

School District #75 (Mission)  
Public Meeting of the Board of Education  
Agenda

April 21, 2020, 6:30 pm

Zoom Meeting

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Pages

1. CALL TO ORDER

*The Board Chair will acknowledge that this meeting is being held on Traditional Territory.*

2. ADOPTION OF AGENDA

3. DELEGATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

5. STAFF REPORTS

5.1 Reporting out from Closed Meeting

5.2 Report on School District function during Pandemic Information 1

6. NEW BUSINESS

6.1 Deferring of Non-essential Items Action 2

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7. MINUTES OF PREVIOUS MEETINGS

7.1 Board of Education Public Meeting Minutes, March 10, 2020 Action 6 - 9

8. INFORMATION ITEMS

9. CORRESPONDENCE

10. COMMITTEE MINUTES/LIAISON REPORTS

11. ANNOUNCEMENTS

12. QUESTION PERIOD

*Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.*

## 13. ADJOURNMENT

**ITEM 5.2 Information**

TO: Board of Education  
FROM: A. Wilson, Superintendent of Schools  
SUBJECT: Report on School District function during Pandemic

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**1. Summary:**

On March 17<sup>th</sup>, the Minister of Education announced that face to face school was to pause. He also requested that School Districts prepare plans to support childcare for Healthcare workers and other frontline employees. The Superintendent will brief the Board and public on the status of the District's work:

- Communication with Staff, the Public, Unions
- Childcare Support
- Continuity of Learning
- Support for vulnerable students
- Facilities/Cleaning/Resources
- Cooperation with District of Mission, other Stakeholders
- Technology
- Looking ahead

**2. Background:**

**3. Options:**

**4. Analysis and Impact:**

- a. Strategic Plan Alignment
- b. Enhancement Agreement
- c. Funding Guidelines, Costing & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
  - i. Organizational
  - ii. Reputational
  - iii. Strategic
- g. Benefits
  - i. Organizational
  - ii. Reputational
  - iii. Strategic

**5. Public Participation:**

**6. Implementation:**

**7. Attachments:**

**ITEM 6.1      Action**

TO:                Board of Education  
FROM:            Committee of the Whole  
SUBJECT:        Deferring of Non-essential Issues

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**Recommendation**

**That all policy reviews, the boundary review, strategic planning meetings, and non-essential issues, be deferred until the September CotW, or until the COVID-19 pandemic period is resolved.**

**1. Rationale**

For the next 3 months the Board and Senior administration should only be dealing with budget, students, curriculum, personnel, safety, and essential governance. At this time, the Board and Senior Administration need to focus on the ever changing, difficult, and complex dynamics of education. Senior staff need to be able to focus on current and emergent issues and the budget. Extra meetings and contacts will draw resources away from the task at hand. This motion gives Staff and the Board support to accomplish objectives of governance and education on this new, uncharted process.

**2. Background:**

**3. Options:**

**4. Analysis and Impact:**

- a. Strategic Plan Alignment
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**5. Public Participation:**

**6. Implementation:**

**7. Attachments:**

**ITEM 6.2 Information**

TO: Board of Education  
 FROM: C. Becker, Secretary Treasurer  
 SUBJECT: Boundary Catchment – Steelhead Survey Results

**1. Summary:**

The Committee of the Whole meeting discussed reviewing the information on the Boundary Review. While the full boundary review is proposed to be deferred until the fall, the Board discussed considering the information provided regarding the Steelhead area. As such, the following information is the information gathered from the survey for the Boards consideration.

The following is what was presented with the survey to parents in the Steelhead area, and the responses to the three questions that are asked.

**Steelhead**

School enrolment for Albert McMahan Elementary continues to grow. The Albert McMahan school is currently overcapacity, and the continued enrolment growth projections for the school will only make the school more crowded or restrict students from attending their catchment school. The School District is considering changing the catchment school for the Steelhead area from Albert McMahan Elementary to Stave Falls Elementary.

What advantages do you see with changing the Steelhead catchment to Stave Falls?
a. Help in the reduction of over population at McMahan
b. Well gee, since our catchment is and has been past capacity (Albert) then it only makes sense to changing the our catchment to include Stave. Stupidest question ever.
c. Stave Falls needs more students (would prefer only 2 grade split instead of 3) and Albert McMahan is way too overcrowded. No student should be turned away from their catchment school.
d. Would prefer a smaller school and with 2 boys, they would love the outdoor theme
e. Smaller school size
f. None!
g. Less overcrowding at Albert McMahan. No more 3 way grade splits at stave falls.
h. You better have some amazing busses to do this
i. It's closer
j. To take the stress off albert McMahan and grow the stave falls school
k. More enrolment for Stave Falls without kids have to cross boundary in. Bus already goes by the area. Many too not want to attend an overcrowded school.
l. Increased enroll ent at SFE
m. Closer proximity, better type of school for kids that grow up in this area
n. Closer commute! I love this idea, frees space at Albert McMahan

What concerns do you have with Stave Falls Elementary being the catchment school for Steelhead?
a. None!
b. No concerns. It is a good idea.
c. None
d. Not enough classrooms, not enough staff to support.
e. Childcare issues, too early bus pickups, having to drive kids to bus stop as there are no sidewalks, kids are already situated in their schools and family involved with PAC. Further from work or family members in the event the child needs to be picked up from school.
f. None
g. Seriously how do people get there in bad weather
h. None
i. Its far... more buses are needed
j. Nothing
k. None
l. It's technically considered a choice school as it's a forest school and not everyone may like that
m. No concerns it should be catchment school

What other things should the School District consider as it reviews the change?
a. Stave needs students, Albert is maxed out..... that's all you need to consider in my opinion.
b. Albert McMahan school will only get more crowded as a lot of development is going on in that area. I see no reason why Steelhead residents shouldn't go to Stave Falls school
c. Bussing
d. Bussing being offered at a decent time, after school care. Perhaps a public input meeting at the community hall.
e. Lack of classrooms and teachers for the students. Building a new school in the cedar valley area, opening Ferndale elementary....
f. Forest based school for rural kids is fantastic
g. The outdoor school is so privileged. To pay to get there to pay for the gear etc. But you've built it. So maximize it. Make it as amazing as Maple Ridge that has a wait list
h. Bus service for steelhead to stave falls
i. Have buses come from intown to bring student out to stave falls elementary. Its a great school, but too far to drive from in town
j. What was the point of opening Stave Falls if you don't give it a chance to enrol up to it's capacity?
k. The large size of AMs enrolment and possible use of portables in the future
l. Maybe extra funding to help get the school up and running again? For a playground, extracurricular activities etc..
m. Steelhead catchment school should be stave falls

**2. Analysis and Impact:**

It appears that there is support for considering the boundary change. As such, the Board could consider a public engagement process to consider the change for September 2020. The Transportation services would need to consider the bussing impacts so that the information could be reviewed and shared with the Board, and then engage the Steelhead parents in a conversation.

- a. Strategic Plan Alignment
- b. Enhancement Agreement

- c. Funding Guidelines, Costing & Budget Impact
- d. Policy, Legislation, Regulation
- e. Organizational Capacity
- f. Risks
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**3. Public Participation:**

The Board could consider a public engagement process to formally discuss this potential boundary change with impacted parents. This process may be limited in some aspects due to the current pandemic restrictions.

**4. Implementation:**

If the Board wanted to more formally consider the boundary change:

1. Staff would need to develop the transportation plan – route changes, bus requirements etc.
2. Staff would need to develop potential staffing and classroom plans for the change of enrolment
3. Information could be returned to the May Committee of the Whole Meeting.
4. A public information meeting for parents of the Steelhead community, and other interested members of the public should be held.
5. The Board would need to formally consider the change at a public board meeting (May 19 or June 16)

**5. Attachments:**

None.

**School District #75 (Mission)  
Public Meeting of the Board of Education Minutes**

**March 10, 2020, 6:30 pm  
Stave Falls Elementary  
30204 Brackley Avenue, Mission, BC**

**Members Present:** Board Chair, Tracy Loffler  
Vice Chair, Randy Cairns  
Trustee, Rick McKamey  
Trustee, Julia Renkema

**Members Absent:** Trustee, Shelley Carter

**Staff Present:** Superintendent of Schools, Angus Wilson  
Secretary Treasurer, Corien Becker  
Assistant Superintendent, Karen Alvarez  
Executive Assistant, Aleksandra Crescenzo (Recorder)

**1. CALL TO ORDER**

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

**2. ADOPTION OF AGENDA**

MOVED and Seconded that the Agenda be adopted as presented.

**CARRIED**

**3. DELEGATIONS/PRESENTATIONS**

The principal of Stave Falls Elementary provided a presentation about the forest and nature program and outdoor learning environments.

#### **4. UNFINISHED BUSINESS**

##### **4.1 Mission Senior Secondary - Seismic Report Update**

Contractors are working on getting information to the Ministry in the next few weeks. The report will detail information on three specific options:

1. Seismic Repairs
2. Partial Repairs
3. Full Replacement

#### **5. STAFF REPORTS**

##### **5.1 Reporting out from Closed Meeting**

The Superintendent reported that property, personnel, and student matters were discussed during the Closed Board meeting.

The Chair advised that the Ministry provided the School District with a list of approved items for the capital plan. This information will be published on the district website.

##### **5.2 Disposition of Property - Nicomen Island**

A project cost summary was submitted to the Ministry of Education for the demolition of the Closed Nicomen Island School. The Ministry has issued the Certificate of Approval (COA) for the project. Staff are in the process of preparing the documents to hire the companies needed to complete the work. The goal is to have the project complete by the end of the year.

##### **5.3 2020-21 District Calendar Draft**

MOVED and Seconded that the draft 2020-2021 District Calendar be considered for approval.

#### **CARRIED**

The 2020/2021 calendar is presented for consideration by the Board. The draft calendar was shared with all principals and then reviewed with partner groups at the Committee of the Whole meeting.

##### **5.4 Novel Coronavirus (COVID-19)**

Communication was shared with international students advising them that if they travel back home over spring break, they are requested not to come back.

The international field trip to Belize is going forward unless new travel advisories are issued. The trip to UK and France is postponed. Grade 12 students will receive a refund. Grade 11 students will be able to travel on the trip next year.

The SD will continue to publish and share information as it becomes available.

#### 5.5 Month End Financial Summary - Year End Projections

The summary of financial information is provided for February 2020 Year to Date.

### 6. **NEW BUSINESS**

#### 6.1 Meetings with local First Nations Bands

MOVED and Seconded that the Board of Education Mission Public Schools endeavor to meet with local First Nations Bands on an annual basis.

#### **CARRIED**

The Board is committed to engaging in dialogue with Bands to ensure they are fulfilling obligations on governance and education with indigenous partners.

### 7. **MINUTES OF PREVIOUS MEETINGS**

#### 7.1 Board of Education Public Meeting Minutes, February 18, 2020

MOVED and Seconded that the Board of Education Public meeting minutes dated February 18, 2020, be approved.

#### **CARRIED**

### 8. **INFORMATION ITEMS**

#### 8.1 Letter from Minister R. Fleming re: amendments to the School Act and the Independent School Act

The Board commented that Ministry's mandate regarding provisions for before and after school childcare does not consider funding or capacity issues.

### 10. **COMMITTEE MINUTES/LIAISON REPORTS**

Trustees reported on:

Attending a meeting on the Dewdney Replacement Bridge, BCSTA Indigenous Education Committee meeting, visiting Stave Falls Elementary to speak with the principal about the "hug a tree" program for elementary students, Cyber Safety presentation hosted by District of Mission, Coldest Night walk and fundraiser, Mamma Mia at the Clarke Theatre, Trades & Training Advisory Committee meeting, skills competition at UFV Chilliwack, DPAC Meeting, Women Helping Women Career Fair meetings, and the Final BCSTA working group meeting on trustee conduct.

**11. ANNOUNCEMENTS**

11.1 Appointment of Trustee Liaison for the Mission Traffic and Transit Committee

An announcement was provided that Trustee Cairns was appointed as the Liaison for the Mission Traffic and Transit Committee.

**12. QUESTION PERIOD**

A question was asked about the seismic report for MSS. The purpose of the report is to assist with the process for a new school.

A question was asked about the cost of the demolition of Nicomen Island School. Clarification was provided that the demolition cost is being funded by the Ministry.

Does the SD have a plan if there is a breakout with the COVID-19? The SD is developing a detailed preparedness plan and will continue to follow the protocols that are issued by the Health Minister.

A question was asked about an item listed in the capital plan for a project at MSS. It was noted that the project may create a sunken cost for the school.

**13. ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

**CARRIED**

The meeting adjourned at 7:23 pm.

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Chairperson

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Secretary Treasurer