

**School District #75 (Mission)  
Public Meeting of the Committee of the Whole Minutes**

**November 5, 2019, 3:30 pm  
District Education Office, 33046 4th Avenue, Mission, BC**

**Members Present:** Board Chair, Tracy Loffler  
Vice Chair, Randy Cairns  
Trustee Shelley Carter  
Trustee, Julia Renkema

**Members Absent:** Trustee Rick McKamey

**Staff Present:** Superintendent of Schools, Angus Wilson  
Secretary Treasurer, Corien Becker  
Assistant Superintendent, Karen Alvarez  
Executive Assistant, Aleksandra Zwierzchowska (Recorder)

**Others Present:** Janise Nikolic - MTU President, Ryan McCarty MTU VP,  
Dionne Hairsine - DPAC, Lynn Cummings - Vice-Principal,  
and Rebekah Stenner - Math Mentor Teacher.

**1. CALL TO ORDER**

The meeting was called to order at 3:36 PM by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

**2. ADOPTION OF AGENDA**

One update: 7.2 - the resolution was updated to remove policy 20 and 110 from the motion.

MOVED and Seconded that the Agenda be adopted as amended.

**CARRIED**

#### **4. CURRICULUM**

##### **4.1 Monthly Curriculum Update**

Math Mentor Teacher, Rebekaah Stenner provided a presentation on Thinking Mathematically which is a District Program for students in grades 7 and 8 who require additional support with Math.

The Assistant Superintendent provided an update on Early Learning, Literacy, Numeracy, Aboriginal Learning, and available resources for Teachers.

#### **5. UNFINISHED BUSINESS**

##### **5.1 Strategic Plan**

MOVED and Seconded that the comments received during the consultation process be reviewed and considered;

AND THAT the Draft Strategic Plan for 2019-2022 be forwarded to the Public Board meeting on November 19, 2019 for consideration.

##### **AMENDMENT**

That Future Orientation include a new goal regarding environmental sustainability.

##### **AMENDED MOTION**

MOVED and Seconded that the comments received during the consultation process be reviewed and considered; and

THAT Future Orientation include a new goal regarding environmental sustainability; and

THAT the Draft Strategic Plan for 2019-2022 be forwarded to the Public Board meeting on November 19, 2019 for consideration.

##### **CARRIED**

The Superintendent advised that he contacted the Student Leadership Teacher and noted that no feedback was provided.

Comments were provided regarding inclusive practices and environmental sustainability. The Board added a bullet under the goals section for Future Orientation to read "promoting environmental stewardship and sustainability."

5.2 Respectful Schools and Workplaces Policy – Anti Bullying, Harassment and Discrimination

The Secretary Treasurer advised that the procedure has been updated to include a definition of a poisoned work environment. The policy and updated procedure are provided for information.

Comments were provided to update the procedure General Guidelines item two to read, "all forms of electronic communications."

Update the procedure Other Guidelines - Students and non-employees item two by removing the additional "not" which makes the sentence a double negative.

**6. STAFF REPORTS**

6.1 Equity Scan

The Superintendent announced that the School District is participating in the Equity Scan. The School District will enter into a dialogue about the experience of education for Aboriginal learners and focus on establishing conditions for success.

Reference was made to the guided inquiry questions related to the Equity Scan. Questions focus on Policy & Governance, Learning Environment, Pedagogical Core, and Learning Profile. The Board will need to consider which stakeholders should sit at the table while reviewing the Policy and Governance item.

6.2 Student Enrollment Summary - Sept 1701 Report

The Secretary Treasurer noted that the number for Distributed Learning FTE data under "Sept Actual" is incorrect. The figure should actually display 62.5.

The enrolment information was extracted from the reports submitted to the Ministry in October for the Sept 30th funding date (1701 report). The comparison shows that enrolment is on target with the budgeted enrolment submitted in February 2019.

A question was asked about the % of school capacity being over 100%. It was noted that some schools may have portables. When determining capacity, the Ministry only considers purpose-built instructional spaces. Portables are not included in a school's formal capacity.

### 6.3 Summit Learning Centre Update

The Superintendent provided an update on the most recent changes with the Summit Learning Centre. Enrolment has declined since last year. There are 20 full time students in grades K-6 and 38 students in grades 7-9 (of which 32 are full time cross enrolled students).

A request was made for information on how many students left the DL program to go back into a regular classroom.

Information was requested on the number of students that are attending the DL program and are out of district. The Secretary Treasurer made a note to review these requests during the Committee of the Whole regarding Boundary Review.

## 7. **NEW BUSINESS**

### 7.1 Policy Development and Review Policy

Moved and Seconded and the following resolution be forwarded to the November Board meeting for consideration:

THAT The Policy Development and Review Policy be approved in principal; and

THAT the Policy Development and Review Policy be referred to the educational community for comments; and

THAT the Policy Development and Review Policy, along with comments from the educational community consultation be returned to the December Committee of the Whole meeting for further consideration.

#### **AMENDMENT**

That wording be included under the guidelines that policies must support the objectives of the Strategic Plan.

#### **AMENDED RESOLUTION**

THAT the following resolution be forwarded to the November Board meeting for consideration:

THAT the draft policy be amended to include the requirement that policies must support the objectives of the Strategic Plan; and

THAT The Policy Development and Review Policy as amended be approved in principal; and

THAT the Policy Development and Review Policy be referred to the educational community for comments; and

THAT the Policy Development and Review Policy, along with comments from the educational community consultation be returned to the December Committee of the Whole meeting for further consideration.

**CARRIED**

Moved and Seconded that the following resolution be forwarded to the November Board meeting for consideration:

That the policies for development and review be prioritized for action for the 2019/2020 school year as follows:

1. Board Roles: Trustees, Board Chair, and Vice-Chair (review / combine multiple policies)
2. Policy Development and Review (review)
3. School District Representatives (review)
4. Trustee Professional Development (review)
5. Budget Monitoring and Reporting (new)
6. Menstrual Products (new)
7. Gender Neutral Hiring practices (new)
8. Hiring Practices for Women in Trades (new)
9. Use of Technology (new)
10. Digital Citizenship (new)
11. Communications (new)
12. Employee Long Service Recognition (new)
13. Sexual Minority, Sexual Orientation, Gender Identity, Anti-homophobic (review)
14. Substance or Drug / Alcohol Use / Abuse (review – add medical cannabis use)
15. Animal in Schools, including Medical Service and Therapy Dogs (Review two policies)

**AMENDMENT**

THAT the policies for development and review be reprioritized for action for the 2019/2020 school year:

**AMENDED RESOLUTION**

THAT the following resolution be forwarded to the November Board meeting for consideration:

THAT the policies for development and review be prioritized for action for the 2019/2020 school year as follows:

1. Board Roles: Trustees, Board Chair, and Vice-Chair (review / combine multiple policies)
2. Policy Development and Review (review)
3. School District Representatives (review)
4. Trustee Professional Development (review)
5. Trustee Remuneration (new)
6. Communications (new)
7. Employee Long Service Recognition (new)
8. Budget Monitoring and Reporting (new)
9. Menstrual Products (new)
10. Gender neutral hiring practices (new)
11. Hiring Practices for Women in Trades (new)
12. Use of Technology (new)
13. Digital Citizenship (new)
14. Sexual Minority, Sexual Orientation, Gender Identity, Anti-homophobic (review)
15. Substance or Drug / Alcohol Use / Abuse (review – add medical cannabis use)
16. Animal in Schools, including Medical Service and Therapy Dogs (Review two policies)

**CARRIED**

The Secretary Treasurer requested feedback on the list of policies to be worked on over the next year. A discussion ensued about re-prioritizing the list of policies.

7.2 **Policies to be Rescinded**

MOVED and Seconded that the following resolution be forwarded to the November 2019 Board meeting:

THAT the following policies be rescinded:

Policy 1 – Direction

Policy 3 – School Board Powers and Duties

Policy 19 – District Code of Conduct

Policy 25 – Respectful Schools and Anti-Bullying Policy

**CARRIED**

7.3 **Board Roles Policy**

MOVED and Seconded that the following resolution be forwarded to the November Board meeting for consideration:

THAT the Board Roles Policy: Trustees, Board Chair, and Vice Chair be approved, and

THAT Policy 4 - Role of the Trustee, Policy 6 – Role of the Board Chair, and Policy 7 – Role of the Vice-Chair be rescinded.

**AMENDMENTS**

Moved and Seconded that the draft policy be amended as follows:

Under Guidelines for Effective Relationships bullet two include the following wording “once a decision is made it is a decision of the corporate board. All Trustees will support the decision of the Board to the public.” Under Trustee and Staff Relationships bullet four remove “In addition, staff will be supported by Trustees in public.”

**AMENDED RESOLUTION**

MOVED and Seconded that the following resolution be forwarded to the November Board meeting for consideration:

THAT the Board Roles Policy: Trustees, Board Chair, and Vice Chair as amended be approved, and

THAT Policy 4 - Role of the Trustee, Policy 6 – Role of the Board Chair, and Policy 7 – Role of the Vice-Chair be rescinded.

**CARRIED**

MOVED and Seconded that the meeting be extended fifteen (15) minutes.

**CARRIED**

7.4 School District Representatives

MOVED and Seconded that the School District Representatives to External Organizations Policy be approved in principle; and

THAT the School District Representatives to External Organizations Policy be referred to the educational community for comments; and

THAT the School District Representatives to External Organizations Policy, along with comments from the educational community consultation be returned to the December Committee of the Whole meeting for further consideration.

**CARRIED**

Under organizations with appointed representatives change Aboriginal Education Advisory Committee to read: Aboriginal Education Advisory Council.

**8. MINUTES OF PREVIOUS MEETINGS**

8.1 Committee of the Whole Meeting Minutes, October 1, 2019

MOVED and Seconded that the Committee of the Whole minutes dated October 1, 2019 be approved.

**CARRIED**

**9. INFORMATION ITEMS**

9.1 DPAC AGM Meeting Minutes for October 21, 2019

**10. ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

**CARRIED**

The meeting adjourned at 6:34 pm.

Certified Correct:

*Original Signed by Tracy Loffler*

*Original Signed by Corien Becker*

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Chair, Board of Education

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Secretary Treasurer