

School District #75 (Mission)

Public Meeting of the Board of Education Minutes

**December 17, 2019, 6:30 pm
Edwin S Richards Elementary
33419 Cherry Avenue, Mission, BC**

Members Present: Board Chair, Tracy Loffler
Vice Chair Randy Cairns
Trustee Rick McKamey
Trustee, Julia Renkema

Members Absent: Trustee Shelley Carter

Staff Present: Superintendent of Schools Angus Wilson
Assistant Superintendent, Karen Alvarez
Secretary Treasurer, Corien Becker
Executive Assistant Aleksandra Zwierzchowska (Recorder)

1. CALL TO ORDER

The meeting was called to order at 6:30 PM by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

4. UNFINISHED BUSINESS

4.1 IAP2 Framework

The International Association of Public Participation (IAP2) has designed a framework to help organizations plan for and manage public participation in the decision-making process. The framework includes 5 levels of public participation: inform, consult, involve, collaborate, and empower.

4.2 MSS International Travel Application to Belize

MOVED and Seconded that École Mission Secondary School's field trip application for students in grades 10,11, and 12 to travel to Belize, from March 13, 2020 to March 28, 2020, be approved.

CARRIED

The Superintendent received notification from Mr. Matheny (MSS Global Education Teacher) that African Airways was placed under bankruptcy protection. The group was scheduled to travel to Zambia for their Global Education trip. Mr. Matheny was approached to sign a waiver that would allow the airline to cancel flights without compensation. A decision was made to change the location from Zambia to Belize where the students will help build a community library.

5. **STAFF REPORTS**

5.1 2019 Annual Report

MOVED and Seconded that the 2019 Annual Report, including the 2018-2019 Financial Statements, be approved.

CARRIED

The annual report includes information on the School District activities for the 2018/ 2019 school year, the June 30, 2019 financial statements with auditor's report, and discussion on financial activities.

The report was presented to the Committee of the Whole on December 3, 2019, revisions have been made to the report and responses to questions from the meeting have been included as well.

5.2 Statement of Financial Information 2019

MOVED and Seconded that the pursuant to the *Financial Information Act* (the "Act") the Statement of Financial Information be approved.

CARRIED

The 2018-2019 Statement of Financial Information (SOFI) report contains all the information as prescribed by the Financial Information Act. The information includes details on employees earning more than \$75,000 a year, including their expenses, payments to suppliers of more than \$25,000 a year, and the audited financial statements.

5.3 Financial Summary Report - October 31, 2019

The Financial Summary Report contains budget information that is 1/3 of the way through the fiscal year (4 of 12 months), and some budget lines are 1/5 of the way through (2 of 10 months). Most budgets are on track with the preliminary budget, although there are a few items of concern that will require a deeper analysis for the amended budget discussion.

A question was asked about the costs that are being spent on repairs on MSS. The Ministry has advised that if the SD does not follow through with repairs, the Ministry will not consider any options for the school.

A question was asked about the remedy costs for class size composition violations. The SD has not yet received confirmation from the Ministry that the additional costs will be covered.

5.4 Reporting out from Closed Meeting

The Superintendent reported that on November 19, 2019 the Board discussed property, personnel, and the SD Facebook page; and that on December 17, 2019 personnel matters were discussed.

6. **NEW BUSINESS**

6.1 January 2020 Committee of the Whole Meeting - Date Change

MOVED and Seconded that the Committee of the Whole meeting scheduled for January 7th, 2020 be changed to January 14th, 2020;

AND THAT the special Committee of the Whole meeting for the amended budget be scheduled for January 14th from 1 to 3 pm.

CARRIED

In preparation for next year's calendar, the Board will consider scheduling a meeting for the second week back from Winter Break (instead of the first week).

7. **MINUTES OF PREVIOUS MEETINGS**

7.1 Board of Education Public Meeting Minutes, November 19, 2019

MOVED and Seconded that the Board of Education Public meeting minutes dated November 19, 2019 be approved.

CARRIED

10. COMMITTEE MINUTES/LIAISON REPORTS

Trustees reported on:

First Nations Education Steering Committee - Annual Ed. Conference, Edge of the Knife film spoken in Haida language, visiting schools, BCSTA Working Group, Joe Heslip - Honouring Ceremony in Langley, Follow-up meeting for Women Helping Women Event, BCSTA Fall Academy, MSS Global Ed. Leadership Turkey Dinner for Lunch, Siwal Si'wes Christmas Luncheon and Honouring ceremony for Marnie F., Intergenerational Christmas lunch at Fraserview with Lifetime Learners, Chamber of Commerce Christmas Lunch, and drafting letters re: School Site Acquisitions and FMR Working Group Report.

13. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 7:21 pm.

Certified Correct:

Original Signed by Tracy Loffler

Original Signed by Corien Becker

Chair, Board of Education

Secretary Treasurer