

**School District #75 (Mission)  
Special Committee of the Whole Meeting Minutes**

**May 12, 2020, 3:30 pm  
District Education Office, 33046 4th Avenue, Mission, BC**

**Members Present:** Board Chair, Tracy Loffler  
Trustee, Shelley Carter  
Vice-Chair, Randy Cairns  
Trustee, Rick McKamey  
Trustee, Julia Renkema

**Staff Present:** Superintendent of Schools, Angus Wilson  
Secretary Treasurer, Corien Becker  
Assistant Superintendent, Karen Alvarez  
Assistant Secretary Treasurer, Derek Welsh  
District Principal of International Education, Collen Hannah  
Executive Assistant, Aleksandra Crescenzo (Recorder)

**Others present:** School Principal/ PVPA Representative – Linda Ziefflie,  
School Principal – Jim Pearce, School Principal – Rob  
Clark, CUPE President – Faye Howell, MTU President –  
Janise Nikolic, MTU VP – Ryan McCarty, DPAC  
Representatives Dionne Hairsine, and Cheryl Blondin.

**1. CALL TO ORDER**

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged that Mission Public Schools is on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

**2. ADOPTION OF AGENDA**

MOVED and Seconded that the Agenda be adopted as presented.

**CARRIED**

**3. STAFF REPORTS**

3.1 2020-2021 Budget

Staff have been reviewing the staffing needs for the 2020-2021 school year. Key considerations for these needs include the number of students

enrolled, the composition of students enrolled, the catchment of students enrolled, contractual staffing obligations, and efficient allocation of staffing. The information presented today is still very fluid.

An overview was provided on enrollment for each school site which included details on additional divisions, changes, and pressure points. It was noted that the enrollment projections for elementary students for Summit is lower.

A question was asked about the possibility of having a three-grade split at Silverdale Elementary. Clarification was provided that a multi-age class is a possibility. Concerns were expressed about the related challenges of a multi-age class and the impact it may have on the students and the classroom teacher. Additional comments were provided regarding class size and composition.

A question was asked about grandfathering siblings into Silverdale? When the Board discussed re-opening Stave Falls, there was discussion around providing priority to families of siblings who are already attending Silverdale but are now out of catchment. Families will be required to complete a Cross Boundary Application, but preference will be provided to these families.

The information provided on the summary report is preliminary and is presented for review and discussion. The calculations presented today have been examined in great detail. Staff are expecting to review all options. More information will be provided at the next meeting.

There is a projected reduction of 61 International Students for the 2020-21 school year. This reduction is based on students that are able to come back. Most of the reduction in international students is at the secondary level which is impacting Mission Senior Secondary. Many other School Districts are experiencing reductions in international enrollment.

A question was asked about increases/ decreases for Education Assistant (EA) positions. There is a slight increase in EAs. Staff will provide more details regarding EAs at the next meeting. The information will be a high-level summary, not a site-by-site breakdown.

A conversation ensued regarding a decrease in international students at MSS and the impact this will have on course offerings. The school principal advised that the reduction of international students will impact course offerings.

A question was asked about the Support category on the Staffing Summary. This category includes supports that are in the schools that are not working directly with students (ie. secretaries, lab assistants, and kitchen assistants).

A question was asked about the subtotal of teaching positions in the summary report. The subtotal calculation does not include all the district teaching positions.

Partner groups explained that more time will be required to review the information in the summary report. Another Special Committee of the Whole meeting is scheduled for May 26, 2020. Partner groups are welcome to email the Board or the Superintendent with additional questions.

The Board Chair summarized that Trustees and Partner Groups are seeking more information with:

- options to reconfigure divisions to limit the possibility of a multi-age class at Silverdale;
- increase/ decrease in EA time;
- additional information on options with the International Program;
- totals for District Teaching positions and other District positions; and
- the possibility of not reducing blocks at MSS as strategies are being established for the future with some blended learning classrooms (bums in seats and virtual learning).

### 3.2 2019-2020 Year End Forecast

The following information was calculated based on the activities of the School District in May 2020, with the expectation that schools would be closed to in-class instruction until the end of June. The recent announcement will alter the projections as additional TTOC costs would be expected with a return to regular classrooms.

A question was asked about rolling over school service and supplies budgets. A comment was provided that the School District does not roll over this budget for Summit Learning Centre.

An overview was provided on the increases/ decreases to the 2019-2020 budget figures.

A question was provided on the Student Transport figure. More analysis can be done on the (\$5,252) figure.

**4. ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

**CARRIED**

The meeting adjourned at 5:22 pm.

Certified Correct:

*Original Signed by Tracy Loffler*

*Original Signed by Corien Becker*

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Chair, Board of Education

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Secretary Treasurer

*The minutes were approved on June 9, 2020 at the Sp. Committee of the Whole meeting.*