

Board of Education Meeting (Public)

Agenda



Board of Education Public Meeting

January 23, 2018 at 6:30pm

Edwin S Richards Elementary, 33419 Cherry Avenue, Mission, BC

1. CALL TO ORDER
The Board Chair will acknowledge that this meeting is being held on Traditional Territory.
2. ADOPTION OF AGENDA
3. DELEGATIONS/ PRESENTATIONS
4. UNFINISHED BUSINESS
5. STAFF REPORTS
 - 5.1 Amended Budget 2017/2018 Action Pg 1
 - 5.2 Reporting out from Closed Board Meeting Information n/a
6. NEW BUSINESS
 - 6.1 Liaison Appointments Action Pg 22
 - 6.2 Board Support for Rural Schools Action Pg 25
 - 6.3 Board Meeting Procedures Policy Amendment Action Pg 26
7. MINUTES OF PREVIOUS MEETINGS
 - 7.1 Board of Education Public Meeting Minutes, December 19, 2017 Action Pg 27
8. INFORMATION ITEMS
 - 8.1 SD67 – Okanagan Skaha - Letter to Ministry of Education Information Pg 30
Re: Rural Education Enhancement Funding
9. CORRESPONDENCE
10. LIAISON REPORTS
11. ANNOUNCEMENTS
 - 11.1 Special Committee of the Whole – January 24, 2018 re: Stave Falls Elementary School Preliminary Registration Data Information n/a
 - 11.2 Special Committee of the Whole – January 30, 2018 re: Future Possible Expansion of Riverside College Information n/a
12. QUESTION PERIOD
Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.
13. ADJOURNMENT

Board of Education Meeting (Regular)

January 23, 2018



ITEM 5.1 Action

To: Board of Education
From: Secretary Treasurer
Subject: 2017/2018 Amended Budget

Recommendation:

THAT the following resolutions be approved:

THAT the required three (3) readings and adoption of School District No. 75 (Mission) Amended Annual Budget Bylaw for fiscal year 2017/2018 be carried out in one meeting.

THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for fiscal year 2017/2018 be approved as read a first time.

THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for fiscal year 2017/2018 be approved as read a second time.

THAT School District No. 75 (Mission) Amended Annual Budget Bylaw for fiscal year 2017/2018 be approved as read a third time and finally adopted.

Summary:

The 2017/2018 Preliminary Budget was approved in June 2017. The 2017/2018 Amended Budget must be approved prior to February 28, 2018. The amendments were reviewed at the December and January Committee of the Whole meetings. The recommendations presented and direction from the Committee meetings have been incorporated into the bylaw.

The preliminary budget included projections for increases in enrolment and staffing, which have materialized. Changes beyond the original projections include additional teachers and education supports for the increased enrolment. The increased teacher salaries have been offset by a reduction in the average teacher salary due to retirements and the new teachers recruited at a lower salary; teacher salary costs reduced even with an increase in teachers on staff. The Amended Budget includes increases in funding considering the increased enrolment, and changes to the funding formula as approved by the Province.

We received confirmation from the Province that the additional CEF funding will be provided to support the restored language and the cost of remedies to teachers for classrooms that exceed the class size and composition restrictions in the restored language.

Included with this report is a summary of the proposed 2017/2018 Amended Budget as compared to the Preliminary Budget. Also attached is a summary of the balances and changes in reserve accounts, a summary of the enrolment, and the Budget Bylaw in the format required by the Province.

Summary of Amended Budget Changes:

1. Fifty (50) additional students more than originally budgeted
2. Eleven (11) additional international students more than originally budgeted
3. Funding changes
 - a. Enrolment and teacher funding increase of \$743,254
 - b. Tuition increase of \$207,500

- c. Total revenue increase \$1,053,834
 - d. The use of special purpose budgets is regulated by the Province, with limited flexibility.
4. Operational changes.
- a. Education
 - i. Average salary decrease for teachers
 - ii. Additional vice-principal support
 - iii. Additional teachers and support positions – two additional classrooms in September
 - iv. EA Support
 - b. Curriculum
 - i. Additional resources and support for the new curriculum - \$145,000.
 - ii. Youth work in trades curriculum support (1 FTE teacher)
 - c. Information Technology
 - i. Increased tech support – (1 FTE, 1 temp)
 - ii. Increased operating budget for leasing desktop computers, tablets, and laptops
 - iii. Software updates - \$150,000.
 - iv. Service desk support – change from temp to permanent - \$15,000, (.6 FTE)
 - d. Administrative Support
 - i. Human resources – Recruiting and OH&S program (1 FTE); clerical support (1 FTE).
 - ii. Student services – additional EA support (1 FTE) - \$50,000; clerical support (.6 FTE).
 - e. Facilities
 - i. Plumber position to permanent - \$38,000 (1 FTE)
 - ii. Increasing part time grounds position hours from 6 months to 12 months - \$33,700
 - iii. Added a painter helper / labourer position - \$27,500 (1 FTE).
 - iv. Additional funding for SOGI program - \$20,000
5. Capital Changes
- a. New Bus – \$150,000
 - b. Capital funds for portables and/or expansion plans - \$300,000
 - c. Additional IT Improvements, including telephone and PA systems - \$300,000
 - d. White Fleet – a second CUBE van and replace 1 service van - \$100,000
 - e. Site improvements at all schools and buildings - \$100,000
 - f. Riverside expansion plans - \$100,000
 - g. Classroom furniture replacement program – \$50,000.
 - h. Server room air-conditioner at MSS - \$30,000.
 - i. Equipment replacement at Facilities - \$15,000
 - j. Additional bus shelter at Albert McMahon – \$12,000
 - k. Additional funding for Solar panels – \$5,000
6. Other
- a. Unused surplus transferred to Contingency Reserve.
 - b. Benefits Surplus transferred to Capital Reserve.

Attachments:

- A. Enrolment Summary
- B. Amended Budget Comparison Summary
- C. Projected Reserve and Surplus Accounts Summary / Reconciliation
- D. Budget Bylaw

2017/2018 Amended Budget – January 23 2018 Regular Board Meeting

Enrolment Summary

The following table summarizes the changes in the student enrolment from the preliminary budget approved in June 2017 and the enrolment on the Ministry's 1701 report as of Sept 30, 2017. The international enrolment as of December 2017 is 165.

The increased enrolment is reflected in the amended budget.

| Enrolment Summary of Changes | | International | Ministry Funded | Total Students |
|------------------------------|--------------------|---------------|-----------------|----------------|
| Jun-17 | | 142.0 | 5903.375 | 6045.375 |
| Budgeted | | 154.0 | 6006.0 | 6160.000 |
| Sep-17 | | 149.2 | 6061.375 | 6210.575 |
| Sept 1701 Actual | Change from June | 7.2 | 158.0 | 165.2 |
| Sept 1701 Actual | Change from Budget | (4.8) | 55.4 | 50.6 |



Amended Budget for Fiscal Year 2017/18

January 12, 2018

| | 2017 / 2018 Amended | | | | | 2017 / 2018 Preliminary | | | | | Change | |
|--|---------------------|------------------|---------------------|--------------------|-------------------|-------------------------|------------------|---------------------|--------------------|-------------------|------------------|--------------|
| | Operating | Special | Operating / Special | Capital | Total | Operating | Special | Operating / Special | Capital | Total | \$ | % |
| OPERATING REVENUE | | | | | | | | | | | | |
| Grants | | | | | | | | | | | | |
| Ministry of Education - Operating | 57,007,104 | 6,983,586 | 63,990,690 | | 63,990,690 | 57,057,905 | 6,189,531 | 63,247,436 | | 63,247,436 | 743,254 | 1.18% |
| Other Ministry of Education | 1,157,141 | | 1,157,141 | | 1,157,141 | 1,101,051 | | 1,101,051 | | 1,101,051 | 56,090 | 5.09% |
| Provincial - Other | 310,615 | 50,000 | 360,615 | | 360,615 | 245,625 | 50,000 | 295,625 | | 295,625 | 64,990 | 21.98% |
| Total Grants | 58,474,860 | 7,033,586 | 65,508,446 | - | 65,508,446 | 58,404,581 | 6,239,531 | 64,644,112 | - | 64,644,112 | 864,334 | 1.34% |
| Tuition | 2,372,000 | | 2,372,000 | | 2,372,000 | 2,164,500 | | 2,164,500 | | 2,164,500 | 207,500 | 9.59% |
| Other Revenue | 326,896 | 1,692,281 | 2,019,177 | | 2,019,177 | 379,896 | 1,692,281 | 2,072,177 | | 2,072,177 | (53,000) | -2.56% |
| Rentals & Leases | 210,000 | | 210,000 | | 210,000 | 190,000 | | 190,000 | | 190,000 | 20,000 | 10.53% |
| Investment Income | 125,000 | | 125,000 | | 125,000 | 110,000 | | 110,000 | | 110,000 | 15,000 | 13.64% |
| TOTAL OPERATING REVENUE | 61,508,756 | 8,725,867 | 70,234,623 | - | 70,234,623 | 61,248,977 | 7,931,812 | 69,180,789 | - | 69,180,789 | 1,053,834 | 1.52% |
| Amortization of Deferred Capital | | | | 2,829,994 | 2,829,994 | | | | 2,809,873 | 2,809,873 | | |
| STATEMENT 2 REVENUE | 61,508,756 | 8,725,867 | 70,234,623 | 2,829,994 | 73,064,617 | 61,248,977 | 7,931,812 | 69,180,789 | 2,809,873 | 71,990,662 | 1,053,834 | 1.52% |
| OPERATING EXPENSE | | | | | | | | | | | | |
| Salaries | | | | | | | | | | | | |
| Teachers | 24,084,698 | 4,347,176 | 28,431,873 | | 28,431,873 | 24,733,498 | 3,890,226 | 28,623,724 | | 28,623,724 | (191,850) | -0.67% |
| Principals and Vice-Principals | 3,572,800 | 96,100 | 3,668,900 | | 3,668,900 | 3,486,672 | 40,800 | 3,527,472 | | 3,527,472 | 141,428 | 4.01% |
| Education Assistants | 5,865,700 | 413,000 | 6,278,700 | | 6,278,700 | 5,622,100 | 411,700 | 6,033,800 | | 6,033,800 | 244,900 | 4.06% |
| Support Staff | 6,475,840 | 280,640 | 6,756,480 | | 6,756,480 | 6,357,620 | 152,640 | 6,510,260 | | 6,510,260 | 246,220 | 3.78% |
| Other Professionals | 1,841,913 | | 1,841,913 | | 1,841,913 | 1,927,445 | | 1,927,445 | | 1,927,445 | (85,532) | -4.44% |
| Substitutes | 2,067,802 | | 2,067,802 | | 2,067,802 | 2,034,750 | | 2,034,750 | | 2,034,750 | 33,052 | 1.62% |
| Total Salaries | 43,908,753 | 5,136,916 | 49,045,669 | - | 49,045,669 | 44,162,085 | 4,495,366 | 48,657,451 | - | 48,657,451 | 388,218 | 0.80% |
| Employee Benefits | 10,523,405 | 1,146,554 | 11,669,959 | | 11,669,959 | 10,867,450 | 1,076,805 | 11,944,255 | | 11,944,255 | (274,296) | -2.30% |
| Total Salaries and Benefits | 54,432,158 | 6,283,470 | 60,715,628 | - | 60,715,628 | 55,029,535 | 5,572,171 | 60,601,706 | - | 60,601,706 | 113,923 | 0.19% |
| Services and Supplies | | | | | | | | | | | | |
| Services | 1,737,981 | | 1,737,981 | | 1,737,981 | 1,641,093 | | 1,641,093 | | 1,641,093 | 96,888 | 5.90% |
| Student Transportation | 22,500 | | 22,500 | | 22,500 | 22,500 | | 22,500 | | 22,500 | - | 0.00% |
| Professional Development and Travel | 438,000 | | 438,000 | | 438,000 | 429,400 | | 429,400 | | 429,400 | 8,600 | 2.00% |
| Rentals & Leases | 149,040 | | 149,040 | | 149,040 | 1,000 | | 1,000 | | 1,000 | 148,040 | 14804.00% |
| Dues & Fees | 88,100 | | 88,100 | | 88,100 | 85,100 | | 85,100 | | 85,100 | 3,000 | 3.53% |
| Insurance | 206,811 | | 206,811 | | 206,811 | 200,000 | | 200,000 | | 200,000 | 6,811 | 3.41% |
| Supplies | 2,741,202 | 2,442,397 | 5,183,599 | | 5,183,599 | 2,127,004 | 2,359,641 | 4,486,645 | | 4,486,645 | 696,954 | 15.53% |
| Utilities | 1,192,201 | | 1,192,201 | | 1,192,201 | 1,179,590 | | 1,179,590 | | 1,179,590 | 12,611 | 1.07% |
| Amortization | | | | 3,833,953 | 3,833,953 | | | | 3,821,781 | 3,821,781 | | |
| Total Services and Supplies | 6,575,834 | 2,442,397 | 9,018,232 | 3,833,953 | 12,852,185 | 5,685,687 | 2,359,641 | 8,045,328 | 3,821,781 | 11,867,109 | 972,904 | 12.09% |
| TOTAL OPERATING EXPENSE | 61,007,992 | 8,725,867 | 69,733,860 | 3,833,953 | 73,567,813 | 60,715,221 | 7,931,812 | 68,647,033 | 3,821,781 | 72,468,814 | 1,086,826 | 1.58% |
| Net Operating Surplus (Deficit) | 500,764 | - | 500,764 | (1,003,959) | (503,195) | 533,756 | - | 533,756 | (1,011,908) | (478,152) | (32,992) | |
| Budgeted allocation of Surplus | 1,728,146 | | 1,728,146 | | 1,728,146 | 200,244 | | 200,244 | | 200,244 | 1,527,902 | |
| Allocation to Capital | (2,228,910) | | (2,228,910) | 2,228,910 | - | (734,000) | | (734,000) | 734,000 | - | (1,494,910) | |
| Projected Operating Surplus/(Deficit) | 0 | - | 0 | 1,224,951 | 1,224,951 | (0) | - | (0) | (277,908) | (277,908) | 0 | |
| | Budgeted Spending | | | Accounting | Bylaw | Budgeted Spending | | | Accounting | Bylaw | | |



Reconciliation of Reserves and Surplus

| January 18, 2018 | 30-Jun-17 | Addition | Use | Projected 30-Jun-18 |
|---|---------------------|---------------------|-----------------------|------------------------|
| Restricted (appropriated) operating Surplus for: | | | | |
| Schools and departments | 258,566 | | (258,566) | - |
| Aboriginal education | 50,288 | | (50,288) | - |
| Employee benefit plan | 282,910 | | (282,910) | - |
| Student learning grant | 191,309 | | (191,309) | - |
| Total restricted (appropriated) operating surplus | 783,073 | - | (783,073) | - |
| Unrestricted operating surplus (contingency) | 1,846,206 | | (945,073) | 901,133 |
| Total operating surplus | 2,629,279 | - | (1,728,146) | 901,133 |
| Restricted local capital reserve | | | | |
| Planned projects | 1,063,930 | 1,646,000 | (2,081,000) | 628,930 |
| Portables / expansion plans | 352,125 | 300,000 | (300,000) | 352,125 |
| Available for other projects | 119,165 | 282,910 | | 402,075 |
| Total local capital surplus | 1,535,220 | 2,228,910 | (2,381,000) | 1,383,130 |
| Total Reserve and Surplus Accounts - Available for use | \$ 4,164,499 | \$ 2,228,910 | \$ (4,109,146) | \$ 2,284,263 |

Amended Annual Budget

School District No. 75 (Mission)

June 30, 2018

School District No. 75 (Mission)

June 30, 2018

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 75 (MISSION) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 75 (Mission) Amended Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$75,948,813 for the 2017/2018 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 23rd DAY OF JANUARY, 2018;

READ A SECOND TIME THE 23rd DAY OF JANUARY, 2018;

READ A THIRD TIME, PASSED AND ADOPTED THE 23rd DAY OF JANUARY, 2018;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 75 (Mission) Amended Annual Budget Bylaw 2017/2018, adopted by the Board the 23rd DAY OF JANUARY, 2018.

Secretary Treasurer

School District No. 75 (Mission)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2018

| | 2018 Amended Annual Budget | 2018 Annual Budget |
|---|-------------------------------|-----------------------|
| Ministry Operating Grant Funded FTE's | | |
| School-Age | 6,186,750 | 6,128,000 |
| Adult | 6,625 | 7,000 |
| Total Ministry Operating Grant Funded FTE's | 6,193,375 | 6,135,000 |
| Revenues | | |
| | \$ | \$ |
| Provincial Grants | | |
| Ministry of Education | 65,147,831 | 64,348,487 |
| Other | 360,615 | 295,625 |
| Tuition | 2,372,000 | 2,164,500 |
| Other Revenue | 2,019,177 | 2,072,177 |
| Rentals and Leases | 210,000 | 190,000 |
| Investment Income | 125,000 | 110,000 |
| Amortization of Deferred Capital Revenue | 2,829,994 | 2,809,873 |
| Total Revenue | 73,064,617 | 71,990,662 |
| Expenses | | |
| Instruction | 58,843,098 | 57,902,223 |
| District Administration | 2,727,529 | 2,612,848 |
| Operations and Maintenance | 10,972,542 | 10,918,649 |
| Transportation and Housing | 1,024,644 | 1,035,094 |
| Total Expense | 73,567,813 | 72,468,814 |
| Net Revenue (Expense) | (503,196) | (478,152) |
| Budgeted Allocation (Retirement) of Surplus (Deficit) | 1,728,147 | 200,244 |
| Budgeted Surplus (Deficit), for the year | 1,224,951 | (277,908) |
| Budgeted Surplus (Deficit), for the year comprised of: | | |
| Operating Fund Surplus (Deficit) | | |
| Special Purpose Fund Surplus (Deficit) | | |
| Capital Fund Surplus (Deficit) | 1,224,951 | (277,908) |
| Budgeted Surplus (Deficit), for the year | 1,224,951 | (277,908) |

School District No. 75 (Mission)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2018

| | 2018 Amended Annual Budget | 2018 Annual Budget |
|---|-------------------------------|-----------------------|
| Budget Bylaw Amount | | |
| Operating - Total Expense | 61,007,993 | 60,715,221 |
| Operating - Tangible Capital Assets Purchased | 1,456,000 | 734,000 |
| Special Purpose Funds - Total Expense | 8,725,867 | 7,931,812 |
| Capital Fund - Total Expense | 3,833,953 | 3,821,781 |
| Capital Fund - Tangible Capital Assets Purchased from Local Capital | 925,000 | 1,000,000 |
| Total Budget Bylaw Amount | 75,948,813 | 74,202,814 |

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 75 (Mission)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2018

| | 2018 Amended Annual Budget | 2018 Annual Budget |
|---|-------------------------------|-----------------------|
| | \$ | \$ |
| Surplus (Deficit) for the year | <u>(503,196)</u> | <u>(478,152)</u> |
| Effect of change in Tangible Capital Assets | | |
| Acquisition of Tangible Capital Assets | | |
| From Operating and Special Purpose Funds | (1,456,000) | (734,000) |
| From Local Capital | (925,000) | (1,000,000) |
| From Deferred Capital Revenue | (3,037,653) | (3,444,238) |
| Total Acquisition of Tangible Capital Assets | <u>(5,418,653)</u> | <u>(5,178,238)</u> |
| Amortization of Tangible Capital Assets | <u>3,833,953</u> | <u>3,821,781</u> |
| Total Effect of change in Tangible Capital Assets | <u>(1,584,700)</u> | <u>(1,356,457)</u> |
| Acquisitions of Prepaid Expenses | (150,000) | (200,000) |
| Use of Prepaid Expenses | <u>79,203</u> | <u>200,000</u> |
| | <u>(70,797)</u> | <u>-</u> |
| (Increase) Decrease in Net Financial Assets (Debt) | <u>(2,158,693)</u> | <u>(1,834,609)</u> |

School District No. 75 (Mission)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2018

| | Operating Fund | Special Purpose Fund | Capital Fund | 2018 Amended Annual Budget |
|--|---------------------------|---------------------------------|-------------------------|---------------------------------------|
| | \$ | \$ | \$ | \$ |
| Accumulated Surplus (Deficit), beginning of year | 2,629,279 | | 28,522,266 | 31,151,545 |
| Changes for the year | | | | |
| Net Revenue (Expense) for the year | 500,763 | | (1,003,959) | (503,196) |
| Interfund Transfers | | | | |
| Tangible Capital Assets Purchased | (1,456,000) | | 1,456,000 | - |
| Local Capital | (772,910) | | 772,910 | - |
| Net Changes for the year | (1,728,147) | - | 1,224,951 | (503,196) |
| Budgeted Accumulated Surplus (Deficit), end of year | 901,132 | - | 29,747,217 | 30,648,349 |

School District No. 75 (Mission)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2018

| | 2018 Amended Annual Budget | 2018 Annual Budget |
|--|-------------------------------|-----------------------|
| | \$ | \$ |
| Revenues | | |
| Provincial Grants | | |
| Ministry of Education | 58,164,245 | 58,158,956 |
| Other | 310,615 | 245,625 |
| Tuition | 2,372,000 | 2,164,500 |
| Other Revenue | 326,896 | 379,896 |
| Rentals and Leases | 210,000 | 190,000 |
| Investment Income | 125,000 | 110,000 |
| Total Revenue | 61,508,756 | 61,248,977 |
| Expenses | | |
| Instruction | 50,681,839 | 50,256,275 |
| District Administration | 2,522,433 | 2,576,496 |
| Operations and Maintenance | 6,779,077 | 6,847,356 |
| Transportation and Housing | 1,024,644 | 1,035,094 |
| Total Expense | 61,007,993 | 60,715,221 |
| Net Revenue (Expense) | 500,763 | 533,756 |
| Budgeted Prior Year Surplus Appropriation | 1,728,147 | 200,244 |
| Net Transfers (to) from other funds | | |
| Tangible Capital Assets Purchased | (1,456,000) | (734,000) |
| Local Capital | (772,910) | |
| Total Net Transfers | (2,228,910) | (734,000) |
| Budgeted Surplus (Deficit), for the year | - | - |

School District No. 75 (Mission)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2018

| | 2018 Amended Annual Budget | 2018 Annual Budget |
|--|-------------------------------|-----------------------|
| | \$ | \$ |
| Provincial Grants - Ministry of Education | | |
| Operating Grant, Ministry of Education | 57,007,104 | 57,057,905 |
| INAC/LEA Recovery | (156,896) | (156,896) |
| Other Ministry of Education Grants | | |
| Pay Equity | 725,901 | 725,901 |
| Transportation Supplement | 188,900 | 188,900 |
| Economic Stability Dividend | 34,000 | |
| Return of Administrative Savings | 280,146 | 280,146 |
| Carbon Tax Grant | 50,000 | 50,000 |
| FSA | 13,000 | 13,000 |
| Skills Training | 22,090 | |
| Total Provincial Grants - Ministry of Education | 58,164,245 | 58,158,956 |
| Provincial Grants - Other | 310,615 | 245,625 |
| Tuition | | |
| Continuing Education | 269,500 | 289,500 |
| International and Out of Province Students | 2,102,500 | 1,875,000 |
| Total Tuition | 2,372,000 | 2,164,500 |
| Other Revenues | | |
| LEA/Direct Funding from First Nations | 156,896 | 156,896 |
| Miscellaneous | | |
| Pay for Service - Riverside | 35,000 | 35,000 |
| District of Mission - Clarke Theatre | 35,000 | 110,000 |
| Other | 100,000 | 78,000 |
| Total Other Revenue | 326,896 | 379,896 |
| Rentals and Leases | 210,000 | 190,000 |
| Investment Income | 125,000 | 110,000 |
| Total Operating Revenue | 61,508,756 | 61,248,977 |

School District No. 75 (Mission)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2018

| | 2018 Amended Annual Budget | 2018 Annual Budget |
|-------------------------------------|-------------------------------|-----------------------|
| | \$ | \$ |
| Salaries | | |
| Teachers | 24,084,698 | 24,733,498 |
| Principals and Vice Principals | 3,572,800 | 3,486,671 |
| Educational Assistants | 5,865,700 | 5,622,100 |
| Support Staff | 6,475,840 | 6,357,620 |
| Other Professionals | 1,841,913 | 1,927,445 |
| Substitutes | 2,067,802 | 2,034,750 |
| Total Salaries | 43,908,753 | 44,162,084 |
| Employee Benefits | 10,523,405 | 10,867,450 |
| Total Salaries and Benefits | 54,432,158 | 55,029,534 |
| Services and Supplies | | |
| Services | 1,737,981 | 1,641,093 |
| Student Transportation | 22,500 | 22,500 |
| Professional Development and Travel | 438,000 | 429,400 |
| Rentals and Leases | 149,040 | 1,000 |
| Dues and Fees | 88,100 | 85,100 |
| Insurance | 206,811 | 200,000 |
| Supplies | 2,741,202 | 2,127,004 |
| Utilities | 1,192,201 | 1,179,590 |
| Total Services and Supplies | 6,575,835 | 5,685,687 |
| Total Operating Expense | 61,007,993 | 60,715,221 |

School District No. 75 (Mission)

Amended Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2018

| | Teachers Salaries | Principals and Vice Principals Salaries | Educational Assistants Salaries | Support Staff Salaries | Other Professionals Salaries | Substitutes Salaries | Total Salaries |
|---|----------------------|---|---------------------------------------|------------------------------|------------------------------------|-------------------------|-------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| 1 Instruction | | | | | | | |
| 1.02 Regular Instruction | 19,834,798 | 515,700 | 47,400 | 323,300 | | 1,848,658 | 22,569,856 |
| 1.03 Career Programs | 557,500 | 120,600 | 29,000 | 312,700 | | 2,300 | 1,022,100 |
| 1.07 Library Services | 943,700 | | | | | | 943,700 |
| 1.08 Counselling | 965,800 | | | | | | 965,800 |
| 1.10 Special Education | 1,441,200 | | 4,675,800 | 444,140 | 123,800 | 97,500 | 6,782,440 |
| 1.30 English Language Learning | 222,900 | 12,000 | 366,200 | | | | 601,100 |
| 1.31 Aboriginal Education | 118,800 | 107,700 | 713,900 | 32,800 | | 10,000 | 983,200 |
| 1.41 School Administration | | 2,660,000 | | 1,075,600 | 112,000 | 44,100 | 3,891,700 |
| 1.62 International and Out of Province Students | | | 33,400 | 91,000 | 130,600 | | 255,000 |
| 1.64 Other | | | | 14,000 | 137,700 | | 151,700 |
| Total Function 1 | 24,084,698 | 3,416,000 | 5,865,700 | 2,293,540 | 504,100 | 2,002,558 | 38,166,596 |
| 4 District Administration | | | | | | | |
| 4.11 Educational Administration | | 120,600 | | 84,000 | 359,400 | | 564,000 |
| 4.40 School District Governance | | | | | 86,213 | | 86,213 |
| 4.41 Business Administration | | 36,200 | | 288,400 | 631,400 | 5,000 | 961,000 |
| Total Function 4 | - | 156,800 | - | 372,400 | 1,077,013 | 5,000 | 1,611,213 |
| 5 Operations and Maintenance | | | | | | | |
| 5.41 Operations and Maintenance Administration | | | | 46,600 | 186,600 | 3,000 | 236,200 |
| 5.50 Maintenance Operations | | | | 2,932,200 | | 46,000 | 2,978,200 |
| 5.52 Maintenance of Grounds | | | | 269,600 | | | 269,600 |
| 5.56 Utilities | | | | | | | - |
| Total Function 5 | - | - | - | 3,248,400 | 186,600 | 49,000 | 3,484,000 |
| 7 Transportation and Housing | | | | | | | |
| 7.41 Transportation and Housing Administration | | | | 27,200 | 74,200 | | 101,400 |
| 7.70 Student Transportation | | | | 534,300 | | 11,244 | 545,544 |
| Total Function 7 | - | - | - | 561,500 | 74,200 | 11,244 | 646,944 |
| 9 Debt Services | | | | | | | |
| Total Function 9 | - | - | - | - | - | - | - |
| Total Functions 1 - 9 | 24,084,698 | 3,572,800 | 5,865,700 | 6,475,840 | 1,841,913 | 2,067,802 | 43,908,753 |

School District No. 75 (Mission)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2018

| | Total Salaries | Employee Benefits | Total Salaries and Benefits | Services and Supplies | 2018 Amended Annual Budget | 2018 Annual Budget |
|---|-------------------|-------------------|-----------------------------|-----------------------|----------------------------|--------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 1 Instruction | | | | | | |
| 1.02 Regular Instruction | 22,569,856 | 5,315,100 | 27,884,956 | 2,014,572 | 29,899,528 | 29,479,272 |
| 1.03 Career Programs | 1,022,100 | 248,950 | 1,271,050 | 307,360 | 1,578,410 | 1,333,737 |
| 1.07 Library Services | 943,700 | 228,370 | 1,172,070 | 40,000 | 1,212,070 | 1,180,550 |
| 1.08 Counselling | 965,800 | 233,730 | 1,199,530 | 5,500 | 1,205,030 | 1,108,400 |
| 1.10 Special Education | 6,782,440 | 1,691,370 | 8,473,810 | 169,900 | 8,643,710 | 9,289,360 |
| 1.30 English Language Learning | 601,100 | 145,440 | 746,540 | 18,000 | 764,540 | 615,890 |
| 1.31 Aboriginal Education | 983,200 | 234,090 | 1,217,290 | 226,128 | 1,443,418 | 1,387,080 |
| 1.41 School Administration | 3,891,700 | 903,650 | 4,795,350 | 195,700 | 4,991,050 | 4,914,841 |
| 1.62 International and Out of Province Students | 255,000 | 59,590 | 314,590 | 430,263 | 744,853 | 747,915 |
| 1.64 Other | 151,700 | 22,330 | 174,030 | 25,200 | 199,230 | 199,230 |
| Total Function 1 | 38,166,596 | 9,082,620 | 47,249,216 | 3,432,623 | 50,681,839 | 50,256,275 |
| 4 District Administration | | | | | | |
| 4.11 Educational Administration | 564,000 | 142,810 | 706,810 | 178,500 | 885,310 | 854,437 |
| 4.40 School District Governance | 86,213 | 27,600 | 113,813 | 60,500 | 174,313 | 174,313 |
| 4.41 Business Administration | 961,000 | 226,110 | 1,187,110 | 275,700 | 1,462,810 | 1,547,746 |
| Total Function 4 | 1,611,213 | 396,520 | 2,007,733 | 514,700 | 2,522,433 | 2,576,496 |
| 5 Operations and Maintenance | | | | | | |
| 5.41 Operations and Maintenance Administration | 236,200 | 53,290 | 289,490 | 135,700 | 425,190 | 427,576 |
| 5.50 Maintenance Operations | 2,978,200 | 762,875 | 3,741,075 | 966,911 | 4,707,986 | 4,837,090 |
| 5.52 Maintenance of Grounds | 269,600 | 68,600 | 338,200 | 115,500 | 453,700 | 403,100 |
| 5.56 Utilities | - | - | - | 1,192,201 | 1,192,201 | 1,179,590 |
| Total Function 5 | 3,484,000 | 884,765 | 4,368,765 | 2,410,312 | 6,779,077 | 6,847,356 |
| 7 Transportation and Housing | | | | | | |
| 7.41 Transportation and Housing Administration | 101,400 | 23,300 | 124,700 | 6,200 | 130,900 | 134,400 |
| 7.70 Student Transportation | 545,544 | 136,200 | 681,744 | 212,000 | 893,744 | 900,694 |
| Total Function 7 | 646,944 | 159,500 | 806,444 | 218,200 | 1,024,644 | 1,035,094 |
| 9 Debt Services | | | | | | |
| Total Function 9 | - | - | - | - | - | - |
| Total Functions 1 - 9 | 43,908,753 | 10,523,405 | 54,432,158 | 6,575,835 | 61,007,993 | 60,715,221 |

School District No. 75 (Mission)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2018

| | <u>2018 Amended Annual Budget</u> | <u>2018 Annual Budget</u> |
|---|---------------------------------------|-------------------------------|
| | \$ | \$ |
| Revenues | | |
| Provincial Grants | | |
| Ministry of Education | 6,983,586 | 6,189,531 |
| Other | 50,000 | 50,000 |
| Other Revenue | 1,692,281 | 1,692,281 |
| Total Revenue | <u>8,725,867</u> | <u>7,931,812</u> |
| Expenses | | |
| Instruction | 8,161,259 | 7,645,948 |
| District Administration | 205,096 | 36,352 |
| Operations and Maintenance | 359,512 | 249,512 |
| Total Expense | <u>8,725,867</u> | <u>7,931,812</u> |
| Budgeted Surplus (Deficit), for the year | <u>-</u> | <u>-</u> |

School District No. 75 (Mission)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2018

| | Annual Facility Grant | Learning Improvement Fund | Scholarships and Bursaries | Service Delivery Transformation | School Generated Funds | Strong Start | Ready, Set, Learn | OLEP | CommunityLINK |
|--|-----------------------------|---------------------------------|----------------------------------|---------------------------------------|------------------------------|-----------------|-------------------------|--------|---------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Deferred Revenue, beginning of year | | | 107,211 | 35,996 | 817,736 | | 18,569 | | |
| Add: Restricted Grants | | | | | | | | | |
| Provincial Grants - Ministry of Education | 249,512 | 226,081 | | | | 160,000 | 29,400 | 98,953 | 386,475 |
| Other | | | 50,000 | | 1,600,000 | | | | |
| | 249,512 | 226,081 | 50,000 | - | 1,600,000 | 160,000 | 29,400 | 98,953 | 386,475 |
| Less: Allocated to Revenue | 249,512 | 226,081 | 80,000 | 35,996 | 1,600,000 | 160,000 | 47,969 | 98,953 | 386,475 |
| Deferred Revenue, end of year | - | - | 77,211 | - | 817,736 | - | - | - | - |
| Revenues | | | | | | | | | |
| Provincial Grants - Ministry of Education | 249,512 | 226,081 | | 35,996 | | 160,000 | 47,969 | 98,953 | 386,475 |
| Provincial Grants - Other | | | 80,000 | | 1,600,000 | | | | |
| Other Revenue | | | | | | | | | |
| | 249,512 | 226,081 | 80,000 | 35,996 | 1,600,000 | 160,000 | 47,969 | 98,953 | 386,475 |
| Expenses | | | | | | | | | |
| Salaries | | | | | | | | | |
| Teachers | | | | | | | 12,400 | | |
| Principals and Vice Principals | | | | | | | | 41,100 | |
| Educational Assistants | | 182,000 | | | | | | | 231,000 |
| Support Staff | 56,140 | | | | | 96,500 | | | |
| | 56,140 | 182,000 | - | - | - | 96,500 | 12,400 | 41,100 | 231,000 |
| Employee Benefits | 18,713 | 44,081 | | | | 23,500 | 3,001 | 9,250 | 56,017 |
| Services and Supplies | 174,659 | | 80,000 | 35,996 | 1,600,000 | 40,000 | 32,568 | 48,603 | 99,458 |
| | 249,512 | 226,081 | 80,000 | 35,996 | 1,600,000 | 160,000 | 47,969 | 98,953 | 386,475 |
| Net Revenue (Expense) | - | - | - | - | - | - | - | - | - |

School District No. 75 (Mission)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2018

| | Coding and Curriculum Implementation | Priority Measures | Classroom Enhancement Fund - Overhead | Classroom Enhancement Fund - Staffing | BEST | Riverside Electrical | District Literacy | TOTAL |
|--|--|----------------------|---|---|---------------|-------------------------|----------------------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Deferred Revenue, beginning of year | 51,638 | 196,856 | | | 20,000 | 50,000 | 12,281 | 1,310,287 |
| Add: Restricted Grants | | | | | | | | |
| Provincial Grants - Ministry of Education | | | 445,945 | 5,084,161 | | | | 6,680,527 |
| Other | | | | | | | | 1,650,000 |
| | - | - | 445,945 | 5,084,161 | - | - | - | 8,330,527 |
| Less: Allocated to Revenue | 51,638 | 196,856 | 445,945 | 5,084,161 | - | 50,000 | 12,281 | 8,725,867 |
| Deferred Revenue, end of year | - | - | - | - | 20,000 | - | - | 914,947 |
| Revenues | | | | | | | | |
| Provincial Grants - Ministry of Education | 51,638 | 196,856 | 445,945 | 5,084,161 | | | | 6,983,586 |
| Provincial Grants - Other | | | | | | 50,000 | | 50,000 |
| Other Revenue | | | | | | | 12,281 | 1,692,281 |
| | 51,638 | 196,856 | 445,945 | 5,084,161 | - | 50,000 | 12,281 | 8,725,867 |
| Expenses | | | | | | | | |
| Salaries | | | | | | | | |
| Teachers | | 157,485 | | 4,177,291 | | | | 4,347,176 |
| Principals and Vice Principals | | | 55,000 | | | | | 96,100 |
| Educational Assistants | | | | | | | | 413,000 |
| Support Staff | | | 128,000 | | | | | 280,640 |
| | - | 157,485 | 183,000 | 4,177,291 | - | - | - | 5,136,916 |
| Employee Benefits | | 39,371 | 45,750 | 906,870 | | | | 1,146,553 |
| Services and Supplies | 51,638 | | 217,195 | | | 50,000 | 12,281 | 2,442,398 |
| | 51,638 | 196,856 | 445,945 | 5,084,161 | - | 50,000 | 12,281 | 8,725,867 |
| Net Revenue (Expense) | - | - | - | - | - | - | - | - |

School District No. 75 (Mission)

Amended Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2018

| | 2018 Amended Annual Budget | | | 2018 Annual Budget |
|--|--|------------------|--------------------|-----------------------|
| | Invested in Tangible Capital Assets | Local Capital | Fund Balance | |
| | \$ | \$ | \$ | \$ |
| Revenues | | | | |
| Amortization of Deferred Capital Revenue | 2,829,994 | | 2,829,994 | 2,809,873 |
| Total Revenue | 2,829,994 | - | 2,829,994 | 2,809,873 |
| Expenses | | | | |
| Amortization of Tangible Capital Assets | | | | |
| Operations and Maintenance | 3,833,953 | | 3,833,953 | 3,821,781 |
| Total Expense | 3,833,953 | - | 3,833,953 | 3,821,781 |
| Net Revenue (Expense) | (1,003,959) | - | (1,003,959) | (1,011,908) |
| Net Transfers (to) from other funds | | | | |
| Tangible Capital Assets Purchased | 1,456,000 | | 1,456,000 | 734,000 |
| Local Capital | | 772,910 | 772,910 | |
| Total Net Transfers | 1,456,000 | 772,910 | 2,228,910 | 734,000 |
| Other Adjustments to Fund Balances | | | | |
| Tangible Capital Assets Purchased from Local Capital | 925,000 | (925,000) | - | |
| Total Other Adjustments to Fund Balances | 925,000 | (925,000) | - | |
| Budgeted Surplus (Deficit), for the year | 1,377,041 | (152,090) | 1,224,951 | (277,908) |

ITEM 6.1 Action

To: Board of Education
From: Committee of the Whole
Subject: Liaison Appointments

Recommendation

THAT the 2018 Trustee Committee and Liaison Appointments be approved as presented.

Background

Each year the Board of Education reviews the committee and school liaison appointments.

The Board Chairperson provided her recommended appointments at the January 16, 2018 Committee of the Whole meeting.

Attachment:

- A. 2018 Trustee Committee Appointments List;
- B. 2018 Trustee School Liaison Appointment List.

2018 TRUSTEE COMMITTEE AND LIAISON APPOINTMENTS

| COMMITTEE | TRUSTEE MEMBERS | ADMINISTRATIVE STAFF MEMBERS |
|---|---|--|
| Aboriginal Education Committee | <i>1st: Randy Cairns Alternate: Tracy Loffler</i> | <i>District Principal, Aboriginal Education</i> |
| BC School Trustees' Association | <i>1st: Shelley Carter Alternate: Tracy Loffler</i> | <i>Superintendent / Secretary Treasurer</i> |
| BCPSEA Representative Council (BC Public Schools Employers' Association) | <i>1st: Shelley Carter Alternate: Rick McKamey</i> | <i>Secretary Treasurer</i> |
| Committee of the Whole | <i>Chair: Tracy Loffler VC: Shelley Carter</i> | <i>All Senior Staff</i> |
| Mission Literacy in Motion | <i>Trustee: Jim Taylor Alternate: Randy Cairns</i> | <i>Assistant Superintendent / Principal (Beth Ann-Cullen and Darran Forrest)</i> |
| University of the Fraser Valley Community Council | <i>Trustee: Jim Taylor Trustee: Rick McKamey</i> | <i>Superintendent / Assistant Superintendent / Director of Instruction</i> |

| Liaison Appointments | Trustee Cairns | Trustee Carter | Trustee Loffler | Trustee McKamey | Trustee Taylor |
|---|-----------------------|-----------------------|------------------------|------------------------|-----------------------|
| District of Mission | | | ✓ | ✓ | |
| Albert McMahon | | | | | ✓ |
| Cherry Hill | | | | | ✓ |
| Christine Morrison | ✓ | | | | |
| Deroche | | ✓ | | | |
| Dewdney | | ✓ | | | |
| Edwin S. Richards | | | ✓ | | |
| Hatzic Elementary | | ✓ | | | |
| Hatzic Middle | | ✓ | | | |
| Hillside Traditional | | | | ✓ | |
| Heritage Park Middle | ✓ | | | | |
| Mission Central | ✓ | | | | |
| Mission Secondary | | | ✓ | | |
| Silverdale | | | | | ✓ |
| West Heights | | | | | ✓ |
| Windebank | | | | ✓ | |
| French Immersion | ✓ | | | | |
| Fraserview Learning Centre | | | ✓ | | |
| Riverside College | | | ✓ | | |
| Summit Learning Centre | | | ✓ | | |
| Facilities & Transportation | | ✓ | | | |
| Board Office & Student Support Services | | ✓ | | | |
| International Education | | | | ✓ | |

ITEM 6.2 Action

To: Board of Education
From: Trustee Taylor
Subject: Board Support for Rural Schools

Recommendation

The Mission Board of Education recognizes that rural elementary schools play a central role in their communities. Besides providing for basic, high quality education, they also served as a cultural center in the community. Youth groups, athletics, dance, music and other social activities conducted in rural school buildings play a vital part in maintaining a strong and healthy community. Wherever feasible, the Mission Board of Education believes that children living in rural communities should receive their elementary education within their own community.

ITEM 6.3 Action

TO: Board of Education
FROM: Trustee Carter
SUBJECT: Policy #50: Board Meeting Procedures Amendment

Recommendation

THAT the following amendments to Policy #50: *Board Meeting Procedures* be approved:

1.2 Organizational

1.2.1 The organizational meeting of the Board will be open to the public and be held at the Regular Board meeting in **September** ~~December~~ other than in an election year.

2. Election of Chair and Vice-Chair

2.1 At its inaugural meeting following a general local election, and for each organizational meeting in **September** ~~December~~ of the following three years, the Board will elect one of its members to serve as Board Chair and one of its members to serve as Vice-Chair for the following year.

Rationale:

A recommendation has been suggested to change the date of the organizational meeting to September to align with the start of the school year. In an election year there is no organizational meeting; the Board Chair and Vice Chair would be elected at the inaugural meeting in November after the School Board general election.

Implementation:

If approved, Policy #50 will be amended and updated on the website.

Board of Education Meeting - Public

Minutes



Board of Education Meeting - Public
December 19, 2017 at 6:30pm
District Education Office, 33046 – 4th Avenue, Mission, BC

Members Present:

Chair Rick McKamey
 Trustee Tracy Loffler
 Trustee Randy Cairns
 Trustee Jim Taylor
 Trustee Shelley Carter

Staff Present:

Superintendent Angus Wilson
 Secretary Treasurer Corien Becker
 Executive Assistant Aleksandra Zwierzchowska (Recorder)

1. CALL TO ORDER

The meeting was called to order at 6:33 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. Adoption of Agenda

MOVED and Seconded that the Agenda be adopted as presented.
CARRIED

3. Delegations/Presentations

No delegations.

4. Election of Chairperson

The Chairperson passed the gavel over to the Secretary Treasurer to conduct the election of the Chairperson. The Secretary Treasurer asked Trustee Loffler if she accepts the nomination; Trustee Loffler agreed.

Trustee Loffler was nominated for the position of Chairperson. The Secretary Treasurer asked for further nominations. No other nominations were made. Trustee Loffler was acclaimed to the position of Chairperson.

5. Election of Vice Chairperson

Trustee Carter was nominated for the position of Vice-Chairperson. The Secretary Treasurer asked Trustee Carter if she accepts the nomination; Trustee Carter agreed. The Secretary Treasurer asked for further nominations. No further nominations were made. Trustee Carter was acclaimed to the position of Vice-Chairperson.

The new Board Chair thanked the outgoing Board Chair for all his years of dedication and acknowledged Trustee McKamey for a job well done with fulfilling the related responsibilities.

6. Unfinished Business

No items were brought forward.

7. Staff Reports

7.1 2017 Annual Report / 2016-17 Audited Financial Statements

MOVED and Seconded that the June 30, 2017 Annual Report, including the 2016-2017 Financial Statements, be approved.

CARRIED

The Secretary Treasurer mentioned the 2017 Annual Report along with the 2016-17 Financial Statements, were presented at the December 12, 2017 Committee of the Whole meeting. The changes were noted from the Committee of the Whole presentation, on pages 9, 10, and 11.

7.2 2016-17 Statement of Financial Information

Moved and Seconded that pursuant to the *Financial Information Act* (the “Act”) the Statement of Financial Information be approved.

CARRIED

The Secretary Treasurer referred to the report attached to the agenda and noted the Statement of Financial Information was presented at the December 12, 2017 Committee of the Whole meeting.

7.3 Reporting out from Closed Meeting

The Superintendent reported that property and personnel matters were discussed. The Superintendent also announced two additional Special Committee of the Whole meetings have been scheduled; one on January 24th 2018 and the other one on January 30th 2018.

8. New Business

8.1 Facilities Upgrades to Washroom / Changeroom Signs

Main Motion

Moved and Seconded that Mission Public Schools dedicate resources with the 2017/2018 amended budget to continue facilities upgrades on washrooms, change rooms, signage or other identified improvements to ensure equal inclusive and safe accommodation for all students.

Trustee Cairns referred to the rationale attached to the agenda.

Amendment

To insert the word “design” after the word facilities.

Amended Motion

Moved and Seconded that Mission Public Schools dedicate resources with the 2017/2018 amended budget to continue facilities design, upgrades on washrooms, change rooms, signage or other identified improvements to ensure equal inclusive and safe accommodation for all students.

CARRIED

9. Minutes of Previous Meetings

MOVED and Seconded that the Board of Education meeting minutes dated November 21, 2017 be approved as presented.

CARRIED

10. Information Items

The Chair referred to the information items outlined in the agenda.

11. Correspondence

12. Liaison Reports

Trustees reported on the following:

Minutes



- First Nations Steering Education Committee Conference;
- Sub-committee meeting for Trades at Riverside College;
- Mission Secondary School Christmas Dinner;
- Vice Principal interviews;
- Siwal Si' wes lunch;
- Various Christmas concerts;
- Lifetime Learners intergenerational lunch.

13. Announcement

No announcements were made.

14. Question Period

Q: Are we reinventing the wheel when it comes to item 8.1? Has the district reached out to other districts who have started the process?

R: Some items are easier to address than others; change rooms will pose some challenges. We need to have a broader conversation on the future of change rooms. The idea is not to draw attention to being different. Instead, the conversation should be focused on creating a safe environment.

15. Adjournment

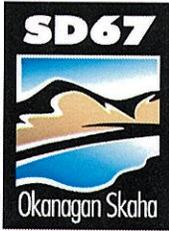
Moved and Seconded to adjourn the meeting.

CARRIED

The meeting adjourned at 7:09 pm.

Chairperson

Secretary Treasurer



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 67 (OKANAGAN SKAHA)**

425 Jermyn Avenue
Penticton, BC, Canada V2A 1Z4

Telephone: 250-770-7700

Fax: 250-770-7722

E-mail: lvanalphen@summer.com

Website: www.sd67.bc.ca

Office of the Chair of the Board

File No.: 00480-20

OPR: SECTR

January 4, 2018

The Honourable Rob Fleming
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria, BC V8W 9E2

The Honourable Carole James
Minister of Finance
PO Box 9048, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fleming and Minister James,

Re: Rural Education Enhancement Funding – Reporting and Criteria Changes

At the regular meeting of the Board of Education of School District No. 67 (Okanagan Skaha) held on December 18, 2017, the Board discussed the Rural Education Enhancement Funding and noted two important adjustments that are needed.

First, the Board requests that the Rural Education Enhancement Funding be included in Ministry revenue as a line item similar to the Unique Geographic Factors supplement, incorporating this funding into operations revenue. It is necessary in order to keep this funding as targeted funds.

Also, the Board requests that, should the criteria change in the future, those schools currently receiving REEF funding be grandfathered to continue to receive the grant. The continued operation of these schools depends on this funding in order to remain open to serve their students and communities.

Both of these items have been submitted as a motion to Provincial Council and the Board would sincerely appreciate your attention to these matters.

Yours truly,

Bill Bidlake
Chair
Board of Education

c. Boards of Education