:

Following discussions shared at the November Public meeting and the November Committee of the Whole, the Board decided to appoint Trustee Liaisons for the District Parent Advisory Council.

2. Background:

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

- consider the effects of racism, oppression, marginalization, poverty, and colonization of Indigenous communities?
- promote meaningful Indigenous participation and benefit?
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
The School District is conducting a pilot to update assessment and communication of learning. School districts are asked to have the Board's policy on Assessment and the Communication of Learning approved prior to the first reports are issued in December.
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

- a. Assessing and Communicating Student Learning Policy

Section:	Governance	
Title:	Assessing and Communicating Student Learning	4.5

Purpose

To provide guidance for the assessment and communication of student learning (CSL). Assessing and communicating learning are inextricably linked processes.

Policy

The Board supports assessment practices that develop student self-awareness and ownership of learning. The Board also supports communication of learning that values and centres student voice and makes learning visible to all stakeholders.

Guiding Principles

Assessment and CSL practices will:

- be equitable;
- be inclusive;
- be reflective of Indigenous worldviews and perspectives;
- communicate growth over time;
- emphasize student ownership of learning;
- include student voice.

Guidelines

- 1) CSL practices should ensure parents are well informed in a timely manner about their child's progress.
 - a) Effective communication between home and school is central to student success.
 - b) Dialogue among teachers, students, and parents makes learning visible.
- 2) Students must be central to the communication process.
 - a) CSL practices enhance student ownership of their learning.
- 3) Both formative and summative assessments will be used, together with CSL, to support students' understanding of their learning.
 - a) Formative assessment is an ongoing process that promotes learning and informs teaching. Learning becomes a shared responsibility among students, parents, and teachers;
 - b) Summative assessment evaluates learning at a specific point in time;
 - c) CSL makes the learning and assessment process visible.
- 4) Learning will be communicated based on the Learning Standards (curricular competencies and content) for each area of learning.

(Definitions)

Date of Original Board Approval: November 17, 2020

Date Amended: December 15, 2020

Legal Reference: Ministry of Education, Student Reporting Policy

ITEM 5.2 Action

File No. 7610.10

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: 2020 Annual Report - FINAL

Recommendation

THAT the 2020 Annual Report be approved.

1. Summary:

The annual report summarizes the school district's operations for the 2019/2020 year. It also includes a summary and discussion of financial results, along with the audited financial statements.

The report was reviewed at the December 1, 2020 Committee of the Whole meeting. A few revisions have been made to the wording under the sections for Organization and Strategic Plan.

2. Background:

In Since 2017 the school district has issued an annual report providing additional information regarding the previous year, including additional analysis on the financial state of the school district. This report continues this practice, although expectations to expand and modify the reporting process was hampered due to the Pandemic.

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

- a. 2020 Annual Report with Audited Financial Statements, June 30, 2020

2020 ANNUAL REPORT

June 30, 2020



Contents

Message from the Board Chair	2
Message from the Superintendent	4
Organization.....	5
2018 – 2022 Board of Education.....	5
Strategic Plan	5
Vision, Mission, Values.....	6
Strategic Priorities.....	6
Service Area	7
Structure	7
Schools and Programs	8
Student Enrolment.....	8
Employees.....	9
2019/2020 Highlights	10
Student Success	11
Curriculum	12
Indigenous Education.....	13
Inclusive Education.....	14
International Education.....	15
Financial Statement Discussion and Analysis - 2020.....	16
Financial Position	16
Financial Assets.....	16
Accumulated Surplus	17
Financial Operations.....	19
Revenues	19
Expenses.....	20
Operating surplus / (Deficit).....	21
Audited Financial Statements.....	22



Message from the Board Chair

On behalf of the Board of Education, I would like to acknowledge that we humbly work and learn on the Traditional, Ancestral, Unceded, and Shared territories of the Stó:lō people, whose people have been inhabitants on this land since time immemorial. We are grateful to Quo:lt'el, Leq'á:mel, Matheqwi and Sq'e`wlets First Nations for allowing us to work and learn on their lands. Further, we recognize the co-governance relationships we hold between all First Nations, Metis and Inuit Peoples and we seek to further enhance these relationships from a place of honour, respect and trust.

This past year has been exceptional in many ways. Despite the Covid-19 pandemic, Mission Public Schools has much to be proud of. In September of 2019 Stave Falls Elementary school was re-opened after being closed since 2008. With an outdoor, forestry and cultural focus, the school has cultivated many community partnerships and is a cornerstone for Truth and Reconciliation.

In October we welcomed a visit from the Minister of Education, Rob Fleming. Minister Fleming toured Ecole Mission Secondary and was able to see firsthand the remarkable programming we are offering. The Board took that opportunity to highlight that although the programming at MSS is outstanding, the building itself needs replacement. The Board continues to advocate for a replacement high school.

The district also began The Equity Scan, an initiative from the Ministry of Education. The vision is to support school districts in identifying promising practices as well as addressing barriers impacting Indigenous student achievement and success. Nearly 40 individuals from within the school district, including the Board, engaged in the collaborative inquiry-based process. Year one of the Equity scan involved genuine and meaningful self-assessment dialogue about educational experiences for Indigenous learners. As we move into the second year, the goal is to explore and scan current practices, processes, and policies to create equitable conditions for success of Indigenous learners.

The Ministry of Education conducted an audit of the district's Special Education Services and all categories reviewed were found to be complying. The Audit Team described the process we have in place to support students as highly commendable and one of the best around. This is an extraordinary result that reflects the dedication of our Student Services team, principals, school-based teachers and support staff.

When the realities of the Covid-19 pandemic hit and the world was turned upside down, the staff in Mission Public Schools demonstrated once again their professionalism, resilience, and commitment to our students' education. Whether embracing new teaching methods and technology, managing the changing orders and guidelines, all while maintaining a sense of order and a high level of service were

the hallmarks of our district's pandemic response. To our talented and dedicated staff thank-you; you are the reason Mission Public Schools is a great place to learn and work, even in a pandemic.

The Board remains committed to student and staff safety and continues to follow Provincial Health Office and Fraser Health Authority guidelines. The changes brought about by the pandemic have been difficult and will have long-lasting impacts for our students' learning. Supporting students in the face of the pandemic will continue to be the focus of the Board's work as we move into the 2020/2021 school year.

School Trustee Tracy Loffler, Board Chair



Message from the Superintendent

"Medicine to produce health must examine disease; and music, to create harmony must investigate discord." – Plutarch

The 2019-20 year began in the usual fashion and ended in an alternate reality. The impact and stress on staff at every level was tremendous. 2020 has certainly taught us much about what is important, what is valued, and what is the purpose of public education.

Like the ancient message from Plutarch above, the system was forced to face enormous truths during this time, but in turn this revealed the good work happening in the District. While the fundamental challenge emerged in March with Covid-19 pandemic, it was also just the most acute example of a lesson on equity that all districts have had to contend with. Through the pandemic we learnt how many families have access to the internet, computers, phones, food, and so on. The work that Mission Public Schools' staff underwent to support vulnerable youth – and the work of other community agencies in tandem with us – speaks highly of the team and the moral centre of the community. Siwal Si'wes note this as the year of *the'itqel*, or honesty, in our sacred teachings, and last year was humility; together, we have truly learnt and grown because 2020 has really made us focus on these attributes.

The District pivoted in the spring to online models of learning, and then again to a blended model for June. All the while, staff were essentially building an airplane while flying it, learning new teaching technologies and techniques, and support staff were working to make schools safe for all. In the end, the work of educating children continued successfully. While we face new uncertainties in the 2020/21 school year, the lessons learned in the spring have been put to good use in this most unusual of years yet. New initiatives in mental health, social-emotional learning, and ongoing work in literacy and numeracy will ensure our students have the best possible chance for positive outcomes in this challenging time.

Finally, I must again comment on the incredible hard work of staff in every aspect of the District's work, from principals to facilities to classroom teachers and beyond; everyone has been exemplary. I raise my hands to honour their courage, effort, and determination to make the District what it is and support our students.

Angus Wilson, Superintendent of Schools

Organization

As per the *School Act*, the Board of Education of School District No. 75 (Mission), also known as Mission Public School District (MPSD), is a corporation responsible for the improvement of student achievement in the school district. MPSD is governed by a board of five (5) elected trustees serving a four-year term. The Trustees currently serving on the board were elected in October 2018. The next election is scheduled for October 2022.

2018 – 2022 Board of Education



Back Row (L-R) Trustee Julia Renkema, Trustee Tracy Loffler, Trustee Shelley Carter
Front Row (L-R) Trustee Randy Cairns, Trustee Rick McKamey

Strategic Plan

The Board updated MPSD's strategic plan and the Mission, Vision, and Values in 2019. The Board committed to review the plan annually, considering any progress made to advance the plan. At the start of the school year the Board discussed options for reviewing the plan and reporting on the measures. This progress reporting has been delayed due to the pandemic. Reporting for 2020/2021 is currently being restructured to better support reporting on the strategic plan for the 2021 report. To view a copy of the Strategic Plan visit mpsd.ca > Board of Education > Mission, Vision and Strategic Plan or click [here](#).

Vision, Mission, Values

Vision

Mission Public School students are educated global citizens who embrace diversity and are prepared for the future.

Mission

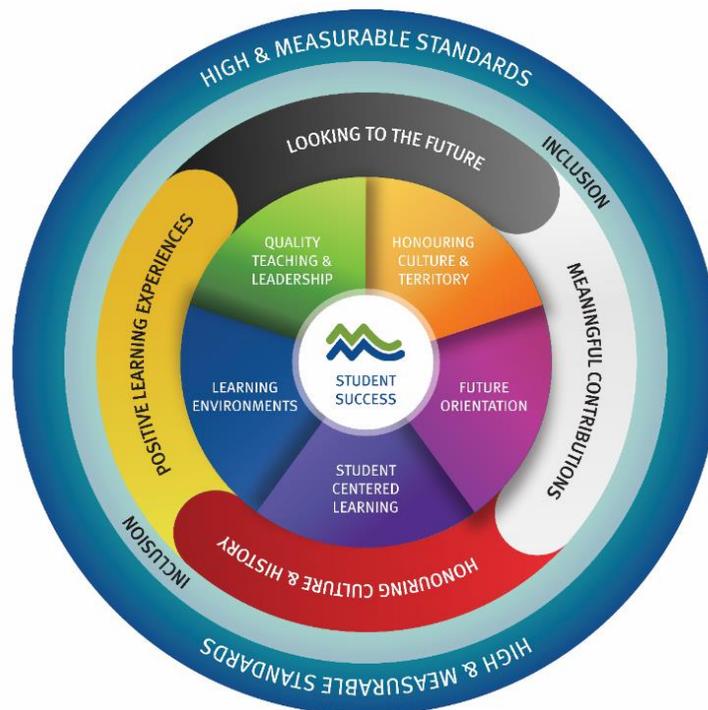
Mission Public School District is committed to a safe, equitable and inclusive educational system for ALL students. Mission students benefit from our diverse community, skilled staff, natural environment, and local history. We are dedicated to honouring student voice and empowering our students to reach their potential.

Values

Working Together
Lifelong Learning
Thinking Beyond Today
Doing the Right Thing

Strategic Priorities

The strategic plan identifies five strategic priorities that are aligned with the Ministry’s vision for student success. Each priority outlines goals, strategies, and measures which sets direction for the organization and provides guidelines for evaluation. Due to the need to redirect efforts to manage operations during the Covid-19 pandemic, reporting on the specific goals, strategies, and measures outlined in the strategic plan are delayed.



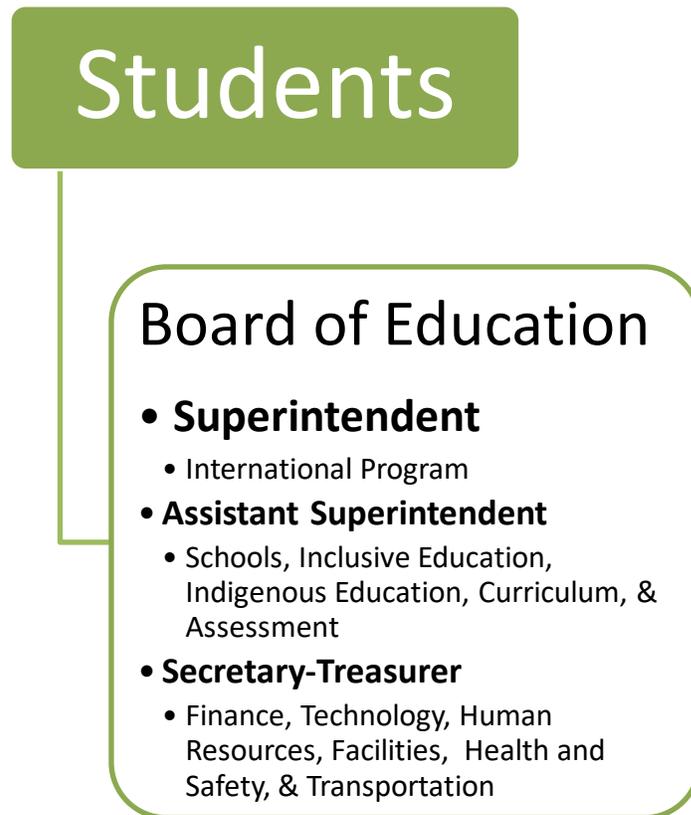
Service Area

MPSD is a school district in the Central Fraser Valley approximately one-hour east of Vancouver British Columbia. The school district extends eastward along the north side of the Fraser River from Mission in the west to Deroche and Lake Errock in the east.

We humbly work on the Traditional, Ancestral, Unceded and Shared lands of the Stó:lō people, of Quo:lt'el, Leq'á:mel, Matheqwi and Sq'e`wlets, who have been inhabitants of this land since time immemorial.

Structure

With student learning at the forefront of decision making, the Board of Education appoints a Superintendent to lead the organization. The Superintendent is responsible for the overall management and program delivery and achieving the vision of the Board along with delivering the services as mandated by the Province of British Columbia.



Schools and Programs

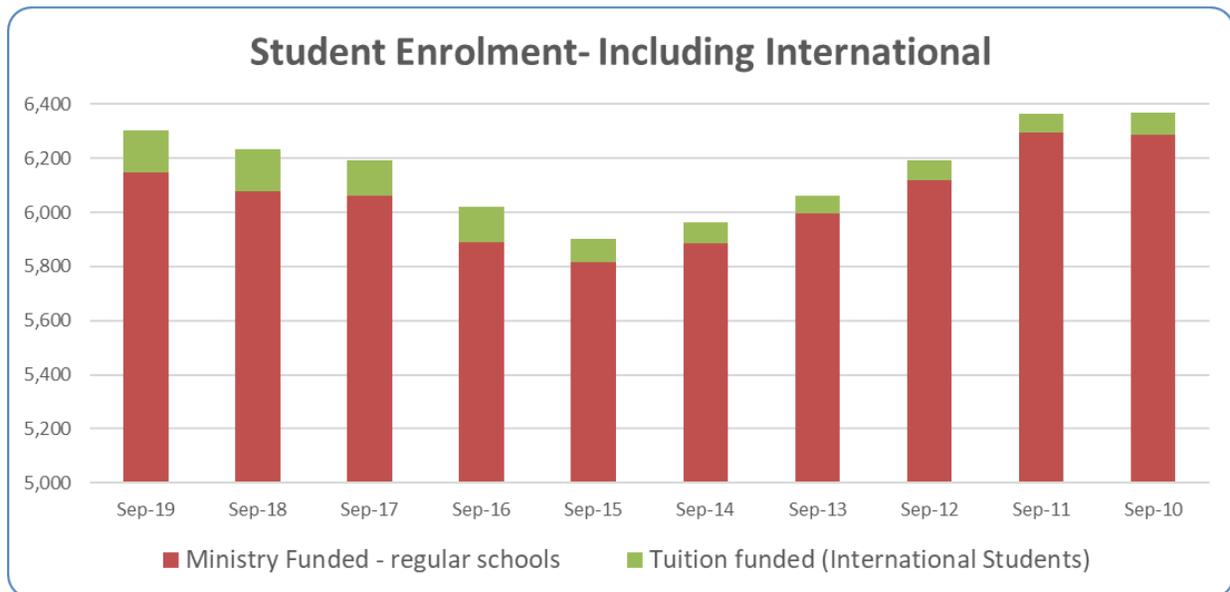
The School District provides public education to approximately 6,300 full time equivalent (FTE) students in thirteen elementary schools, two middle schools, one secondary school, an alternate school, a trades college, and through distributed learning. In addition to regular K-12 education services, Mission Public Schools also provides a French Immersion program, an arts-based K-6 school, a traditional K-6 school, and outdoor education programs. September 2019 saw the reopening of the Stave Falls Elementary School, which is focused on outdoor education.

The secondary school is structured to offer education for grades 10 to 12, allowing students to select from an extremely broad selection of courses for the most personalised education possible. Further, Mission Public Schools offers education opportunities at Riverside College, a unique grade 12 / post secondary institute that focuses on career paths in areas of trades, esthetics, business, and community support workers.

Student Enrolment

After years of declining enrolment, the student population in Mission Public Schools continues to grow. The District of Mission is experiencing growth in development and in-migration from other communities in the lower mainland, bringing more school aged children to the community.

The international program declined slightly in 2019 from approximately 150 full-time students to 135 students. The School District experienced a further decline of international students by the end of the school year, due to the pandemic and the curtailing of international travel.



Employees

With growing student enrolment and changes to the class size and composition language in the Mission Public Schools, the number of employees needed to serve the public education system has increased. The following table summarizes the number of employees reported annually to the Ministry of Education, and the percentage of the total workforce.

Mission Public School District							
Employees - Based on the September Report (1530)							
	September	2019	2018	2017	2016	2015	2014
<u>Total Employees</u>							
Instruction		550.033	550.281	545.802	522.459	501.106	490.297
TTOC on Contract		12.000	22.000	2.000			
Class Room Enhancement*		54.000	54.000	43.000			
District Administration		27.971	25.071	23.857	23.857	21.000	22.000
Operations and Maintenance		69.538	70.463	65.339	58.000	58.200	51.100
Transportation		15.494	14.013	13.082	12.116	11.044	10.475
		729.036	735.828	693.080	616.432	591.350	573.872
<u>% of workforce</u>							
Instruction		84.50%	85.11%	84.95%	84.76%	84.74%	85.44%
District Administration		3.84%	3.41%	3.44%	3.87%	3.55%	3.83%
Operations and Maintenance		9.54%	9.58%	9.43%	9.41%	9.84%	8.90%
Transportation		2.13%	1.90%	1.89%	1.97%	1.87%	1.83%
		100.00%	100.00%	99.71%	100.00%	100.00%	100.00%

* In 2017, language regarding class size and composition was restored, requiring additional teaching staff. An additional 54 teachers were starting in the 2017/2018 Year. These additional teachers are recorded in a special purpose fund which is not accounted for on the 1530 report.

NOTE: A small portion of other FTE are included in other Special Purpose Funds, such as Learning Improvement Funds for Education Assistants and French Coordination that are not included in the 1530 report, or in the above table.

The 1530 report was not required for submission for the fall of 2020. As such, this report will be modified for future annual reports, capturing the data from another source.

2019/2020 Highlights

Mission Public Schools strives to serve the students while considering the goals and objectives of the Board of Education's strategic plan. The operational highlights include the work that is beginning to align with the Board's strategic objectives.

As noted, the school year began as a normal school year and ended with significantly altered operations. Early in 2020, the World Health Organization (WHO) declared the Corona Virus identified in 2019 (Covid-19) a global pandemic, creating serious respiratory health impacts on most people that contract the virus. Following the direction provided by Public Health Officials, all school district operations were modified to limit the opportunity for person to person transmission of the virus. This included modified instruction to provide remote or on-line learning for the months of April and May and supplemented with part-time in-person instruction in June. Students who were on track to graduate or advance to the next grade level prior to the pandemic, did so, recognizing that normal measures for advancement could not be considered.

MPSD managed to support the on-line and remote learning platforms by increasing the number of platforms available for teachers to use, by increasing bandwidth to allow more streaming services from schools, and by loaning equipment to students that did not have access to technology to participate in on-line learning.

Other operational changes included increased cleaning protocols, modification of health and safety protocols – installing protective barriers, use of Personal Protective Equipment, including masks, restricting in-person meetings and modifying working environments. In April and May, most employees that could do so, worked from home.

While the pandemic significantly impacted operations for the last quarter of the year, the District continued to work on improving educational programs for students. Mission Secondary and Riverside college received funding for three years from the Industry Training Institute to upgrade equipment to support youth in trades. With this funding Riverside College was able to initiate a Professional Cooking Program, with equipment purchased for the kitchen at Heritage Park. Twelve students completed this program this year.

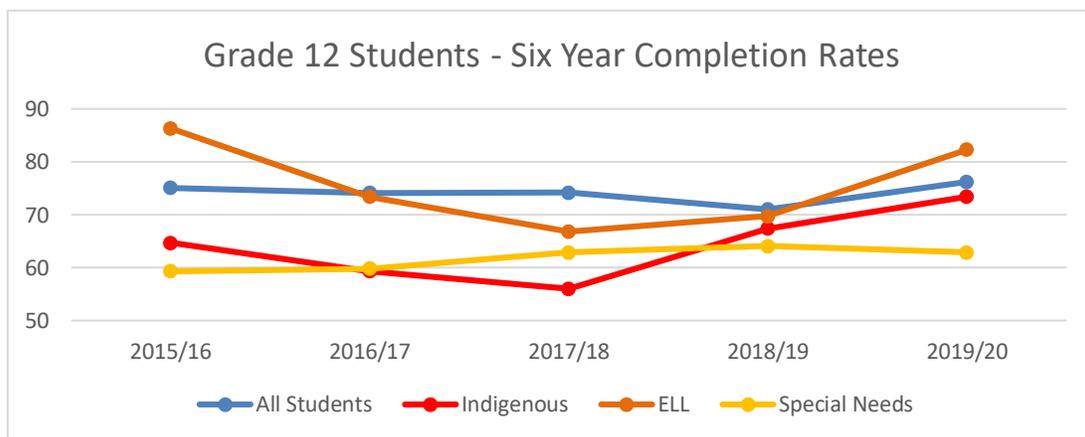
Stave Falls re-opened providing another outdoor education program in an elementary school, focusing on outdoor, forestry, and cultural education programs. As the school opened with a small enrolment, four of the unused classrooms were used by a daycare operator to provide daycare spaces for preschool aged children. There are now three schools with formal daycare operations, in addition to the afterschool programs offered in elementary schools.

Before the pandemic, many educators were involved in a series of workshops and initiatives outlined in the next section (Curriculum). Teachers participated in professional development to support student learning in a variety of areas, most notably math and literacy. More remarkable yet was the entirety of the teaching staff re-learning teaching for the new realities post March as they began instruction on a variety of platforms. In turn, this has brought clarity to the District about the need for uniformity in these platforms, as well as gratitude that staff and technology was put in place to support this endeavour and make it possible.

Schools continued to provide meaningful opportunities for students to become active, engaged citizens while learning about important issues that affect our communities. Mission students learned about the generational impact of residential schools and participated in Orange Shirt Day activities to raise awareness. Students raised funds and participated in the annual Terry Fox Run; MSS students raised funds and provided Christmas meals for families in need; students and their families supported inclusive play spaces by fundraising and planning for a new inclusive playground at West Heights; Mission Central students learned about the environment, made signs, and walked to the School Board Office to voice their concerns about the health of the planet. In all these instances, students are learning to take an active role to make positive changes in their community, and to use their voices to help others. We continue to be so proud of Mission students!

Student Success

Data from 2020 is difficult to consider, based on the impact of the pandemic beginning in March. The positive result is the overall improvement in Six Year Completion rates in the District, but this may be related to pandemic considerations as much as work in the District on this issue. Due to the pandemic and the compromised learning / instructional environment, almost all students were advanced. The 2020/21 year may be more challenging in this regard. Mission Public Schools performs in the average range for British Columbia, but as noted, has improved. An area of significant concern may relate to grade 7 FSA in Math, but MPSD's participation numbers are uneven, and therefore it may be misleading data.



An ongoing area we are watching is the uptake on post-secondary programming by MPSD students. Notably, a relatively smaller number of MPSD students attend post secondary programs compared to other Lower Mainland/Fraser Valley districts. When comparing MPSD data (see table on the next page) to other school Districts, SD 37 (Delta), sends 76% of graduates (62% of the original cohort), while SD 34 (Abbotsford) sends 65% and 54% respectively. The MPSD rate of post secondary attendance has always been lower than other communities. A strategy for the school district has identified the need to work on this result, and to monitor it over time. This includes working on getting post secondary training 'on the radar' of students and what their options and possibilities could be. This includes work on the Trades and Training Committee which encourages exploration of Trades, as well as outreach to various

post-secondary institutions and our own Riverside College. So far, the results appear to be positive, with slightly higher immediate enrollments at Post-Secondary Institutions. Still, much work remains to be done.

Year	Immediate Transition	1 Year	2 Year	3 Year	Total
2013/14	41%	12%	5%	5%	63%
2014/15	38%	9%	4%	3%	54%
2015/2016	39%	12%	4%		55%
2016/2017	44%	8%			52%
2017/2018	45%				45%

Curriculum

In 2019-2020 the School District Curriculum Team continued to provide a variety of supports for K-12 curriculum implementation and teachers were very engaged in professional learning opportunities. Consistent with our Strategic Priorities, learning opportunities in each subject also considered ways to embed Indigenous worldviews and perspectives into the curriculum, using contemporary tools to assist learning and skill development, providing choice in student learning opportunities, ensuring welcoming, healthy, and safe learning environments that consider physical, mental, and emotional wellness, and supporting teachers to adapt to the rapidly changing educational environment and needs of students.

With the suspension of in-class instruction in April, teachers, students, and families needed to rapidly adjust to a new learning format. Resources and pro-d were provided to support remote learning with technology workshops, professional development and virtual sessions, and weekly Resource Bulletins that included a Wellness Page to support social and emotional wellness during Covid-19 pandemic.

The school district is continually reviewing and updating learning methods and platforms to support student learning. The following programs are highlighted, as they continued to support student learning, despite the pandemic.

1. Eight schools participated in the **Joyful Literacy** sessions introducing the program for grade 2 teachers, focusing on phonological awareness, using mentor texts to support writing.
2. Ten elementary and both middle schools received 'Starter kits' of picture books and novels to support participating in the **Novel Approach** that uses formative teaching and learning strategies to support student ownership of learning and literacy development. The Kits included authentic Indigenous resources and SOGI books for each grade band.
3. **Thinking Mathematically** workshops were held throughout the year with School math reps to build capacity and share their learning with colleagues; The creator of the TM framework, Dr. Peter Liljedaahl, attended one of the sessions to work directly with teachers.
4. Classes K-12 participated in **Studio@MSS** demonstrations of the redesigned curriculum. Studio sessions included Reconciliation, Math Blitz, Indigenous Math Games, Astronomy, and Weaving.

5. The program also supported transitions as younger students gained familiarity with the secondary school. Students stated, “I can’t wait to come here!” and “I thought high school was scary but it’s not!”
6. Twenty staff from seven departments participated in a **Secondary Book Club** facilitated by mentor teachers. Topics included mindfulness, Indigenous pedagogy, trauma informed practice, inquiry, and assessment.
7. Mission partnered with SD42 to provide evening sessions for **French Immersion** and **Core French** teachers; K-3 FRIM teachers at Mission Central presented their work with French Joyful Literacy at the B.C. Languages Coordination Association conference.

Indigenous Education

MPSD’s goals include achieving equitable education outcomes for all Indigenous students in Mission schools and ensuring our schools are inclusive, safe, and welcoming for all students. These goals are closely aligned with our Enhancement Agreement/Equity Scan document called *Q’pethet Ye Tel:exw: Gathering to Understand: Creating a Culture of Equity* to build system-wide capacity to create conditions for student success. The FESL, Strategic Plan, and Enhancement/Equity Agreement all recognize the holistic development of learners.



2019-2020 was the fifth year in the seven-year cycle of Sacred Teachings. This year, the theme chosen by the Elders and Siwal Si’wes Indigenous Advisory Council was Xwe’éy:welh (Humility) & steq’ó:ye (the wolf).

The art on this drum was designed and painted by Mission Public Schools student artist, Alicia Desjarlais, whose ancestors originate from Sunchild First Nation, Rocky Mountain House, Alberta.

Alicia says, “When I am doing an art piece, I’m in my own world, and I feel at peace. Art is very healing for me and something I’ve always enjoyed doing. I am very proud of the work I did on the drum. This has inspired me to carry on with my artwork. Knowing

that people believe in me has made a difference in my life. Young people are watching. Believe in us and love us, it matters and makes a difference”.

Q’pethet Ye Tel:exw: Gathering to Understand: Creating a Culture of Equity: Siwal Si’wes had been working on a new Indigenous Enhancement Agreement, a document outlining district goals, with a promise to support the success of Indigenous learners. In September 2019, Mission Public Schools initiated the Equity Scan, a Ministry initiative to support school districts in identifying promising practices as well as addressing barriers impacting Indigenous student achievement and success. The equity scan is a collective and collaborative decision-making, inquiry-based process involving genuine and meaningful self-assessment dialogue about educational experiences for Indigenous learners with the goal to create conditions for their success.

Some growing disparities have been identified between the success rates of Indigenous learners and non-Indigenous learners attending Mission Public Schools. The Indigenous graduation completion rate of 67.4% is consistently lower than non-Indigenous students. 19% of Indigenous students (19%) require

intensive behaviour support compared to than 9% of non-Indigenous students, while 56% of the students enrolled in Alternate Programs are Indigenous. This data continues to direct the work of the Indigenous Education Department to support Indigenous students to improve opportunities for success. To further assist indigenous students, the department hired two student success coaches for the middle and high schools to advocate for academic success and equity for indigenous learners.

The pandemic impacted many Siwal Si'wes families, exposing existing gaps of access and opportunity while creating others. Significant barriers were amplified, including: Food security (many Indigenous students receive food regularly at school), Access to Technology (devices and wi-fi) and Transportation. MPSD, through a unified approach, provided grocery items, food hampers, hot meals and technological devices (tablets and laptops) to indigenous students in need. Where there were barriers to internet access, students were provided paper-based assignments. Liaisons connected with the students via electronic messaging, virtual conversations and through Home Visits. Any home visits were held outdoors and within the safe physical distancing protocols. Meetings held for specific students were also held outdoors, where staff and families could join in a safe manner.



Photo: Jenny Snow, HMS Indigenous Liaison Worker

Inclusive Education

The Student Services department provides support and consultation for students, particularly those students with special learning needs. The number of students needing educational supports is growing each year. In 2019-2020 there were 801 students who received a ministry designation, which was up from 743 the previous year. All students with a designation have an Individual Education Plan (IEP) that is written by teachers in consultation with family. Every IEP is reviewed and updated annually.

The Ministry of Education conducted an audit of MPSD's Special Education Funds this year. The purpose of the audit was to provide assurance to the Ministry of Education that MPSD complied with the funding criteria. The audit sought assurance that the students reported are receiving the funded service, as well as ensuring the student is classified in the appropriate special education category. From the School District's perspective, it was a successful audit due to the commitment and teamwork from all levels of the system, supported by the leadership of the MPSD audit team. Highlights of the review include well organized files, a consistent approach to IEP goals and objectives, good transition plans for students, and solid inter-agency planning. The audit recommended to continue the processes that are in place to meet the individual needs of the students.

Highlights from this department include the addition of a French Immersion Learning Specialist Teacher, the coordination of a transition fair to connect students with post-secondary options and employment, additional training for the Critical Incident Response Team to support students through traumatic events, and the continuation of plans to support mental health initiatives that were initiated in 2019. The mental health of both staff and students is a current focus for MPSD considering the additional stress in the system due to the pandemic.

International Education

2019/2020 saw a decrease in the number of international students from 150 FTE to 135 FTE students from the prior year. The decreases can be attributed to student changes at all levels, however the decreased number of students coming from China contributed to the greatest loss of student FTE. In 2019/2020, there were fewer spaces available at the elementary schools for international students, which also contributed to the lower student FTE. The limited opportunity for face to face recruiting is the primary reason for a reduction of students from China; this is expected to continue for a few years, as international travel to China is still not recommended. Although the international program started to shift recruiting to other long-term markets pre-pandemic, the results will take a few years to materialize.

Flexibility, innovation, diversification, welcoming homestay families, teamwork and building relationships with agents and students through technology during a pandemic are providing optimism for next year. The international education program continues to draw students from around the world, bringing a mix of cultural experiences to Mission students, teachers, families and community. Most of the students in our program are from Asia – mostly from China, Korea and Japan – approximately 100 of the students in 2019/2020. The students from Asia are the mainstay of the program by providing long term students that study for 2-3 years.



Financial Statement Discussion and Analysis - 2020

The following information is based on financial information found in the financial statements. This additional information should be read in conjunction with the audited consolidated financial statements and accompanying notes for Mission Public School District, No. 75.

Financial Position

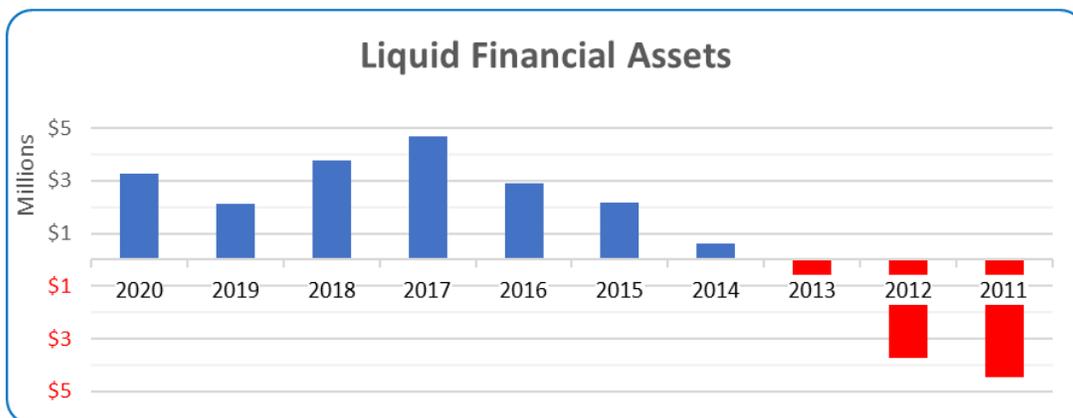
The school district had approved an amended budget in February that had projected an operating deficit for the year of \$2,022,703. To reconcile the deficit, the budget had originally projected a draw of \$438k from the local capital reserve, and a draw of \$470 from the contingency reserve. The remaining balance of the projected deficit is for the changes to the capital fund for amortization.

Due to the global pandemic, the school district did not have the expected operating deficit due to the radical changes to the school system following the spring break in March. As a result, the school district ended the year with a financial surplus, as reported and reconciled within this report.

Financial Assets

The first statement in the Financial Statements – Statement 1, the Statement of Financial Position, provides an accounting report on the financial position of the School District at the end of the accounting period. This statement is often referred to as the balance sheet, which is a familiar term used in business accounting.

The statement of financial position shows that the School District has an accumulated financial surplus. This surplus is comprised of investment in capital assets and investment in financial assets. The net financial assets are in a deficit position due to the recording of deferred revenue for capital assets as a liability. Separating the financial assets from the capital assets provides a reconciliation of the liquid financial assets are available to meet the School District’s financial obligations. Liquid financial assets are comprised of cash and cash equivalents, accounts receivable, less accounts payable, short-term liabilities, and short-term deferred revenue. The School District’s liquid financial assets increased from \$2.13 million (2.82% of revenue) to \$3.16 million (4.13% of revenue). The increase of liquid assets helps ensure that the District has financial resources available to cover financial liabilities.



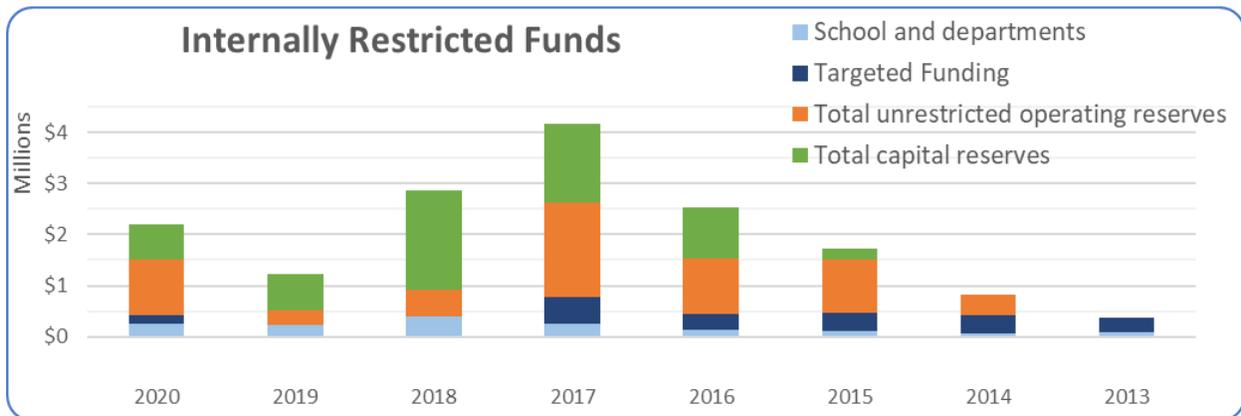
The following table reconciles the financial and capital elements of the statement of financial position for the past five years. The capital component of the assets has remained relatively stable with some new investment in assets. The ratio of Capital Assets to deferred Capital Revenue is consistently around 66%.

Mission Public School District					
Statement of Financial Position - Analysis					
	2020	2019	2018	2017	2016
Financial Assets	\$ 13,733,019	\$ 12,579,828	\$ 14,717,102	\$ 15,018,287	\$ 12,033,333
Liabilities					
General	10,801,373	10,698,518	11,212,130	10,427,178	9,232,928
Deferred Capital	52,340,359	53,510,984	53,727,585	53,342,952	52,783,158
Net Financial Assets	\$ (49,408,713)	\$ (51,629,674)	\$ (50,222,613)	\$ (48,751,843)	\$ (49,982,753)
Non-Financial Assets					
Prepays	329,813	249,762	252,336	79,203	126,052
Tangible Capital Assets	77,942,358	80,199,488	80,838,474	79,824,185	79,272,054
Accumulated Surplus	\$ 28,863,458	\$ 28,819,576	\$ 30,868,197	\$ 31,151,545	\$ 29,415,353
<hr/>					
Accumulated Surplus	2020	2019	2018	2017	2016
Financial Asset Surplus	3,261,459	2,131,072	3,757,308	4,670,312	2,926,457
Capital Asset Surplus	25,601,999	26,688,504	27,110,889	26,481,233	26,488,896
	\$ 28,863,458	\$ 28,819,576	\$ 30,868,197	\$ 31,151,545	\$ 29,415,353

Accumulated Surplus

The School District maintains three types of reserve funds generated from an annual operating surplus. These reserved funds are restricted for specific purposes, unrestricted, or restricted for local capital. The School District generally budgets the use of the unrestricted reserve in the following year. The School District had drawn on the reserve funds in 2018 and 2019 and has contributed to the reserves in 2020.

The School District's policy is to hold a minimum of 1% of the operating revenues in a contingency reserve, with a target of 2% and a maximum of 5%. When the contingency target of 2% is met, the policy allows for the transfer of surplus funds to a restricted operating reserve or to local capital. The amount of funds held in reserve increased this year, although the surplus was not large enough to transfer funds to the unrestricted reserve, or to local capital. The surplus put 1.43% of operating revenue in the contingency. The capital reserve decreased slightly due to a few small capital projects.



The total 2020 unrestricted reserve, restricted reserves, and the capital reserve balance is \$2,193,206 (1.99% of operating revenues). This is an increase from the 2019 balance of \$1,234,545. While the reserve balance is greater than it was last year, the reserves are not large, and as such, the School District is still at risk of a deficit in future years. As such, the school district should continue budget conservatively.

The following table provides the details on the reserves for the past five years.

	Reserves				
	2020	2019	2018	2017	2016
Accumulated Operating Reserves					
Internally Restricted Operating Reserves					
Indigenous Education - targeted	\$ 157,976	\$ -	\$ -	\$ 50,288	\$ 16,247
Equity Scan	16,777	-	-	-	-
Employee benefit plans	-	-	-	282,910	282,910
Student learning grant	-	-	-	191,309	-
Targeted Funding	174,753	-	-	524,507	299,157
School and departments	250,183	236,653	403,559	258,566	136,456
Total restricted operating reserves	424,936	236,653	403,559	524,507	299,157
Unrestricted Operating Reserve					
Held as contingency (up to 5% op rev)	1,090,663	269,503	510,812	600,073	568,676
Balance unrestricted (Deficit)	-	-	-	1,246,133	522,119
Total unrestricted operating reserves	1,090,663	269,503	510,812	1,846,206	1,090,795
Total operating reserve funds	1,515,599	506,156	914,371	2,370,713	1,389,952
Capital Reserves					
Local capital – allocated to projects	554,151	536,528	1,557,242	1,063,930	797,000
Local capital – unallocated	123,456	191,861	392,075	471,290	215,000
Total capital reserves	677,607	728,389	1,949,317	1,535,220	1,012,000
Total operating and capital reserves	\$2,193,206	\$1,234,545	\$2,863,688	\$3,905,933	\$2,401,952

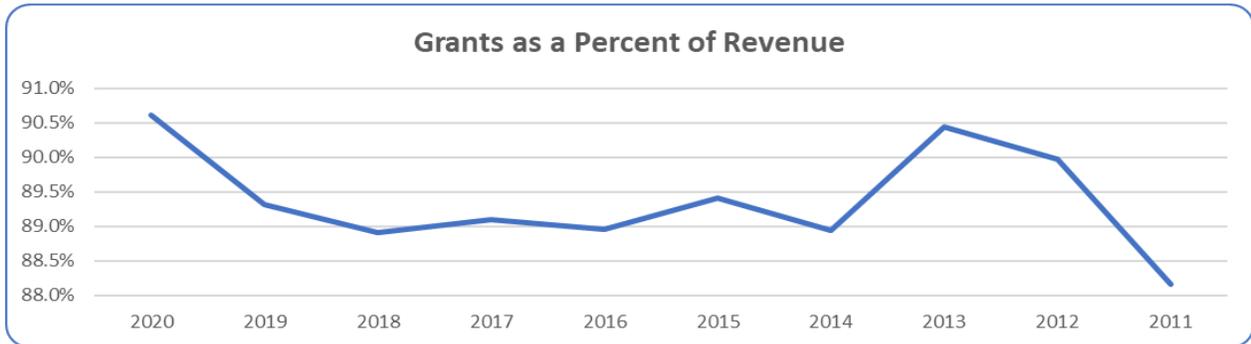
Reserve funds available for expenditures in addition to annual revenues

Financial Operations

Revenues

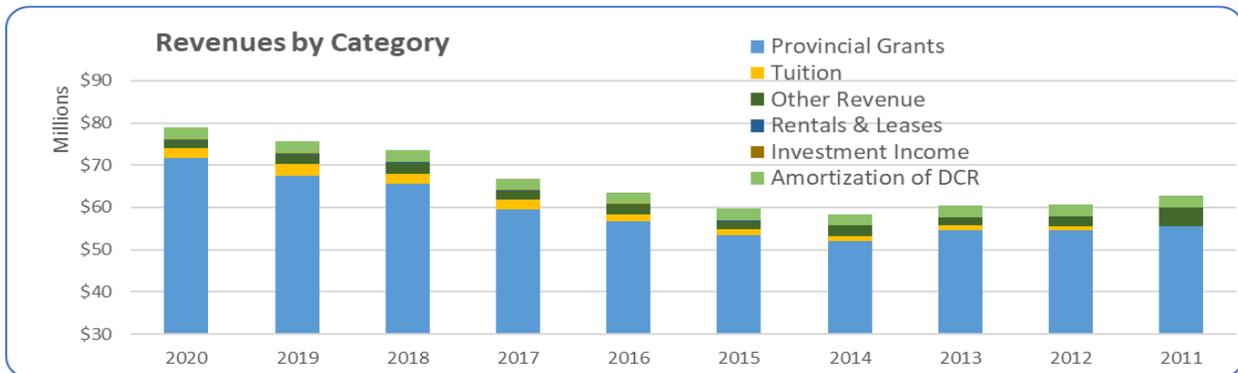
Most of the School District’s revenue comes from Provincial Grants (90.6% in 2020, 89.3% in 2019). This is a significant risk to the School District, as there is limited ability to generate other funding sources.

Grant revenue increased by over \$4 million (5.95%) due to increased student enrolment and some inflationary adjustments to the base rates. The increase to the grants exceeded the budgeted grant revenue by \$1.3M.



Tuition revenue declined this year, due to a reduction in international student enrolment. Tuition revenue represents 2.95% of total revenues in 2020 (2019 – 3.58%). Other revenues, rental revenues, and investment earnings also decreased this year, by approximately \$335,000 to \$2.18 million (2019 – \$2.5 million). Other revenue, rent, and investments represents 2.76% of total revenues in 2020 (2019 – 3.32%). These revenues decreased primarily due to fewer funds available to earn investment revenue, reduced interest rates, and reduced revenues from organizations renting space. Most of the revenue decline is due to the pandemic, with tenants unable to occupy schools, and investment volatility that reduced interest rates.

Overall, revenue increased by over 4.42% in 2020 (2.7% in 2019) and exceeded the budget projection by \$1.03 million. The most notable changes from the budgeted revenue is the increase to provincial grants (\$1.3M), the reduction of rental income (\$259k). The following chart shows the shift of revenues over the past ten years.

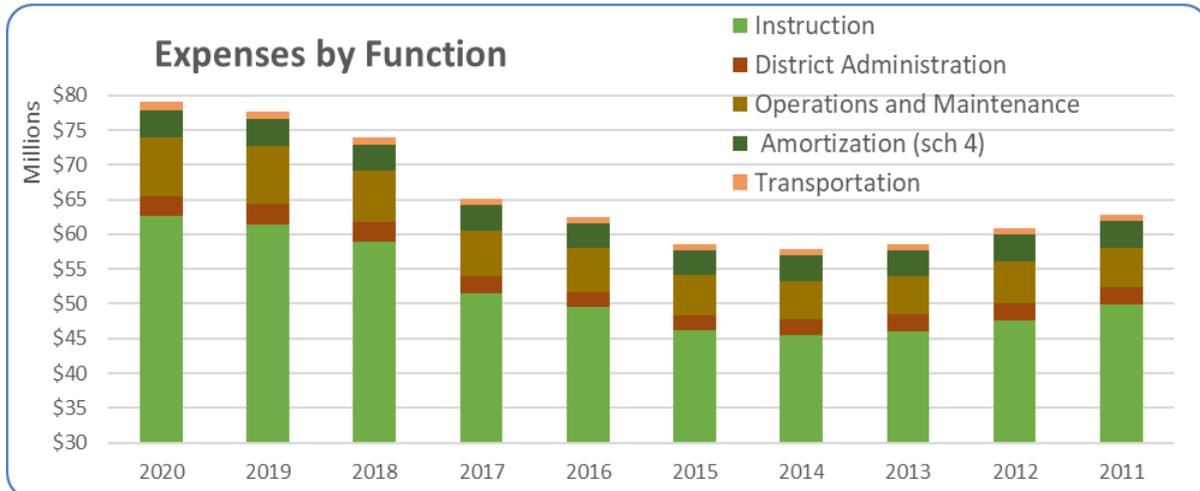


Expenses

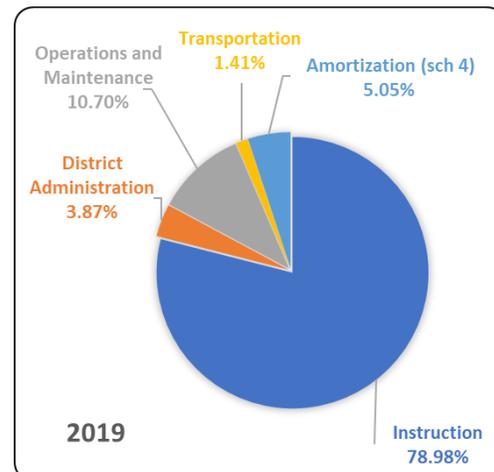
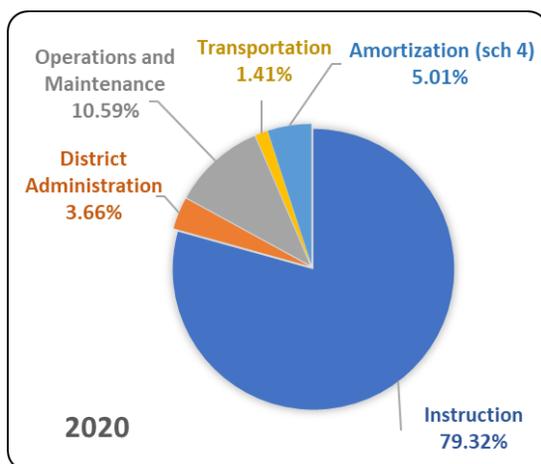
In 2020, total expenses increased 1.61% over 2019 (a 5.08% increase in 2019). While costs are generally higher than 2019 due to increased enrolment, the actual costs for 2020 are less than originally budgeted, as noted previously, due to the pandemic. The total expenses for 2020 were \$78.9 million, \$1 million less than the amended budget. The reduction is primarily due to reduced substitute costs that dropped considerably from what was projected, as schools moved to remote learning in April.

By Function

As is expected, the majority of expenses are related to instruction. Instruction costs were 79.32% of total expenses in 2020 (78.98% in 2019). While instruction costs increased by \$1.25 million to \$62.6 million in 2020 from 2019 (\$61.4 million in 2019), it is still less than the budget by approximately \$1M.



Percentage of Total Expenses

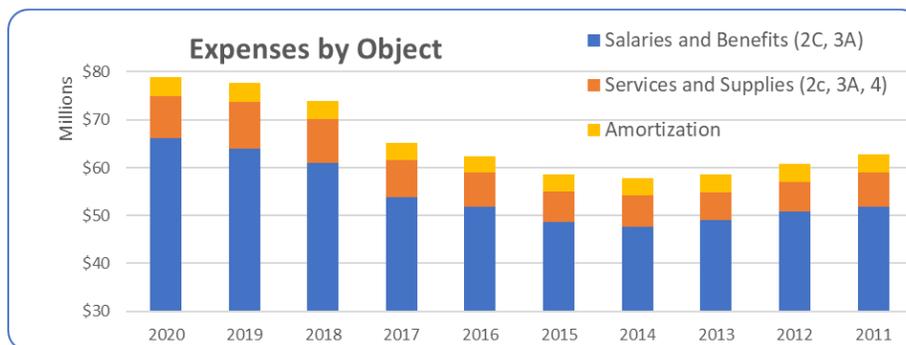


By Object

Salaries and benefits increased by \$2.28 M to \$66.25 million (2019 - \$63.97 million). The change to the salary and benefit cost is due to the increase in the number of employees, as well as an increase in base salaries and length of service increases. The percent of expenses in 2020 related to salaries and benefits is 83.89%, which is an increase from 2019's 82.3%.

Compared to the prior year, Service and supply expenses decreased by \$1.064 million to \$8.76 M (11.1% of expenses in 2020) from \$9.8 M in 2019 (12.65% of expenses in 2019). The decrease in services and supplies is primarily related to reduction of services in the spring of 2020 due to the pandemic, and the plans to control operating expenses to protect against going into a deficit position.

Salary and benefits were \$299,161 less than the budget of \$66.5M (.45%). Service and supplies were \$691,213 less than the budgeted \$9.5 (7.31%), while amortization was \$45,185 less than budget.



Operating surplus / (Deficit)

The School District ended the 2020 year with an operating surplus of \$1,092,157 compared to an operating deficit of \$(990,000) in 2019, resulting in a significantly better financial position than expected. The operations improved the financial position of the District by approximately \$2M. The amended budget had projected an operating deficit of \$944,513 - drawing \$438,357 back from the Local Capital Fund and depleting the reserves of \$506,156 to fund the deficit.

	Operating Surplus				
	2020	2019	2018	2017	2016
Revenues - excluding amortized deferred revenue	\$ 76,108,344	\$ 72,809,014	\$ 70,857,059	\$ 64,126,295	\$ 60,923,411
Expenses - excluding capital amortization	75,016,187	73,799,125	70,192,830	61,507,868	59,002,141
Operating/Special purpose surplus (deficit)	\$1,092,157	(\$990,111)	\$664,229	\$2,618,427	\$1,921,270
Operating surplus as % of operating revenue	1.44%	-1.36%	0.94%	4.08%	3.15%
Interfund transfers (capital)	\$ 82,714	\$ (581,896)	\$ 2,379,137	\$ 1,515,556	\$ 1,902,111
Surplus (deficit) after interfund - to (from) reserve	\$1,009,443	(\$408,215)	(\$1,714,908)	\$1,102,871	\$19,159

The improved financial position this year is due to the changes to operating spending due to the pandemic. With the unknown costs related to the pandemic for 2020/21, the surplus / reserved funds may be needed for 2020/21 operations. As such, the School District should continue to maintain tight control over spending in 2020/21.

Audited Financial Statements

School District No 75 (Mission)

June 30, 2020

School District No. 75 (Mission)

June 30, 2020

Table of Contents

Management Report	1
Independent Auditors' Report	2-4
Statement of Financial Position - Statement 1	5
Statement of Operations - Statement 2	6
Statement of Changes in Net Debt - Statement 4	7
Statement of Cash Flows - Statement 5	8
Notes to the Financial Statements	9-26
Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 (Unaudited)	27
Schedule of Operating Operations - Schedule 2 (Unaudited)	28
Schedule 2A - Schedule of Operating Revenue by Source (Unaudited)	29
Schedule 2B - Schedule of Operating Expense by Object (Unaudited)	30
Schedule 2C - Operating Expense by Function, Program and Object (Unaudited)	31
Schedule of Special Purpose Operations - Schedule 3 (Unaudited)	33
Schedule 3A - Changes in Special Purpose Funds and Expense by Object (Unaudited)	34
Schedule of Capital Operations - Schedule 4 (Unaudited)	36
Schedule 4A - Tangible Capital Assets (Unaudited)	37
Schedule 4B - Tangible Capital Assets - Work in Progress (Unaudited)	38
Schedule 4C - Deferred Capital Revenue (Unaudited)	39
Schedule 4D - Changes in Unspent Deferred Capital Revenue (Unaudited)	40

School District No. 75 (Mission)

MANAGEMENT REPORT

Version: 1228-9482-7500

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 75 (Mission) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 75 (Mission) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 75 (Mission) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 75 (Mission)

Original signed by T. Loffler	September 22, 2020
_____ Signature of the Chairperson of the Board of Education	_____ Date Signed
Original signed by A. Wilson	September 22, 2020
_____ Signature of the Superintendent	_____ Date Signed
Original signed by C. Becker	September 22, 2020
_____ Signature of the Secretary Treasurer	_____ Date Signed

School District No. 75 (Mission)

Statement of Financial Position

As at June 30, 2020

	2020 Actual	2019 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	12,210,340	11,751,465
Accounts Receivable		
Due from Province - Ministry of Education	256,930	227,148
Due from Province - Other		1,449
Due from First Nations	125,910	76,191
Other (Note 3)	1,139,839	523,575
Total Financial Assets	13,733,019	12,579,828
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	7,722,175	7,366,825
Unearned Revenue (Note 5)	902,754	1,372,359
Deferred Revenue (Note 6)	1,191,457	1,031,293
Deferred Capital Revenue (Note 7)	52,340,359	53,510,984
Employee Future Benefits (Note 8)	984,987	928,041
Total Liabilities	63,141,732	64,209,502
Net Debt	(49,408,713)	(51,629,674)
Non-Financial Assets		
Tangible Capital Assets (Note 11)	77,942,358	80,199,488
Prepaid Expenses	329,813	249,762
Total Non-Financial Assets	78,272,171	80,449,250
Accumulated Surplus (Deficit) (Note 20)	28,863,458	28,819,576

Contractual Obligations (Note 15)

Contractual Rights (Note 16)

Contingent Liabilities (Note 17)

Approved by the Board

Original signed by T. Loffler

September 22, 2020

Signature of the Chairperson of the Board of Education

Date Signed

Original signed by A. Wilson

September 22, 2020

Signature of the Superintendent

Date Signed

Original signed by C. Becker

September 22, 2020

Signature of the Secretary Treasurer

Date Signed

School District No. 75 (Mission)

Statement of Operations
Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	69,808,414	71,131,433	67,253,660
Other	427,062	474,561	333,723
Tuition	2,309,000	2,322,031	2,707,297
Other Revenue	2,110,532	1,850,762	2,153,100
Rentals and Leases	262,040	212,095	179,020
Investment Income	145,000	117,462	182,214
Amortization of Deferred Capital Revenue	2,927,680	2,912,410	2,867,953
Total Revenue	<u>77,989,728</u>	<u>79,020,754</u>	<u>75,676,967</u>
Expenses (Note 19)			
Instruction	63,667,779	62,643,480	61,385,979
District Administration	2,987,764	2,893,598	3,004,309
Operations and Maintenance	12,197,700	12,325,609	12,241,179
Transportation and Housing	1,159,188	1,114,185	1,094,121
Total Expense	<u>80,012,431</u>	<u>78,976,872</u>	<u>77,725,588</u>
Surplus (Deficit) for the year	<u>(2,022,703)</u>	<u>43,882</u>	<u>(2,048,621)</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		28,819,576	30,868,197
Accumulated Surplus (Deficit) from Operations, end of year		<u><u>28,863,458</u></u>	<u>28,819,576</u>

School District No. 75 (Mission)

Statement of Changes in Net Debt

Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Surplus (Deficit) for the year	(2,022,703)	43,882	(2,048,621)
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(1,373,114)	(1,703,555)	(3,287,477)
Amortization of Tangible Capital Assets	4,005,870	3,960,685	3,926,463
Total Effect of change in Tangible Capital Assets	2,632,756	2,257,130	638,986
Acquisition of Prepaid Expenses	(200,000)	(329,813)	(249,762)
Use of Prepaid Expenses	249,762	249,762	252,336
Total Effect of change in Other Non-Financial Assets	49,762	(80,051)	2,574
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>659,815</u>	2,220,961	(1,407,061)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		2,220,961	(1,407,061)
Net Debt, beginning of year		(51,629,674)	(50,222,613)
Net Debt, end of year		(49,408,713)	(51,629,674)

School District No. 75 (Mission)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2020

	2020 Actual	2019 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	43,882	(2,048,621)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(694,316)	(261,182)
Prepaid Expenses	(80,051)	2,574
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	355,350	(473,923)
Unearned Revenue	(469,605)	(219,840)
Deferred Revenue	160,164	162,530
Employee Future Benefits	56,946	17,621
Amortization of Tangible Capital Assets	3,960,685	3,926,463
Amortization of Deferred Capital Revenue	(2,912,410)	(2,867,953)
Bylaw Capital Spent on Non-Capital Items	(280,884)	(426,598)
Total Operating Transactions	<u>139,761</u>	<u>(2,188,929)</u>
Capital Transactions		
Tangible Capital Assets Purchased	(1,204,256)	(1,956,411)
Tangible Capital Assets -WIP Purchased	(499,299)	(1,331,066)
Total Capital Transactions	<u>(1,703,555)</u>	<u>(3,287,477)</u>
Financing Transactions		
Capital Revenue Received	2,022,669	3,077,950
Total Financing Transactions	<u>2,022,669</u>	<u>3,077,950</u>
Net Increase (Decrease) in Cash and Cash Equivalents	458,875	(2,398,456)
Cash and Cash Equivalents, beginning of year	<u>11,751,465</u>	14,149,921
Cash and Cash Equivalents, end of year	<u>12,210,340</u>	11,751,465
Cash and Cash Equivalents, end of year, is made up of:		
Cash	<u>12,210,340</u>	11,751,465
	<u>12,210,340</u>	11,751,465

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

1. Authority and purpose

The School District, established on April 12, 1946, operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 75 (Mission)", and operates as "School District No. 75 (Mission)." A board of education ("Board"), elected for a four-year term, governs the School District. The School District provides educational programs to students enrolled in schools in the District and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 75 (Mission) is exempt from federal and provincial corporate income taxes.

The COVID-19 outbreak was declared a pandemic by the World Health Organization in March 2020 and has had a significant financial, market, and social dislocating impact worldwide. Under direction of the Provincial Health Officer, all schools suspended in-class instruction in March 2020 and the District remained open to continue to support students and families in a variety of ways. Parents were given the choice to send their children back to school for in-class instruction on a gradual and part-time basis beginning June 1 with new health and safety guidelines. The ongoing impact of the pandemic presents uncertainty over future cash flows, and may have a significant impact on future operations including decreases in revenue, impairment of receivables, reduction in investment income and delays in completing capital project work. As the situation is dynamic and the ultimate duration and magnitude of the impact are not known, an estimate of the future financial effect on the District is not practicable at this time.

2. Summary of significant accounting policies

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia*. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except with respect to the accounting for government transfers as set out in notes 2(e) and 2(l).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in 2(e) and 2(l), Section 23.1 of the *Budget Transparency and Accountability Act*, and its related regulations, require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

2. Summary of significant accounting policies (continued)

a) Basis of Accounting (continued)

- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

b) Cash and cash equivalents

Cash and cash equivalents include cash deposits in the bank and deposits in the Provincial Ministry of Finance Central Deposit Program that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. Cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short term cash commitments rather than for investing.

c) Accounts receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred revenue and deferred capital revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in note 2(l).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

f) Employee future benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements. The School District accrues its obligations and related costs, including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

2. Summary of significant accounting policies (continued)

f) Employee future benefits (continued)

expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2019 and projected to March 31, 2022. The next valuation will be performed at March 31, 2022 for use at June 30, 2022. For the purpose of determining the financial position of the plans and employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

g) Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

h) Tangible capital assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction, as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

2. Summary of significant accounting policies (continued)

h) Tangible capital assets (continued)

- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events indicate the need to revise. Estimated useful lives are as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

i) Capital leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

j) Prepaid expenses

Various instructional supplies, subscriptions, technology contracts, insurance, employee benefit payments and contracted services are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods when the related benefits are expected.

k) Funds and reserves

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see note 13 – Interfund transfers and note 20 – Accumulated surplus). Funds and reserves are disclosed on Schedules 2, 3, and 4.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

2. Summary of significant accounting policies (continued)

l) Revenue recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, and when the amounts are considered to be collectible and can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District must meet in order to receive the contributions, including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions, other than sites, are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets, other than sites, are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met, unless the transfer contains a stipulation that meets the criteria for liability recognition, in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service performed is deferred and recognized when the fee is earned, or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

m) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed, and services received, during the year is expensed.

Categories of Salaries:

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Assistant Superintendents, Secretary Treasurers, Trustees, and other employees excluded from union contracts are categorized as Other Professionals.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

2. Summary of significant accounting policies (continued)

m) Expenses (continued)

Allocation of costs:

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and indigenous education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

n) Financial instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

All financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of re-measurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of re-measurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There were no measurement gains or losses during the periods presented; therefore, no statement of re-measurement gains and losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

2. Summary of significant accounting policies (continued)

o) Measurement uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2(a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements, and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

p) Future changes in accounting policies

PS 3280 Asset Retirement Obligations issued August 2018 establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective July 1, 2022. A liability will be recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

A modified retroactive application has been recommended by Government pending approval in the Fall of 2020. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

PS 3400 Revenue issued November 2018 establishes standards on how to account for and report on revenue. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when the school district satisfies a performance obligation by providing the promised goods or services to a payor.

Revenue from transactions with no performance obligations should be recognized when a school district:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

This standard may be applied retroactively or prospectively. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

	2020	2019
3. Accounts receivable – other		
Due from Federal Government	\$ 36,858	\$ 75,236
Benefit plans surplus	947,035	284,775
Other	155,946	163,564
Total accounts receivable - other	<u>\$ 1,139,839</u>	<u>\$ 523,575</u>
4. Accounts payable and accrued liabilities – other	2020	2019
Trade payables	\$ 1,848,054	\$ 1,925,739
Salaries and benefits payable	5,197,460	4,797,391
Accrued vacation payable	676,661	643,695
Total accounts payable and accrued liabilities – other	<u>\$ 7,722,175</u>	<u>\$ 7,366,825</u>
5. Unearned revenue	2020	2019
Balance, beginning of year	\$ 1,372,359	\$ 1,592,199
Changes for the year:		
Increase:		
Tuition fees collected	894,734	1,364,959
Transportation fees	8,020	7,400
	<u>902,754</u>	<u>1,372,359</u>
Decrease:		
Tuition fees recognized as revenue	1,364,959	1,584,099
Transportation fees recognized as revenue	7,400	8,100
	<u>1,372,359</u>	<u>1,592,199</u>
Net change for the year	(469,605)	(219,840)
Balance, end of year	<u>\$ 902,754</u>	<u>\$ 1,372,359</u>
Unearned revenue comprised of:	2020	2019
Tuition Fees	894,734	1,364,959
Transportation Fees	8,020	7,400
	<u>\$ 902,754</u>	<u>\$ 1,372,359</u>

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

6. Deferred revenue

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	2020	2019
Balance, beginning of year	\$ 1,031,293	\$ 868,763
Changes for the year:		
Increase:		
Provincial grants – Ministry of Education	7,262,319	6,832,189
Provincial grants – Other Ministry	105,511	30,920
Other revenue	1,531,074	1,907,622
	<u>8,898,904</u>	<u>8,770,731</u>
Decrease:		
Allocated to revenue	(8,738,740)	(8,608,201)
Net change for the year	<u>160,164</u>	<u>162,530</u>
Balance, end of year	<u>\$ 1,191,457</u>	<u>\$ 1,031,293</u>
	2020	2019
Deferred revenue comprised of:		
Provincial grants – Ministry of Education	\$ 67,605	\$ -
Provincial grants – other	46,163	27,981
School generated funds	977,018	875,091
Other revenue	100,671	128,221
	<u>\$ 1,191,457</u>	<u>\$ 1,031,293</u>

7. Deferred capital revenue

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2020	2019
Deferred capital revenue subject to amortization		
Balance, beginning of year	\$ 51,067,674	\$ 52,559,332
Increases:		
Capital additions	2,281,457	1,376,295
Decreases:		
Amortization	(2,912,410)	(2,867,953)
Net change for the year	<u>(630,953)</u>	<u>(1,491,658)</u>
Balance, end of year	<u>\$ 50,436,721</u>	<u>\$ 51,067,674</u>

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

7. Deferred capital revenue (continued)

	2020	2019
Deferred capital revenue not subject to amortization		
Balance, beginning of year	1,366,118	93,968
Increases:		
Transfer from unspent - work in progress additions	430,893	1,331,066
Decreases:		
Transfer to deferred capital revenue	(1,142,291)	(58,916)
Net change for the year	(711,398)	1,272,150
Balance, end of year	654,720	1,366,118
Total deferred capital revenue, end of year	\$ 51,091,441	\$ 52,433,792
Unspent deferred capital revenue		
Balance, beginning of year	\$ 1,077,192	\$ 1,074,285
Increases:		
Provincial grants – Ministry of Education	1,783,811	2,650,814
Provincial grants – Other	-	170,359
Other	238,858	256,777
Decreases:		
Transfer to deferred capital revenue subject to amortization	(1,139,166)	(1,317,379)
Transfer to deferred capital revenue - work in progress	(430,893)	(1,331,066)
Bylaw capital spent on non-capital items	(280,884)	(426,598)
Net change for the year	171,726	2,907
Balance, end of year	\$ 1,248,918	\$ 1,077,192
Total deferred capital revenue, end of year	\$ 52,340,359	\$ 53,510,984

8. Employee future benefits

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

COVID-19 has impacted financial markets, and the actuary used by the School District has calculated a discount rate based on the provincial government cost of borrowing for various durations as at June 30, 2020. The discount rate derived from these borrowing costs is 1.75%, a reduction of 0.5% from the rate of 2.25% used at March 31, 2020. It is estimated that using this discount rate would produce an increase in the accrued benefit obligation of between 2% to 6%, which translates to approximately \$59,000 at the higher end of 6%. This estimated impact is not deemed material, and therefore no adjustment has been made.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

8. Employee future benefits (continued)

	2020	2019
Assumptions		
Discount Rate - April 1	2.50%	2.75%
Discount Rate - March 31	2.25%	2.50%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSLS - March 31	10.0	10.0
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$ 1,074,777	\$ 1,039,402
Service Cost	98,268	90,331
Interest Cost	27,121	29,492
Benefit Payments	(143,079)	(132,105)
Actuarial (Gain) Loss	(13,694)	47,657
Accrued Benefit Obligation – March 31	<u>\$ 1,043,393</u>	<u>\$ 1,074,777</u>
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	\$ 1,043,393	\$ 1,074,777
Market Value of Plan Assets - March 31	0	0
Funded Status - Surplus (Deficit)	(1,043,393)	(1,074,777)
Employer Contributions After Measurement Date	10,833	48,200
Benefits Expense After Measurement Date	(32,119)	(31,347)
Unamortized Net Actuarial (Gain) Loss	79,692	129,883
Accrued Benefit Asset (Liability) - June 30	<u>\$ (984,987)</u>	<u>\$ (928,041)</u>
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability (Asset) - July 1	\$ 928,041	\$ 910,420
Net Expense for Fiscal Year	162,658	152,946
Employer Contributions	(105,712)	(135,325)
Accrued Benefit Liability (Asset) - June 30	<u>\$ 984,987</u>	<u>\$ 928,041</u>
Components of Net Benefit Expense		
Service Cost	\$ 99,652	\$ 83,771
Interest Cost	26,508	29,124
Amortization of Net Actuarial (Gain)/Loss	36,498	33,958
Net Benefit Expense (Income)	<u>\$ 162,658</u>	<u>\$ 146,853</u>

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

9. Debt

The School District has an approved line of credit of \$1.0 million with interest at the bank's prime rate minus 0.25%. As of June 30, 2020, the School District had \$ nil borrowings (2019: \$ nil) under this line of credit.

10. Capital lease obligations

The School District has an approved revolving term lease of \$750,000. As of June 30, 2020, the School District had \$ nil borrowings (2019: \$ nil) under this lease.

11. Tangible capital assets

	2020	2019
Net book value:		
Sites	\$ 10,512,959	\$ 10,512,959
Buildings	63,584,056	64,884,285
Buildings – work in progress	723,126	1,455,655
Furniture & equipment	1,193,307	1,313,590
Vehicles	1,419,725	1,261,838
Computer software	19,619	58,614
Computer hardware	489,566	712,547
Total net book value, tangible capital assets	\$ 77,942,358	\$ 80,199,488

	Balance at July 1, 2019	Additions	Disposals	Balance at June 30, 2020
Cost:				
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	140,890,812	1,953,811	-	142,844,623
Furniture & equipment	2,493,019	132,222	(68,169)	2,557,072
Vehicles	1,819,164	350,051	(145,108)	2,024,107
Computer software	356,491	-	(323,033)	33,458
Computer hardware	1,131,689	-	(33,569)	1,098,120
Work in progress	1,455,655	499,299	(1,231,828)	723,126
Total cost	158,659,789	2,935,383	(1,801,707)	159,793,465
Accumulated amortization:				
Buildings	76,006,527	3,254,040	-	79,260,567
Furniture & equipment	1,179,429	252,505	(68,169)	1,363,765
Vehicles	557,326	192,164	(145,108)	604,382
Computer software	297,877	38,995	(323,033)	13,839
Computer hardware	419,142	222,981	(33,569)	608,554
Total amortization	78,460,301	3,960,685	(569,879)	81,851,107
Total net book value	\$ 80,199,488	\$ (1,025,302)	\$ (1,231,828)	\$ 77,942,358

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

11. Tangible capital assets (continued)

Cost:	Balance at July 1, 2018	Additions	Disposals	Balance at June 30, 2019
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	139,306,682	1,584,130	-	140,890,812
Furniture & equipment	2,284,593	348,609	(140,183)	2,493,019
Vehicles	1,577,972	444,396	(203,204)	1,819,164
Computer software	342,054	14,437	-	356,491
Computer hardware	1,131,689	-	-	1,131,689
Work in progress	559,750	1,331,066	(435,161)	1,455,655
Total cost	155,715,699	3,722,638	(778,548)	158,659,789
Accumulated amortization:				
Buildings	72,785,504	3,221,023	-	76,006,527
Furniture & equipment	1,080,833	238,779	(140,183)	1,179,429
Vehicles	590,673	169,857	(203,204)	557,326
Computer software	227,411	70,466	-	297,877
Computer hardware	192,804	226,338	-	419,142
Total amortization	74,877,225	3,926,463	(343,387)	78,460,301
Total net book value	\$ 80,838,474	\$ (203,825)	\$ (435,161)	\$ 80,199,488

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

12. Employee pension plans

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2018 the Teachers' Pension Plan has about 48,000 active members and approximately 38,000 retired members. As at December 31, 2018, the Municipal Pension Plan has about 205,000 active members, including approximately 26,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2017, indicated a \$1,656 million surplus for basic pension benefits on a going concern basis. As a result of the 2017 basic account actuarial valuation surplus, plan enhancements and contribution rate adjustments were made; the remaining \$644 million surplus was transferred to the rate stabilization account.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Mission School district paid \$5,444,245 for employer contributions to the plans for the year ended June 30, 2020 (2019: \$5,492,669).

The next valuation for the Teachers' Pension Plan will be as at December 31, 2020, with results available in 2021. The next valuation for the Municipal Pension Plan will be as at December 31, 2021, with results available in 2022.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

13. Interfund transfers

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2020, were as follows:

	2020	2019
Assets purchased by School Generated Funds for Capital	\$ 21,714	\$ 16,604
Assets purchased by Operating for Capital	-	1,500
Appropriation from Local Capital Reserve to Operating	-	600,000
Local Capital Allocation from Operating to Capital	61,000	-

14. Related party transactions

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

15. Contractual Obligations

The School District has entered into a number of multiple-year contracts for the delivery of services. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts.

	2021	2022	2023
Computer equipment leases	\$ 251,240	\$ 129,064	\$ 10,449
Dust collector system upgrade (Mission Secondary)	342,412	-	-
	<u>\$ 593,652</u>	<u>\$ 129,064</u>	<u>\$ 10,449</u>

16. Contractual Rights

Contractual rights are rights to economic resources arising from contracts or agreements that will result in revenues and assets in the future. The School District's contractual rights arise because of license to occupy agreements with various operators, and an operating cost sharing agreement with the University of the Fraser Valley. The following table summarizes the contractual rights of the School District for future assets:

	2021	2022	2023	2024	2025
Future license revenue	\$ 212,710	\$ 157,180	\$ 155,080	\$ 128,600	\$ 6,970
Operating use agreement (Heritage Park Middle)	73,309				
	<u>286,019</u>	<u>157,180</u>	<u>155,080</u>	<u>128,600</u>	<u>6,970</u>

17. Contingent Liabilities

Each year the School District is involved with several legal actions and arbitrations. Although the outcomes of these matters are not determinable at this time, management believes they will not have a material adverse effect on the School District's financial position or results of operations.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

18. Budget figures

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 18, 2020. The Board adopted a preliminary annual budget on June 18, 2019. The amended budget is used for comparison purposes as it is based on actual student enrolment. The following is a reconciliation of the two budgets:

Statement 2	2020 Amended	2020 Preliminary	Budget change
Revenue			
Provincial Grants			
Ministry of Education	\$ 69,808,414	\$ 67,603,421	\$ 2,204,993
Other	427,062	298,881	128,181
Tuition	2,309,000	2,432,000	(123,000)
Other Revenue	2,110,532	2,010,532	100,000
Rentals and Leases	262,040	262,040	-
Investment Income	145,000	145,000	-
Amortization of Deferred Capital Revenue	2,927,680	2,969,194	(41,514)
Total Revenue	77,989,728	75,721,068	2,268,660
Expense			
Instruction	63,667,779	60,555,007	3,112,772
District administration	2,987,764	3,017,525	(29,761)
Operations and maintenance	12,197,700	12,061,770	135,930
Transportation and housing	1,159,188	1,160,383	(1,195)
Total expense	80,012,431	76,794,685	3,217,746
Net revenue (expense)	(2,022,703)	(1,073,617)	(949,086)
Budgeted Allocation (Retirement) of Surplus (Deficit)	506,156		506,156
Budgeted surplus (deficit) for the year	\$ (1,516,547)	\$ (1,073,617)	\$ (442,930)
Statement 4			
Surplus (deficit) for the year	\$ (2,022,703)	\$ (1,073,617)	\$ (949,086)
Effect of change in tangible capital assets			
Acquisition of tangible capital assets			
From operating and special purpose funds			-
From Local capital			-
From deferred capital revenue	(1,373,114)	(2,147,620)	774,506
Total acquisition of tangible capital assets	(1,373,114)	(2,147,620)	774,506
Amortization of tangible capital assets	4,005,870	4,042,811	(36,941)
Total effect of change in tangible capital assets	2,632,756	1,895,191	737,565
Acquisitions of prepaid expenses	(200,000)	(200,000)	-
Use of prepaid expenses	249,762	200,000	49,762
	49,762	-	49,762
(Increase) decrease in net financial assets (debt)	\$ 659,815	\$ 821,574	\$ (161,759)

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

19. Expense by object	2020	2019
Salaries and benefits	\$ 66,252,098	\$ 63,970,423
Services and supplies	8,764,089	9,828,702
Amortization	3,960,685	3,926,463
Total expense by object	\$ 78,976,872	\$ 77,725,588

20. Accumulated surplus	2020	2019
Restricted (appropriated) operating surplus for:		
Schools and departments	\$ 250,183	\$ 236,653
Indigenous Education	157,976	-
Equity Scan	4,180	-
Equity Scan – Video Project	12,597	-
Total restricted (appropriated) operating surplus	424,936	236,653
Unrestricted operating surplus	1,090,663	269,503
Total operating surplus available for future operations	1,515,599	506,156
Restricted local capital reserve available for capital projects	677,607	728,389
Invested in tangible capital assets	26,670,252	27,585,031
Total capital surplus	27,347,859	28,313,420
Total accumulated surplus	\$ 28,863,458	\$ 28,819,576

21. Economic dependence

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

22. Risk management

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most receivables are due from the Province and are collectible.

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

22. Risk management (continued)

a) Credit risk (continued):

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits as they are placed in recognized British Columbia institutions.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District would be exposed to interest rate risk through investments. It is management's opinion that the School District is not exposed to significant interest rate risk as their current holdings are limited to cash deposits.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2019 related to credit, market, or liquidity risks.

School District No. 75 (Mission)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Actual	2019 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	506,156		28,313,420	28,819,576	30,868,197
Changes for the year					
Surplus (Deficit) for the year	1,070,443	21,714	(1,048,275)	43,882	(2,048,621)
Interfund Transfers					
Tangible Capital Assets Purchased		(21,714)	21,714	-	
Local Capital	(61,000)		61,000	-	
Net Changes for the year	1,009,443	-	(965,561)	43,882	(2,048,621)
Accumulated Surplus (Deficit), end of year - Statement 2	1,515,599	-	27,347,859	28,863,458	28,819,576

School District No. 75 (Mission)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2020

	2020 Budget (Note 18)	2020 Actual	2019 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	62,643,013	63,655,835	59,970,517
Other	318,881	387,232	330,784
Tuition	2,309,000	2,322,031	2,707,297
Other Revenue	340,532	394,065	404,383
Rentals and Leases	262,040	212,095	179,020
Investment Income	145,000	117,462	182,214
Total Revenue	<u>66,018,466</u>	<u>67,088,720</u>	<u>63,774,215</u>
Expenses			
Instruction	55,046,438	54,345,399	53,200,585
District Administration	2,905,494	2,808,366	2,931,819
Operations and Maintenance	7,857,717	7,750,327	7,554,405
Transportation and Housing	1,153,330	1,114,185	1,094,121
Total Expense	<u>66,962,979</u>	<u>66,018,277</u>	<u>64,780,930</u>
Operating Surplus (Deficit) for the year	<u>(944,513)</u>	<u>1,070,443</u>	<u>(1,006,715)</u>
Budgeted Appropriation (Retirement) of Surplus (Deficit)	<u>506,156</u>		
Net Transfers (to) from other funds			
Tangible Capital Assets - Work in Progress			(1,500)
Local Capital	438,357	(61,000)	600,000
Total Net Transfers	<u>438,357</u>	<u>(61,000)</u>	<u>598,500</u>
Total Operating Surplus (Deficit), for the year	<u>-</u>	<u>1,009,443</u>	<u>(408,215)</u>
Operating Surplus (Deficit), beginning of year		506,156	914,371
Operating Surplus (Deficit), end of year		<u>1,515,599</u>	<u>506,156</u>
Operating Surplus (Deficit), end of year			
Internally Restricted (Note 20)		424,936	236,653
Unrestricted		1,090,663	269,503
Total Operating Surplus (Deficit), end of year		<u>1,515,599</u>	<u>506,156</u>

School District No. 75 (Mission)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2020

	2020 Budget (Note 18)	2020 Actual	2019 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education			
Operating Grant, Ministry of Education	61,065,562	61,222,760	58,855,102
ISC/LEA Recovery	(195,532)	(125,910)	(173,957)
Other Ministry of Education Grants			
Pay Equity	725,901	725,901	725,901
Funding for Graduated Adults		18,795	16,731
Transportation Supplement	188,900	188,900	188,900
Economic Stability Dividend			69,605
Carbon Tax Grant	50,000	61,051	61,051
Employer Health Tax Grant	515,072	515,072	156,520
Strategic Priorities - Mental Health Grant			33,000
Support Staff Benefits Grant	25,110	25,110	13,200
Support Staff Wage Increase Funding	250,000	287,660	
Teachers' Labour Settlement Funding		698,184	
Equity Scan Grant		18,000	
Early Learning Grant		6,848	
Foundation Skills Assessment	13,000	12,964	12,964
Skills Training Grant	5,000		5,000
Children and Youth Video Grant		500	6,500
Total Provincial Grants - Ministry of Education	62,643,013	63,655,835	59,970,517
Provincial Grants - Other	318,881	387,232	330,784
Tuition			
Continuing Education	309,000	308,525	341,409
International and Out of Province Students	2,000,000	2,008,526	2,360,607
Summit Distance Learning		4,980	5,281
Total Tuition	2,309,000	2,322,031	2,707,297
Other Revenues			
Funding from First Nations	195,532	125,910	173,957
Miscellaneous			
Transportation Fees		17,200	12,745
Pay for Service - Riverside	20,000	17,644	28,748
Clarke Theatre Support	100,000	150,000	100,000
Other Revenues	25,000	83,311	88,933
Total Other Revenue	340,532	394,065	404,383
Rentals and Leases	262,040	212,095	179,020
Investment Income	145,000	117,462	182,214
Total Operating Revenue	66,018,466	67,088,720	63,774,215

School District No. 75 (Mission)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2020

	2020 Budget (Note 18)	2020 Actual	2019 Actual
	\$	\$	\$
Salaries			
Teachers	25,926,974	26,617,417	24,989,195
Principals and Vice Principals	3,901,400	3,969,695	3,907,768
Educational Assistants	6,389,500	6,198,765	6,004,018
Support Staff	7,548,640	7,435,287	7,006,633
Other Professionals	2,159,913	2,187,107	2,052,903
Substitutes	3,023,096	2,678,943	3,270,084
Total Salaries	48,949,523	49,087,214	47,230,601
Employee Benefits	11,450,587	10,838,439	10,757,422
Total Salaries and Benefits	60,400,110	59,925,653	57,988,023
Services and Supplies			
Services	1,974,039	1,941,159	1,968,123
Student Transportation	19,000	23,265	35,962
Professional Development and Travel	413,640	398,467	557,662
Rentals and Leases	260,158	255,245	276,656
Dues and Fees	88,100	99,599	116,011
Insurance	163,277	147,132	137,810
Supplies	2,457,950	2,181,740	2,555,097
Utilities	1,186,705	1,046,017	1,145,586
Total Services and Supplies	6,562,869	6,092,624	6,792,907
Total Operating Expense	66,962,979	66,018,277	64,780,930

School District No. 75 (Mission)

Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	21,369,814	623,031	47,980	308,067		2,050,317	24,399,209
1.03 Career Programs	635,049	128,136	31,906	337,754		4,376	1,137,221
1.07 Library Services	1,055,715					6,958	1,062,673
1.08 Counselling	1,239,766						1,239,766
1.10 Special Education	1,933,188		4,991,115	574,040		332,015	7,830,358
1.30 English Language Learning	125,782	13,891	348,945				488,618
1.31 Indigenous Education	230,872	133,242	744,754	36,407		14,274	1,159,549
1.41 School Administration		2,956,083		1,215,823	58,220	76,290	4,306,416
1.60 Summer School	27,231						27,231
1.62 International and Out of Province Students		115,312	34,065	100,094	99,569	407	349,447
1.64 Other				19,400	162,571		181,971
Total Function 1	26,617,417	3,969,695	6,198,765	2,591,585	320,360	2,484,637	42,182,459
4 District Administration							
4.11 Educational Administration				127,501	537,223		664,724
4.40 School District Governance					85,798		85,798
4.41 Business Administration				378,421	802,104	14,929	1,195,454
Total Function 4	-	-	-	505,922	1,425,125	14,929	1,945,976
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				92,285	363,849	21,504	477,638
5.50 Maintenance Operations				3,309,110		131,340	3,440,450
5.52 Maintenance of Grounds				281,149		95	281,244
5.56 Utilities							-
Total Function 5	-	-	-	3,682,544	363,849	152,939	4,199,332
7 Transportation and Housing							
7.41 Transportation and Housing Administration				33,850	77,773		111,623
7.70 Student Transportation				621,386		26,438	647,824
Total Function 7	-	-	-	655,236	77,773	26,438	759,447
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	26,617,417	3,969,695	6,198,765	7,435,287	2,187,107	2,678,943	49,087,214

School District No. 75 (Mission)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Actual	2020 Budget (Note 18)	2019 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	24,399,209	5,317,897	29,717,106	1,372,319	31,089,425	31,673,241	30,581,814
1.03 Career Programs	1,137,221	249,947	1,387,168	321,278	1,708,446	1,627,818	1,559,630
1.07 Library Services	1,062,673	239,903	1,302,576	50,723	1,353,299	1,278,240	1,236,562
1.08 Counselling	1,239,766	265,985	1,505,751	1,568	1,507,319	1,178,870	1,416,721
1.10 Special Education	7,830,358	1,908,549	9,738,907	120,403	9,859,310	9,979,039	9,783,919
1.30 English Language Learning	488,618	117,894	606,512	7,746	614,258	824,490	664,672
1.31 Indigenous Education	1,159,549	267,030	1,426,579	235,261	1,661,840	1,776,360	1,552,124
1.41 School Administration	4,306,416	893,017	5,199,433	168,792	5,368,225	5,538,290	5,333,134
1.60 Summer School	27,231	5,093	32,324		32,324		18,712
1.62 International and Out of Province Students	349,447	80,086	429,533	486,858	916,391	946,760	808,996
1.64 Other	181,971	28,575	210,546	24,016	234,562	223,330	244,301
Total Function 1	42,182,459	9,373,976	51,556,435	2,788,964	54,345,399	55,046,438	53,200,585
4 District Administration							
4.11 Educational Administration	664,724	133,641	798,365	131,909	930,274	942,820	1,038,906
4.40 School District Governance	85,798	17,730	103,528	49,482	153,010	180,313	179,468
4.41 Business Administration	1,195,454	234,231	1,429,685	295,397	1,725,082	1,782,361	1,713,445
Total Function 4	1,945,976	385,602	2,331,578	476,788	2,808,366	2,905,494	2,931,819
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	477,638	80,304	557,942	288,316	846,258	736,987	656,541
5.50 Maintenance Operations	3,440,450	759,920	4,200,370	1,127,786	5,328,156	5,437,025	5,264,912
5.52 Maintenance of Grounds	281,244	60,644	341,888	188,008	529,896	497,000	487,366
5.56 Utilities	-	-	-	1,046,017	1,046,017	1,186,705	1,145,586
Total Function 5	4,199,332	900,868	5,100,200	2,650,127	7,750,327	7,857,717	7,554,405
7 Transportation and Housing							
7.41 Transportation and Housing Administration	111,623	27,614	139,237	1,471	140,708	134,730	141,943
7.70 Student Transportation	647,824	150,379	798,203	175,274	973,477	1,018,600	952,178
Total Function 7	759,447	177,993	937,440	176,745	1,114,185	1,153,330	1,094,121
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	49,087,214	10,838,439	59,925,653	6,092,624	66,018,277	66,962,979	64,780,930

School District No. 75 (Mission)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	7,165,401	7,194,714	6,856,545
Other	108,181	87,329	2,939
Other Revenue	1,770,000	1,456,697	1,748,717
Total Revenue	<u>9,043,582</u>	<u>8,738,740</u>	<u>8,608,201</u>
Expenses			
Instruction	8,621,341	8,298,081	8,185,394
District Administration	82,270	85,232	72,490
Operations and Maintenance	334,113	333,713	333,713
Transportation and Housing	5,858		
Total Expense	<u>9,043,582</u>	<u>8,717,026</u>	<u>8,591,597</u>
Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>21,714</u>	<u>16,604</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased		(21,714)	(16,604)
Total Net Transfers	<u>-</u>	<u>(21,714)</u>	<u>(16,604)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		<u>-</u>	<u>-</u>

School District No. 75 (Mission)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2020

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			108,221	875,091					
Add: Restricted Grants									
Provincial Grants - Ministry of Education	249,513	226,311			160,790	33,071	97,561	393,607	290,774
Provincial Grants - Other									
Other			31,200	1,499,874					
	249,513	226,311	31,200	1,499,874	160,790	33,071	97,561	393,607	290,774
Less: Allocated to Revenue	249,513	226,311	58,750	1,397,947	160,790	26,998	96,579	381,185	290,774
Deferred Revenue, end of year	-	-	80,671	977,018	-	6,073	982	12,422	-
Revenues									
Provincial Grants - Ministry of Education	249,513	226,311			160,790	26,998	96,579	381,185	290,774
Provincial Grants - Other									
Other Revenue			58,750	1,397,947					
	249,513	226,311	58,750	1,397,947	160,790	26,998	96,579	381,185	290,774
Expenses									
Salaries									
Teachers						15,181			
Principals and Vice Principals							42,628		
Educational Assistants		182,139						295,718	
Support Staff	38,064				105,997				95,534
Substitutes					8,228		2,722	681	146,141
	38,064	182,139	-	-	114,225	15,181	45,350	296,399	241,675
Employee Benefits	9,516	44,172			27,958	3,209	9,602	75,777	40,729
Services and Supplies	201,933		58,750	1,376,233	18,607	8,608	41,627	9,009	8,370
	249,513	226,311	58,750	1,376,233	160,790	26,998	96,579	381,185	290,774
Net Revenue (Expense) before Interfund Transfers	-	-	-	21,714	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased				(21,714)					
	-	-	-	(21,714)	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2020

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	BEST	POPFASD C.A.R.S.	MCFD Early Years	MCFD Middle Years	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year					20,000	7,248	20,733		1,031,293
Add: Restricted Grants									
Provincial Grants - Ministry of Education	4,929,479	826,855	25,858	28,500					7,262,319
Provincial Grants - Other							82,933	22,578	105,511
Other									1,531,074
	4,929,479	826,855	25,858	28,500	-	-	82,933	22,578	8,898,904
Less: Allocated to Revenue	4,929,479	826,855	-	6,230	-	3,762	69,974	13,593	8,738,740
Deferred Revenue, end of year	-	-	25,858	22,270	20,000	3,486	33,692	8,985	1,191,457
Revenues									
Provincial Grants - Ministry of Education	4,929,479	826,855		6,230					7,194,714
Provincial Grants - Other						3,762	69,974	13,593	87,329
Other Revenue									1,456,697
	4,929,479	826,855	-	6,230	-	3,762	69,974	13,593	8,738,740
Expenses									
Salaries									
Teachers	3,981,951	167,103							4,149,054
Principals and Vice Principals									42,628
Educational Assistants									477,857
Support Staff							41,119		280,714
Substitutes						204			157,976
	3,981,951	167,103	-	-	-	204	41,119	-	5,123,410
Employee Benefits	947,528	34,961				6	9,577		1,203,035
Services and Supplies		624,791		6,230		3,552	19,278	13,593	2,390,581
	4,929,479	826,855	-	6,230	-	3,762	69,974	13,593	8,717,026
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	21,714
Interfund Transfers									
Tangible Capital Assets Purchased									(21,714)
	-	-	-	-	-	-	-	-	(21,714)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2020

	2020	2020 Actual			2019
	Budget (Note 18)	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual
	\$	\$	\$	\$	\$
Revenues					
Provincial Grants					
Ministry of Education		280,884		280,884	426,598
Amortization of Deferred Capital Revenue	2,927,680	2,912,410		2,912,410	2,867,953
Total Revenue	2,927,680	3,193,294	-	3,193,294	3,294,551
Expenses					
Operations and Maintenance		280,884		280,884	426,598
Amortization of Tangible Capital Assets					
Operations and Maintenance	4,005,870	3,960,685		3,960,685	3,926,463
Total Expense	4,005,870	4,241,569	-	4,241,569	4,353,061
Capital Surplus (Deficit) for the year	(1,078,190)	(1,048,275)	-	(1,048,275)	(1,058,510)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased		21,714		21,714	18,104
Local Capital	(438,357)		61,000	61,000	(600,000)
Total Net Transfers	(438,357)	21,714	61,000	82,714	(581,896)
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		43,376	(43,376)	-	
Tangible Capital Assets WIP Purchased from Local Capital		68,406	(68,406)	-	
Total Other Adjustments to Fund Balances		111,782	(111,782)	-	
Total Capital Surplus (Deficit) for the year	(1,516,547)	(914,779)	(50,782)	(965,561)	(1,640,406)
Capital Surplus (Deficit), beginning of year		27,585,031	728,389	28,313,420	29,953,826
Capital Surplus (Deficit), end of year		26,670,252	677,607	27,347,859	28,313,420

School District No. 75 (Mission)

Tangible Capital Assets
Year Ended June 30, 2020

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	10,512,959	140,890,812	2,493,019	1,819,164	356,491	1,131,689	157,204,134
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		721,983		350,051			1,072,034
Deferred Capital Revenue - Other			67,132				67,132
Special Purpose Funds			21,714				21,714
Local Capital			43,376				43,376
Transferred from Work in Progress		1,231,828					1,231,828
	-	1,953,811	132,222	350,051	-	-	2,436,084
Decrease:							
Deemed Disposals			68,169	145,108	323,033	33,569	569,879
	-	-	68,169	145,108	323,033	33,569	569,879
Cost, end of year	10,512,959	142,844,623	2,557,072	2,024,107	33,458	1,098,120	159,070,339
Work in Progress, end of year		723,126					723,126
Cost and Work in Progress, end of year	10,512,959	143,567,749	2,557,072	2,024,107	33,458	1,098,120	159,793,465
Accumulated Amortization, beginning of year		76,006,527	1,179,429	557,326	297,877	419,142	78,460,301
Changes for the Year							
Increase: Amortization for the Year		3,254,040	252,505	192,164	38,995	222,981	3,960,685
Decrease:							
Deemed Disposals			68,169	145,108	323,033	33,569	569,879
			-	68,169	323,033	33,569	569,879
Accumulated Amortization, end of year		79,260,567	1,363,765	604,382	13,839	608,554	81,851,107
Tangible Capital Assets - Net	10,512,959	64,307,182	1,193,307	1,419,725	19,619	489,566	77,942,358

School District No. 75 (Mission)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2020

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	1,455,655				1,455,655
Changes for the Year					
Increase:					
Deferred Capital Revenue - Bylaw	430,893				430,893
Local Capital	68,406				68,406
	499,299	-	-	-	499,299
Decrease:					
Transferred to Tangible Capital Assets	1,231,828				1,231,828
	1,231,828	-	-	-	1,231,828
Net Changes for the Year	(732,529)	-	-	-	(732,529)
Work in Progress, end of year	723,126	-	-	-	723,126

School District No. 75 (Mission)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2020

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	50,642,208	213,455	212,011	51,067,674
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	1,072,034	45,455	21,677	1,139,166
Transferred from Work in Progress	1,142,291			1,142,291
	<u>2,214,325</u>	<u>45,455</u>	<u>21,677</u>	<u>2,281,457</u>
Decrease:				
Amortization of Deferred Capital Revenue	2,854,774	26,499	31,137	2,912,410
	<u>2,854,774</u>	<u>26,499</u>	<u>31,137</u>	<u>2,912,410</u>
Net Changes for the Year	<u>(640,449)</u>	<u>18,956</u>	<u>(9,460)</u>	<u>(630,953)</u>
Deferred Capital Revenue, end of year	<u>50,001,759</u>	<u>232,411</u>	<u>202,551</u>	<u>50,436,721</u>
Work in Progress, beginning of year	1,366,118			1,366,118
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress	430,893			430,893
	<u>430,893</u>	<u>-</u>	<u>-</u>	<u>430,893</u>
Decrease				
Transferred to Deferred Capital Revenue	1,142,291			1,142,291
	<u>1,142,291</u>	<u>-</u>	<u>-</u>	<u>1,142,291</u>
Net Changes for the Year	<u>(711,398)</u>	<u>-</u>	<u>-</u>	<u>(711,398)</u>
Work in Progress, end of year	<u>654,720</u>	<u>-</u>	<u>-</u>	<u>654,720</u>
Total Deferred Capital Revenue, end of year	<u>50,656,479</u>	<u>232,411</u>	<u>202,551</u>	<u>51,091,441</u>

School District No. 75 (Mission)

Changes in Unspent Deferred Capital Revenue
Year Ended June 30, 2020

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
Balance, beginning of year	\$	\$	\$ 45,455	\$ 1,030,387	\$ 1,350	\$ 1,077,192
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	1,783,811					1,783,811
Other				216,482	22,376	238,858
	1,783,811	-	-	216,482	22,376	2,022,669
Decrease:						
Transferred to DCR - Capital Additions	1,072,034		45,455		21,677	1,139,166
Transferred to DCR - Work in Progress	430,893					430,893
AFG Spent on Non-Capital Items	275,109					275,109
SEP Spent on Non-Capital Items	5,775					5,775
	1,783,811	-	45,455	-	21,677	1,850,943
Net Changes for the Year	-	-	(45,455)	216,482	699	171,726
Balance, end of year	-	-	-	1,246,869	2,049	1,248,918

- ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

The document must be available to the public. Following the Public Board meeting, it will be posted on the MPSD website and submitted to the Ministry.

7. Attachments:

- a. 2020 Statement of Financial Information



School District No. 75

STATEMENT OF FINANCIAL INFORMATION

For Year Ended June 30, 2020

**School District
Statement of Financial Information (SOFI)**

School District No. 75 (Mission)

Fiscal Year Ended June 30, 2020

TABLE OF CONTENTS

Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Schedule of Debt
5. Schedule of Guarantee and Indemnity Agreements
6. Schedule of Remuneration and Expenses
7. Statement of Severance Agreements
8. Schedule of Payments for the Provision of Goods and Services
9. Reconciliation or Explanation of Differences to Audited Financial Statements
10. Audited Financial Statements



SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

<small>SCHOOL DISTRICT NUMBER</small> 75	<small>NAME OF SCHOOL DISTRICT</small> Mission	<small>YEAR</small> 2019-2020
<small>OFFICE LOCATION(S)</small> Mission		<small>TELEPHONE NUMBER</small> 604.826.6286
<small>MAILING ADDRESS</small> 33046 Fourth Avenue		
<small>CITY</small> Mission	<small>PROVINCE</small> BC	<small>POSTAL CODE</small> V2V 1S5
<small>NAME OF SUPERINTENDENT</small> Angus Wilson		<small>TELEPHONE NUMBER</small> 604.826.3701
<small>NAME OF SECRETARY TREASURER</small> Corien Becker		<small>TELEPHONE NUMBER</small> 604.826.3700

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended
June 30, 2020

for School District No. 75 as required under Section 2 of the Financial Information Act.

<small>SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION</small>	<small>DATE SIGNED</small>
<small>SIGNATURE OF SUPERINTENDENT</small>	<small>DATE SIGNED</small>
<small>SIGNATURE OF SECRETARY TREASURER</small>	<small>DATE SIGNED</small>

Statement of Financial Information for Year Ended June 30, 2020

Financial Information Act-Submission Checklist

	<i>Due Date</i>
a) <input checked="" type="checkbox"/> A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) <input checked="" type="checkbox"/> An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) <input checked="" type="checkbox"/> A schedule of debts (audited financial statements).	<i>September 30</i>
d) <input checked="" type="checkbox"/> A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
<input checked="" type="checkbox"/> i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
<input checked="" type="checkbox"/> ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
<input checked="" type="checkbox"/> iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) <input checked="" type="checkbox"/> An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) <input checked="" type="checkbox"/> Approval of Statement of Financial Information.	<i>December 31</i>
h) <input checked="" type="checkbox"/> A management report approved by the Chief Financial Officer	<i>December 31</i>

School District #75 (Mission)

**School District
Statement of Financial Information (SOFI)**

School District No. 75 (Mission)

Fiscal Year Ended June 30, 2020

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District #75 (Mission):

Angus Wilson, Superintendent
Date:

Corien Becker, Secretary Treasurer
Date:

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

**School District
Statement of Financial Information (SOFI)**

School District No. 75 (Mission)

Fiscal Year Ended June 30, 2020

SCHEDULE OF DEBT

Information on all debt is included in the School District Audited Financial Statements. The School District has no debt to report for the fiscal year ended June 30, 2020.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)
Fiscal Year Ended June 30, 2020**

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No. 75 (Mission) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation for the fiscal year ended June 30, 2020.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

Mission Public Schools
Year Ended June 30, 2020
Schedule of Remuneration & Expenses

Name	Remuneration	Expense
Elected Officials:		
CAIRNS, RANDY	\$ 17,346.62	\$ 959.75
CARTER, SHELLEY	16,392.00	2,129.50
LOFFLER, TRACY	19,426.08	2,087.41
McKAMEY, RICK	16,392.00	104.36
RENKEMA, JULIA	16,392.00	1,286.52
Total Elected Officials	\$ 85,948.70	\$ 6,567.54

Detailed Employees > 75,000.00:

Position:

AASLAND, WENDI ANN	TEACHER	\$ 93,003.98	\$ 1,490.72
ABBOTT, ANNA	TEACHER	91,844.08	-
ABERCROMBIE, MICHAEL	PRINCIPAL	126,613.55	381.48
ADAM, JENNIFER J	TEACHER	81,046.42	-
ALDERSON, TRICIA	VICE-PRINCIPAL	109,391.18	-
ALDRIDGE, JULIE	TEACHER	85,493.00	-
ALVAREZ, KAREN L	ASSISTANT SUPERINTENDENT	127,297.26	593.97
ALVES, TAMARA K	TEACHER	90,888.48	-
ANDERSON, CAMILLE	TEACHER	84,972.14	-
ANDERSON, CYNTHIA D	VICE-PRINCIPAL	109,443.34	396.00
ARENDS, DAVID MARK	TEACHER	99,441.75	-
ATWAL, PARAMPREET	TEACHER	85,248.36	-
AVERY, VIRGINIA	TEACHER	76,917.34	-
BALOGH, ANTHONY	TEACHER	81,365.19	1,414.96
BALOGH, KRISTA	TEACHER	90,119.11	1,197.39
BARCLAY, BARRY	TEACHER	93,003.98	-
BARTEL, TANJA	TEACHER	93,003.98	-
BARTLETT, GARETH JOHN	TEACHER	85,223.42	204.26
BARTLETT, KARLI ANNE	TEACHER	78,549.82	108.07
BAXTER, BARBARA	TEACHER	86,220.78	-
BECKER, CORIEN	SECRETARY TREASURER	158,852.58	1,365.35
BECKMANN, JOHN	TEACHER	90,888.93	-
BEEBY, KRISTIN LEAH	TEACHER	93,851.57	-
BEELEY, SUSAN	TEACHER	94,370.06	-
BERTALAN, ZOLTAN	TEACHER	96,885.23	-
BLASCHEK, JACQUELINE D	TEACHER	90,396.24	-
BLASCHEK, RICHARD	TEACHER	85,487.97	-
BOUCHER, ALISHA	TEACHER	90,888.95	-
BOULTER, RYAN E	TEACHER	89,754.80	-
BOUTILIER, A. JANE	MANAGER, HR	90,791.70	2,718.45
BOWSFIELD, SHANNON	TEACHER	90,888.94	782.05
BRANDT, CYNTHIA	TEACHER	84,869.17	-
BRIEN, AMANDA F	TEACHER	90,893.18	-
BRING, GURCHANAN	TEACHER	82,765.15	-
BROGAN, MIKEL	PRINCIPAL	121,541.03	-
BROOKS, PAMELA MARGARET	TEACHER	84,869.17	-
BROWN, JULIE A	TEACHER	92,584.34	-
BROWN, TEENA	TEACHER	86,483.40	-
BRUINS, MICHAEL	TEACHER	82,015.22	-
BUCCINI, MARIA	TEACHER	87,714.88	-
BUCHANAN, TRACY L	TEACHER	84,871.38	-
BULAWKA, GEORGE	TEACHER	79,018.49	-
BUTLER, ANGELA	TEACHER	93,507.31	-
CAINE, LESLIE	TEACHER	84,871.91	-
CAMPLIN, COLLEEN	TEACHER	93,319.78	-
CANNON, LINDA	TEACHER	81,846.54	-
CARIOU, SHAWNA	TEACHER	91,444.70	-
CARROLL, LACIE	TEACHER	83,938.51	-
CAVIGGIA, LORI	TEACHER	94,597.75	-
CHALKE, SHERRI L	TEACHER	90,888.90	-
CHAN, FRANK	TEACHER	93,003.99	1,102.54
CHEEMA, NAVDEEP	TEACHER	93,427.58	-
CHEN, MING CHUN	TEACHER	79,398.28	-

Mission Public Schools

Year Ended June 30, 2020

Schedule of Remuneration & Expenses

Name		Remuneration	Expense
CHEZZI, CAROLYN S	TEACHER	85,595.67	-
CHEZZI, DARREN J	VICE-PRINCIPAL	91,619.88	-
CHUNG, AMBER J	TEACHER	85,840.95	-
CLARK, ROBERT D	PRINCIPAL	122,269.87	417.34
CLARK, SONJA	TEACHER	91,497.31	-
CLARKE, LISA	PRINCIPAL	121,540.98	110.00
COBLEIGH, KAITLIN	TEACHER	86,101.20	-
COLE, GREGORY	TEACHER	93,004.00	768.46
COLEGATE, GRANT W	TEACHER	86,937.80	266.75
CONDON, ANGELA	PRINCIPAL	124,817.55	-
CORNEIL, DAPHNE	TEACHER	90,630.78	-
COSENS, DONALD	TEACHER	80,484.73	1,146.80
COULTHARD, WENDY M	TEACHER	84,948.60	-
CULLEN, BETH-ANNE	PRINCIPAL	124,747.78	580.22
CURROR, SUSAN	TEACHER	91,517.31	-
DAMBOISE, MELISSA L	TEACHER	79,438.95	-
DAVIES, JAMES	TEACHER	95,166.95	-
DENIZOT, ISABELLE	TEACHER	93,003.98	-
DERKSEN, JARED	TEACHER	84,869.65	-
DERY, SUZANNE	TEACHER	84,893.19	-
DESORMEAUX, KATHERINE E	TEACHER	85,339.19	-
DESTOUCHES, CAROLINE	TEACHER	77,538.29	-
DHALIWAL, BALJIT	TEACHER	98,631.78	-
DHALIWAL, KULJIWAN S	TEACHER	97,844.87	-
DHALIWAL, MANJINDER-SONNY	TEACHER	93,003.98	-
DHALIWAL, PARDEEP	TEACHER	81,814.61	-
DHILLON, DILDEEP	TEACHER	76,264.75	-
DHILLON, NAVJOT	TEACHER	81,516.14	-
DI GIOVANNI, ELENA	PRINCIPAL	112,003.36	-
DI GIUSEPPE, FRANK	TEACHER	84,878.26	-
DICKINSON, LINDA	VICE-PRINCIPAL	113,554.38	452.08
DIRKS, WINFRIED MARK	TEACHER	90,888.76	-
DRAPER, AMANDA	TEACHER	84,869.13	-
DUECK, MITCHELL JAMES	TEACHER	76,391.85	-
DUNDAS, MELISSA	TEACHER	84,869.16	-
DUTHIE, LISA NADINE	TEACHER	76,254.24	-
EBADI AZAR, FARID	TEACHER	87,988.52	-
ELL, MARIJKE	TEACHER	94,526.07	-
ELLIS, JEREMY	TEACHER	90,991.10	-
EVANS JANSSON, ALISON	TEACHER	97,376.48	463.30
FAIRLEY, ELAINE G	TEACHER	76,692.29	-
FERNIE, JAIME S	TEACHER	86,004.00	-
FISSEL, CAROL	TEACHER	92,894.52	-
FITCH, RICHARD	TEACHER	95,562.50	-
FLYNN, GARY	TEACHER	85,185.20	-
FORREST, DARRAN	TEACHER	116,276.16	-
FYLES, ALISON JOY	TEACHER	84,473.59	-
GABRIELE, MARCELLO	PRINCIPAL	124,979.96	-
GAGNE, SYLVAIN	TEACHER	90,888.92	-
GALLO, DIANE	TEACHER	92,196.86	547.99
GAUTHIER, MARIE-HELENE	TEACHER	90,889.59	553.20
GHAG, PARMINDER KAUR	TEACHER	93,003.98	-
GIBSON, SHIRLEY	PRINCIPAL	126,869.86	-
GLASGOW, CHERYL	TEACHER	86,596.06	-
GLOVER, KIM S	TEACHER	86,662.42	1,016.16
GRANT, GLENN	TEACHER	95,913.49	-
GRANT, KIMBERLEY	TEACHER	94,428.91	-
GRANT, SHEILA	TEACHER	90,884.93	-
GREAU, STEPHEN	TEACHER	97,493.21	-
GREENSHIELDS, E. JEAN	TEACHER	88,999.20	-
GREIG, SHANNON T	VICE-PRINCIPAL	106,621.18	-
GRENIER, VICKY	TEACHER	84,868.55	-
GREWAL, AVNINDER	TEACHER	92,864.57	-
GREWAL, HARDEEP	PRINCIPAL	124,797.60	2,735.55
GRIFFIN, KATHLEEN SHEILA	TEACHER	82,082.75	-

Mission Public Schools
Year Ended June 30, 2020
Schedule of Remuneration & Expenses

Name		Remuneration	Expense
HALE, YVONNE	TEACHER	90,888.46	-
HALL, CATHERINE J	TEACHER	97,184.19	100.00
HALLAM, SONJA M	TEACHER	84,868.57	-
HAMEL, LINDA	PRINCIPAL	128,196.60	1,593.59
HANNAH, COLLEEN *	DISTRICT PRINCIPAL	128,217.09	39,066.62
HARRINGTON, PENNY R	TEACHER	90,888.96	-
HAUVRE, NATALIE	TEACHER	84,869.76	-
HEAVENOR, ANNA	TEACHER	90,888.96	656.90
HENNESSEY, KELLY C	TEACHER	104,686.44	-
HESLIP, JOSEPH	DISTRICT PRINCIPAL	128,247.84	872.98
HOLLAND, MARK J	TEACHER	94,118.79	-
HOOGE, REENA	TEACHER	93,003.99	-
HORN, PAUL	TEACHER	93,631.87	161.25
HUFFMAN, JOHN	TEACHER	84,327.26	-
IZBICKI, SUZETTE	TEACHER	87,484.35	-
JAKOBS, BROOKE	TEACHER	84,869.17	-
JAKOBS, DANIEL	TEACHER	93,914.70	-
JANICKI, PEGGY	TEACHER	93,004.16	473.11
JOHNSTON, EMMA	MANAGER, PAYROLL	78,283.05	3,445.42
JOHNSTON, KRISTI A	TEACHER	95,619.89	-
KAPTY, JOHN	TEACHER	93,530.38	-
KERSCHBAUM, STEVE	TEACHER	84,869.18	-
KLASSEN, JORDAN	PRINCIPAL	121,540.97	111.98
KNOX, DIANNE	TEACHER	87,597.21	-
KOOY, DEBRA	TEACHER	93,003.98	349.84
KOROLEK-SPICER, CARLA J	TEACHER	90,888.92	-
KRISTIANSSEN, ELAINE	TEACHER	93,231.67	-
LAFOREST, SIGRID	TEACHER	84,869.14	-
LALIBERTE, RON	MANAGER, IT	178,524.38	1,081.89
LANZELLOTTI, LEAH	TEACHER	84,869.17	-
LAWLOR, KELLY	TEACHER	90,393.26	-
LEIBEL, VALERY	TEACHER	84,963.81	-
LIDDER, BALKAR	TEACHER	90,999.71	-
LILLBECK, TERRY D	TEACHER	84,869.18	-
LINDORES SLOBODA, DONNA J	TEACHER	90,888.92	-
LOWRIE, SCOTT GAR LOONG	TEACHER	86,611.80	-
LYNN, JASON	TEACHER	84,869.52	-
MACAULAY, JUDY A	TEACHER	92,951.94	-
MACBLAIN, DANA E	TEACHER	86,750.81	-
MACBLAIN, MICHAEL	TEACHER	94,044.81	-
MACCRIMMON, IAN W	TEACHER	94,798.65	-
MACDONALD, GLEN T	TEACHER	87,483.77	-
MACDONALD, HEATHER L	TEACHER	92,035.63	-
MACLEOD, JULIE	TEACHER	88,341.29	-
MAHIL, AMY	TEACHER	84,868.86	-
MAHNEKE, TRIXIE	TEACHER	84,869.17	-
MANCHANDA, PAWAN	TEACHER	81,488.54	-
MAR, LORRAINE	TEACHER	89,291.69	-
MARSHALL, JODI	MANAGER, TRANSPORTATION	79,036.63	721.82
MARTENS, SHAWN	TEACHER	93,003.98	-
MARTYN, JAMES W	TEACHER	84,869.16	-
MATHENY, ERIN	TEACHER	90,888.93	-
MATHENY, KEVIN	TEACHER	91,556.43	-
MATSUKAWA, HIROKI	TEACHER	93,573.18	-
MCAULEY, CHRISTA D	TEACHER	95,411.48	-
MCAULEY, DANIEL	TEACHER	87,023.59	-
MCAULEY, KIMBERLEY	TEACHER	75,510.03	-
MCAULEY, MICHAEL	TEACHER	84,869.75	-
MCCARTY, RYAN	TEACHER	86,247.98	-
MCCULLOCH, LOUISE S	TEACHER	98,927.72	504.94
MCDONALD, LAURA	TEACHER	85,805.38	-
MCDONNELL OSBORN, JENNIFER LORIE	TEACHER	93,003.98	-
MCGOWAN, JOHN	TEACHER	93,117.82	-
MCGOWAN, JUDY LYNN	TEACHER	97,251.28	-
MCGRATH, JAMES	TEACHER	84,869.22	-

Mission Public Schools
Year Ended June 30, 2020

Schedule of Remuneration & Expenses

Name		Remuneration	Expense
MCGRATH, KERRY	TEACHER	83,120.28	434.69
MCINTYRE, VERONIQUE	TEACHER	93,687.05	-
MCKIMMON, ANDREW	TEACHER	84,973.07	-
MCKINNON, ISABELLE	TEACHER	90,888.92	-
MCNEILL, GREG	TEACHER	78,660.75	-
MCSTAY, LINDA	TEACHER	85,184.93	-
MERRY, ANDREW	PRINCIPAL	124,807.54	-
MILLER, MICHAEL	TEACHER	93,004.00	1,480.64
MOLNAR, S. RENEE	TEACHER	85,283.38	-
MONTGOMERY, SHERI	TEACHER	93,003.98	921.47
MOREAU, DIANE	TEACHER	90,888.92	-
MORIN, SONIA	TEACHER	90,888.96	-
MORRIS, MICHELLE CHRISTY	TEACHER	96,557.07	-
MOTUT, BARBARA	TEACHER	84,869.17	-
MURPHY, JOHN B	TEACHER	94,028.72	-
MURRAY, ANDREA M	TEACHER	79,439.02	-
MYERS, KATHRYN	TEACHER	84,872.72	-
NERO, SHAUNA	VICE-PRINCIPAL	106,621.24	1,225.59
NG, ANETTE	TEACHER	85,079.14	-
NGUYEN, PAUL	TEACHER	78,520.42	-
NGUYEN, MONICA	TEACHER	87,034.42	-
NGUYEN, TOM	PRINCIPAL	112,653.60	-
NIKOLIC, JANISE	TEACHER	98,044.93	-
NORMANDIN, MYLENE	TEACHER	90,889.75	-
NORUM, SANDRA	TEACHER	80,167.82	-
O'DONNELL, SHAWN	TEACHER	90,888.97	-
O'GRADY, LYNETTE A	TEACHER	96,088.32	-
PALMER, DIANE	TEACHER	91,204.34	-
PATTERSON, LORI	TEACHER	97,958.53	986.15
PAYNE, KATHRYN	TEACHER	84,868.42	-
PEARCE, JAMES R	PRINCIPAL	132,841.34	-
PEARY, WADE	PRINCIPAL	128,186.34	1,750.05
PHELPS, TINA	DIRECTOR, HR	137,968.58	7,598.82
PHILLIPS, ROSS	TEACHER	84,869.17	-
PLECAS, BRIGITTE	TEACHER	84,869.14	-
PORTILLO, RENE A	TEACHER	85,374.67	-
POUYOL, BRIGITTE	TEACHER	82,004.18	-
PRUIM, PATRICIA	TEACHER	84,868.41	-
PURCELL, RUSSELL E	TEACHER	88,188.93	-
PURSER, DIANA	TEACHER	85,495.53	-
RADONS, PATTI L	TEACHER	90,888.94	-
RAGSDALE, DAVID AUSTIN	TEACHER	87,308.66	-
RANDHAWA, HARDAVE	TEACHER	98,281.96	-
RANGER, TINA	TEACHER	91,901.87	-
REIST, LISA M	TEACHER	90,888.96	-
RIMALDI, COURTENAY N	TEACHER	86,188.78	-
RITTER, CHANDREA J	VICE-PRINCIPAL	97,879.93	-
ROBERTS, GLEN	TEACHER	82,053.29	-
ROGERS, IRENE HANNA	TEACHER	81,173.44	345.37
ROSS, MEGAN A	TEACHER	90,888.92	-
RUDD, ROBERT J	FOREMAN, FACILITIES	113,460.79	52.98
RUSHTON, LAUREN	TEACHER	81,619.27	451.50
SABA, JANE	TEACHER	86,935.30	-
SALAH DERRADJI, HACENE	TEACHER	91,809.85	-
SANDERSON, JAMES	TEACHER	88,028.88	-
SANDHU, MANDEEP K	TEACHER	90,888.95	-
SCHAUFERT, CHRISTINE	TEACHER	90,104.84	-
SCHELLAUF, JANA	TEACHER	83,651.18	-
SCHMOR, BRENT E	TEACHER	93,381.25	-
SCHMOR, CAROLYNN	DIRECTOR, STUDENT SERVICES	139,188.85	3,644.88
SCHNEIDER, MICHAEL	TEACHER	93,732.03	-
SCHWEERS, ALICIA M	TEACHER	75,809.80	-
SEARWAR, VIVIAN	DISTRICT PRINCIPAL	123,968.94	2,443.68
SEIFERT, RAY	DIRECTOR, FACILITIES	84,179.74	3,393.28
SHARMA, ASHOK K	TEACHER	83,773.17	-

Mission Public Schools
Year Ended June 30, 2020
Schedule of Remuneration & Expenses

Name		Remuneration	Expense
SHAW, SHEILA JODY	TEACHER	95,619.89	-
SHERWOOD, GINA M	TEACHER	90,616.53	-
SIMPSON, R. MATTHEW	TEACHER	86,429.57	-
SLACK, KAREN M	TEACHER	90,888.50	-
SLIZIAK, SHANE	PRINCIPAL	122,513.63	-
SMITH, TANYA LEANNE	TEACHER	78,554.04	-
SMULDERS, AMBER JOAN	TEACHER	77,303.52	-
SNIPSTEAD, TRACY L	TEACHER	93,600.54	-
SPENCER, DERRICK	TEACHER	84,866.54	-
STENEKES, JODIE	TEACHER	87,481.80	-
STEVENS, LISA L	TEACHER	84,869.15	94.22
SUTTER, ALLAN	TEACHER	84,869.17	-
SWARD, ALISON R	TEACHER	84,869.53	-
SWARD, DWAYNE E	TEACHER	96,180.79	-
TAKHAR, RUPINDER	TEACHER	93,003.98	-
TATARYN, LORETTE D	TEACHER	93,004.04	-
TAYLOR, COLLEEN N	TEACHER	84,869.17	-
TENCH, JENNIFER	TEACHER	93,003.99	-
TESSIER, BRUNO	TEACHER	84,912.65	-
THIESSEN, DANIEL ROBERT	TEACHER	93,004.03	1,003.23
THOMPSON, BRENT	TEACHER	79,405.90	-
TITFORD, ANN	TEACHER	93,004.09	-
TIWANA, KULJEET	TEACHER	75,172.96	-
TROUT, ALYSON	TEACHER	88,733.83	-
UMLAH, CHAD	TEACHER	86,928.56	451.50
UNGER, BRADLEY J	TEACHER	91,663.72	-
URANO, DEBORAH	VICE-PRINCIPAL	109,636.37	-
VAN DER LOOS, JODI	TEACHER	93,016.91	721.11
VEENSTRA, LINDSAY	TEACHER	84,867.98	-
VETTER, ANGELA F	TEACHER	95,588.52	-
VETTER, LANI	VICE-PRINCIPAL	109,638.01	-
VOS, RALPH	VICE-PRINCIPAL	109,638.01	-
VROOM, DALILA	TEACHER	75,879.31	-
WARMERDAM, TERRA	TEACHER	90,888.92	-
WATRIN, KEVIN	PRINCIPAL	128,206.84	-
WAY, GARY	TEACHER	75,048.07	-
WELSH, DEREK	ASSISTANT SECRETARY TREASURER	121,318.33	1,834.39
WIDDOWS, SHARON	PRINCIPAL	122,513.62	250.88
WILSON, ANGUS	SUPERINTENDENT	177,426.05	3,268.44
WILTSHIRE-CUMMINGS, SANDRA LYNN	VICE-PRINCIPAL	123,745.36	-
WINKELMANS, DEBBIE D	TEACHER	84,870.14	-
WOOLLEY, BEN	TEACHER	93,541.17	-
WOZNEY, J. CHRISTINE	VICE-PRINCIPAL	107,074.53	-
YAFFE, KIRSTEN	MANAGER, HEALTH & SAFETY	90,645.59	1,270.39
YANNAKOPOULOS, HELEN P	TEACHER	86,386.68	-
YUNG, CLAUDIA	TEACHER	92,750.79	-
ZIMMERMAN, KARINA	VICE-PRINCIPAL	106,961.37	-
Total Detailed Employees > 75,000.00		\$ 27,561,069.09	\$ 103,576.69
Total Employees <= 75,000.00		\$ 26,994,602.50	\$ 101,055.77
Total		\$ 54,641,620.29	\$ 211,200.00
Total Employer Premium for CPP/EI			\$ 2,903,602.72

* Includes travel expenses for international student recruitment

**School District
Statement of Financial Information (SOFI)**

School District No. 75 (Mission)

Fiscal Year Ended June 30, 2020

STATEMENT OF SEVERANCE AGREEMENTS

There was one severance agreement made between School District No.75 (Mission) and its non-unionized employees during the fiscal year ended June 30, 2020.

This agreement represents 15 months of compensation.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

Mission Public Schools
Year Ended June 30, 2020
Schedule of Payments for Goods & Services

Vendor	Amount
Detailed vendors > 25,000.00:	
ACTES ENVIRONMENTAL LTD	\$ 47,112.45
AMAZON	95,164.64
APPLE CANADA INC	59,489.36
AVENUE MACHINERY CORP	86,638.38
BC HYDRO	514,753.46
BARAGAR ENTERPRISES LTD	29,032.50
BCPVPA	46,394.72
BCSTA	42,962.48
BCTF	1,227,766.08
CUPE LOCAL 593	286,973.32
CAMOSUN COLLEGE	29,052.00
CANADIAN WOODWORKER	44,314.88
CDI TECHNOLOGIES	83,793.03
CLOVERDALE PAINT INC	28,876.97
CORPORATE EXPRESS	57,651.11
DISTRICT OF MISSION	288,450.31
DYNAMIC SPECIALTY VEHICLES LTD	366,366.17
EARLY LEARNING INC	44,034.73
ENTITY MECHANICAL LTD	162,646.84
ENVIROSAFETY	26,605.43
ENVISION INSURANCE	29,184.00
ESC AUTOMATION	191,843.34
FOLLETT SCHOOL SOLUTIONS INC	51,472.53
FORTIS BC	241,893.12
FRASER VALLEY CHILD DEVELOPMENT CTR	46,260.00
FVBS INC	37,888.28
GRAND & TOY	70,902.39
GUILLEVIN INTERNATIONAL CO	72,216.06
HOMEWOOD HEALTH INC	64,056.56
HSBC BANK CANADA	37,807.50
ICONIX WATERWORKS LP	270,279.60
INSURANCE CORP OF BC	43,205.00
IOSECURE INTERNET OPERATIONS	36,791.63
JOE FLOORING	107,546.90
KEVGROUP	52,519.04
KMS TOOLS AND EQUIPMENT LTD	34,902.04
LORDCO	28,135.85
LPI MECHANICAL INC	186,957.75
ML PETERSON HARDWOOD FLOOR CO LTD	26,670.00
MACK KIRK ROOFING & SHEET METAL	228,727.07
MACQUARIE EQUIPMENT FINANCE LTD	251,239.68
MAKE PROJECTS LTD	30,381.72
MCCUAIG & ASSOCIATES ENGINEERING	33,449.06
MEDICAL SERVICES PLAN OF BC (EMPLOYEES)	209,690.00
MEDICAL SERVICES PLAN OF BC (NON-EMPLOYEES)	45,825.00
MINISTER OF FINANCE	98,026.80
MISSION PVP ASSOCIATION	62,686.26

Mission Public Schools
Year Ended June 30, 2020
Schedule of Payments for Goods & Services

Vendor	Amount
MISSION TEACHERS UNION	1,172,021.27
MORNEAU SHEPELL LTD	68,972.15
MUNICIPAL PENSION PLAN	2,420,184.38
NELSON EDUCATION LTD	78,858.69
NOBLE BRITISH COLUMBIA	62,642.41
OMEGA & ASSOCIATES ENGINEERING	25,743.38
OPTRICS INC	64,616.34
PACIFIC BLUE CROSS	2,073,623.69
PAULA BODDIE & ASSOCIATES LTD	37,361.63
PLAN GROUP INC	34,051.50
PLANET CLEAN (VANCOUVER) LTD	74,913.79
POWERSCHOOL CANADA ULC	92,294.84
EMPLOYER HEALTH TAX (EHT)	1,055,878.44
PUBLIC EDUCATION BENEFITS TRUST	995,584.59
REAL CANADIAN SUPERSTORE	43,446.27
RECEIVER GENERAL FOR CANADA	14,002,862.87
RICOH CANADA INC	86,112.22
ROCKY POINT ENGINEERING	31,815.00
SAVE ON FOODS	30,780.44
SCHOLANTIS LEARNING SYSTEMS	31,237.50
SOFTCHOICE LP	34,093.92
SPECTRUM COLLEGE & CONSULTING	28,770.00
STAPLES	25,707.04
TEACHERS PENSION PLAN	8,284,628.49
TELUS	125,006.07
TRANSTAR SANITATION SUPPLY	62,321.54
TRAVEL HEALTHCARE INSURANCE SOLUTIONS INC	58,204.15
TREMCO CANADA DIVISION	25,840.27
UNITED LIBRARY SERVICES INC	38,556.51
UNITED RENTALS INC	32,332.02
UNIVERSAL SCHOLARS CORPORATION	29,165.00
VANCOUVER COMMUNITY COLLEGE	99,395.93
WASTE CONNECTIONS OF CANADA INC	63,750.53
WORKSAFE BC	426,740.09
YES ENGLISH ACADEMY LTD	83,073.55
Total Detailed Vendors > 25,000.00	\$ 38,059,222.55
Total Vendors <= 25,000.00	\$ 3,809,845.13
Total Payments for Goods and Services	\$ 41,869,067.68

**School District
Statement of Financial Information (SOFI)**

School District No. 75 (Mission)

Fiscal Year Ended June 30, 2020

Reconciliation of the *Schedule of Remuneration & Expenses* and the *Schedule of Payments for Goods & Services* to the Financial Statements

For the *Schedule of Remuneration & Expenses* and the *Schedule of Payments for Goods & Services*, variances to the figures on the financial statements are explained by the following reconciling items:

- Expenditures are reported in the financial statements using an accrual basis, whereas the SOFI includes expenditures reported on a cash basis.
- The payments to suppliers listed in the SOFI include 100% of GST, whereas expenditures in the financial statements are net of any applicable GST rebates.
- Payments to suppliers may be reported in the financial statements as Prepaid Expenses, Tangible Capital Assets, or Services and Supplies, as appropriate.
- Expenditures for various Services and Supplies provided by the Ministry of Education are not included in the SOFI because they are processed as a recovery against operating grants.
- Payments made at the school level are not included in the SOFI, whereas they are included in the financial statements.
- Expenditures that are recovered from third parties are included in the SOFI report but are reported net of the recovered amount in the financial statements.
- The financial statements include accrued severance expense, if applicable, but these expenses are not included in the SOFI.
- The SOFI reflects benefit remittances that include both the employee and employer share of the benefit cost, whereas the financial statements only reflect the employer cost. The employer cost is included in the benefits section of the financial statements.

Audited Financial Statements of

School District No. 75 (Mission)

And Independent Auditors' Report thereon

June 30, 2020

School District No. 75 (Mission)

June 30, 2020

Table of Contents

Management Report	1
Independent Auditors' Report	2-4
Statement of Financial Position - Statement 1	5
Statement of Operations - Statement 2	6
Statement of Changes in Net Debt - Statement 4	7
Statement of Cash Flows - Statement 5	8
Notes to the Financial Statements	9-26
Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 (Unaudited)	27
Schedule of Operating Operations - Schedule 2 (Unaudited)	28
Schedule 2A - Schedule of Operating Revenue by Source (Unaudited)	29
Schedule 2B - Schedule of Operating Expense by Object (Unaudited)	30
Schedule 2C - Operating Expense by Function, Program and Object (Unaudited)	31
Schedule of Special Purpose Operations - Schedule 3 (Unaudited)	33
Schedule 3A - Changes in Special Purpose Funds and Expense by Object (Unaudited)	34
Schedule of Capital Operations - Schedule 4 (Unaudited)	36
Schedule 4A - Tangible Capital Assets (Unaudited)	37
Schedule 4B - Tangible Capital Assets - Work in Progress (Unaudited)	38
Schedule 4C - Deferred Capital Revenue (Unaudited)	39
Schedule 4D - Changes in Unspent Deferred Capital Revenue (Unaudited)	40

School District No. 75 (Mission)

MANAGEMENT REPORT

Version: 1228-9482-7500

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 75 (Mission) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

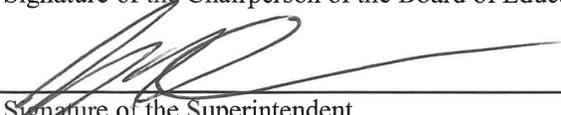
The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 75 (Mission) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 75 (Mission) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 75 (Mission)

	September 22, 2020
Signature of the Chairperson of the Board of Education	Date Signed
	September 22, 2020
Signature of the Superintendent	Date Signed
	September 22, 2020
Signature of the Secretary Treasurer	Date Signed



KPMG LLP
32575 Simon Avenue
Abbotsford BC V2T 4W6
Telephone (604) 854-2200
Fax (604) 853-2756

INDEPENDENT AUDITORS' REPORT

To the Board of Education of School District No. 75 (Mission), and
To the Minister of Education, Province of British Columbia

Opinion

We have audited the financial statements of School District No. 75 (Mission) (the Entity), which comprise:

- the statement of financial position as at June 30, 2020
- the statement of operations for the year then ended
- the statement of changes in net financial assets (debt) for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements of the Entity as at and for the year ended June 30, 2020 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Financial Statements" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Financial Reporting Framework

We draw attention to note 2 to the financial statements which describes the applicable financial reporting framework and the significant differences between the financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.



Other Information

Management is responsible for the other information. Other information comprises:

- Unaudited Schedules 1-4 attached to the audited financial statements

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the unaudited schedules documents as at the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget and Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.



We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

Abbotsford, Canada

September 22, 2020

School District No. 75 (Mission)

Statement of Financial Position

As at June 30, 2020

	2020 Actual	2019 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	12,210,340	11,751,465
Accounts Receivable		
Due from Province - Ministry of Education	256,930	227,148
Due from Province - Other		1,449
Due from First Nations	125,910	76,191
Other (Note 3)	1,139,839	523,575
Total Financial Assets	13,733,019	12,579,828
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	7,722,175	7,366,825
Unearned Revenue (Note 5)	902,754	1,372,359
Deferred Revenue (Note 6)	1,191,457	1,031,293
Deferred Capital Revenue (Note 7)	52,340,359	53,510,984
Employee Future Benefits (Note 8)	984,987	928,041
Total Liabilities	63,141,732	64,209,502
Net Debt	(49,408,713)	(51,629,674)
Non-Financial Assets		
Tangible Capital Assets (Note 11)	77,942,358	80,199,488
Prepaid Expenses	329,813	249,762
Total Non-Financial Assets	78,272,171	80,449,250
Accumulated Surplus (Deficit) (Note 20)	28,863,458	28,819,576

Contractual Obligations (Note 15)

Contractual Rights (Note 16)

Contingent Liabilities (Note 17)

Approved by the Board



Signature of the Chairperson of the Board of Education

September 22, 2020

Date Signed



Signature of the Superintendent

September 22, 2020

Date Signed



Signature of the Secretary Treasurer

September 22, 2020

Date Signed

School District No. 75 (Mission)

Statement 2

Statement of Operations
Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	69,808,414	71,131,433	67,253,660
Other	427,062	474,561	333,723
Tuition	2,309,000	2,322,031	2,707,297
Other Revenue	2,110,532	1,850,762	2,153,100
Rentals and Leases	262,040	212,095	179,020
Investment Income	145,000	117,462	182,214
Amortization of Deferred Capital Revenue	2,927,680	2,912,410	2,867,953
Total Revenue	<u>77,989,728</u>	<u>79,020,754</u>	<u>75,676,967</u>
Expenses (Note 19)			
Instruction	63,667,779	62,643,480	61,385,979
District Administration	2,987,764	2,893,598	3,004,309
Operations and Maintenance	12,197,700	12,325,609	12,241,179
Transportation and Housing	1,159,188	1,114,185	1,094,121
Total Expense	<u>80,012,431</u>	<u>78,976,872</u>	<u>77,725,588</u>
Surplus (Deficit) for the year	<u>(2,022,703)</u>	<u>43,882</u>	<u>(2,048,621)</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		<u>28,819,576</u>	30,868,197
Accumulated Surplus (Deficit) from Operations, end of year		<u><u>28,863,458</u></u>	<u>28,819,576</u>

School District No. 75 (Mission)

Statement 4

Statement of Changes in Net Debt
Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Surplus (Deficit) for the year	(2,022,703)	43,882	(2,048,621)
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(1,373,114)	(1,703,555)	(3,287,477)
Amortization of Tangible Capital Assets	4,005,870	3,960,685	3,926,463
Total Effect of change in Tangible Capital Assets	2,632,756	2,257,130	638,986
Acquisition of Prepaid Expenses	(200,000)	(329,813)	(249,762)
Use of Prepaid Expenses	249,762	249,762	252,336
Total Effect of change in Other Non-Financial Assets	49,762	(80,051)	2,574
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	659,815	2,220,961	(1,407,061)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		2,220,961	(1,407,061)
Net Debt, beginning of year		(51,629,674)	(50,222,613)
Net Debt, end of year		(49,408,713)	(51,629,674)

School District No. 75 (Mission)

Statement 5

Statement of Cash Flows
Year Ended June 30, 2020

	2020 Actual	2019 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	43,882	(2,048,621)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(694,316)	(261,182)
Prepaid Expenses	(80,051)	2,574
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	355,350	(473,923)
Unearned Revenue	(469,605)	(219,840)
Deferred Revenue	160,164	162,530
Employee Future Benefits	56,946	17,621
Amortization of Tangible Capital Assets	3,960,685	3,926,463
Amortization of Deferred Capital Revenue	(2,912,410)	(2,867,953)
Bylaw Capital Spent on Non-Capital Items	(280,884)	(426,598)
Total Operating Transactions	<u>139,761</u>	<u>(2,188,929)</u>
Capital Transactions		
Tangible Capital Assets Purchased	(1,204,256)	(1,956,411)
Tangible Capital Assets -WIP Purchased	(499,299)	(1,331,066)
Total Capital Transactions	<u>(1,703,555)</u>	<u>(3,287,477)</u>
Financing Transactions		
Capital Revenue Received	2,022,669	3,077,950
Total Financing Transactions	<u>2,022,669</u>	<u>3,077,950</u>
Net Increase (Decrease) in Cash and Cash Equivalents	458,875	(2,398,456)
Cash and Cash Equivalents, beginning of year	<u>11,751,465</u>	<u>14,149,921</u>
Cash and Cash Equivalents, end of year	<u>12,210,340</u>	<u>11,751,465</u>
Cash and Cash Equivalents, end of year, is made up of:		
Cash	12,210,340	11,751,465
	<u>12,210,340</u>	<u>11,751,465</u>

1. Authority and purpose

The School District, established on April 12, 1946, operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 75 (Mission)", and operates as "School District No. 75 (Mission)." A board of education ("Board"), elected for a four-year term, governs the School District. The School District provides educational programs to students enrolled in schools in the District and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 75 (Mission) is exempt from federal and provincial corporate income taxes.

The COVID-19 outbreak was declared a pandemic by the World Health Organization in March 2020 and has had a significant financial, market, and social dislocating impact worldwide. Under direction of the Provincial Health Officer, all schools suspended in-class instruction in March 2020 and the District remained open to continue to support students and families in a variety of ways. Parents were given the choice to send their children back to school for in-class instruction on a gradual and part-time basis beginning June 1 with new health and safety guidelines. The ongoing impact of the pandemic presents uncertainty over future cash flows, and may have a significant impact on future operations including decreases in revenue, impairment of receivables, reduction in investment income and delays in completing capital project work. As the situation is dynamic and the ultimate duration and magnitude of the impact are not known, an estimate of the future financial effect on the District is not practicable at this time.

2. Summary of significant accounting policies

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia*. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except with respect to the accounting for government transfers as set out in notes 2(e) and 2(l).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in 2(e) and 2(l), Section 23.1 of the *Budget Transparency and Accountability Act*, and its related regulations, require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and

2. Summary of significant accounting policies (continued)

a) Basis of Accounting (continued)

- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

b) Cash and cash equivalents

Cash and cash equivalents include cash deposits in the bank and deposits in the Provincial Ministry of Finance Central Deposit Program that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. Cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short term cash commitments rather than for investing.

c) Accounts receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred revenue and deferred capital revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in note 2(1).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

f) Employee future benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements. The School District accrues its obligations and related costs, including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of

2. Summary of significant accounting policies (continued)

f) Employee future benefits (continued)

expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2019 and projected to March 31, 2022. The next valuation will be performed at March 31, 2022 for use at June 30, 2022. For the purpose of determining the financial position of the plans and employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

g) Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

h) Tangible capital assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction, as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.

2. Summary of significant accounting policies (continued)

h) Tangible capital assets (continued)

- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events indicate the need to revise. Estimated useful lives are as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

i) Capital leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

j) Prepaid expenses

Various instructional supplies, subscriptions, technology contracts, insurance, employee benefit payments and contracted services are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods when the related benefits are expected.

k) Funds and reserves

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see note 13 – Interfund transfers and note 20 – Accumulated surplus). Funds and reserves are disclosed on Schedules 2, 3, and 4.

2. Summary of significant accounting policies (continued)

l) Revenue recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, and when the amounts are considered to be collectible and can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District must meet in order to receive the contributions, including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions, other than sites, are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets, other than sites, are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met, unless the transfer contains a stipulation that meets the criteria for liability recognition, in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service performed is deferred and recognized when the fee is earned, or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

m) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed, and services received, during the year is expensed.

Categories of Salaries:

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Assistant Superintendents, Secretary Treasurers, Trustees, and other employees excluded from union contracts are categorized as Other Professionals.

2. Summary of significant accounting policies (continued)

m) Expenses (continued)

Allocation of costs:

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and indigenous education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

n) Financial instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

All financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of re-measurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of re-measurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There were no measurement gains or losses during the periods presented; therefore, no statement of re-measurement gains and losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

2. Summary of significant accounting policies (continued)

o) Measurement uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2(a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements, and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

p) Future changes in accounting policies

PS 3280 Asset Retirement Obligations issued August 2018 establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective July 1, 2022. A liability will be recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

A modified retroactive application has been recommended by Government pending approval in the Fall of 2020. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

PS 3400 Revenue issued November 2018 establishes standards on how to account for and report on revenue. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when the school district satisfies a performance obligation by providing the promised goods or services to a payor.

Revenue from transactions with no performance obligations should be recognized when a school district:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

This standard may be applied retroactively or prospectively. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

3. Accounts receivable – other	2020	2019
Due from Federal Government	\$ 36,858	\$ 75,236
Benefit plans surplus	947,035	284,775
Other	155,946	163,564
Total accounts receivable - other	\$ 1,139,839	\$ 523,575
4. Accounts payable and accrued liabilities – other	2020	2019
Trade payables	\$ 1,848,054	\$ 1,925,739
Salaries and benefits payable	5,197,460	4,797,391
Accrued vacation payable	676,661	643,695
Total accounts payable and accrued liabilities – other	\$ 7,722,175	\$ 7,366,825
5. Unearned revenue	2020	2019
Balance, beginning of year	\$ 1,372,359	\$ 1,592,199
Changes for the year:		
Increase:		
Tuition fees collected	894,734	1,364,959
Transportation fees	8,020	7,400
	902,754	1,372,359
Decrease:		
Tuition fees recognized as revenue	1,364,959	1,584,099
Transportation fees recognized as revenue	7,400	8,100
	1,372,359	1,592,199
Net change for the year	(469,605)	(219,840)
Balance, end of year	\$ 902,754	\$ 1,372,359
Unearned revenue comprised of:	2020	2019
Tuition Fees	894,734	1,364,959
Transportation Fees	8,020	7,400
	\$ 902,754	\$ 1,372,359

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

6. Deferred revenue

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	2020	2019
Balance, beginning of year	\$ 1,031,293	\$ 868,763
Changes for the year:		
Increase:		
Provincial grants – Ministry of Education	7,262,319	6,832,189
Provincial grants – Other Ministry	105,511	30,920
Other revenue	1,531,074	1,907,622
	<u>8,898,904</u>	<u>8,770,731</u>
Decrease:		
Allocated to revenue	(8,738,740)	(8,608,201)
Net change for the year	<u>160,164</u>	<u>162,530</u>
Balance, end of year	<u><u>\$ 1,191,457</u></u>	<u><u>\$ 1,031,293</u></u>

	2020	2019
Deferred revenue comprised of:		
Provincial grants – Ministry of Education	\$ 67,605	\$ -
Provincial grants – other	46,163	27,981
School generated funds	977,018	875,091
Other revenue	100,671	128,221
	<u>\$ 1,191,457</u>	<u>\$ 1,031,293</u>

7. Deferred capital revenue

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2020	2019
Deferred capital revenue subject to amortization		
Balance, beginning of year	\$ 51,067,674	\$ 52,559,332
Increases:		
Capital additions	2,281,457	1,376,295
Decreases:		
Amortization	(2,912,410)	(2,867,953)
Net change for the year	<u>(630,953)</u>	<u>(1,491,658)</u>
Balance, end of year	<u>\$ 50,436,721</u>	<u>\$ 51,067,674</u>

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

7. Deferred capital revenue (continued)

	2020	2019
Deferred capital revenue not subject to amortization		
Balance, beginning of year	1,366,118	93,968
Increases:		
Transfer from unspent - work in progress additions	430,893	1,331,066
Decreases:		
Transfer to deferred capital revenue	(1,142,291)	(58,916)
Net change for the year	(711,398)	1,272,150
Balance, end of year	654,720	1,366,118
Total deferred capital revenue, end of year	\$ 51,091,441	\$ 52,433,792

	2020	2019
Unspent deferred capital revenue		
Balance, beginning of year	\$ 1,077,192	\$ 1,074,285
Increases:		
Provincial grants – Ministry of Education	1,783,811	2,650,814
Provincial grants – Other	-	170,359
Other	238,858	256,777
Decreases:		
Transfer to deferred capital revenue subject to amortization	(1,139,166)	(1,317,379)
Transfer to deferred capital revenue - work in progress	(430,893)	(1,331,066)
Bylaw capital spent on non-capital items	(280,884)	(426,598)
Net change for the year	171,726	2,907
Balance, end of year	\$ 1,248,918	\$ 1,077,192
Total deferred capital revenue, end of year	\$ 52,340,359	\$ 53,510,984

8. Employee future benefits

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

COVID-19 has impacted financial markets, and the actuary used by the School District has calculated a discount rate based on the provincial government cost of borrowing for various durations as at June 30, 2020. The discount rate derived from these borrowing costs is 1.75%, a reduction of 0.5% from the rate of 2.25% used at March 31, 2020. It is estimated that using this discount rate would produce an increase in the accrued benefit obligation of between 2% to 6%, which translates to approximately \$59,000 at the higher end of 6%. This estimated impact is not deemed material, and therefore no adjustment has been made.

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

8. Employee future benefits (continued)

	2020	2019
Assumptions		
Discount Rate - April 1	2.50%	2.75%
Discount Rate - March 31	2.25%	2.50%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSL - March 31	10.0	10.0
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$ 1,074,777	\$ 1,039,402
Service Cost	98,268	90,331
Interest Cost	27,121	29,492
Benefit Payments	(143,079)	(132,105)
Actuarial (Gain) Loss	(13,694)	47,657
Accrued Benefit Obligation – March 31	<u>\$ 1,043,393</u>	<u>\$ 1,074,777</u>
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	\$ 1,043,393	\$ 1,074,777
Market Value of Plan Assets - March 31	0	0
Funded Status - Surplus (Deficit)	(1,043,393)	(1,074,777)
Employer Contributions After Measurement Date	10,833	48,200
Benefits Expense After Measurement Date	(32,119)	(31,347)
Unamortized Net Actuarial (Gain) Loss	79,692	129,883
Accrued Benefit Asset (Liability) - June 30	<u>\$ (984,987)</u>	<u>\$ (928,041)</u>
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability (Asset) - July 1	\$ 928,041	\$ 910,420
Net Expense for Fiscal Year	162,658	152,946
Employer Contributions	(105,712)	(135,325)
Accrued Benefit Liability (Asset) - June 30	<u>\$ 984,987</u>	<u>\$ 928,041</u>
Components of Net Benefit Expense		
Service Cost	\$ 99,652	\$ 83,771
Interest Cost	26,508	29,124
Amortization of Net Actuarial (Gain)/Loss	36,498	33,958
Net Benefit Expense (Income)	<u>\$ 162,658</u>	<u>\$ 146,853</u>

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

9. Debt

The School District has an approved line of credit of \$1.0 million with interest at the bank's prime rate minus 0.25%. As of June 30, 2020, the School District had \$ nil borrowings (2019: \$ nil) under this line of credit.

10. Capital lease obligations

The School District has an approved revolving term lease of \$750,000. As of June 30, 2020, the School District had \$ nil borrowings (2019: \$ nil) under this lease.

11. Tangible capital assets

	2020	2019
Net book value:		
Sites	\$ 10,512,959	\$ 10,512,959
Buildings	63,584,056	64,884,285
Buildings – work in progress	723,126	1,455,655
Furniture & equipment	1,193,307	1,313,590
Vehicles	1,419,725	1,261,838
Computer software	19,619	58,614
Computer hardware	489,566	712,547
Total net book value, tangible capital assets	\$ 77,942,358	\$ 80,199,488

	Balance at July 1, 2019	Additions	Disposals	Balance at June 30, 2020
Cost:				
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	140,890,812	1,953,811	-	142,844,623
Furniture & equipment	2,493,019	132,222	(68,169)	2,557,072
Vehicles	1,819,164	350,051	(145,108)	2,024,107
Computer software	356,491	-	(323,033)	33,458
Computer hardware	1,131,689	-	(33,569)	1,098,120
Work in progress	1,455,655	499,299	(1,231,828)	723,126
Total cost	158,659,789	2,935,383	(1,801,707)	159,793,465
Accumulated amortization:				
Buildings	76,006,527	3,254,040	-	79,260,567
Furniture & equipment	1,179,429	252,505	(68,169)	1,363,765
Vehicles	557,326	192,164	(145,108)	604,382
Computer software	297,877	38,995	(323,033)	13,839
Computer hardware	419,142	222,981	(33,569)	608,554
Total amortization	78,460,301	3,960,685	(569,879)	81,851,107
Total net book value	\$ 80,199,488	\$ (1,025,302)	\$ (1,231,828)	\$ 77,942,358

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

11. Tangible capital assets (continued)

Cost:	Balance at July 1, 2018	Additions	Disposals	Balance at June 30, 2019
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	139,306,682	1,584,130	-	140,890,812
Furniture & equipment	2,284,593	348,609	(140,183)	2,493,019
Vehicles	1,577,972	444,396	(203,204)	1,819,164
Computer software	342,054	14,437	-	356,491
Computer hardware	1,131,689	-	-	1,131,689
Work in progress	559,750	1,331,066	(435,161)	1,455,655
Total cost	155,715,699	3,722,638	(778,548)	158,659,789
Accumulated amortization:				
Buildings	72,785,504	3,221,023	-	76,006,527
Furniture & equipment	1,080,833	238,779	(140,183)	1,179,429
Vehicles	590,673	169,857	(203,204)	557,326
Computer software	227,411	70,466	-	297,877
Computer hardware	192,804	226,338	-	419,142
Total amortization	74,877,225	3,926,463	(343,387)	78,460,301
Total net book value	\$ 80,838,474	\$ (203,825)	\$ (435,161)	\$ 80,199,488

School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2020

12. Employee pension plans

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2018 the Teachers' Pension Plan has about 48,000 active members and approximately 38,000 retired members. As at December 31, 2018, the Municipal Pension Plan has about 205,000 active members, including approximately 26,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2017, indicated a \$1,656 million surplus for basic pension benefits on a going concern basis. As a result of the 2017 basic account actuarial valuation surplus, plan enhancements and contribution rate adjustments were made; the remaining \$644 million surplus was transferred to the rate stabilization account.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Mission School district paid \$5,444,245 for employer contributions to the plans for the year ended June 30, 2020 (2019: \$5,492,669).

The next valuation for the Teachers' Pension Plan will be as at December 31, 2020, with results available in 2021. The next valuation for the Municipal Pension Plan will be as at December 31, 2021, with results available in 2022.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

13. Interfund transfers

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2020, were as follows:

	2020	2019
Assets purchased by School Generated Funds for Capital	\$ 21,714	\$ 16,604
Assets purchased by Operating for Capital	-	1,500
Appropriation from Local Capital Reserve to Operating	-	600,000
Local Capital Allocation from Operating to Capital	61,000	-

14. Related party transactions

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

15. Contractual Obligations

The School District has entered into a number of multiple-year contracts for the delivery of services. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts.

	2021	2022	2023
Computer equipment leases	\$ 251,240	\$ 129,064	\$ 10,449
Dust collector system upgrade (Mission Secondary)	342,412	-	-
	<u>\$ 593,652</u>	<u>\$ 129,064</u>	<u>\$ 10,449</u>

16. Contractual Rights

Contractual rights are rights to economic resources arising from contracts or agreements that will result in revenues and assets in the future. The School District's contractual rights arise because of license to occupy agreements with various operators, and an operating cost sharing agreement with the University of the Fraser Valley. The following table summarizes the contractual rights of the School District for future assets:

	2021	2022	2023	2024	2025
Future license revenue	\$ 212,710	\$ 157,180	\$ 155,080	\$ 128,600	\$ 6,970
Operating use agreement (Heritage Park Middle)	73,309				
	<u>286,019</u>	<u>157,180</u>	<u>155,080</u>	<u>128,600</u>	<u>6,970</u>

17. Contingent Liabilities

Each year the School District is involved with several legal actions and arbitrations. Although the outcomes of these matters are not determinable at this time, management believes they will not have a material adverse effect on the School District's financial position or results of operations.

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

18. Budget figures

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 18, 2020. The Board adopted a preliminary annual budget on June 18, 2019. The amended budget is used for comparison purposes as it is based on actual student enrolment. The following is a reconciliation of the two budgets:

Statement 2	2020 Amended	2020 Preliminary	Budget change
Revenue			
Provincial Grants			
Ministry of Education	\$ 69,808,414	\$ 67,603,421	\$ 2,204,993
Other	427,062	298,881	128,181
Tuition	2,309,000	2,432,000	(123,000)
Other Revenue	2,110,532	2,010,532	100,000
Rentals and Leases	262,040	262,040	-
Investment Income	145,000	145,000	-
Amortization of Deferred Capital Revenue	2,927,680	2,969,194	(41,514)
Total Revenue	77,989,728	75,721,068	2,268,660
Expense			
Instruction	63,667,779	60,555,007	3,112,772
District administration	2,987,764	3,017,525	(29,761)
Operations and maintenance	12,197,700	12,061,770	135,930
Transportation and housing	1,159,188	1,160,383	(1,195)
Total expense	80,012,431	76,794,685	3,217,746
Net revenue (expense)	(2,022,703)	(1,073,617)	(949,086)
Budgeted Allocation (Retirement) of Surplus (Deficit)	506,156		506,156
Budgeted surplus (deficit) for the year	\$ (1,516,547)	\$ (1,073,617)	\$ (442,930)
Statement 4			
Surplus (deficit) for the year	\$ (2,022,703)	\$ (1,073,617)	\$ (949,086)
Effect of change in tangible capital assets			
Acquisition of tangible capital assets			
From operating and special purpose funds			-
From Local capital			-
From deferred capital revenue	(1,373,114)	(2,147,620)	774,506
Total acquisition of tangible capital assets	(1,373,114)	(2,147,620)	774,506
Amortization of tangible capital assets	4,005,870	4,042,811	(36,941)
Total effect of change in tangible capital assets	2,632,756	1,895,191	737,565
Acquisitions of prepaid expenses	(200,000)	(200,000)	-
Use of prepaid expenses	249,762	200,000	49,762
	49,762	-	49,762
(Increase) decrease in net financial assets (debt)	\$ 659,815	\$ 821,574	\$ (161,759)

School District No. 75 (Mission)
Notes to the Financial Statements
June 30, 2020

19. Expense by object	2020	2019
Salaries and benefits	\$ 66,252,098	\$ 63,970,423
Services and supplies	8,764,089	9,828,702
Amortization	3,960,685	3,926,463
Total expense by object	\$ 78,976,872	\$ 77,725,588

20. Accumulated surplus	2020	2019
Restricted (appropriated) operating surplus for:		
Schools and departments	\$ 250,183	\$ 236,653
Indigenous Education	157,976	-
Equity Scan	4,180	-
Equity Scan – Video Project	12,597	-
Total restricted (appropriated) operating surplus	424,936	236,653
Unrestricted operating surplus	1,090,663	269,503
Total operating surplus available for future operations	1,515,599	506,156
Restricted local capital reserve available for capital projects	677,607	728,389
Invested in tangible capital assets	26,670,252	27,585,031
Total capital surplus	27,347,859	28,313,420
Total accumulated surplus	\$ 28,863,458	\$ 28,819,576

21. Economic dependence

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

22. Risk management

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most receivables are due from the Province and are collectible.

22. Risk management (continued)

a) Credit risk (continued):

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits as they are placed in recognized British Columbia institutions.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District would be exposed to interest rate risk through investments. It is management's opinion that the School District is not exposed to significant interest rate risk as their current holdings are limited to cash deposits.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2019 related to credit, market, or liquidity risks.

School District No. 75 (Mission)

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Actual	2019 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	506,156		28,313,420	28,819,576	30,868,197
Changes for the year					
Surplus (Deficit) for the year	1,070,443	21,714	(1,048,275)	43,882	(2,048,621)
Interfund Transfers					
Tangible Capital Assets Purchased	(61,000)	(21,714)	21,714	-	-
Local Capital			61,000	-	-
Net Changes for the year	1,009,443	-	(965,561)	43,882	(2,048,621)
Accumulated Surplus (Deficit), end of year - Statement 2	1,515,599	-	27,347,859	28,863,458	28,819,576

School District No. 75 (Mission)

Schedule 2 (Unaudited)

Schedule of Operating Operations
Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	62,643,013	63,655,835	59,970,517
Other	318,881	387,232	330,784
Tuition	2,309,000	2,322,031	2,707,297
Other Revenue	340,532	394,065	404,383
Rentals and Leases	262,040	212,095	179,020
Investment Income	145,000	117,462	182,214
Total Revenue	<u>66,018,466</u>	<u>67,088,720</u>	<u>63,774,215</u>
Expenses			
Instruction	55,046,438	54,345,399	53,200,585
District Administration	2,905,494	2,808,366	2,931,819
Operations and Maintenance	7,857,717	7,750,327	7,554,405
Transportation and Housing	1,153,330	1,114,185	1,094,121
Total Expense	<u>66,962,979</u>	<u>66,018,277</u>	<u>64,780,930</u>
Operating Surplus (Deficit) for the year	<u>(944,513)</u>	<u>1,070,443</u>	<u>(1,006,715)</u>
Budgeted Appropriation (Retirement) of Surplus (Deficit)	<u>506,156</u>		
Net Transfers (to) from other funds			
Tangible Capital Assets - Work in Progress			(1,500)
Local Capital	438,357	(61,000)	600,000
Total Net Transfers	<u>438,357</u>	<u>(61,000)</u>	<u>598,500</u>
Total Operating Surplus (Deficit), for the year	<u>-</u>	<u>1,009,443</u>	<u>(408,215)</u>
Operating Surplus (Deficit), beginning of year		506,156	914,371
Operating Surplus (Deficit), end of year		<u>1,515,599</u>	<u>506,156</u>
Operating Surplus (Deficit), end of year			
Internally Restricted (Note 20)		424,936	236,653
Unrestricted		1,090,663	269,503
Total Operating Surplus (Deficit), end of year		<u>1,515,599</u>	<u>506,156</u>

School District No. 75 (Mission)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Provincial Grants - Ministry of Education			
Operating Grant, Ministry of Education	61,065,562	61,222,760	58,855,102
ISC/LEA Recovery	(195,532)	(125,910)	(173,957)
Other Ministry of Education Grants			
Pay Equity	725,901	725,901	725,901
Funding for Graduated Adults		18,795	16,731
Transportation Supplement	188,900	188,900	188,900
Economic Stability Dividend			69,605
Carbon Tax Grant	50,000	61,051	61,051
Employer Health Tax Grant	515,072	515,072	156,520
Strategic Priorities - Mental Health Grant			33,000
Support Staff Benefits Grant	25,110	25,110	13,200
Support Staff Wage Increase Funding	250,000	287,660	
Teachers' Labour Settlement Funding		698,184	
Equity Scan Grant		18,000	
Early Learning Grant		6,848	
Foundation Skills Assessment	13,000	12,964	12,964
Skills Training Grant	5,000		5,000
Children and Youth Video Grant		500	6,500
Total Provincial Grants - Ministry of Education	62,643,013	63,655,835	59,970,517
Provincial Grants - Other	318,881	387,232	330,784
Tuition			
Continuing Education	309,000	308,525	341,409
International and Out of Province Students	2,000,000	2,008,526	2,360,607
Summit Distance Learning		4,980	5,281
Total Tuition	2,309,000	2,322,031	2,707,297
Other Revenues			
Funding from First Nations	195,532	125,910	173,957
Miscellaneous			
Transportation Fees		17,200	12,745
Pay for Service - Riverside	20,000	17,644	28,748
Clarke Theatre Support	100,000	150,000	100,000
Other Revenues	25,000	83,311	88,933
Total Other Revenue	340,532	394,065	404,383
Rentals and Leases	262,040	212,095	179,020
Investment Income	145,000	117,462	182,214
Total Operating Revenue	66,018,466	67,088,720	63,774,215

School District No. 75 (Mission)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object
Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Salaries			
Teachers	25,926,974	26,617,417	24,989,195
Principals and Vice Principals	3,901,400	3,969,695	3,907,768
Educational Assistants	6,389,500	6,198,765	6,004,018
Support Staff	7,548,640	7,435,287	7,006,633
Other Professionals	2,159,913	2,187,107	2,052,903
Substitutes	3,023,096	2,678,943	3,270,084
Total Salaries	48,949,523	49,087,214	47,230,601
Employee Benefits	11,450,587	10,838,439	10,757,422
Total Salaries and Benefits	60,400,110	59,925,653	57,988,023
Services and Supplies			
Services	1,974,039	1,941,159	1,968,123
Student Transportation	19,000	23,265	35,962
Professional Development and Travel	413,640	398,467	557,662
Rentals and Leases	260,158	255,245	276,656
Dues and Fees	88,100	99,599	116,011
Insurance	163,277	147,132	137,810
Supplies	2,457,950	2,181,740	2,555,097
Utilities	1,186,705	1,046,017	1,145,586
Total Services and Supplies	6,562,869	6,092,624	6,792,907
Total Operating Expense	66,962,979	66,018,277	64,780,930

School District No. 75 (Mission)

Operating Expense by Function, Program and Object
Year Ended June 30, 2020

Schedule 2C (Unaudited)

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	21,369,814	623,031	47,980	308,067		2,050,317	24,399,209
1.03 Career Programs	635,049	128,136	31,906	337,754		4,376	1,137,221
1.07 Library Services	1,055,715					6,958	1,062,673
1.08 Counselling	1,239,766						1,239,766
1.10 Special Education	1,933,188	13,891	4,991,115	574,040		332,015	7,830,358
1.30 English Language Learning	125,782	133,242	348,945	36,407		14,274	488,618
1.31 Indigenous Education	230,872	744,754					1,159,549
1.41 School Administration		2,956,083		1,215,823	58,220	76,290	4,306,416
1.60 Summer School	27,231						27,231
1.62 International and Out of Province Students		115,312	34,065	100,094	99,569	407	349,447
1.64 Other				19,400	162,571		181,971
Total Function 1	26,617,417	3,969,695	6,198,765	2,591,585	320,360	2,484,637	42,182,459
4 District Administration							
4.11 Educational Administration				127,501	537,223		664,724
4.40 School District Governance					85,798		85,798
4.41 Business Administration				378,421	802,104	14,929	1,195,454
Total Function 4	-	-	-	505,922	1,425,125	14,929	1,945,976
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				92,285	363,849	21,504	477,638
5.50 Maintenance Operations				3,309,110		131,340	3,440,450
5.52 Maintenance of Grounds				281,149		95	281,244
5.56 Utilities							-
Total Function 5	-	-	-	3,682,544	363,849	152,939	4,199,332
7 Transportation and Housing							
7.41 Transportation and Housing Administration				33,850	77,773		111,623
7.70 Student Transportation				621,386		26,438	647,824
Total Function 7	-	-	-	655,236	77,773	26,438	759,447
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	26,617,417	3,969,695	6,198,765	7,435,287	2,187,107	2,678,943	49,087,214

School District No. 75 (Mission)

Operating Expense by Function, Program and Object
Year Ended June 30, 2020

Schedule 2C (Unaudited)

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Actual	2020 Budget (Note 18)	2019 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	24,399,209	5,317,897	29,717,106	1,372,319	31,089,425	31,673,241	30,581,814
1.03 Career Programs	1,137,221	249,947	1,387,168	321,278	1,708,446	1,627,818	1,559,630
1.07 Library Services	1,062,673	239,903	1,302,576	50,723	1,353,299	1,278,240	1,236,562
1.08 Counseling	1,239,766	265,985	1,505,751	1,568	1,507,319	1,178,870	1,416,721
1.10 Special Education	7,830,358	1,908,549	9,738,907	120,403	9,859,310	9,979,039	9,783,919
1.30 English Language Learning	488,618	117,894	606,512	7,746	614,258	824,490	664,672
1.31 Indigenous Education	1,159,549	267,030	1,426,579	235,261	1,661,840	1,776,360	1,552,124
1.41 School Administration	4,306,416	893,017	5,199,433	168,792	5,368,225	5,538,290	5,333,134
1.60 Summer School	27,231	5,093	32,324		32,324		18,712
1.62 International and Out of Province Students	349,447	80,086	429,533	486,858	916,391	946,760	808,996
1.64 Other	181,971	28,575	210,546	24,016	234,562	223,330	244,301
Total Function 1	42,182,459	9,373,976	51,556,435	2,788,964	54,345,399	55,046,438	53,200,585
4 District Administration							
4.11 Educational Administration	664,724	133,641	798,365	131,909	930,274	942,820	1,038,906
4.40 School District Governance	85,798	17,730	103,528	49,482	153,010	180,313	179,468
4.41 Business Administration	1,195,454	234,231	1,429,685	295,397	1,725,082	1,782,361	1,713,445
Total Function 4	1,945,976	385,602	2,331,578	476,788	2,808,366	2,905,494	2,931,819
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	477,638	80,304	557,942	288,316	846,258	736,987	656,541
5.50 Maintenance Operations	3,440,450	759,920	4,200,370	1,127,786	5,328,156	5,437,025	5,264,912
5.52 Maintenance of Grounds	281,244	60,644	341,888	188,008	529,896	497,000	487,366
5.56 Utilities	-	-	-	1,046,017	1,046,017	1,186,705	1,145,586
Total Function 5	4,199,332	900,868	5,100,200	2,650,127	7,750,327	7,857,717	7,554,405
7 Transportation and Housing							
7.41 Transportation and Housing Administration	111,623	27,614	139,237	1,471	140,708	134,730	141,943
7.70 Student Transportation	647,824	150,379	798,203	175,274	973,477	1,018,600	952,178
Total Function 7	759,447	177,993	937,440	176,745	1,114,185	1,153,330	1,094,121
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	49,087,214	10,838,439	59,925,653	6,092,624	66,018,277	66,962,979	64,780,930

School District No. 75 (Mission)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations
Year Ended June 30, 2020

	2020 Budget (Note 18) \$	2020 Actual \$	2019 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	7,165,401	7,194,714	6,856,545
Other	108,181	87,329	2,939
Other Revenue	1,770,000	1,456,697	1,748,717
Total Revenue	<u>9,043,582</u>	<u>8,738,740</u>	<u>8,608,201</u>
Expenses			
Instruction	8,621,341	8,298,081	8,185,394
District Administration	82,270	85,232	72,490
Operations and Maintenance	334,113	333,713	333,713
Transportation and Housing	5,858		
Total Expense	<u>9,043,582</u>	<u>8,717,026</u>	<u>8,591,597</u>
Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>21,714</u>	<u>16,604</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased		(21,714)	(16,604)
Total Net Transfers	<u>-</u>	<u>(21,714)</u>	<u>(16,604)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		<u>-</u>	<u>-</u>

School District No. 75 (Mission)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2020

Schedule 3A (Unaudited)

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	Community/Link Fund - Overhead	Classroom Enhancement
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			108,221	875,091					
Add: Restricted Grants									
Provincial Grants - Ministry of Education	249,513	226,311			160,790	33,071	97,561	393,607	290,774
Provincial Grants - Other									
Other			31,200	1,499,874					
	249,513	226,311	31,200	1,499,874	160,790	33,071	97,561	393,607	290,774
Less: Allocated to Revenue	249,513	226,311	58,750	1,397,947	160,790	26,998	96,579	381,185	290,774
Deferred Revenue, end of year	-	-	80,671	977,018	-	6,073	982	12,422	-
Revenues									
Provincial Grants - Ministry of Education	249,513	226,311			160,790	26,998	96,579	381,185	290,774
Provincial Grants - Other									
Other Revenue			58,750	1,397,947	160,790	26,998	96,579	381,185	290,774
Expenses									
Salaries									
Teachers									
Principals and Vice Principals					15,181				
Educational Assistants							42,628		
Support Staff	38,064	182,139			105,997			295,718	95,534
Substitutes					8,228		2,722	681	146,141
Employee Benefits	38,064	182,139			114,225	15,181	45,350	296,399	241,675
Services and Supplies	9,516	44,172			27,958	3,209	9,602	75,777	40,729
	201,933		58,750	1,376,233	18,607	8,608	41,627	9,009	8,370
	249,513	226,311	58,750	1,376,233	160,790	26,998	96,579	381,185	290,774
Net Revenue (Expense) before Interfund Transfers	-	-	-	21,714	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased				(21,714)					
	-	-	-	(21,714)	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 75 (Mission)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2020

Schedule 3A (Unaudited)

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	BEST	POPFASD C.A.R.S.	MCFD Early Years	MCFD Middle Years	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year					20,000	7,248	20,733		1,031,293
Add: Restricted Grants									
Provincial Grants - Ministry of Education	4,929,479	826,855	25,858	28,500					7,262,319
Provincial Grants - Other							82,933	22,578	105,511
Other									1,531,074
Less: Allocated to Revenue	4,929,479	826,855	25,858	28,500	-	-	82,933	22,578	8,898,904
Deferred Revenue, end of year	4,929,479	826,855	-	6,230	-	3,762	69,974	13,593	8,738,740
	-	-	25,858	22,270	20,000	3,486	33,692	8,985	1,191,457
Revenues									
Provincial Grants - Ministry of Education	4,929,479	826,855		6,230		3,762	69,974	13,593	7,194,714
Provincial Grants - Other									87,329
Other Revenue									1,456,697
Expenses									
Salaries									
Teachers									
Principals and Vice Principals	3,981,951	167,103							4,164,235
Educational Assistants									42,628
Support Staff									477,857
Substitutes							41,119		280,714
Employee Benefits	3,981,951	167,103	-	-	-	204	41,119	-	5,123,410
Services and Supplies	947,528	34,961	6	6,230		6	9,577		1,203,035
	4,929,479	826,855	-	6,230	-	3,552	19,278	13,593	2,390,581
				6,230		3,762	69,974	13,593	8,717,026
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	21,714
Interfund Transfers									
Tangible Capital Assets Purchased									(21,714)
Net Revenue (Expense)									(21,714)

School District No. 75 (Mission)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2020

	2020	2020 Actual			2019
	Budget (Note 18)	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual
	\$	\$	\$	\$	\$
Revenues					
Provincial Grants					
Ministry of Education		280,884		280,884	426,598
Amortization of Deferred Capital Revenue	2,927,680	2,912,410		2,912,410	2,867,953
Total Revenue	<u>2,927,680</u>	<u>3,193,294</u>	<u>-</u>	<u>3,193,294</u>	<u>3,294,551</u>
Expenses					
Operations and Maintenance		280,884		280,884	426,598
Amortization of Tangible Capital Assets					
Operations and Maintenance	4,005,870	3,960,685		3,960,685	3,926,463
Total Expense	<u>4,005,870</u>	<u>4,241,569</u>	<u>-</u>	<u>4,241,569</u>	<u>4,353,061</u>
Capital Surplus (Deficit) for the year	<u>(1,078,190)</u>	<u>(1,048,275)</u>	<u>-</u>	<u>(1,048,275)</u>	<u>(1,058,510)</u>
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased		21,714		21,714	18,104
Local Capital	(438,357)		61,000	61,000	(600,000)
Total Net Transfers	<u>(438,357)</u>	<u>21,714</u>	<u>61,000</u>	<u>82,714</u>	<u>(581,896)</u>
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		43,376	(43,376)	-	
Tangible Capital Assets WIP Purchased from Local Capital		68,406	(68,406)	-	
Total Other Adjustments to Fund Balances		<u>111,782</u>	<u>(111,782)</u>	<u>-</u>	
Total Capital Surplus (Deficit) for the year	<u>(1,516,547)</u>	<u>(914,779)</u>	<u>(50,782)</u>	<u>(965,561)</u>	<u>(1,640,406)</u>
Capital Surplus (Deficit), beginning of year		27,585,031	728,389	28,313,420	29,953,826
Capital Surplus (Deficit), end of year		<u>26,670,252</u>	<u>677,607</u>	<u>27,347,859</u>	<u>28,313,420</u>

School District No. 75 (Mission)

Tangible Capital Assets
Year Ended June 30, 2020

Schedule 4A (Unaudited)

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	10,512,959	140,890,812	2,493,019	1,819,164	356,491	1,131,689	157,204,134
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		721,983		350,051			1,072,034
Deferred Capital Revenue - Other			67,132				67,132
Special Purpose Funds			21,714				21,714
Local Capital			43,376				43,376
Transferred from Work in Progress		1,231,828					1,231,828
	-	1,953,811	132,222	350,051	-	-	2,436,084
Decrease:							
Deemed Disposals			68,169	145,108	323,033	33,569	569,879
Cost, end of year	10,512,959	142,844,623	2,557,072	2,024,107	33,458	1,098,120	159,070,339
Work in Progress, end of year		723,126					723,126
Cost and Work in Progress, end of year	10,512,959	143,567,749	2,557,072	2,024,107	33,458	1,098,120	159,793,465
Accumulated Amortization, beginning of year							
Changes for the Year							
Increase: Amortization for the Year		76,006,527	1,179,429	557,326	297,877	419,142	78,460,301
Decrease:							
Deemed Disposals		3,254,040	252,505	192,164	38,995	222,981	3,960,685
Accumulated Amortization, end of year							
			68,169	145,108	323,033	33,569	569,879
		-	68,169	145,108	323,033	33,569	569,879
		79,260,567	1,363,765	604,382	13,839	608,554	81,851,107
Tangible Capital Assets - Net	10,512,959	64,307,182	1,193,307	1,419,725	19,619	489,566	77,942,358

School District No. 75 (Mission)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress
 Year Ended June 30, 2020

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	1,455,655				1,455,655
Changes for the Year					
Increase:					
Deferred Capital Revenue - Bylaw	430,893				430,893
Local Capital	68,406				68,406
	<u>499,299</u>	-	-	-	<u>499,299</u>
Decrease:					
Transferred to Tangible Capital Assets	1,231,828				1,231,828
	<u>1,231,828</u>	-	-	-	<u>1,231,828</u>
Net Changes for the Year	<u>(732,529)</u>	-	-	-	<u>(732,529)</u>
Work in Progress, end of year	<u><u>723,126</u></u>	-	-	-	<u><u>723,126</u></u>

School District No. 75 (Mission)

Schedule 4C (Unaudited)

Deferred Capital Revenue
Year Ended June 30, 2020

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	50,642,208	213,455	212,011	51,067,674
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	1,072,034	45,455	21,677	1,139,166
Transferred from Work in Progress	1,142,291			1,142,291
	<u>2,214,325</u>	<u>45,455</u>	<u>21,677</u>	<u>2,281,457</u>
Decrease:				
Amortization of Deferred Capital Revenue	2,854,774	26,499	31,137	2,912,410
	<u>2,854,774</u>	<u>26,499</u>	<u>31,137</u>	<u>2,912,410</u>
Net Changes for the Year	<u>(640,449)</u>	<u>18,956</u>	<u>(9,460)</u>	<u>(630,953)</u>
Deferred Capital Revenue, end of year	<u>50,001,759</u>	<u>232,411</u>	<u>202,551</u>	<u>50,436,721</u>
Work in Progress, beginning of year	1,366,118			1,366,118
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress	430,893			430,893
	<u>430,893</u>	<u>-</u>	<u>-</u>	<u>430,893</u>
Decrease				
Transferred to Deferred Capital Revenue	1,142,291			1,142,291
	<u>1,142,291</u>	<u>-</u>	<u>-</u>	<u>1,142,291</u>
Net Changes for the Year	<u>(711,398)</u>	<u>-</u>	<u>-</u>	<u>(711,398)</u>
Work in Progress, end of year	<u>654,720</u>	<u>-</u>	<u>-</u>	<u>654,720</u>
Total Deferred Capital Revenue, end of year	<u>50,656,479</u>	<u>232,411</u>	<u>202,551</u>	<u>51,091,441</u>

School District No. 75 (Mission)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2020

Schedule 4D (Unaudited)

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year			45,455	1,030,387	1,350	1,077,192
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	1,783,811			216,482	22,376	1,783,811
Other	1,783,811	-	-	216,482	22,376	2,022,669
Decrease:						
Transferred to DCR - Capital Additions	1,072,034		45,455		21,677	1,139,166
Transferred to DCR - Work in Progress	430,893					430,893
AFG Spent on Non-Capital Items	275,109					275,109
SEP Spent on Non-Capital Items	5,775					5,775
	1,783,811	-	45,455	-	21,677	1,850,943
Net Changes for the Year			(45,455)	216,482	699	171,726
Balance, end of year			-	1,246,869	2,049	1,248,918

ITEM 5.4 Information

TO: Board of Education
FROM: A. Wilson, Superintendent of Schools
SUBJECT: COVID-19 Update – December 2020

1. Summary:

The Superintendent will provide an update to the Board on the recent changes Fraser Health has made to its reporting and tracing process, as well as general information on exposures at Mission school sites.

2. Background:

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

ITEM 6.1 Action

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: Spread the Word Pledge

Recommendation

THAT the Board of Education pledge to take-action for a more inclusive world.

1. Summary:

Spread the Word is an organization with a grass roots action plan to spread the word and eliminate the exclusion and discrimination that continues to divide people with and without intellectual and developmental disabilities.

The organization calls people and organizations to:

Take the Pledge: Make your own commitment to spread inclusion. Your pledge can be unique: think of how you can make the most impact for inclusion in your community, make it a commitment, and start taking action today!

Spread the Word: After you've taken the pledge, spread the word so others do too. Share about your pledge on Facebook, Twitter, or Instagram and bring the message of inclusion wherever you go with Spread the Word apparel and gear.

Be a leader: Challenge those around you to make their pledge for inclusion. Lead an event in your community asking others to make a commitment to make it more inclusive. All the resources you need to plan an event are available here.

2. Background:

Spread the Word is founded on an audacious belief, a simple observation, and an urgent goal.

- **Our belief** is that the world would be better if all people were valued, respected, embraced, included. Included in the games we play and the friends we make. Included in our schools, our workplaces, and our communities.
- **Our observation** is that despite the best efforts of many, groups around the world remain left out. One of these groups is people with intellectual and developmental disabilities, a group made of more than 200 million people, representing every country, belief system, sexual orientation, gender expression, race, and ethnicity.
- **Our goal** is to disrupt this cycle of isolation and exclusion with grassroots action for inclusion.

You can take action today to make your school, your workplace, your community, and your world more inclusive. Seek out someone who has been left out, isolated, or bullied. Sit with them. Welcome them. Be a friend. Be a teammate. The actions that you take for inclusion are unique to you, but they contribute to a shared global goal. Our individual actions can combine to create a new and inclusive world. Indeed, they are the only thing that can.

[Make your pledge for inclusion today](#). And spread the word!

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

ITEM 6.2 Action

File No. 1020.10

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: Whistleblower Protection Policy

Recommendation

THAT the amended Whistleblower Protection Policy be approved.

1. Summary:

In accordance with the Public Interest Disclosure Act (PIDA), School Districts have been asked to develop or update a policy to address public interest disclosures to align with Provincial Legislation. As the School District already has a Whistleblower Protection Policy some updates have been made to ensure it meets the needs of the legislation. It was shared with partner groups at the December 1, 2020 Committee of the Whole meeting. Since the meeting, two additions have been made to the policy:

- a. Addition of “decision making for personal gain” under section 2. Complaint of Wrongdoing
- b. Addition of section 5. Annual Report which reads:
The Superintendent or Secretary Treasurer shall submit to the Board, in a meeting that is closed to the public, an annual summary of actions taken under this Policy. The summary will include reports received and acted upon during the school year, July 1st to June 30.

Staff prepared the administrative procedure to support the policy and included it as an attachment for review.

2. Background:

Province of BC approved the Public Interest Disclosure Act (PIDA) in 2019, providing a framework for public employees to report certain kinds of serious wrongdoing with protection from reprisal. The comments specifically directed public sector organizations to establish procedures:

- To manage and investigate reports of wrongdoing under PIDA (“disclosures”) – section 9
- To designate at least one senior official responsible for receiving and investigating disclosures – section 10, and
- To provide information to employees about PIDA and how they can make disclosures – section 4.

3. Options:

The procedure has been referred to legal counsel for review, as reporting to legal counsel is part of the procedure. Staff anticipate that this will result in further revisions. The policy will also be referred, and any recommended amendments will be returned to the Board in the new year.

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
Public Interest Disclosure Act

<https://www.bclaws.ca/civix/document/id/complete/statreg/18022>

e. Organizational Capacity

f. Risks

i. Organizational

ii. Reputational

iii. Strategic

g. Benefits

i. Organizational

ii. Reputational

iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

1. Amended Whistle Blower Protection Policy
2. Whistle Blower Protection Administrative Procedure

Section:	Administration	
Title:	Whistle Blower Protection	2.6

Purpose

To support employees and others performing work on behalf of Mission Public Schools in achieving compliance with laws, policies and ethical standards in accordance with the Public Interest Disclosure Act.

Policy

Mission Public Schools is strongly committed to upholding high ethical standards in the School District, respecting the public trust upon which the school system is founded.

All employees, and others performing work on behalf of the School District, are expected to conduct themselves in a professional manner, adhere to applicable laws, policies and procedures that apply to their work activities, in addition to demonstrating ethical behaviour in all their decisions and interactions.

Employees are encouraged to submit a complaint if the employee perceives that a policy, practise, activity of the School District or action by an individual employee constitutes a significant wrongdoing.

Mission Public Schools is committed to maintaining an environment where employees can work safely and productively without fear of reprisal should an employee file a complaint regarding a perceived wrongdoing.

Guidelines

1. Designated Person(s)

The Superintendent, Secretary Treasurer, and Board Chair are designated as the persons to receive and investigate complaints submitted in accordance with the legislation and this policy with any corresponding procedures.

2. Complaint of Wrongdoing

- a. Any employee may file a complaint regarding a person performing work on behalf of the School District that the employee perceives to be a wrongdoing.
- b. The complaint must be submitted to the Superintendent, Secretary Treasurer or Board Chair, as the Person(s) designated in accordance with the Public Interest Disclosure Act.
- c. “Wrongdoing” under this Policy includes but is not limited to, serious actions that:
 - i. may not be in compliance with applicable federal or provincial laws or regulations, including the *Criminal Code of Canada*;

- ii. may amount to fraud or other unethical conduct and/or corrupt activity;
- iii. **decision making for personal gain;**
- iv. may represent the unauthorized use, misuse, or waste of public funds or a public asset;
- v. may constitute serious breaches of School District policies, internal financial controls or auditing procedures;
- vi. may create a substantial and specific danger to life, health or safety of persons or to the environment; or
- vii. may expose the School District to liability or financial loss.

3. Authority and Administration of Policy

- a. The Superintendent is responsible for the administration and enforcement of this policy, including developing procedures and processes to support the policy.
- b. If a complaint of wrongdoing is made against the Superintendent, the employee or other person performing work on behalf of the School District may file the complaint directly with the Board Chair.
- c. Complaints of wrongdoing are to be reviewed promptly. Through this review, a determination will be made as to whether the matter should be investigated by the School District. A matter may not be investigated under this policy where the Board considers that:
 - i. the complaint would be more appropriately addressed by another authority or through another established process;
 - i. where the complaint is determined to be frivolous or vexatious or an abuse of process (i.e. where the allegation is such that no reasonable person could treat it as *bona fide*);
 - ii. the complaint fails to provide particulars of the perceived wrongdoing;
 - iii. the complaint is not brought in good faith or on the basis of reasonable belief; or
 - iv. the complaint may be more effectively resolved through an alternative, informal process, with agreement of the parties involved.
- d. The Superintendent shall report to the Board on the status of all complaints made under this policy (i.e. the number of complaints, the general nature of any complaints and the action taken) on a monthly basis or as the Board otherwise directs.
- e. The Superintendent, Secretary Treasurer, or Board Chair shall inform the individual making a complaint as to its disposition to the extent permissible under the *Freedom of Information and Protection of Privacy Act (FIPPA)*.

4. Protection of employee from reprisals

- a. An employee and person performing work on behalf of the School District is protected from reprisals if, in good faith, that employee or person brings to the attention of the Board what the individual reasonably perceives is a wrongdoing.
- b. It is a violation of the policy for anyone to:

- i. Threaten, harass or in any other manner attempt to prevent an individual from filing a report or complaint covered by this Policy.
 - ii. Knowingly make a false complaint of wrongdoing or to provide false information about a complaint.
- c. Individuals who engage in such conduct are subject to disciplinary and/or corrective action, up to and including termination of employment.

5. Annual Report

The Superintendent or Secretary Treasurer shall submit to the Board, in a meeting that is closed to the public, an annual summary of actions taken under this Policy. The summary will include reports received and acted upon during the school year, July 1st to June 30.

Date of Original Board Approval: November 2012

Date Amended:

*Cross Reference: Whistle Blower Protection Procedure
Concerns and Complaints Policy
Respectful School and Workplaces: Anti; Bullying, Harassment & Discrimination
Employee Conflict of Interest Administrative Procedure
Disposal of Assets Administrative Procedure
Education Business Community Partnerships Administrative Procedure
Purchasing Administrative Procedure*

Section:	Administration	
Title:	Whistle Blower Protection	AP 2.6.1

Purpose

The procedure is designed to provide a process for reporting and investigating the misconduct or wrongdoing of any employee or others performing work on behalf of the School District as per the School District’s Whistle Blower Protection policy and the *Public Interest Disclosure Act*.

Procedures

Reporting a Complaint:

1. Reports regarding misconduct or wrongdoing of employees or others performing work on behalf of the School District should be submitted to:
 - i. the Superintendent, Secretary Treasurer, or Board Chair, at the School Board Office by confidential email, regular mail, or in person; or to
 - ii. the School District’s legal counsel:
Harris and Company
Attention: Suzanne Kennedy
14th Floor, 550 Burrard Street
Vancouver, BC V6C 2B5
2. The report should contain particulars of the alleged improper activity and the name(s) and affiliation of each person involved.

Investigation Procedure:

1. Upon receiving a complaint, the Superintendent, Secretary Treasurer or Board Chair will record the receipt of the complaint and determine whether the matter is, in fact, a reportable activity under this procedure.
2. If the complaint is determined to be a legitimate reportable activity, an investigation file will be opened, and an investigation is to be conducted in a timely manner.
3. The investigation will include, but will not be limited to, discussions with the reporting employee, the party against whom the allegations have been made and witnesses, as appropriate.
4. Employees must not impede or obstruct any investigation.
5. The Superintendent, Secretary Treasurer or Board Chair may enlist outside legal, accounting or other advisors, as appropriate, to assist in conducting the investigation.
6. It is the obligation of all employees to cooperate in an investigation.
7. Confidentiality must be maintained and the identity(s) of the person(s) involved must not be disclosed, subject to the need to conduct a full and impartial investigation and remedy any violations of law or the Board’s Policies.
8. If the investigation establishes that improper activity has occurred, the Board will take appropriate corrective action in a timely manner.
9. Records of all formal and informal resolutions, hearings and reviews will be kept by the Superintendent or Secretary Treasurer.

Date of Original Superintendent Approval:

Date Amended:

*Cross Reference: Policy 2.6 Whistle Blower Protection
Public Interest Disclosure Act*

DRAFT

ITEM 6.3 Action

TO: Board of Education
FROM: J. Renkema, School Trustee
SUBJECT: Black Shirt Day

Recommendation

THAT Mission Public Schools support and encourage Mission students and employees to participate in Black Shirt Day, January 15, 2021 to support ending systemic racism.

1. Summary:

Black Shirt Day is meant to promote awareness of anti-racism and civil rights. It is similar in this aspect to events related to Pink Shirt Day and Orange Shirt Day. The hope of organizers is to promote conversations about racism in Canada and work towards a more positive future for all Canadians.

2. Background:

January 15th is Dr Martin Luther King Jr.'s birthday, and as such was selected to symbolize the struggle Blacks and other racialized groups have faced with racism and systemic oppression. The Anti-Racism Coalition of Vancouver has initiated a petition calling for the British Columbia Ministry of Education to designate Friday, January 15th, 2021, as Black Shirt Day in recognition of the struggle for civil rights of Black and racialized Canadians.

Information on the petition can be found at <https://www.instagram.com/arc.vancouver/?hl=en>

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

- a. BLAC Report <https://www.ednet.ns.ca/docs/blac-report-education-redressing-inequity.pdf>
- b. Article published in the Vancouver Sun <https://vancouver.sun.com/news/local-news/vancouver-anti-racism-advocates-calling-for-black-shirt-day>

ITEM 6.4 Action

TO: Board of Education
FROM: Committee of the Whole
SUBJECT: Boundary Review – December 2020

Recommendation

THAT the Board of Education direct staff to do a detailed analysis of the Durieu area students in consideration of changing the boundary to Dewdney; and

THAT the Board of Education direct staff to do a detailed analysis of the Steelhead area students in consideration of changing the boundary to Stave Falls.

1. Summary:

Following the Special Committee of the Whole meeting on October 27, 2020, the Committee requested that the above-mentioned recommendations be forwarded to the Public Board meeting.

2. Background:

3. Options:

4. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

5. Public Participation:

6. Implementation:

7. Attachments:

ITEM 6.5 Action

TO: Board of Education
FROM: R. Cairns, School Trustee
SUBJECT: Motion regarding Masks

Recommendation

THAT the Board of Education School District 75 require and expect masks to be worn in all school buildings and workplaces in the district until further notice. Exceptions would be for medical reasons.

1. Rationale:

While the Provincial Government has these requirements in all public buildings and workplaces the exception has been school settings. This in my view does not impede Boards of Education taking that step in their districts to make these settings as safe as possible for students and employees in the district.

2. Summary:

3. Background:

4. Options:

5. Analysis and Impact:

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing, & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
 - i. Organizational
 - ii. Reputational
 - iii. Strategic
- g. Benefits
 - i. Organizational
 - ii. Reputational
 - iii. Strategic

6. Public Participation:

7. Implementation:

8. Attachments:

**School District #75 (Mission)
Public Meeting of the Board of Education Minutes**

**November 17, 2020, 6:30 pm
Via Videoconference**

Members Present: Board Chair, Tracy Loffler
Vice Chair, Shelley Carter
School Trustee, Randy Cairns
Trustee, Rick McKamey
Trustee, Julia Renkema

Staff Present: Secretary-Treasurer, Corien Becker
Superintendent of Schools, Angus Wilson
Assistant Superintendent, Karen Alvarez
Executive Assistant, Aleksandra Crescenzo (Recorder)

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

Move Item 6.2 – DPAC Liaison before Item 4.2 – School District Representatives to External Organizations Policy

MOVED and Seconded that the Agenda be adopted as amended.

CARRIED

4. UNFINISHED BUSINESS

4.1 Board Meeting Procedures Policy

MOVED and Seconded that the Board Procedures Policy be amended to replace Clause 2.2.9 as follows:

2.2.9 If no person receives a clear majority, further ballots will be taken until a clear majority is achieved or if after at least four ballots a tie continues to occur the election will be decided as follows:

2.2.9.1 If the tie vote is due to a Trustee being temporarily absent from the meeting for a period that is three months or less, then the election will be deferred until the next meeting where all the Trustees are present:

2.2.9.1.2 The incumbent will continue in the position until the election

2.2.9.2 If there is no incumbent in the position, then the position will be filled on an interim basis as decided by a lot draw until the election is held when all Trustees are present.

2.2.9.2 If the tie vote is due to a Trustee being absent from the meeting for a period that is more than three months, or if a Trustee position is vacant, then the election will be decided by a lot draw.

CARRIED

The intent of the amendment is to establish a process for breaking a tie vote for the election of the Chair and Vice-Chair positions.

4.2 **DPAC Liaison**

MOVED and Seconded that the Board of Education include a Trustee Liaison Appointment for the Mission District Parent Advisory Council (DPAC).

CARRIED

The item is presented to include a Trustee Liaison Appointment for the Mission District Parent Advisory Council (DPAC). DPAC is seen as an important member of the Parent Community. All Board members shared their support of approving the recommendation.

4.3 **School District Representatives to External Organizations Policy Amendment**

MOVED and Seconded that the School District Representative to External Agencies Policy be amended by removing the University of the Fraser Valley Community Council.

AMENDMENT

Change Aboriginal Education Advisory Council to Indigenous Education Advisory Council and add the District Parent Advisory Council to the list.

AMENDED MOTION

MOVED and Seconded that the School District Representative to External Agencies Policy be amended by removing the University of the Fraser Valley Community Council; and by amending the name of the Aboriginal

Education Advisory Council to Indigenous Education Advisory Council; and to add the District Parent Advisory Council as an organization with an appointed representative.

CARRIED

At the October Board meeting, the Board approved the appointment of trustees to external organizations. The Board did not appoint a Trustee to the University of the Fraser Valley Community Council, as this Council has not been active for a few years.

5. STAFF REPORTS

5.1 Reporting out from Closed Meeting

The Superintendent reported that:

at the Closed meeting on October 20, 2020, property and personnel matters were discussed; and

at today's Closed meeting property, personnel and student matters were discussed.

5.2 Quarterly Report

The Secretary-Treasurer explained that the goal of this report is to provide a summary of the School District (SD) activities more frequently. The quarterly report provides a summary from the Superintendent, Secretary-Treasurer and department Managers. The report includes highlights, challenges and how the district is aligning with the Strategic Priority for Honouring Culture & Territory. The goal is to report out on one of the strategic priorities for each report.

5.3 Assessing and Communicating Student Learning Policy

MOVED and Seconded that the Assessing and Communicating Student Learning Policy be approved in principle, circulated to partner groups for feedback, and returned to the December Committee of the Whole for further discussion.

CARRIED

The draft policy was presented to the Committee of the Whole and shared with the Joint Educational Advisory Committee (JEAC) on November 9 for review and input. JEAC agreed with the policy as written, except for one change. It was suggested #4 under 'Guidelines' be removed (Assessment and communication of student learning practices will be inclusive and

equitable) because the Guiding Principles already stated that assessment and CSL practices will be equitable and inclusive.

5.4 District Class Size Averages

The Superintendent referred to the Class Size averages for the School District based on October 1701 data for information. The data only includes information for regular brick and mortar schools.

6. **NEW BUSINESS**

6.1 Clarke Theatre Agreement with the District of Mission

At today's Closed meeting the Board approved the agreement with the District of Mission to take on the community programming for the Clarke Theatre beginning 2021. Under the new agreement, the School District will continue to use the Theatre for school activities and programs and the District will assume responsibility for community-based activities and programs.

Trustee Cairns shared that he registered a negative vote against the agreement solely because it includes the cafeteria as a shared space, and in his opinion the cafeteria is a school space and should be referenced separately from the agreement.

7. **MINUTES OF PREVIOUS MEETINGS**

7.1 Board of Education Public Meeting Minutes, October 20, 2020

MOVED and Seconded that the Board of Education Public meeting minutes dated October 20, 2020 be approved.

CARRIED

10. **COMMITTEE MINUTES/LIAISON REPORTS**

Trustees reported on:

- Trades Training Advisory Committee meeting on October 29th
- Cedar Log blessing ceremony at Stave Falls Elementary with the Chief and Elders of the Kwantlen First Nation
- Anti-Racism Series with District Principal of Indigenous Education
- BCSTA Provincial Council (virtual meeting)
- Fraser Valley Branch meeting
- Special Committee of the Whole meetings
- Mission Community Foundation Board meeting

- Board Chairs Meeting

12. QUESTION PERIOD

A question was asked about the figures listed under Staffing for the Federal Safe Return to Class Grant. Most of the staffing is related to Distant Learning at Summit. Additionally, staffing is being considered for EAs, Outreach, and LSTs for the entire SD.

A question was asked about the Federal Safe Return to Class Grant. We are expecting to spend the grant, however, anything that is unspent is expected to be returned to the Ministry.

A question was about the Statement of Financial Information (SOFI) for the SD. The SOFI reports will be ready for the Public meeting in December.

A question was asked about the Clarke Theatre agreement. There is no impact on CUPE work. The District will take over all the programming and the SD will remain responsible for cleaning and maintenance services.

A question was asked about Trustee Cairns opposing the Clarke Theatre agreement. Trustee Cairns expressed that in his opinion, the Cafetorium should not be part of the agreement. He indicated that he has no issue with having a booking process or booking the cafetorium, but that he believes that as the Cafetorium is a school space it should be under the jurisdiction of the SD only.

13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:16 pm.

Chair, Board of Education

Secretary-Treasurer

The minutes were approved on
[DATE] at the [NAME] meeting.



MINUTES - SPECIAL COUNCIL MEETING

November 24, 2020, 2:00 p.m.
Council Chambers
8645 Stave Lake Street, Mission, BC

Council Present:	Councillor Mark Davies, Acting Mayor Councillor Cal Crawford Councillor Jag Gill Councillor Ken Herar Councillor Danny Plecas
Council Absent:	Carol Hamilton, Councillor
Staff Present:	Mike Younie, Chief Administrative Officer Jennifer Russell, Corporate Officer Maureen Sinclair, Director of Parks, Recreation and Culture Christine Brough, Executive Assistant
Board of Education Trustees Present:	Tracy Loffler, Board Chair Randy Cairns, Trustee Julia Renkema, Trustee
Board of Education Trustees Absent:	Shelley Carter, Board Vice-Chair Rick McKamey, Trustee
School District No. 75 Staff Present:	Angus Wilson, Superintendent of Schools Corien Becker, Secretary-Treasurer

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

2. ADOPTION OF AGENDA

SC20/041

Moved by Councillor Plecas
Seconded by Councillor Gill

RESOLVED:

That the November 24, 2020 Special Council Meeting agenda be adopted.

CARRIED

3. NEW BUSINESS

a. Discussion with the Board of Education / School District No. 75

1. Clarke Theatre and Community Gym Operating and Maintenance Agreement (Director of Parks, Recreation and Culture and School District No. 75 Secretary-Treasurer)

A copy of the recently signed Clarke Theatre and Community Gym Operating and Maintenance Agreement was provided for Council's and the School Trustees' information. Discussion ensued on the history of the Clarke Theatre, its importance as a community resource, the terms of the agreement, and the need for minor housekeeping amendments going forward. Council and the School Trustees expressed their appreciation to the Director of Parks, Recreation and Culture and the Secretary-Treasurer for their collaborative work on this agreement.

2. New High School Funding Announcement (School Board Chair, Tracy Loffler)

Chair Loffler explained that the Board of Education will be sending letters to the local Members of the Legislative Assembly (MLAs) requesting their support in furtherance of the NDP campaign promise to replace the Mission Senior Secondary School building.

Council directed staff to prepare letters of support, from the Acting Mayor on behalf of Council, to be sent to MLA Alexis and MLA D'Eith, asking for their continued support for the following campaign promises:

- funding for the new high school building; and
- funding for the Fraser River Sanitary Sewer Crossing project.

3. 2021 Municipal By-election (School Board Chair, Tracy Loffler)

In response to questions from Chair Loffler, the Corporate Officer confirmed that the upcoming by-election will be held at an as yet undetermined date in the spring of 2021. Ms. Russell noted that she is currently awaiting direction from the Province regarding the necessary COVID-19 safety protocols and that she will be sure to contact the Secretary-Treasurer regarding the potential use of School District space when more information becomes available.

4. Seventh Avenue Bike Lane (School Board Chair, Tracy Loffler)

In response to questions from Chair Loffler, the Chief Administrative Officer confirmed that the request for proposals process closes on November 24, 2020. He assured the Trustees that District of Mission staff have, and will continue to, consult with School District staff regarding the design of the Seventh Avenue bike lanes.

5. COVID-19 Response (School Trustee, Julia Renkema)

Trustee Renkema expressed a desire for the School District to work in partnership with the municipality to promote a variety of local mental health initiatives, in recognition of the negative impact that the COVID-19 pandemic has had on the mental health and well-being of the community. It was suggested that the Fraser Health Authority and the Mission Regional Chamber of Commerce might also be interested partners.

The Director of Parks, Recreation and Culture noted that there are already a number of similar initiatives within the community and that, in some cases, organizations are duplicating efforts. She stated that she would be happy to discuss the matter with the Manager of Social Development and provide notes to Council and the School Trustees, in support of future discussions on this topic.

4. ADJOURNMENT

SC20/042

Moved by Councillor Gill
Seconded by Councillor Plecas

RESOLVED:

That the meeting be adjourned.

CARRIED

The meeting was adjourned at 2:39 p.m.

MARK DAVIES
ACTING MAYOR

JENNIFER RUSSELL
CORPORATE OFFICER



MISSION TEACHERS' UNION

100 - 33344 Second Avenue,
Mission, B.C. V2V 1K3
www.bctf.ca/local75

Telephone: (604) 826-0112
Facsimile: (604) 826-3435
Email: mtu@telus.net

December 3, 2020

Tracy Loffler, Chair
School Trustee
Mission Public Schools

Dear Trustee Loffler,

As the school year progresses, we continue to experience the joys of teaching alongside the difficulties that the Covid-19 pandemic foists upon us. We see members of our community falling ill and can only wince when we find out that the corona virus has made it past the doors of our schools.

It is with morbid fascination that we see the metrics that describe the penetration of Covid into our community rise relentlessly, and as a result, more and more of us are alarmed at this threat to our schools and our personally safety.

We were disappointed that the Trustees turned down an opportunity to enhance the use of masks in Mission Public Schools at the Committee of the Whole meeting on December 1st. We also feel that due to time constraints that there has not yet been a fulsome discussion on this matter.

To this end, the Mission Teachers' Union would like to request that the Trustees re-consider a broader mandate on the use of masks, both in settings and in which grades they are required. While we accede that there are multiple tasks and settings where the use of PPE is not viable, there are many settings where masks are not currently mandated where their use would enhance the safety of students and teachers. For example, if students were mandated to don their masks during routine desk work, this would be a great improvement to the safety of everyone in the schools.

As of the writing of this letter, the music teacher from Surrey is recovering from her Covid infection. It should be observed that the standard safety protocols failed to keep this teacher safe. It should also be pointed out that at this time there is at least one teacher from Mission Public Schools who has a Covid infection and was present in the school while infected. A mask mandate that is as broad as can be feasibly implemented would not only enhance the safety of the students and teachers in all MPSD schools, but would also reduce the unease and anxiety which many feel upon entering the doors of their work sites.

We urge you to consider this important request and respond, with vigor, in a timely fashion.

Kindest Regards,

Ryan McCarty
President
Mission Teachers' Union

CC: S. Carter, Vice Chair, Trustee
R. McKamey, Trustee
S. Iverson, BCTF

R. Cairns, Trustee
J. Renkema, Trustee
MTU Executive

December 11, 2020

MLA Pam Alexis
c/o Pam.Alexis.MLA@leg.bc.ca

Dear MLA Alexis,

The Board of Education would like to congratulate you on your election to the British Columbia Legislature. Your years of experience as a School Trustee, City Councillor and Mayor will be an asset in your new role. Thank-you for continuing to serve our community as a Member of the Legislative Assembly.

We recognize and appreciate that in your role as Councillor and Mayor, you have been an advocate for Mission Public Schools, specifically for the replacement of our only senior high school. During the election campaign, the New Democratic Party of BC announced that there would be a commitment of \$90 million to replace Ecole Mission Senior Secondary. Now that the NDP has secured the election we would like to follow-up on that promise. The Board would like to work with you, MLA D'Eith, Minister Whiteside and Minister Robinson to move this replacement forward as soon as possible.

To continue to foster a positive and collaborative working relationship, the Board would like to meet with you and MLA D'Eith to discuss the replacement and other issues the School District faces, including growth and capital planning, as well as continued Covid-19 support.

Again, congratulations on your election. We wish you continued success and look forward to working together to make Mission Public Schools a great place to learn and work.

Sincerely,



Tracy Loffler, Board Chair
Shelley Carter, Vice-Chair
Randy Cairns, School Trustee
Rick McKamey, School Trustee
Julia Renkema, School Trustee

EC Honourable Jennifer Whiteside, Minister of Education
Honourable Selina Robinson, Minister of Finance
BCSTA President, Stephanie Higginson

December 11, 2020

MLA Bob D'Eith
c/o Bob.Deith.MLA@leg.bc.ca

Dear MLA D'Eith,

The Board of Education would like to congratulate you on your re-election to the British Columbia Legislature. Thank-you for continuing to serve our community as a Member of the Legislative Assembly.

We recognize and appreciate your advocacy for Mission Public Schools, specifically bringing the need for a new high school to the attention of the Ministry of Education. During the election campaign, the New Democratic Party of BC announced that there would be a commitment of \$90 million to replace Ecole Mission Senior Secondary. Now that the NDP has secured the election we would like to follow-up on that promise. The Board would like to work with you, MLA Alexis, Minister Whiteside and Minister Robinson to move this replacement forward as soon as possible.

To continue to foster a positive and collaborative working relationship, the Board would like to meet with you and MLA Alexis to discuss the replacement and other issues the School District faces, including growth and capital planning, as well as continued Covid-19 support.

Again, congratulations on your re-election and appointment as Parliamentary Secretary, Arts and Film. We look forward to continuing working together to make Mission Public Schools a great place to learn and work.

Sincerely,



Tracy Loffler, Board Chair
Shelley Carter, Vice-Chair
Randy Cairns, School Trustee
Rick McKamey, School Trustee
Julia Renkema, School Trustee

EC Honourable Jennifer Whiteside, Minister of Education
Honourable Selina Robinson, Minister of Finance
BCSTA President, Stephanie Higginson

December 11, 2020

Honourable Jennifer Whiteside
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2
Delivery method: Email and Mail

Dear Minister Whiteside,

The Mission Board of Education congratulates you on your election to the British Columbia Legislature and appointment as Minister of Education. We look forward to working with you to enhance student achievement in Mission and across the province.

Our Board supports the mandate delivered to you by Premier Horgan. The principles of Putting People First, Lasting and Meaningful Reconciliation, Focus on Equity and Anti-racism, Fighting Climate Change and a Sustainable Economy are the foundations that will benefit students across British Columbia. We are pleased to see that these principles align with our district's Strategic Priorities of Honouring Culture and Territory, Future Orientation, Student Centered Learning, Learning Environments and Quality Teaching and Leadership.

The challenges presented by Covid-19 have had a significant impact on our School District. Improvements to online learning are welcome and possible with the support of additional funding. Student and staff mental health, pandemic-related cost pressures and student learning loss will be key areas of focus as we make our way through this school year and beyond. We recognize that these are issues that affect all school districts across our Province. We welcome the opportunity to work together to address these challenges.

The Board supports the integration of childcare, including before and after school care, into the Ministry of Education, provided it is fully funded. This includes but is not limited to resources and administrative support to plan, implement, manage and deliver government mandated programs. Increased capital funding would also be required, as many of our schools are over capacity and there simply isn't the space to house childcare programs.

Mission is experiencing rapid growth and development at a rate our city has never seen, and this is creating capacity difficulties at our schools. We support your mandate of investing in new and modernized schools. This will require increased capital funding for new schools and additions to current school structures in the very near future. The growth that Mission is experiencing offers much promise, but there will be challenges and we will continue to look to you and your Ministry for support.

During the election campaign, the New Democratic Party of BC announced that there would be a commitment of \$90 million to replace Ecole Mission Senior Secondary. The school was built in 1950 and the learning environment no longer aligns with the redesigned curriculum. We would like to follow-up on that promise and work with you, Minister Robinson, MLA Alexis and MLA D'Eith to move this replacement forward as soon as possible.

Here in Mission, we are proud of our Halq'emeylem language programs at our elementary and middle schools. All students are required to take Halq'emeylem classes in grades 7 and 8. We would welcome support for this program to be expanded into grades 9 through 12.

As indicated, mental health supports for students and staff are more important than ever. We appreciate The Mental Health in Schools Strategy and the work that is being done across the province to enhance mental well-being for all. Further, the opioid crisis highlights the need for increased support for addiction awareness and education in our schools, through dedicated mental health teams.

We were disappointed to see that Special Needs students were only mentioned as part of the mental health supports bullet. Diverse learners do not necessarily have mental health problems and students with mental health problems are not necessarily learners with unique needs. Diverse learners deserve the same level of service as every other student in our schools. Our Board will continue to support all learners equitably.

Many students in Mission are provided meals at schools through the generosity of various community groups and in-school programs. We welcome additional supports for our meal programs.

Our Board supports the notion that parents and staff should not be required to pay out of pocket for classroom supplies, and expansion of the Playground Fund for modernized, accessible playgrounds.

There are many challenges and many opportunities for those of us fortunate to be a part of British Columbia's world-class education system. We welcome you to your new and vital role. Again, congratulations on your election victory and appointment as Minister of Education. When it's safe to meet face to face again, we invite you to visit Mission Public Schools.

Sincerely,



Tracy Loffler, Board Chair
Shelley Carter, Vice-Chair
Randy Cairns, School Trustee
Rick McKamey, School Trustee
Julia Renkema, School Trustee

EC Honourable John Horgan, Premier
 Pam Alexis, MLA
 Bob D'Eith, MLA
 Cal Crawford, DoM
 Stephanie Higginson, BCSTA
 Ryan McCarty, MTU
 Faye Howell, CUPE
 Hardeep Grewal and Angela Condon, PVPA (Mission)
 Cheryl Blondin, DPAC

ACTIVE Transportation committee update, discussion on need for committee which facilitates best use of staff. Also some discussion on meeting quorum during Covid

7th Ave Bike lane design update – at this time I brought up some concerns from a School District perspective for the record. Such as parking/traffic conflicts Welton to Cedar (ensuring safe routes to school for pedestrians as well) The new High School construction will create issues as well, could mean loss of sports fields to parking and construction among others. (I suggested a reroute from Grand to Cedar along 10th Ave, at least for the short term.) The Chair recognized more future input and working with School District.

2 Ave Transit Exchange Safety Improvements, may be another crosswalk

Renewal of bus shelter advertising contract

MOTI Truck Routing Options, no one from Ministry at last meeting. Future meetings on ability to take heavy trucks off 1st Ave

ICBC Road Safety updates – no volunteers out due to Covid, speed watch etc. Police resources taken up with Covid as well. Pedestrian safety program, eye contact component for driver and pedestrian to avoid accident. Spoke of reflectors for pedestrians given out at train station before March, eagle design in consultation with First Nations, hope to continue in future, for safety

BC Transit Update - I spoke about student ridership on a west to east basis, was given to understand from Jodi some progress (Jodi not at meeting no correspondence from committee since October,(advised I am Trustee liaison and importance of our staff representative Jodi Marshal being part of this committee as we need staff input and expertise) School District would like to see increase student ridership on public transit going west to east to High School and Middle School without transfer. Running School buses in same areas as public transit is not a good use of tax dollars, it also encourages student/youth ridership. Adriana McMullen would like transit to be kept informed on facilities expansion with Corien and Jodi.

New Business - 14th Ave upgrades sidewalks etc. Hurd to Cade Bar – 4 year plan in stages

Transportation Master Plan -* changes coming in Cedar Valley, Silverdale, waterfront, and 2018 OCP. Update on road cross-sections in line with BC Active Transportation Guide

Survey on DOM website runs through December for input

Tactile surfaces, curb ramps 1st Ave and on Cedar. Central Neighbourhood Planning, Silverdale area traffic/environmental data etc. Public consultation in Spring

Waterfront Planning – terms of reference RFP for consultants, will be a schedule for public consultation in future

Draper Street Sidewalk – pictures of project completed at Hatzic Elementary, Sidewalks 1.8 meter wider than usual, more ramps. I thanked them for the good process and collaboration with the School District. The wider sidewalks are better for access and inclusion. The design and completion made it much safer for students at Hatzic elementary. The planner gave a shout out to Corien and Jodi.

Thank you

Randy Cairns

Trustee liaison to transit committee