

**School District #75 (Mission)
Special Committee of the Whole Meeting Minutes**

**April 14, 2020, 3:30 pm
Meeting was conducted remotely via Zoom**

Members Present: Board Chair, Tracy Loffler
Vice-Chair, Randy Cairns
Trustee, Shelley Carter
Trustee, Julia Renkema

Members Absent: Trustee, Rick McKamey

Staff Present: Superintendent of Schools, Angus Wilson
Assistant Superintendent, Karen Alvarez
Secretary Treasurer, Corien Becker
Assistant Secretary Treasurer, Derek
Acting District Principal of Indigenous Education, Vivian Searwar
District Principal, International Education, Collen Hannah
Executive Assistant, Aleksandra Crescenzo (Recorder)

Others Present: School Principal/ PVPA Representative – Linda Ziefflie, MTU
President – Janise Nikolic, CUPE President – Faye Howell, and
DPAC - Cheryl Blondin

3. STAFF REPORTS

3.1 2020/2021 Preliminary Budget

The 2020-2021 Budget Document presented today focus on student enrolment projections and revenue projections. The information and the report are in draft format, and may include minor discrepancies, and other formatting errors. Any discrepancies and errors will be corrected for the final reports to be published in June when the Bylaw is approved.

The Secretary Treasurer provided a high-level overview on the enrolment projects, revenue by fund, revenue by type and noted that more work needs to be completed on operating expense calculations.

A question was asked about enrolment projections being reflective of catchment areas. Clarification was provided that a more detailed analysis will be conducted. Enrolment projections will be adjusted. It was noted that the School District should be more conservative with their enrolment projects as the estimated numbers seem on the high end.

A question was asked about the projections of international students for 2020-21. The District Principal of International Education advised that the School District decreased the number of spaces due to budget cuts and capacity challenges. There are approximately 108 international students registered for 2020-2021 which does not include approximately 50 FTE students from YES International.

The Secretary Treasurer reminded the Committee that there is a meeting scheduled for May 12, 2020. A request was provided that information be included on the 2019/2020 amended budget, including cost savings and any new costs due to the pandemic.

5. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 4:22 pm.

Original signed by T. Loffler

Chair, Board of Education

Original signed by C. Becker

Secretary Treasurer

The minutes were approved on May 5, 2020 at the Regular Committee of the Whole meeting.