

# Board of Education Meeting (Public)

# Agenda



**Board of Education Public Meeting**  
**December 19, 2017 at 6:30pm**  
**37151 Hawkins Pickle Road, Mission BC**

1. CALL TO ORDER  
*The Board Chair will acknowledge that this meeting is being held on Traditional Territory.*
2. ADOPTION OF AGENDA
3. DELEGATIONS/ PRESENTATIONS
4. ELECTION OF CHAIRPERSON Action Pg 1
5. ELECTION OF VICE-CHAIRPERSON Action Pg 2
6. UNFINISHED BUSINESS
7. STAFF REPORTS
  - 7.1 2017 Annual Report / 2016-17 Audited Financial Statements Action Pg 3
  - 7.2 2016-17 Statement of Financial Information Action Pg 69
  - 7.3 Reporting out from Closed Board Meeting Information n/a
8. NEW BUSINESS
  - 8.1 Facilities Upgrades to Washroom / Changeroom Signs Action Pg 126
9. MINUTES OF PREVIOUS MEETINGS
  - 9.1 Board of Education, Public Meeting Minutes, November 21, 2017 Action Pg 127
10. INFORMATION ITEMS
  - 10.1 November Enrolment Chart Information Pg 130
  - 10.2 LTR to Minister of Education, Rob Fleming and Minister of Finance, Carole James re: *Key Funding Priorities for the 2018 Education Budget* Information Pg 131
11. CORRESPONDENCE
12. LIAISON REPORTS
  - 12.1 Back on Track, Odd Squad Productions, Board Chair Report Information Pg 136
13. ANNOUNCEMENTS
14. QUESTION PERIOD  
*Questions asked must be related to items discussed on the Agenda. Labour, Land, and Legal issues will not be discussed.*
15. ADJOURNMENT

**ITEM 4          Action**

TO:                Board of Education  
FROM:            Secretary Treasurer  
SUBJECT:        Election for the Office of Chairperson

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**Recommendation #1:**

**THAT the Board of Education appoint the Superintendent, Angus Wilson, and the Executive Assistant, Aleksandra Zwierzchowska, as Scrutineers for the purpose of conducting elections.**

The meeting will be handed over to the Secretary Treasurer who will conduct the election for the Office of Chairperson.

**ITEM 5      Action**

TO:            Board of Education  
FROM:        Secretary Treasurer  
SUBJECT:     Election for the Office of Vice-Chairperson

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The election will be conducted by the Secretary Treasurer who will conduct the election for the Office of Vice-Chairperson.

# Board of Education Meeting (Public)

## December 19, 2017



### ITEM 7.1 Action

TO: Board of Education  
FROM: Secretary Treasurer  
SUBJECT: 2017 Annual Report / 2016-2017 Audited Financial Statements

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#### **Recommendation:**

**THAT the June 30, 2017 Annual Report, including the 2016-2017 Financial Statements, be approved.**

#### **Executive Summary:**

The 2017 annual report is presented for approval, and published for distribution. The annual report includes a report on the School District activities for the 2016/2017 school year, the June 30, 2017 financial statements with the auditor's report, and a discussion of financial activities.

#### **Background:**

Staff prepared the June 30, 2017 financial statements on the District's financial activities for the period from July 1, 2016 to June 30, 2017. The financial statements were audited by KPMG and accepted by the Board in September, and subsequently submitted to the Province before September 30<sup>th</sup> 2017, along with the auditor's report.

The School Act requires that the School District publish the financial statements together with the auditor's report for distribution to the public before December 31, 2017. In order to provide meaningful information to the public, the annual report includes additional information in the form of a management report on the operational and financial activities for the fiscal year.

#### **Options:**

The report is presented for board approval and for publishing the report publicly.

#### **Strategic Priority:**

The annual report expands on the reporting process to provide more information to the public on the activities of Mission Public Schools, in an open and transparent process.

#### **Policy, Regulation, Legislation:**

The preparation of the financial statements is heavily regulated through Public Sector Accounting Body and provincial regulation.

#### **Analysis and Impact:**

This annual report expands on the requirement to publish the financial statements, and provides an annual report with more information on activities and financial results for the 2016/2017 school year. The objective is to summarize the pertinent information from the school year into this document. As such, it is a work in progress, with information to be added or restructured in future years to make the report more meaningful.

#### **Public Consultation:**

The issuance of the annual report is within the "inform" category of the IAP2 spectrum of public participation.

#### **Implementation**

The report will be published and posted on the School District's website.

#### **Attachments:**

2017 Annual Report

Students first.



2016-2017  
ANNUAL  
REPORT



Mission  
Public Schools

# Contents

Message from the Board Chair .....	2
Message from the Superintendent.....	3
The Board of Education.....	4
Trustees .....	4
Vision, Mission.....	5
Strategic Plan .....	6
Operations .....	7
Organizational Structure.....	7
Programs.....	8
Student Enrolment .....	8
2016/2017 highlights.....	9
Financial Statement Analysis .....	17
Audited Financial Statements .....	24

## Message from the Board Chair



On behalf of the Board of Education of School District 75, I would like to acknowledge that Mission Public Schools operate on the unceded and ancestral territory of the Sto:lo people, and that our District is on Kwantlen, Leq'a:mel, Matsqui, and Scowlitz territories. I am very proud of the work that the Board and District have done over the last year laying the groundwork for educational improvement and growth here in Mission. As a Board, we work as a team of individuals committed to bettering the educational outcomes of each student in our District's

schools. Mission Public Schools is a great place to learn and work! Mission Public Schools is a progressive district, and we want to be at the cutting edge of pedagogy, technology, and innovative educational practice. Our highly skilled employees are motivated by a passion to improve the life chances of every child. Further, we want our education system to be one of equity of opportunity for everyone. The Board continues to work hard – and ask hard questions – to ensure that our District's team creates a positive learning environment for our students. We also recognise that working as a team with teachers, support staff, principals, and District staff ensures the best results for everyone.

The Board is also focussing on the future, in the form of advocating for our students to be in modern buildings, with the latest technologies and supports in place. We do this while being mindful of the resources allocated to us and ensuring every dollar is well spent in our District.

I look forward to working with my fellow Trustees to continue this good work in the coming year and to continue to support the efforts of our staff to build a world class education system right here in Mission.

## Message from the Superintendent



What an exciting time to be in Mission! Mission is, in every sense, growing. We are seeing new homes, new faces, and new opportunities every day. This means more students, which can lead to challenges as our schools fill up, yet these are good challenges! But we aren't just adding classrooms; we are expanding our resources in mathematics, early literacy, indigenous pedagogy, career education, and more. We are rebuilding – from the ground up – what it means to be a technologically literate person in this century. This includes a new technology backbone and hardware,

but also professional development on how to best utilise these new assets. We are also moving ahead with the new secondary curriculum, and revised elementary report card structures have been well received by both staff and parents.

I am continuously impressed with the innovation, insight, and passionate work of Mission Public Schools' staff, and evidence of that can be found in this report. In the following report you can appreciate some of the tremendous effort of all our staff, from financial to operations and especially our educators. Should further questions arise from the documents, contact me at [angus.wilson@mpsd.ca](mailto:angus.wilson@mpsd.ca).

## The Board of Education

The Mission Public School District, No. 75 (MPSD) is governed by a Board of Trustees, in accordance with the School Act of British Columbia. Trustees are elected every four years, with the next election scheduled for October 2018.

## Trustees

In 2014, five trustees were elected to govern the Mission Public School District, No. 75 (MPSD). The Chair and Vice-chair positions are elected annually by the Board.



Jim Taylor; Tracy Loffler, Vice Chair; Rick McKamey, Chair; Shelley Carter, Randy Cairns

## Vision, Mission

The Mission Public School District is guided by the Vision and Mission as well as the Board's Strategic Plan.

### Our Vision

*Mission Public Schools is an adaptive, forward-thinking public school district dedicated to inspiring a passion for learning within all our students. Our highly skilled employees are motivated by a deep and unwavering commitment to improving the life chances of every child. The achievement of our core purpose is driven by the desire to develop and maintain ethically-based, inclusive and collaborative processes for decision making and program implementation.*

### Our Mission

*Mission Public Schools is dedicated to inspiring a passion for learning and developing the attitudes, skills and knowledge that will enable all students to maximize their potential as positive, responsible participants in our democratic society and the global community.*



## Strategic Plan

Mission Public School District serves a diverse student population, aiming to inspire learning through inclusive high-quality learning environments, so that every student can reach their full potential.

The governance responsibility of the Board includes setting the operating and governance framework for the organization. Good governance practices recommend identifying and communicating priorities for an organization through a strategic plan to help achieve the objective of helping every student to reach their full potential.

In the fall of 2015, the Board of Education initiated the process of creating a strategic plan to set direction for the School District and guide decisions for the years to come. Through the process, the Board committed to focus on student learning, and *to keep student learning at the forefront of Board decision-making*. The Board identified six strategic priorities for 2016-2018 and prepared a list of goals and actions which are detailed in the strategic plan:

The plan focuses on the following areas, providing goals and actions for the organization.

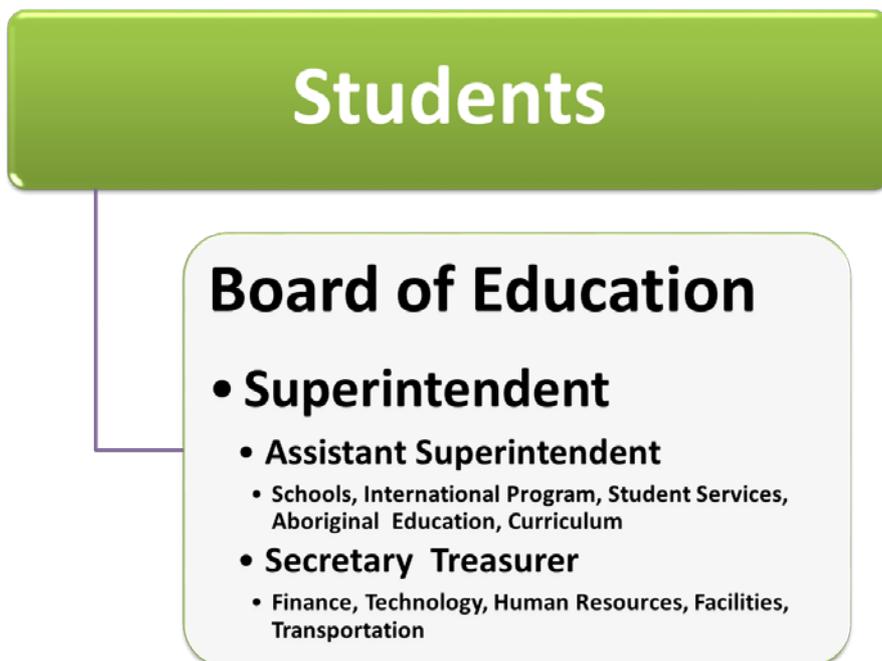
Strategic Priority	Brief Description
<b>Framework for Learning</b>	To provide our students with an educational environment that nurtures the development of an Educated Citizen.
<b>Human Resources to Support Student Learning</b>	Students to benefit from working with well-trained educators, support staff, and leaders.
<b>Plan for Technology</b>	The need for a plan to address the acquisition and use of technology to support the school district.
<b>Communication and Engagement</b>	Effective communication, both internal and external to the School District, and effective public engagement.
<b>Economic Sustainability</b>	Ensure fiscal responsibility attaining a balanced budget.
<b>Governance</b>	Provide effective governance of the Mission Public School District recognizing the responsibility to the public and education partners.

## Operations

The Mission Public School District, No 75 (MPSD), is located in the Fraser Valley on the traditional Stó:lō Territory, serving the District of Mission and a part of the Regional District of the Fraser Valley. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations. The School District is located north of the Fraser River, approximately one-hour east of Vancouver British Columbia.

## Organizational Structure

With student learning at the forefront of decision making, the Board of Education appoints a Superintendent to lead the organization. The Superintendent is responsible for the overall management and program delivery and achieving the vision of the Board along with delivering the services as mandated by the Province of British Columbia.



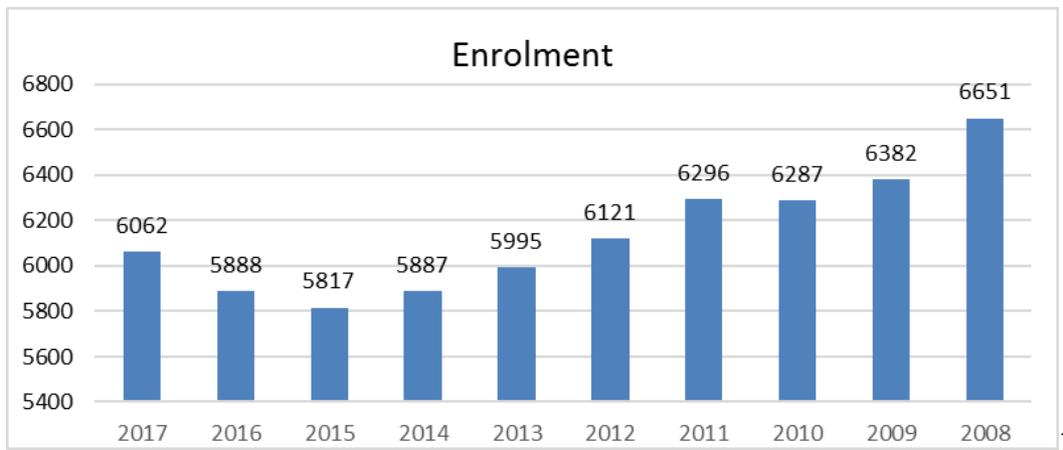
## Programs

The School District provides public education to approximately 6,000 full time equivalent (fte) students in twelve elementary schools, two middle schools, one high school, an alternate school, a distant education school, and a trades college. In addition to K – 12 education services, the District also provides a French immersion program, an art based K – 6 school, a traditional K – 6 school, and an outdoor education program. The District is structured with one core 10-12 Secondary school, allowing students to select from an extremely broad selection of courses for the most personalised education possible. Further, the District is exploring expanding Riverside College, a unique grade 12/post secondary institute that focuses on career paths in areas as diverse as electrician and community support worker.

As noted further below, we are very excited about the expansion of Halq’emeylem language classes at the Middle School level, with a plan to move into upper grades in the years to come.

## Student Enrolment

After years of declining enrolment, the number of students in the Mission Public School District increased in both fiscal years 2016 and 2017. The District of Mission is experiencing growth in development and in-migration from other communities in the lower mainland which is bringing more school aged children into the community. In addition, the international program continues to grow, and the number of international students increased again in fiscal 2017.



<sup>1</sup> Per the FTE report published by the Ministry of Education at <https://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/school-district-financial-reporting/revenue-expenditure-tables/1617-revenue-expenditure-tables>

## 2016/2017 highlights

The District strives to serve the students in the District while considering the goals and objectives of the Board of Education's strategic plan. The operational highlights of the work to meet the Boards' goals are cited below.

### Strategic Plan

Working to support the goals of the Board, the following summarizes a few of the activities and efforts related to the goals the strategic plan.

### Framework for Enhancing Student Learning

In collaboration with education leaders and partners, develop a 3 to 5 year implementation plan for the new curriculum that includes:

Full implementation of the Aboriginal Enhancement Agreement by 2019

- Reconciliation in Mission Project
- Introduced <https://missionAIMS.ca> to better track data regarding all four Enhancement agreement goal areas.
- Annual Reports indicate upward trends regarding key objectives in the EA
- All schools, staff and stakeholders are aware of and report back feedback regarding the efficacy of school based and District EA initiatives.

Respecting and implementing the First Peoples' Principles of Learning

- Addition of Indigenous teachers
- Pro D on Indigenous pedagogy, reconciliation, etc
- All schools and staff have the key document, and have witnessed the rationale and purpose of this document within the redesigned curriculum.
- Aboriginal mentor teachers and Siwal Si'wes staff provide mentorship to administrators, teachers and support staff, regarding the FPPL.
- Various District Initiatives highlight the importance in respecting this document and the rationale behind the FPPL.

Equitable access to resources to support the development of the Educated Citizen through the redesigned curriculum

Quality assessment in accordance with the Ministry of Education that informs meaningful instruction. School-based, School District and provincially developed assessment will provide information for students and families which reflects student progress and achievement.

In collaboration with education leaders and partners, develop a strong support system considering the needs of students that includes:

Effective services and initiatives that support our Aboriginal Enhancement Agreement Goals (1. Honouring Culture, 2. Meaningful Contributions, 3. Positive Learning Experiences, 4. Looking to the Future);

A sense of belonging and ensuring successful transition for Aboriginal students

- Expanded resource section to website; additional physical resources in mathematics; refresh of technology
- Support for schools based on a variety of factors beyond FTE
- Continued support for FSA; revision of elementary Report Card; piloting 7-12 Standards Based Gradebook; renewed mathematics assessments SNAP with in-services; Joyful literacy project K-2; Continued use of Writing Performance Standards

- .5 SWSW librarian, District Principal and Aboriginal Mentor Teachers provide continual online, analogue and community resources throughout the District to all stakeholders. (Positive learning experiences)
- District wide Cultural presentations at school and District Level (Honouring Culture and History)
- SWSW staff continue to provide opportunities for our students to make meaningful contributions through countless charitable endeavors and school wide leadership events. (Meaningful Contributions)
- Students create and are featured in the articles of the Indigenous newspaper "The Canoe". (Looking to the Future)
- District development of locally developed curriculum which has been recognized Province wide. (Positive Learning experiences)
- Addition of Halq'emeylem Middle School Teacher; Indigenous Mentor Teacher
- Ongoing Orange Shirt Day commemorations

Information in order to inform, understand, and develop support plans when students are struggling to achieve

A process to support a student's education program when assessments indicate that Support is necessary to advance student learning

Engaging the entire spectrum of learners with the design and implementation of rigorous academic programs and co-curricular opportunities

Striving for inclusion by providing all students equitable access to learning, achievement and the pursuit of excellence in all aspects of their school experience.

- District wide Student Satisfaction surveys indicate year over year increased engagement from students.
- Purposeful transition events held district wide welcoming students to new staff and buildings
- Multiple large scale District events combining Aboriginal Leadership students at all grade levels provides mentorship and sense of belonging.
- Developed Student Services kinder resource to guide the support planning process for struggling learners
- Ongoing in-services for support teachers
- Annual review of district psych ed assessment priorities and process
- Implement universal supports
- SBT reflect new contract language
- Growth Plans designed to challenge and support all learners via Spirals of Inquiry approach
- Ongoing three prong approach of curriculum, student services, and indigenous ed
- Collaborated to develop a strategy and a support position to advocate for children and youth in care
- Investigating competency based IEP
- Staffing model w MTU to provide balanced classrooms and equitable learning environments

## Human resources to Support Student Learning

The restoration of class size and composition language shifted the focus of the human resources department. Significant effort was needed to recruit approximately 50 new teachers for the 2017/2018 school year. As such, the staff in human resources worked tirelessly in May and June to recruit new teachers. Plans were put into place to support the department, with changes being implemented in the 2017/2018 year.

## Plan for Technology

A strategic plan for technology was developed in the spring of 2017. The plan included upgrading the information technology backbone, servers and wifi, as well as tablets, laptops and computers for students and teachers. The budget was approved to initiate the project in the 2016/2017 year and

additional funds for the 2017/2018 school year. Major projects were planned for the summer of 2017, and the project is well underway.

### Communication and Engagement

The technology plan included updating of all websites to support better communication efforts. Detailed action plans to support communication and engagement are still in the development stage.

### Economic Sustainability

The Board supported a more open and transparent budgeting process for the 2017/2018 school year. With an increase in student enrolment for 2017/2018, the District was in a stronger financial position, and able to make funding decisions that expands the services. The budget process will continue to evolve.

### Governance

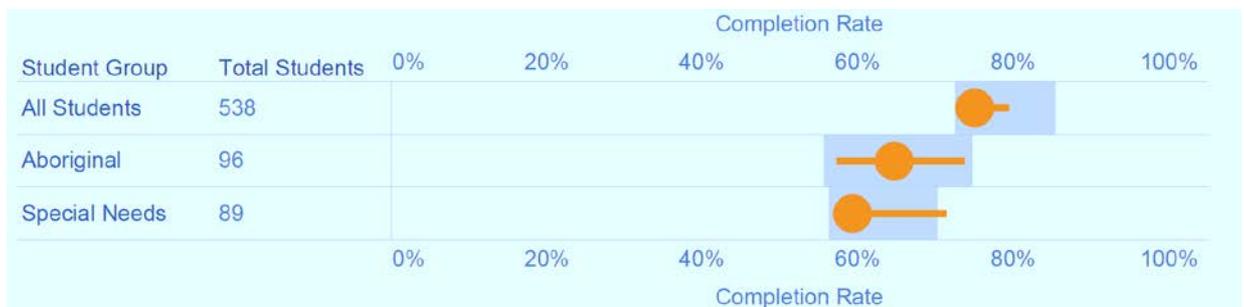
In 2017, the Board implemented a Committee of the Whole structure to provide a more open and inclusive process to engage partners and stakeholders. The format change has allowed significantly more open and transparent discussions on aspects that affect Board decisions. The Board continues to review and monitor the process of governance activities to ensure the transparent participation of partners and stakeholders into the decision making process of the Board.

### Student Success

*Please note data is largely 2016 and/or 2015/16 sourced*

Mission Public Schools performs in the average range for British Columbia. However, the exciting and focused work of our curriculum team in partnership with our teachers in implementation of the new curriculum, notable revisions in mathematics, new career preparation materials, indigenous education resources and the like all show promise at improving the outcomes of our students.

#### Grade 12 Students



Notably, a relatively smaller number of Mission students attend post secondary compared to other Lower Mainland/Fraser Valley districts. SD 37 (Delta), for example, sends 76% of graduates – 62% of

the original cohort- to post secondary; in SD 34 (Abbotsford) it is 65% and 54% respectively. Assets like Riverside College may support improvements in this statistic.

Progress to B.C.  
Public Post-Secondary  
After K-12 by Fall 2016

**263**

53% of graduates  
39% of original student group

### Indigenous Education

Mission is privileged to operate on the unceded and ancestral territories of the Sto:lo people. Our Aboriginal Education department is growing from strength to strength. The recent addition of staff to this department, along with the hiring of a Halq'emeylem Language teacher, show our joint commitment to further growth and success for indigenous students.

### Truth

2016-2017 was the first year in a seven-year cycle of Sacred Teachings. The theme of the first year was truth and was represented by the turtle. The Turtle teaches us to be truthful with ourselves first and to be patient in life and with our relations. Truth is represented by the turtle as he was here during creation of Earth and carries the teachings of life on his back. The turtle lives life in a slow and meticulous manner, because he understands the importance of both the journey and the destination. Truth is to know all of these things; apply faith and trust in your teachings; show honour and sincerity in all that you say and do; understand your place in this life and apply that understanding in the way that you walk; and to be true to yourself and all other things.

In Mission Public Schools, residing on territory that housed a Residential School into the 1980s, this was a vital starting point for indigenisation of curriculum and pedagogy in the District. Thus, in this first year, extensive work was done on a conversation between students, educators, elders, and the broader community on Mission's past and how we can move forward in a positive manner. The District held a very large Orange Shirt Day commemoration on the grounds of the original Residential School in September of 2016. An even larger event was held in September of 2017.

FSA results currently indicate that indigenous students perform near but below other students in reading and numeracy, but a more significant gap exists in writing. Below: comparison of Gr 4 Reading and Writing FSAs.

### Grade 4 – Reading FSA Results

#### GRADE 4: ABORIGINAL

School Year	Writers Only		Participation		Not Yet Meeting		Meeting		Exceeding	
	#	%	#	%	#	%	#	%	#	%
2011/12	82	86	24	29	52	63	6	7		
2012/13	73	87	19	26	47	64	7	10		
2013/14	69	84	20	29	48	70	1	1		
2014/15	69	82	30	43	34	49	5	7		
2015/16	61	81	22	36	38	62	1	2		



#### GRADE 4: NON-ABORIGINAL

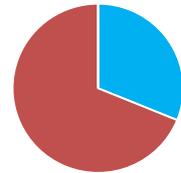
School Year	Writers Only		Participation		Not Yet Meeting		Meeting		Exceeding	
	#	%	#	%	#	%	#	%	#	%
2011/12	305	87	77	25	213	70	15	5		
2012/13	320	90	63	20	224	70	33	10		
2013/14	299	87	64	21	213	71	22	7		
2014/15	299	93	80	27	203	68	16	5		
2015/16	323	91	80	25	218	67	25	8		



## Grade 4 – Writing FSA Results

### GRADE 4: ABORIGINAL

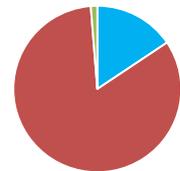
School Year	Writers Only		Participation		Not Yet Meeting		Meeting		Exceeding	
	#	%	#	%	#	%	#	%	#	%
2011/12	83	87	22	27	60	72	1	1		
2012/13	71	85	16	23	51	72	4	6		
2013/14	70	85	28	40	41	59	1	1		
2014/15	68	81	24	35	43	63	1	1		
2015/16	61	81	19	31	42	69	0	0		



■ Not Yet Meeting  
■ Meeting  
■ Exceeding

### GRADE 4: NON-ABORIGINAL

School Year	Writers Only		Participation		Not Yet Meeting		Meeting		Exceeding	
	#	%	#	%	#	%	#	%	#	%
2011/12	302	86	54	18	235	78	13	4		
2012/13	321	91	59	18	248	77	14	4		
2013/14	299	87	94	31	200	67	5	2		
2014/15	298	92	59	20	227	76	12	4		
2015/16	321	90	50	16	267	83	4	1		



■ Not Yet Meeting  
■ Meeting  
■ Exceeding

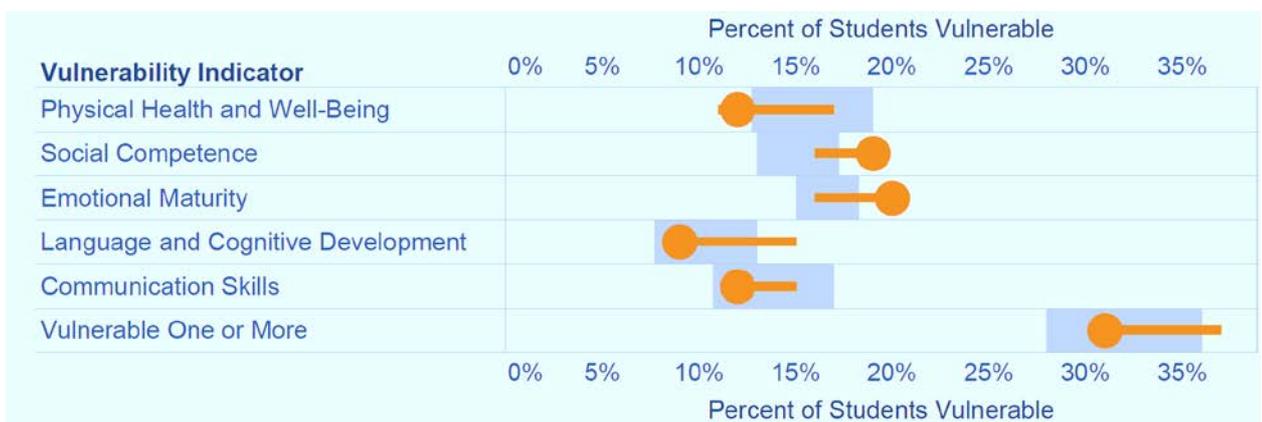


## Equity and Support

Mission is home to a diverse collection of schools reflective of our community's population and context. We regularly review the Social Service Index (SSI) of each school. The SSI is a measure of factors like Children in Care, Families receiving income assistance and other related factors that are an indicator of student needs. A SSI above 10% is generally considered notable, and above 20% suggests significant needs to support student learning. Two schools register above 20%, five schools fall in the 10 to 20% category, and the remaining schools have an SSI below 10%. Recognizing the unique challenges with children impacted by social challenges, the District allocated additional resources to support the students in the schools with lower SSI scores.

Vulnerable children are those who, without additional support and care, are more likely to experience challenges in their school years and beyond. As with most districts, Mission participates in the Early-years Development Index (EDI)<sup>2</sup> to understand the vulnerability of students. While the results are within the normal range for BC, they reveal some areas that justify further consideration of support for our youngest students.

### EDI Index – Wave 6 (2013-2016)



<sup>2</sup> <http://earlylearning.ubc.ca> Vulnerability is assessed for each of the five EDI scales. Children whose scores fall below the vulnerability cut-off on a particular EDI scale are said to be vulnerable in that area of development. The EDI data gathered in Wave 6 (2013-2016) show that in Mission School District 31% of children are experiencing vulnerabilities on at least one area of development.

Student Services

The number of students who meet the ministry of education criteria for a designation is growing each year. In 2016-2017 there were 670 students who received a ministry designation, which was up from 618 the previous year. Of the 670 students, 298 were designations that generated supplemental funding for student programming. All students with a designation have an Individual Education Plan (IEP) that is written by teachers in consultation with family and reviewed annually.

We recognize that we have made in advancements in some areas, and have significant room for improvement in others. It is with our families, staff and community that we will continue to listen to and work with for our children and youth in Mission Public Schools.

**Special Needs Students - 2015/2016 school year**

Transition Rates to next grade:

Grade 9 to 10	92%
Grade 10 to 11	79%
Grade 11 to 12	67%
Completion rate:	59%

In examining the data and implementing the restored contract language for teachers, increased specialist teacher support is planned for the next school year to increase the inclusive learning experience for all students in our schools. The substantial increase of specialized staff including district inclusive mentor teachers, inclusive support and learning specialist teachers, psychologists, speech and language pathologists, as well as, elementary counsellors and a child and youth in care advocate will mean more early intervention and program planning occurring for children and youth. Our Middle and Secondary schools will have alternate school programming on site for students who need a different model.

There will be teacher support for low incidence students in every school and each site will see an increase in special education staffing. Despite the obvious benefits of more specialized teachers we anticipate there will be challenges as we attempt to fill all the positions with qualified applicants. To help support this challenge, we have planned many learning opportunities for the fall for teachers and support staff from our district partners, such as, POPARD, POPFASD, SET-BC, ARC and the Crisis Management Institute. The investment in staffing and professional development is a sign of a firm commitment to providing a space where every student knows and feels a sense of belonging and success in their school.

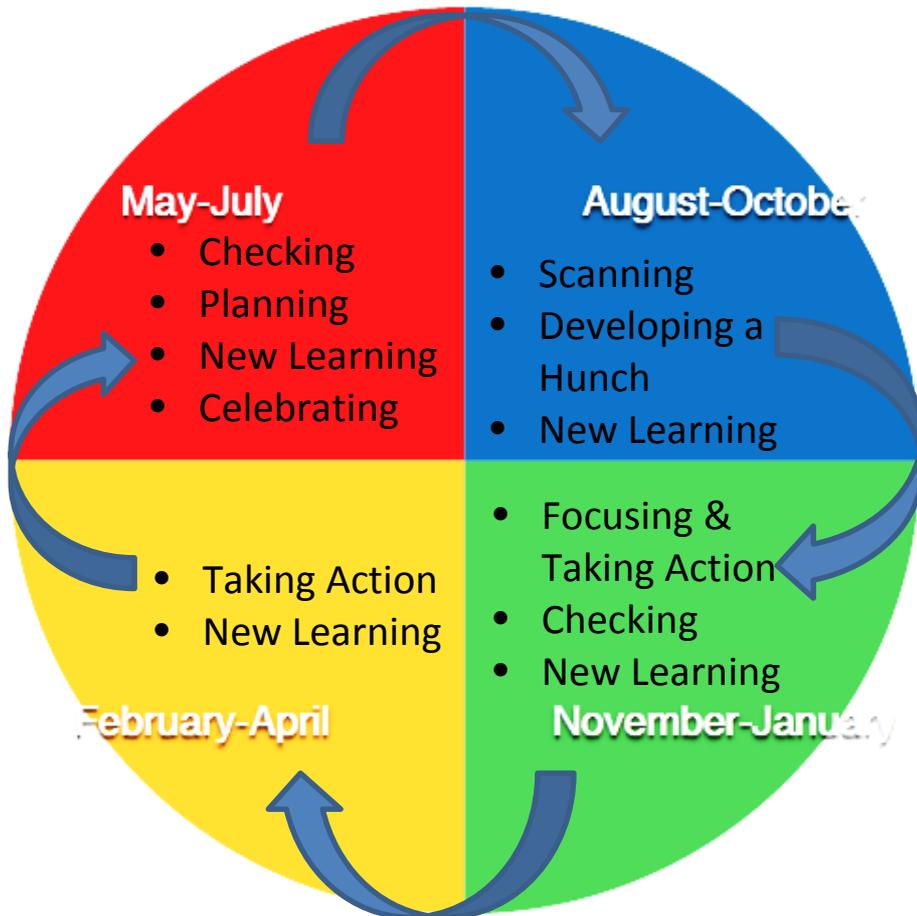
## New Curriculum

BC's new curriculum has been revised to acknowledge the realities of the 21st century globalised world, as well as more focus on a core skill set, rather than simply curricular information. These 'Core Competencies' re-frame the purpose of curricular instruction to help prepare students for the real world as caring, dignified, and contributory members of society. More information can be found at <https://curriculum.gov.bc.ca/>

The implementation of the new curriculum is well underway in Mission Public Schools, with full implementation at the elementary and middle levels during 2016-17. The District Curriculum team has supported teachers and principals through a variety of workshops, in services, resource purchases, website development, and more. Highlights would include the new Jump Math programme, Joyful Literacy initiative, a revised Curriculum Connections website (<https://sd75curriculum.com/>), expanded Siwal Si'wes website (link from [www.mpsd.ca](http://www.mpsd.ca)), and the My Blueprint career education software; indeed the renewed focus on career education is a central tenet of the new curriculum. Further, in the fall of 2017 new report cards were implemented in the elementary years to better reflect the new curriculum. Revisions to the curriculum at the Middle and Secondary level are in progress.

A recent announcement from the Ministry of Education has altered the pace of the new curriculum in grades 10-12. For 2018-19, grade 10 will be introduced, and 11-12 will be implemented the following year. This will allow our Curriculum Team and secondary teachers to plan more extensively and reflectively with just grade ten as a focus for next year. Post-secondary institutions are now preparing their admissions and courses to better reflect the changes coming to secondary school education throughout British Columbia.

## Framework for Enhancing Student Learning Annual Plan 2016-17



“Building Capacity from Within”

## Financial Statement Analysis

*Beginning with the 2017 – 2018 school year (2018 financial statements), the School District is required to provide a Financial Statement Discussion and Analysis (FSD&A) report. The following information is provided as a preliminary report on some of the key financial information found in the financial statements, with comparative information for prior years. This additional information should be read in conjunction with the audited consolidated financial statements and accompanying notes for the Mission Public School District (No 75) for the fiscal year ended June 30, 2017.*

The School District cannot spend more in the year than annual revenue plus funds transferred from surplus or reserve accounts. As such, the School District closely monitors the budget to ensure a deficit is avoided, while putting as many resources as possible into supporting student learning.

### Financial Assets

The first statement in the Financial Statements – Statement 1, the Statement of Financial Position – provides the accounting report on the financial position of the District at the end of the accounting period. This statement is often referred to as the balance sheet, which is a familiar term used in business accounting.

This statement shows that the District has an accumulated surplus. The surplus is primarily comprised of tangible capital assets. However, the District is in a relatively stable financial position with liquid financial assets. While the net financial assets are in a deficit position due to the recording of deferred revenue for capital assets, if the financial assets are analyzed without the deferred capital revenue (a liquidity measure), the District has sufficient resources to meet the District’s financial obligations. The result shows that the District has increased its financial position with liquid assets over the past few years.

NET FINANCIAL ASSETS	2016/ 2017	2015 / 2016	2014 / 2015	2013 / 2014
Net financial assets	(48,751,843)	(49,982,753)	(51,144,749)	(52,875,689)
Remove deferred revenue	53,342,952	52,783,158	53,124,338	53,337,372
Liquid financial assets	4,591,109	2,800,405	1,979,589	461,683

*financial assets available to pay for liabilities – a liquidity measure. Statement 1*

### Accumulated Surplus

The District maintains three types of reserves; restricted for specific purposes, unrestricted, and restricted for local capital. The most notable change over the past four years is that the District has generated an operating surplus, which has increased the funds available in the unrestricted reserve from \$.4 M to \$1.2 M. Generally, the District has budgeted the unrestricted surplus for use in the following year.

In 2015 the School District established a contingency reserve to ensure the organization had resources available for operational uncertainties that could potentially force the District into a deficit position. Currently, the target for this reserve is 1% of annual operating revenues. Prior to establishing the contingency reserve, the District established a reserve for employee benefits to offset fluctuating costs. This is also a contingency reserve. The District is required to have a formal policy in place with respect to reserves, by June 30, 2018.

The following table provides additional detail on the Note 19 Summary of the Accumulated Surplus, itemizing the funds available in the three categories.

ACCUMULATED OPERATING SURPLUS SUMMARY (note 19)				
Internally Restricted Operating Reserve	2016/ 2017	2015 / 2016	2014 / 2015	2013 / 2014
School and departments	258,566	136,456	119,595	54,499
Aboriginal targeted	50,288	16,247	69,495	84,756
Employee benefit plans	282,910	282,910	282,910	282,910
Student learning grant	191,309	-	-	-
<b>Total restricted operating reserves</b>	<b>783,073</b>	<b>435,613</b>	<b>472,000</b>	<b>422,165</b>
Unrestricted Operating Reserve				
Held as contingency (1% op rev)	600,073	568,676	535,583	-
Balance unrestricted	1,246,133	522,119	499,666	390,070
<b>Total unrestricted operating reserves</b>	<b>1,846,206</b>	<b>1,090,795</b>	<b>1,035,249</b>	<b>390,070</b>
<b>Total operating reserve funds</b>	<b>2,629,279</b>	<b>1,526,408</b>	<b>1,507,249</b>	<b>812,235</b>
Capital Reserves				
Local capital – allocated to projects	1,063,930	797,000	-	-
Local capital – unallocated	471,290	215,000	215,000	-
<b>Total capital reserves</b>	<b>1,535,220</b>	<b>1,012,000</b>	<b>215,000</b>	<b>-</b>
<b>Total operating and capital reserves</b>	<b>4,164,499</b>	<b>2,538,408</b>	<b>1,722,249</b>	<b>812,235</b>
<i>Reserve funds available for expenditures in addition to annual revenues</i>				

## Operating Surplus

The District has generated an operating surplus in each of the last four years. The Primary driver of the surplus is the increase in revenue due to increased student enrolment. Other factors include teacher vacancies that were covered by principals, or other teachers.

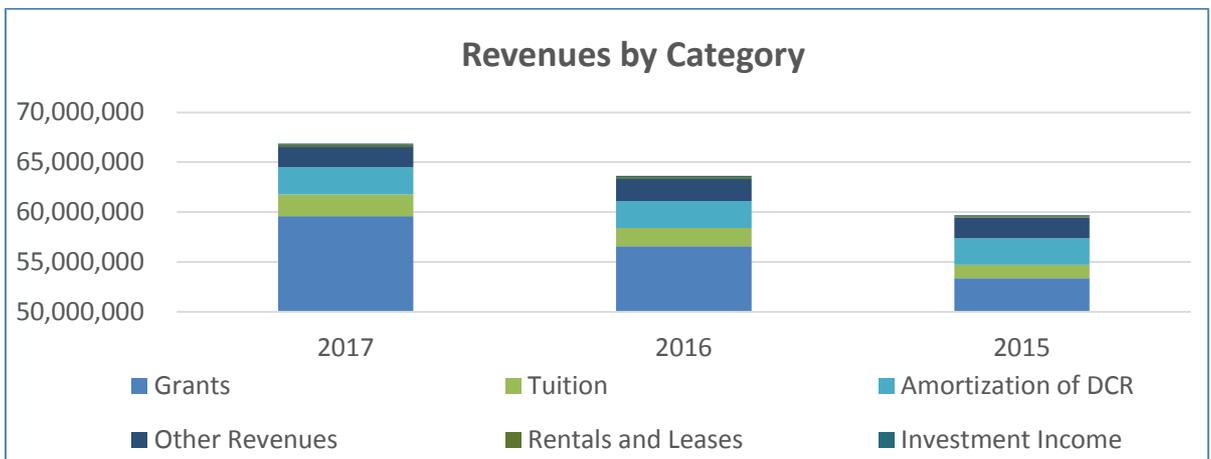
SURPLUS	2016/ 2017	2015 / 2016	2014 / 2015	2013 / 2014
Annual operating surplus	1,102,871	19,159	695,014	960,746
Annual surplus to capital	633,321	1,124,752	437,063	(335,961)
Total annual surplus (Statement 2)	1,736,192	1,143,911	1,132,077	624,785
<i>excess operating revenue over operating expenses in the current year. Schedules 1 &amp; 2</i>				

## Revenues

The majority of revenue received by the District comes from grants, with the grant from the Ministry of Education being the largest portion - 89% in the fiscal 2017 which is consistent with prior years. In 2017, total grant revenues increased by approximately \$3.0 million (5.3%) when compared to fiscal 2016. The increase is mostly due to the \$2.0 million increase in the annual operating grant, \$337,000 for Priority Measures, \$189,000 for Transportation, \$280,000 for the Return of Administrative Savings, and the \$304,000 Student Learning Grant. An increase in grant revenues in 2017 is consistent with the 3% increase in enrolment over fiscal 2016.

Tuition revenue increased to \$2.2 million (2016 - \$1.8 million), an increase of approximately 21%. This is consistent with an increase in international student enrolment.

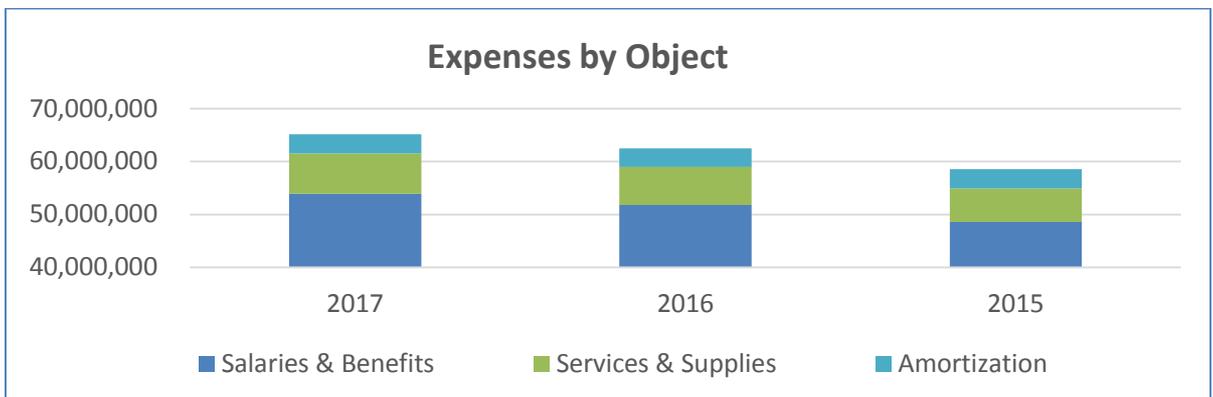
In 2017, other revenues decreased approximately \$200,000. (2016 – \$2.2 million). Other revenue represents 3.4% of total revenues (2016 – 3.9%). The decrease is mainly due to a reduction in collection of busing fees and reduced field trip activity.



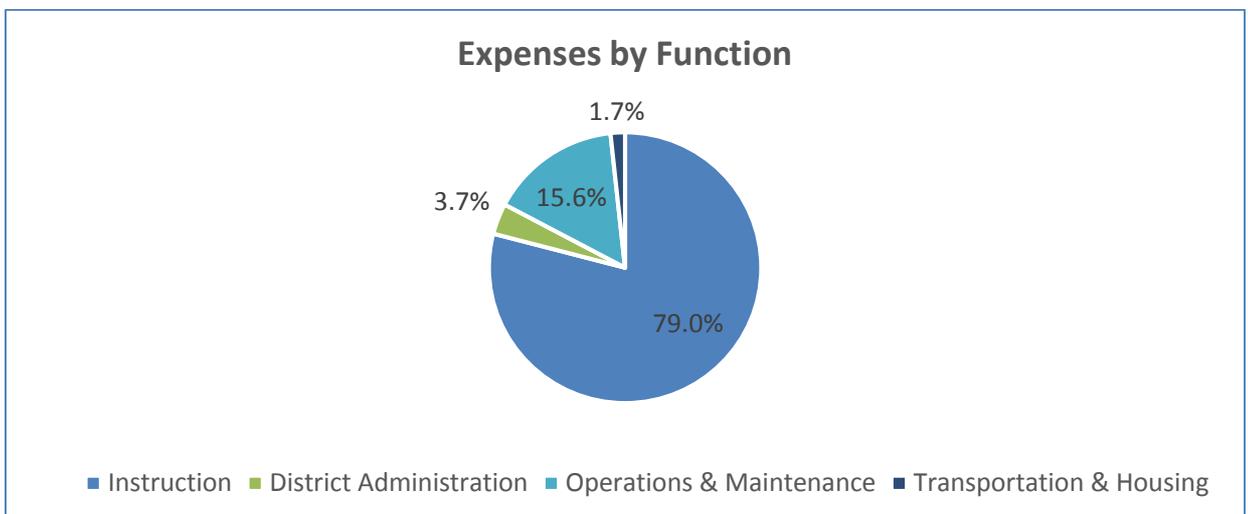
## Expenses

In 2017, total annual expenses increased 4.3% over 2016. Consistent with fiscal 2016, salaries and benefits represent 83% of total expenses. Salaries and benefits have increased \$2.1 million to \$53.9 million (2016 - \$51.8 million). This is due to an increase in the rate of pay and increase in the headcount for unionized and non-unionized staff. In addition to regular step increases for staff, the Economic Stability Dividend resulted in a 0.35% salary increase. Teacher headcounts increased as an outcome of rising enrolment and increased funding from the Ministry.

Services and Supplies represents 11.7% of total expenses (2016 – 11.5%) and has increased \$425,000 to \$7.6 million (2016 - \$7.2 million). The increase in services and supplies is consistent with a 3% increase in student enrolment.



Consistent with fiscal 2016, instruction represents 79% of total expenses. Instruction has increased \$2.0 million to \$51.5 million (2016 – \$49.5 million); this increase is due to the \$2.1 increase in salaries and benefits expenses when compared to fiscal 2016 as noted above and is consistent with a 3% increase in student enrolment.



Audited Financial Statements

# School District No 75 (Mission)

June 30, 2017

Audited Financial Statements of

**School District No. 75 (Mission)**

June 30, 2017

# School District No. 75 (Mission)

June 30, 2017

## Table of Contents

Management Report .....	1
Independent Auditors' Report .....	2-3
Statement of Financial Position - Statement 1 .....	4
Statement of Operations - Statement 2 .....	5
Statement of Changes in Net Financial Assets (Debt) - Statement 4 .....	6
Statement of Cash Flows - Statement 5 .....	7
Notes to the Financial Statements .....	8-24
Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 .....	25
Schedule of Operating Operations - Schedule 2 .....	26
Schedule 2A - Schedule of Operating Revenue by Source .....	27
Schedule 2B - Schedule of Operating Expense by Object .....	28
Schedule 2C - Operating Expense by Function, Program and Object .....	29
Schedule of Special Purpose Operations - Schedule 3 .....	31
Schedule 3A - Changes in Special Purpose Funds and Expense by Object .....	32
Schedule of Capital Operations - Schedule 4 .....	34
Schedule 4A - Tangible Capital Assets .....	35
Schedule 4B - Tangible Capital Assets - Work in Progress .....	36
Schedule 4C - Deferred Capital Revenue .....	37
Schedule 4D - Changes in Unspent Deferred Capital Revenue .....	38

# School District No. 75 (Mission)

## MANAGEMENT REPORT

Version: 3328-2582-9600

### Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 75 (Mission) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

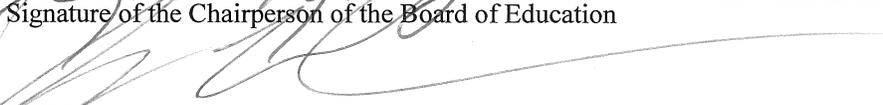
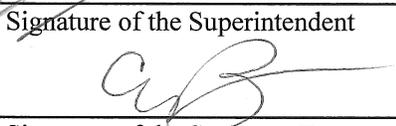
The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 75 (Mission) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 75 (Mission) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 75 (Mission)

 _____ Signature of the Chairperson of the Board of Education	SEP 19 2017 _____ Date Signed
 _____ Signature of the Superintendent	SEP 19 2017 _____ Date Signed
 _____ Signature of the Secretary Treasurer	SEP 19 2017 _____ Date Signed



KPMG LLP  
32575 Simon Avenue  
Abbotsford BC V2T 4W6  
Canada  
Telephone (604) 854-2200  
Fax (604) 853-2756

## INDEPENDENT AUDITORS' REPORT

To the Board of Education of the School District No. 75 (Mission), and

To the Minister of Education, Province of British Columbia

We have audited the accompanying financial statements of School District No. 75 (Mission), which comprise the statement of financial position as at June 30, 2017, the statement of operations, changes in net financial assets (debt) and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation of these financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Opinion*

In our opinion, the financial statements of School District No. 75 (Mission) as at and for the year ended June 30, 2017 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

*Emphasis of Matter*

Without modifying our opinion, we draw attention to Note 2 to the financial statements, which describes the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

*KPMG LLP*

Chartered Professional Accountants

September 19, 2017

Abbotsford, Canada

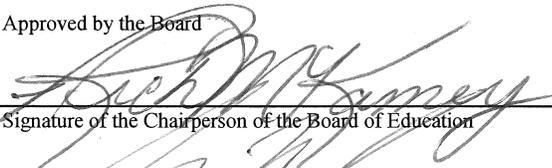
# School District No. 75 (Mission)

Statement of Financial Position  
As at June 30, 2017

	2017 Actual	2016 Actual
	\$	\$
<b>Financial Assets</b>		
Cash and Cash Equivalents	13,948,830	11,113,260
Accounts Receivable		
Due from Province - Ministry of Education	436,675	121,151
Due from LEA/Direct Funding	78,448	74,986
Other (Note 3)	554,334	723,936
<b>Total Financial Assets</b>	<u>15,018,287</u>	<u>12,033,333</u>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	6,683,669	6,365,499
Unearned Revenue (Note 5)	1,575,861	1,215,851
Deferred Revenue (Note 6)	1,310,287	867,839
Deferred Capital Revenue (Note 7)	53,342,952	52,783,158
Employee Future Benefits (Note 8)	857,361	783,739
<b>Total Liabilities</b>	<u>63,770,130</u>	<u>62,016,086</u>
<b>Net Financial Assets (Debt)</b>	<u>(48,751,843)</u>	<u>(49,982,753)</u>
<b>Non-Financial Assets</b>		
Tangible Capital Assets (Note 11)	79,824,185	79,272,054
Prepaid Expenses	79,203	126,052
<b>Total Non-Financial Assets</b>	<u>79,903,388</u>	<u>79,398,106</u>
<b>Accumulated Surplus (Deficit) (Note 19)</b>	<u>31,151,545</u>	<u>29,415,353</u>

Contractual Obligations and Contingencies (Note 16)

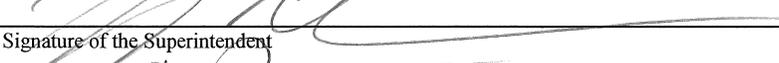
Approved by the Board



SEP 19 2017

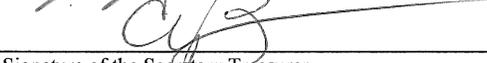
Signature of the Chairperson of the Board of Education

Date Signed

  
Signature of the Superintendent

SEP 19 2017

Date Signed

  
Signature of the Secretary Treasurer

SEP 19 2017

Date Signed

# School District No. 75 (Mission)

Statement of Operations  
Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	58,593,485	<b>59,311,407</b>	56,355,208
Other	300,925	<b>265,353</b>	234,835
Tuition	2,060,500	<b>2,194,635</b>	1,811,351
Other Revenue	2,072,177	<b>1,998,717</b>	2,207,437
Rentals and Leases	215,000	<b>229,276</b>	207,212
Investment Income	110,000	<b>126,907</b>	107,368
Amortization of Deferred Capital Revenue	2,739,587	<b>2,740,813</b>	2,696,028
<b>Total Revenue</b>	<u>66,091,674</u>	<u><b>66,867,108</b></u>	<u>63,619,439</u>
<b>Expenses (Note 18)</b>			
Instruction	52,017,021	<b>51,483,357</b>	49,492,871
District Administration	2,461,011	<b>2,397,128</b>	2,181,772
Operations and Maintenance	10,592,412	<b>10,130,730</b>	9,702,473
Transportation and Housing	1,041,714	<b>1,119,701</b>	1,098,412
<b>Total Expense</b>	<u>66,112,158</u>	<u><b>65,130,916</b></u>	<u>62,475,528</u>
<b>Surplus (Deficit) for the year</b>	<u>(20,484)</u>	<u><b>1,736,192</b></u>	<u>1,143,911</u>
<b>Accumulated Surplus (Deficit) from Operations, beginning of year</b>		<b>29,415,353</b>	28,271,442
<b>Accumulated Surplus (Deficit) from Operations, end of year</b>		<u><u><b>31,151,545</b></u></u>	<u>29,415,353</u>

The accompanying notes are an integral part of these financial statements.

# School District No. 75 (Mission)

Statement of Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Surplus (Deficit) for the year</b>	(20,484)	<b>1,736,192</b>	1,143,911
<b>Effect of change in Tangible Capital Assets</b>			
Acquisition of Tangible Capital Assets	(3,949,173)	<b>(4,175,179)</b>	(3,520,486)
Amortization of Tangible Capital Assets	3,689,096	<b>3,623,048</b>	3,473,387
<b>Total Effect of change in Tangible Capital Assets</b>	(260,077)	<b>(552,131)</b>	(47,099)
Acquisition of Prepaid Expenses	(200,000)	<b>(79,203)</b>	(126,052)
Use of Prepaid Expenses	126,052	<b>126,052</b>	191,236
<b>Total Effect of change in Other Non-Financial Assets</b>	(73,948)	<b>46,849</b>	65,184
<b>(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)</b>	<u>(354,509)</u>	<b>1,230,910</b>	1,161,996
<b>Net Remeasurement Gains (Losses)</b>			
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>		<b>1,230,910</b>	1,161,996
<b>Net Financial Assets (Debt), beginning of year</b>		<b>(49,982,753)</b>	(51,144,749)
<b>Net Financial Assets (Debt), end of year</b>		<u><b>(48,751,843)</b></u>	<u>(49,982,753)</u>

The accompanying notes are an integral part of these financial statements.

# School District No. 75 (Mission)

Statement of Cash Flows  
Year Ended June 30, 2017

	2017 Actual	2016 Actual
	\$	\$
<b>Operating Transactions</b>		
Surplus (Deficit) for the year	1,736,192	1,143,911
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(149,384)	213,783
Prepaid Expenses	46,849	65,184
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	318,170	1,379,429
Unearned Revenue	360,010	383,721
Deferred Revenue	442,448	(254,317)
Employee Future Benefits	73,622	(16,935)
Amortization of Tangible Capital Assets	3,623,048	3,473,387
Amortization of Deferred Capital Revenue	(2,740,813)	(2,696,028)
<b>Total Operating Transactions</b>	<u>3,710,142</u>	<u>3,692,135</u>
<b>Capital Transactions</b>		
Tangible Capital Assets Purchased	(3,723,866)	(2,936,451)
Tangible Capital Assets -WIP Purchased	(451,313)	(584,035)
<b>Total Capital Transactions</b>	<u>(4,175,179)</u>	<u>(3,520,486)</u>
<b>Financing Transactions</b>		
Capital Revenue Received	3,300,607	2,354,848
<b>Total Financing Transactions</b>	<u>3,300,607</u>	<u>2,354,848</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>2,835,570</b>	<b>2,526,497</b>
<b>Cash and Cash Equivalents, beginning of year</b>	<u>11,113,260</u>	<u>8,586,763</u>
<b>Cash and Cash Equivalents, end of year</b>	<u>13,948,830</u>	<u>11,113,260</u>
<b>Cash and Cash Equivalents, end of year, is made up of:</b>		
Cash	<u>13,948,830</u>	<u>11,113,260</u>
	<u>13,948,830</u>	<u>11,113,260</u>
Supplementary Cash Flow Information		

The accompanying notes are an integral part of these financial statements.

## School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2017

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### 1. Authority and purpose

The School District, established on April 12, 1946, operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 75 (Mission)", and operates as "School District No. 75 (Mission)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the District, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 75 (Mission) is exempt from federal and provincial corporate income taxes.

### 2. Summary of significant accounting policies

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

#### a) Basis of Accounting

The financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board. The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset, or contributions in the form of a depreciable tangible capital asset, are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the Canadian public sector accounting standards which require that:

- Government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- Externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the statement of operations and certain related deferred capital revenue would be recorded differently under Canadian Public Sector Accounting Standards.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

b) Cash and cash equivalents

Cash and cash equivalents include cash deposits in the bank and deposits in the Provincial Ministry of Finance Central Deposit program that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. Cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short term cash commitments rather than for investing.

c) Accounts receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred revenue and deferred capital revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (m).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

f) Employee future benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs, including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

---

**2. Summary of significant accounting policies (continued)**

f) Employee future benefits (continued)

The most recent valuation of the obligation was performed at March 31, 2016 and projected to March 31, 2019. The next valuation will be performed at March 31, 2019 for use at June 30, 2019. For the purpose of determining the financial position of the plans and employee future benefit costs, a measurement date of March 31 was adopted.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

g) Asset retirement obligations

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense included in the Statement of Operations.

h) Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
  - is directly responsible; or
  - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

i) Tangible capital assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction, as well as interest costs that are directly attributable to the acquisition or construction of the asset.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

---

**2. Summary of significant accounting policies (continued)**

i) Tangible capital assets - criteria (continued)

- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the statement of operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

j) Capital leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

k) Prepaid expenses

Various instructional supplies, subscriptions, technology contracts, employee benefit payments and contracted services are included as a prepaid expense and stated at acquisition cost and are charged to expense during the period expected to benefit from it.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

l) Funds and reserves

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (See Note 13 – Interfund transfers and Note 19 – Accumulated surplus).

m) Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable. Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

n) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

n) Expenses (continued)

Allocation of costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

o) Financial instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

All financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of re-measurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of re-measurement gains and losses and recognized in the statement of operations. During the year presented, there are no unrealized gains or losses, and as a result, no statement of re-measurement gains and losses has been presented. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**2. Summary of significant accounting policies (continued)**

p) Measurement uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements, and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

**3. Accounts receivable – other**

	2017	2016
Due from Federal Government	\$ 75,814	\$ 60,135
Benefit plans surplus	326,017	472,791
Other	152,503	191,010
<b>Total accounts receivable - other</b>	<b>\$ 554,334</b>	<b>\$ 723,936</b>

**4. Accounts payable and accrued liabilities – other**

	2017	2016
Trade payables	\$ 2,139,923	\$ 1,899,467
Salaries and benefits payable	3,987,104	3,910,401
Accrued vacation pay	556,642	555,631
<b>Total accounts payable and accrued liabilities – other</b>	<b>\$ 6,683,669</b>	<b>\$ 6,365,499</b>

**5. Unearned revenue**

	2017	2016
Balance, beginning of year	\$ 1,215,851	\$ 832,130
Changes for the year:		
Increase:		
Tuition fees	1,569,211	1,136,068
Transportation fees	6,650	79,783
	1,575,861	1,215,851
Decrease:		
Tuition fees recognized as revenue	1,136,068	778,762
Transportation fees recognized as revenue	79,783	53,368
	1,215,851	832,130
Net change for the year	360,010	383,721
<b>Balance, end of year</b>	<b>\$ 1,575,861</b>	<b>\$ 1,215,851</b>
	2017	2016
<b>Unearned revenue comprised of:</b>		
Tuition Fees	1,569,211	1,136,068
Transportation Fees	6,650	79,783
	<b>\$ 1,575,861</b>	<b>\$ 1,215,851</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**6. Deferred revenue**

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	2017	2016
Balance, beginning of year	\$ 867,839	\$ 1,122,156
Changes for the year:		
Increase:		
Provincial grants – Ministry of Education	2,694,274	2,023,456
Provincial grants - Other	-	50,000
Other revenue	1,867,151	1,728,078
	<u>4,561,425</u>	<u>3,801,534</u>
Decrease:		
Allocated to revenue	(4,118,977)	(4,055,851)
Net change for the year	<u>442,448</u>	<u>(254,317)</u>
<b>Balance, end of year</b>	<u><u>\$ 1,310,287</u></u>	<u><u>\$ 867,839</u></u>

	2017	2016
<b>Deferred revenue comprised of:</b>		
Provincial grants – Ministry of Education	\$ 303,059	\$ 108,042
Provincial grants – other	50,000	50,000
School generated funds	817,736	587,586
Other revenue	139,492	122,211
	<u>\$ 1,310,287</u>	<u>\$ 867,839</u>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**7. Deferred capital revenue**

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2017	2016
<b>Deferred capital revenue subject to amortization</b>		
Balance, beginning of year	\$ 51,630,409	\$ 52,495,097
Increases:		
Capital additions	3,315,565	1,831,340
Decreases:		
Amortization	(2,740,813)	(2,696,028)
Net change for the year	574,752	(864,688)
Balance, end of year	\$ 52,205,161	\$ 51,630,409
Deferred capital revenue not subject to amortization		
Work in progress	451,313	584,035
Total deferred capital revenue, end of year	\$ 52,656,474	\$ 52,214,444
	2017	2016
<b>Unspent deferred capital revenue</b>		
Balance, beginning of year	\$ 568,714	\$ 629,241
Increases:		
Provincial grants – Ministry of Education	3,107,133	2,217,393
Provincial grants – Other	62,107	-
Other	131,367	137,455
Decreases:		
Transfer to deferred capital revenue subject to amortization	(2,731,530)	(1,831,340)
Transfer to deferred capital revenue - work in progress	(451,313)	(584,035)
Net change for the year	117,764	(60,527)
Balance, end of year	\$ 686,478	\$ 568,714
<b>Total deferred capital revenue, end of year</b>	<b>\$ 53,342,952</b>	<b>\$ 52,783,158</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**8. Employee future benefits**

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

**Assumptions**

Discount Rate - April 1	2.50%	2.25%
Discount Rate - March 31	2.75%	2.50%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSLS - March 31	9.1	9.1

	<b>2017</b>	<b>2016</b>
<b>Reconciliation of Accrued Benefit Obligation</b>		
Accrued Benefit Obligation – April 1	\$ 1,084,270	\$ 1,048,537
Service Cost	81,669	82,327
Interest Cost	27,251	24,130
Benefit Payments	(87,172)	(144,473)
Increase (Decrease) in obligation due to Plan Amendment	0	(61,581)
Actuarial (Gain) Loss	(82,197)	135,330
Accrued Benefit Obligation – March 31	<u>\$ 1,023,821</u>	<u>\$ 1,084,270</u>

<b>Reconciliation of Funded Status at End of Fiscal Year</b>		
Accrued Benefit Obligation - March 31	\$ 1,023,821	\$ 1,084,270
Market Value of Plan Assets - March 31	0	0
Funded Status - Surplus (Deficit)	(1,023,821)	(1,084,270)
Employer Contributions After Measurement Date	25,937	34,403
Benefits Expense After Measurement Date	(27,647)	(27,230)
Unamortized Net Actuarial (Gain) Loss	168,170	293,358
Accrued Benefit Asset (Liability) - June 30	<u>\$ (857,361)</u>	<u>\$ (783,739)</u>

<b>Reconciliation of Change in Accrued Benefit Liability</b>		
Accrued Benefit Liability (Asset) - July 1	\$ 783,739	\$ 800,674
Net Expense for Fiscal Year	152,327	135,192
Employer Contributions	(78,705)	(152,127)
Accrued Benefit Liability (Asset) - June 30	<u>\$ 857,361</u>	<u>\$ 783,739</u>

<b>Components of Net Benefit Expense</b>		
Service Cost	\$ 81,648	\$ 82,163
Interest Cost	27,689	24,910
Immediate Recognition of Plan Amendment	0	(61,581)
Amortization of Net Actuarial (Gain)/Loss	42,990	89,700
Net Benefit Expense (Income)	<u>\$ 152,327</u>	<u>\$ 135,192</u>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**9. Debt**

The School District has an approved line of credit of \$1.0 million with interest at the bank's prime rate minus .25%. As of June 30, 2017, the School District had \$ nil borrowings (2016: \$ nil) under this line of credit.

**10. Capital lease obligations**

The School District has an approved revolving term lease of \$750,000. As of June 30, 2017, the School District had \$ nil borrowings (2016: \$ nil) under this lease.

**11. Tangible capital assets**

	2017	2016
<b>Net book value:</b>		
Sites	\$ 10,512,959	\$ 10,512,959
Buildings	66,533,036	66,194,169
Buildings – work in progress	451,313	584,035
Furniture & equipment	1,165,457	1,191,083
Vehicles	818,902	357,976
Computer software	164,296	233,899
Computer hardware	178,222	197,933
<b>Total net book value, tangible capital assets</b>	<b>\$ 79,824,185</b>	<b>\$ 79,272,054</b>

	Balance at July 1, 2016	Additions	Disposals	Balance at June 30, 2017
<b>Cost:</b>				
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	132,715,656	3,434,212	-	136,149,868
Furniture & equipment	2,164,925	200,913	(193,268)	2,172,570
Vehicles	1,134,777	604,636	(107,585)	1,631,828
Computer software	351,357	-	(6,682)	344,675
Computer hardware	463,686	68,140	(116,996)	414,830
Work in progress	584,035	451,313	(584,035)	451,313
<b>Total cost</b>	<b>147,927,395</b>	<b>4,759,214</b>	<b>(1,008,566)</b>	<b>151,678,043</b>
<b>Accumulated amortization:</b>				
Sites	-	-	-	-
Buildings	66,521,487	3,095,345	-	69,616,832
Furniture & equipment	973,842	226,539	(193,268)	1,007,113
Vehicles	776,801	143,710	(107,585)	812,926
Computer software	117,458	69,603	(6,682)	180,379
Computer hardware	265,753	87,851	(116,996)	236,608
<b>Total amortization</b>	<b>68,655,341</b>	<b>3,623,048</b>	<b>(424,531)</b>	<b>71,853,858</b>
<b>Total net book value</b>	<b>\$ 79,272,054</b>	<b>\$ 1,136,167</b>	<b>\$ (584,035)</b>	<b>\$ 79,824,185</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**11. Tangible capital assets (continued)**

<b>Cost:</b>	Balance at		Balance at	
	July 1, 2015	Additions	Disposals	June 30, 2016
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	130,473,542	2,242,114	-	132,715,656
Furniture & equipment	1,694,101	551,109	(80,285)	2,164,925
Vehicles	1,399,285	28,564	(293,070)	1,134,777
Computer software	531,187	-	(179,831)	351,357
Computer hardware	515,718	114,664	(166,697)	463,686
Work in progress	-	584,035	-	584,035
<b>Total cost</b>	<b>145,126,792</b>	<b>3,520,486</b>	<b>(719,883)</b>	<b>147,927,395</b>
<b>Accumulated amortization:</b>				
Sites	-	-	-	-
Buildings	63,488,037	3,033,450	-	66,521,487
Furniture & equipment	857,162	196,965	(80,285)	973,842
Vehicles	928,514	141,357	(293,070)	776,801
Computer software	209,646	87,643	(179,831)	117,458
Computer hardware	418,478	13,972	(166,697)	265,753
<b>Total amortization</b>	<b>65,901,837</b>	<b>3,473,387</b>	<b>(719,883)</b>	<b>68,655,341</b>
<b>Total net book value</b>	<b>\$ 79,224,955</b>	<b>\$ 47,099</b>	<b>\$ -</b>	<b>\$ 79,272,054</b>

**12. Employee pension plans**

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for managing the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2015 the Teachers' Pension Plan has about 45,000 active members and approximately 36,000 retired members. As at December 31, 2015, the Municipal Pension Plan has about 189,000 active members, including approximately 24,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2014, indicated a \$449 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**12. Employee pension plans (continued)**

The next valuation for the Teachers' Pension Plan will be as at December 31, 2017, with results available in 2018. The next valuation for the Municipal Pension Plan will be as at December 31, 2018, with results available in 2019.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). The plans record accrued liabilities and accrued assets in aggregate, and as such, there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

The Mission School district paid \$5,129,834 for employer contributions to the plans for the year ended June 30, 2017 (2016: \$5,378,251).

**13. Interfund transfers**

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2017, were as follows:

- Assets purchased by Operating for Capital \$ 11,709
- Local Capital allocation from Operating to Capital \$ 1,503,847

**14. Related party transactions**

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

**15. Budget figures**

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 21, 2017. The Board adopted a preliminary annual budget on June 21, 2016. The amended budget is used for comparison purposes as it is based on actual student enrolment. The following is a reconciliation of the two budgets:

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**15. Budget figures (continued)**

<b>Statement 2</b>	<b>2017 Amended</b>	<b>2017 Preliminary</b>	<b>Budget change</b>
<b>Revenue</b>			
Provincial Grants			
Ministry of Education	\$ 58,593,485	\$ 57,777,290	\$ 816,195
Other	300,925	250,925	50,000
Tuition	2,060,500	1,780,000	280,500
Other revenue	2,072,177	2,133,013	(60,836)
Rentals and leases	215,000	135,000	80,000
Investment income	110,000	100,000	10,000
Amortization of deferred capital revenue	2,739,587	2,720,703	18,884
<b>Total Revenue</b>	<b>66,091,674</b>	<b>64,896,931</b>	<b>1,194,743</b>
<b>Expense</b>			
Instruction	52,017,021	51,736,019	281,002
District administration	2,461,011	2,291,866	169,145
Operations and maintenance	10,592,412	10,117,474	474,938
Transportation and housing	1,041,714	1,007,299	34,415
<b>Total expense</b>	<b>66,112,158</b>	<b>65,152,658</b>	<b>959,500</b>
<b>Net revenue (expense)</b>	<b>(20,484)</b>	<b>(255,727)</b>	<b>235,243</b>
Surplus (deficit) budgeted allocation (retirement)	574,822	-	574,822
<b>Budgeted surplus (deficit) for the year</b>	<b>\$ 554,338</b>	<b>\$ (255,727)</b>	<b>\$ 810,065</b>
 <b>Statement 4</b>			
<b>Surplus (deficit) for the year</b>	<b>\$ (20,484)</b>	<b>\$ (255,727)</b>	<b>\$ 235,243</b>
<b>Effect of change in tangible capital assets</b>			
Acquisition of tangible capital assets			
From operating and special purpose funds	(1,503,847)	(635,000)	(868,847)
From deferred capital revenue	(2,445,326)	(1,995,139)	(450,187)
<b>Total acquisition of tangible capital assets</b>	<b>(3,949,173)</b>	<b>(2,630,139)</b>	<b>(1,319,034)</b>
Amortization of tangible capital assets	3,689,096	3,611,430	77,666
<b>Total effect of change in tangible capital assets</b>	<b>(260,077)</b>	<b>981,291</b>	<b>(1,241,368)</b>
Acquisitions of prepaid expenses	(200,000)	(200,000)	-
Use of prepaid expenses	126,052	200,000	(73,948)
	(73,948)	-	(73,948)
<b>(Increase) decrease in net financial assets (debt)</b>	<b>\$ (354,509)</b>	<b>\$ 725,564</b>	<b>\$ (1,080,073)</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**16. Contingencies**

In the normal course of business, lawsuits and claims have been brought against the School District. The School District responds to any lawsuits and claims made against the School District. Management believes that the results of any pending legal proceedings will not have a material effect on the financial position of the School District.

**17. Asset retirement obligation**

Legal liabilities may exist for the removal or disposal of asbestos in schools that will undergo major renovations or demolitions. The fair value of the liability for asbestos removal or disposal will be recognized in the period in which it is incurred if a reasonable estimate of fair value can be made. As of June 30, 2017, the liability is not reasonably determinable.

**18. Expense by object**

	2017	2016
Salaries and benefits	\$ 53,888,928	\$ 51,808,141
Services and supplies	7,618,940	7,194,000
Interest	-	-
Amortization	3,623,048	3,473,387
<b>Total expense by object</b>	<b>\$ 65,130,916</b>	<b>\$ 62,475,528</b>

**19. Accumulated surplus**

	2017	2016
Restricted (appropriated) operating surplus for:		
Schools and departments	\$ 258,566	\$ 136,456
Aboriginal education	50,288	16,247
Employee benefit plan	282,910	282,910
Student learning grant	191,309	-
Total restricted (appropriated) operating surplus	783,073	435,613
Unrestricted operating surplus	1,846,206	1,090,795
Total operating surplus available for future operations	2,629,279	1,526,408
Restricted local capital reserve available for capital projects	1,535,220	1,012,000
Invested in tangible capital assets	26,987,046	26,876,945
Total capital surplus	28,522,266	27,888,945
<b>Total accumulated surplus</b>	<b>\$ 31,151,545</b>	<b>\$ 29,415,353</b>

## **School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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### **20. Economic dependence**

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

### **21. Risk management**

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk. The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions and the School District invests solely in term deposits at this time.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District would be exposed to interest rate risk through investments. It is management's opinion that the School District is not exposed to significant interest rate risk as they invest solely in term deposits that have a maturity date of no more than 3 years.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

## School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2017

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### 21. Risk management (continued)

#### d) Fair value of financial instruments:

Public Sector Accounting Standards define the fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties. The School District uses the following methods and assumptions to estimate the fair value of each class of financial instruments for which the carrying amounts are included in the statement of financial position under the following captions:

- (i) Cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities – the carrying amounts approximate fair value because of the short maturity of these instruments.

The financial instruments measured at fair value held within each investment are classified according to a hierarchy which includes three levels, reflecting the reliability of the inputs involved in the fair value determination. The different levels are defined as follows:

- (i) Level 1: quoted prices (unadjusted) in active markets for identical assets or liabilities
- (ii) Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices)
- (iii) Level 3: inputs for the asset or liability that are not based on observable market data (unobservable inputs).

The School District's instruments are all considered to be level 1 financial instrument for which the fair value is determined based on the quoted prices in active markets. Changes in financial instruments valuation methods or in the availability of market observable inputs may result in a transfer between levels. During the year there were no significant transfers of securities between different levels.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

### 22. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

# School District No. 75 (Mission)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Actual	2016 Actual
	\$	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	1,526,408		27,888,945	<b>29,415,353</b>	28,271,442
<b>Changes for the year</b>					
Surplus (Deficit) for the year	2,618,427		(882,235)	<b>1,736,192</b>	1,143,911
Interfund Transfers					
Tangible Capital Assets Purchased	(11,709)		11,709	-	
Local Capital	(1,503,847)		1,503,847	-	
<b>Net Changes for the year</b>	<b>1,102,871</b>	-	<b>633,321</b>	<b>1,736,192</b>	<b>1,143,911</b>
<b>Accumulated Surplus (Deficit), end of year - Statement 2</b>	<b>2,629,279</b>	-	<b>28,522,266</b>	<b>31,151,545</b>	29,415,353

# School District No. 75 (Mission)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	56,366,426	<b>56,824,431</b>	54,042,893
Other	250,925	<b>265,353</b>	213,041
Tuition	2,060,500	<b>2,194,635</b>	1,811,351
Other Revenue	379,896	<b>366,716</b>	485,695
Rentals and Leases	215,000	<b>229,276</b>	207,212
Investment Income	110,000	<b>126,907</b>	107,368
<b>Total Revenue</b>	<u>59,382,747</u>	<u><b>60,007,318</b></u>	<u>56,867,560</u>
<b>Expenses</b>			
Instruction	48,354,785	<b>47,635,132</b>	45,707,772
District Administration	2,424,659	<b>2,397,128</b>	2,181,772
Operations and Maintenance	6,632,564	<b>6,380,640</b>	6,099,691
Transportation and Housing	1,041,714	<b>975,991</b>	957,055
<b>Total Expense</b>	<u>58,453,722</u>	<u><b>57,388,891</b></u>	<u>54,946,290</u>
<b>Operating Surplus (Deficit) for the year</b>	<u>929,025</u>	<u><b>2,618,427</b></u>	<u>1,921,270</u>
<b>Budgeted Appropriation (Retirement) of Surplus (Deficit)</b>	<u>574,822</u>		
<b>Net Transfers (to) from other funds</b>			
Tangible Capital Assets Purchased	(1,503,847)	<b>(11,709)</b>	(1,105,111)
Local Capital		<b>(1,503,847)</b>	(797,000)
<b>Total Net Transfers</b>	<u>(1,503,847)</u>	<u><b>(1,515,556)</b></u>	<u>(1,902,111)</u>
<b>Total Operating Surplus (Deficit), for the year</b>	<u>-</u>	<u><b>1,102,871</b></u>	<u>19,159</u>
<b>Operating Surplus (Deficit), beginning of year</b>		<b>1,526,408</b>	1,507,249
<b>Operating Surplus (Deficit), end of year</b>		<u><b>2,629,279</b></u>	<u>1,526,408</u>
<b>Operating Surplus (Deficit), end of year</b>			
Internally Restricted (Note 19)		<b>783,073</b>	435,613
Unrestricted		<b>1,846,206</b>	1,090,795
<b>Total Operating Surplus (Deficit), end of year</b>		<u><b>2,629,279</b></u>	<u>1,526,408</u>

# School District No. 75 (Mission)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Provincial Grants - Ministry of Education</b>			
Operating Grant, Ministry of Education	55,266,975	<b>55,370,100</b>	53,349,901
INAC/LEA Recovery	(156,896)	<b>(156,896)</b>	(152,352)
Other Ministry of Education Grants			
Pay Equity	725,901	<b>725,901</b>	725,901
Funding for Graduated Adults		<b>1,712</b>	1,141
Transportation Supplement	188,900	<b>188,900</b>	
Economic Stability Dividend		<b>32,157</b>	43,783
Return of Administrative Savings	280,146	<b>280,146</b>	
Carbon Tax Grant	50,000	<b>49,647</b>	50,000
Student Learning Grant		<b>303,900</b>	
FSA	11,400	<b>12,964</b>	13,769
Curriculum Implementation			10,750
Shoulder Tappers		<b>10,900</b>	
Skills Training		<b>5,000</b>	
<b>Total Provincial Grants - Ministry of Education</b>	<b>56,366,426</b>	<b>56,824,431</b>	54,042,893
<b>Provincial Grants - Other</b>	<b>250,925</b>	<b>265,353</b>	213,041
<b>Tuition</b>			
Continuing Education	230,500	<b>309,534</b>	181,408
International and Out of Province Students	1,830,000	<b>1,885,101</b>	1,629,943
<b>Total Tuition</b>	<b>2,060,500</b>	<b>2,194,635</b>	1,811,351
<b>Other Revenues</b>			
LEA/Direct Funding from First Nations	156,896	<b>156,896</b>	152,352
Miscellaneous			
Transportation Fees		<b>375</b>	135,448
Pay For Service - Riverside	35,000	<b>27,967</b>	22,487
Clarke Theatre Support	110,000	<b>85,000</b>	110,000
Other Revenues	78,000	<b>96,478</b>	65,408
<b>Total Other Revenue</b>	<b>379,896</b>	<b>366,716</b>	485,695
<b>Rentals and Leases</b>	<b>215,000</b>	<b>229,276</b>	207,212
<b>Investment Income</b>	<b>110,000</b>	<b>126,907</b>	107,368
<b>Total Operating Revenue</b>	<b>59,382,747</b>	<b>60,007,318</b>	56,867,560

# School District No. 75 (Mission)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Salaries</b>			
Teachers	23,805,500	<b>23,413,381</b>	22,613,474
Principals and Vice Principals	3,377,983	<b>3,385,277</b>	3,154,847
Educational Assistants	5,232,000	<b>5,335,742</b>	4,779,775
Support Staff	6,039,020	<b>6,118,577</b>	5,932,094
Other Professionals	1,659,010	<b>1,661,085</b>	1,630,949
Substitutes	1,996,300	<b>2,044,971</b>	1,820,406
<b>Total Salaries</b>	<b>42,109,813</b>	<b>41,959,033</b>	39,931,545
<b>Employee Benefits</b>	10,635,851	<b>9,855,149</b>	10,024,628
<b>Total Salaries and Benefits</b>	<b>52,745,664</b>	<b>51,814,182</b>	49,956,173
<b>Services and Supplies</b>			
Services	1,750,768	<b>1,628,648</b>	1,577,608
Student Transportation	22,500	<b>38,629</b>	30,780
Professional Development and Travel	402,100	<b>418,718</b>	414,907
Rentals and Leases	1,000		
Dues and Fees	89,800	<b>82,899</b>	101,359
Insurance	184,000	<b>177,038</b>	125,979
Supplies	2,069,158	<b>2,048,450</b>	1,769,813
Utilities	1,188,732	<b>1,180,327</b>	969,671
<b>Total Services and Supplies</b>	<b>5,708,058</b>	<b>5,574,709</b>	4,990,117
<b>Total Operating Expense</b>	<b>58,453,722</b>	<b>57,388,891</b>	54,946,290

# School District No. 75 (Mission)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	18,942,373	811,626	42,237	350,317		1,608,169	21,754,722
1.03 Career Programs	472,051	115,062	28,462	319,988		1,047	936,610
1.07 Library Services	998,398					7,134	1,005,532
1.08 Counselling	965,156						965,156
1.10 Special Education	1,812,224	116,071	4,378,555	389,530	72,370	193,481	6,962,231
1.30 English Language Learning	143,516		256,588			438	400,542
1.31 Aboriginal Education	79,663	100,195	629,900	34,916		10,629	855,303
1.41 School Administration		2,123,191		1,068,942	70,969	73,976	3,337,078
1.62 International and Out of Province Students				92,037	121,942		213,979
1.64 Other				16,700	138,673		155,373
<b>Total Function 1</b>	<b>23,413,381</b>	<b>3,266,145</b>	<b>5,335,742</b>	<b>2,272,430</b>	<b>403,954</b>	<b>1,894,874</b>	<b>36,586,526</b>
<b>4 District Administration</b>							
4.11 Educational Administration		96,530		86,243	360,793		543,566
4.40 School District Governance					86,213		86,213
4.41 Business Administration		22,602		283,190	631,154	3,373	940,319
<b>Total Function 4</b>	<b>-</b>	<b>119,132</b>	<b>-</b>	<b>369,433</b>	<b>1,078,160</b>	<b>3,373</b>	<b>1,570,098</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				47,622	108,832	12,065	168,519
5.50 Maintenance Operations				2,675,481		108,768	2,784,249
5.52 Maintenance of Grounds				198,834			198,834
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,921,937</b>	<b>108,832</b>	<b>120,833</b>	<b>3,151,602</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				28,885	70,139		99,024
7.70 Student Transportation				525,892		25,891	551,783
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>554,777</b>	<b>70,139</b>	<b>25,891</b>	<b>650,807</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>23,413,381</b>	<b>3,385,277</b>	<b>5,335,742</b>	<b>6,118,577</b>	<b>1,661,085</b>	<b>2,044,971</b>	<b>41,959,033</b>

# School District No. 75 (Mission)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Actual	2017 Budget	2016 Actual
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	21,754,722	5,165,671	26,920,393	1,263,921	28,184,314	27,627,803	26,477,877
1.03 Career Programs	936,610	209,380	1,145,990	190,075	1,336,065	1,123,900	1,327,251
1.07 Library Services	1,005,532	232,578	1,238,110	35,436	1,273,546	1,214,400	1,108,091
1.08 Counselling	965,156	205,276	1,170,432	4,876	1,175,308	1,158,390	957,333
1.10 Special Education	6,962,231	1,679,699	8,641,930	116,469	8,758,399	9,630,669	8,716,747
1.30 English Language Learning	400,542	95,951	496,493	21,773	518,266	512,350	434,953
1.31 Aboriginal Education	855,303	180,950	1,036,253	219,111	1,255,364	1,305,752	1,274,863
1.41 School Administration	3,337,078	764,119	4,101,197	248,465	4,349,662	4,880,781	4,569,371
1.62 International and Out of Province Students	213,979	53,858	267,837	326,979	594,816	712,900	650,282
1.64 Other	155,373	24,129	179,502	9,890	189,392	187,840	191,004
<b>Total Function 1</b>	<b>36,586,526</b>	<b>8,611,611</b>	<b>45,198,137</b>	<b>2,436,995</b>	<b>47,635,132</b>	<b>48,354,785</b>	<b>45,707,772</b>
<b>4 District Administration</b>							
4.11 Educational Administration	543,566	142,758	686,324	129,236	815,560	810,570	601,672
4.40 School District Governance	86,213	27,628	113,841	54,191	168,032	167,404	187,517
4.41 Business Administration	940,319	219,511	1,159,830	253,706	1,413,536	1,446,685	1,392,583
<b>Total Function 4</b>	<b>1,570,098</b>	<b>389,897</b>	<b>1,959,995</b>	<b>437,133</b>	<b>2,397,128</b>	<b>2,424,659</b>	<b>2,181,772</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	168,519	36,395	204,914	169,023	373,937	419,752	289,044
5.50 Maintenance Operations	2,784,249	623,839	3,408,088	1,012,822	4,420,910	4,658,280	4,469,845
5.52 Maintenance of Grounds	198,834	39,705	238,539	166,927	405,466	365,800	371,131
5.56 Utilities	-	-	-	1,180,327	1,180,327	1,188,732	969,671
<b>Total Function 5</b>	<b>3,151,602</b>	<b>699,939</b>	<b>3,851,541</b>	<b>2,529,099</b>	<b>6,380,640</b>	<b>6,632,564</b>	<b>6,099,691</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration	99,024	27,407	126,431	2,606	129,037	133,270	121,020
7.70 Student Transportation	551,783	126,295	678,078	168,876	846,954	908,444	836,035
<b>Total Function 7</b>	<b>650,807</b>	<b>153,702</b>	<b>804,509</b>	<b>171,482</b>	<b>975,991</b>	<b>1,041,714</b>	<b>957,055</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>41,959,033</b>	<b>9,855,149</b>	<b>51,814,182</b>	<b>5,574,709</b>	<b>57,388,891</b>	<b>58,453,722</b>	<b>54,946,290</b>

# School District No. 75 (Mission)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	2,227,059	<b>2,486,976</b>	2,312,315
Other	50,000		21,794
Other Revenue	1,692,281	<b>1,632,001</b>	1,721,742
<b>Total Revenue</b>	<b>3,969,340</b>	<b>4,118,977</b>	4,055,851
<b>Expenses</b>			
Instruction	3,662,236	<b>3,848,225</b>	3,785,099
District Administration	36,352		
Operations and Maintenance	270,752	<b>270,752</b>	270,752
<b>Total Expense</b>	<b>3,969,340</b>	<b>4,118,977</b>	4,055,851
<b>Special Purpose Surplus (Deficit) for the year</b>	-	-	-
<b>Total Special Purpose Surplus (Deficit) for the year</b>	-	-	-
<b>Special Purpose Surplus (Deficit), beginning of year</b>			
<b>Special Purpose Surplus (Deficit), end of year</b>		-	-

**School District No. 75 (Mission)**

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			21,330	102,211	36,352	587,586		33,335	4,744
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	270,752	1,120,568					161,227	29,400	101,708
Other				60,600		1,806,551			
	270,752	1,120,568	-	60,600	-	1,806,551	161,227	29,400	101,708
<b>Less:</b> Allocated to Revenue	270,752	1,120,568	21,330	55,600	356	1,576,401	161,227	44,166	106,452
<b>Deferred Revenue, end of year</b>	-	-	-	<b>107,211</b>	<b>35,996</b>	<b>817,736</b>	-	<b>18,569</b>	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	270,752	1,120,568	21,330		356		161,227	44,166	106,452
Other Revenue				55,600		1,576,401			
	270,752	1,120,568	21,330	55,600	356	1,576,401	161,227	44,166	106,452
<b>Expenses</b>									
Salaries									
Teachers		717,455						10,900	
Principals and Vice Principals									40,880
Educational Assistants		180,819							
Support Staff	48,022						103,233	4,284	
Substitutes		5,436					279		
	48,022	903,710	-	-	-	-	103,512	15,184	40,880
Employee Benefits	12,005	216,858					28,414	3,008	8,561
Services and Supplies	210,725		21,330	55,600	356	1,576,401	29,301	25,974	57,011
	270,752	1,120,568	21,330	55,600	356	1,576,401	161,227	44,166	106,452
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	-	-	-	-	-
<b>Interfund Transfers</b>									
	-	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 75 (Mission)

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2017

	CommunityLINK	Coding and Curriculum Implementation	Priority Measures	BEST	District Literacy	Riverside Electrical	TOTAL
	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>				20,000	12,281	50,000	867,839
<b>Add:</b> Restricted Grants							
Provincial Grants - Ministry of Education	383,207	63,818	563,594				2,694,274
Other							1,867,151
	383,207	63,818	563,594	-	-	-	4,561,425
<b>Less:</b> Allocated to Revenue	383,207	12,180	366,738	-	-	-	4,118,977
<b>Deferred Revenue, end of year</b>	<b>-</b>	<b>51,638</b>	<b>196,856</b>	<b>20,000</b>	<b>12,281</b>	<b>50,000</b>	<b>1,310,287</b>
<b>Revenues</b>							
Provincial Grants - Ministry of Education	383,207	12,180	366,738				2,486,976
Other Revenue							1,632,001
	383,207	12,180	366,738	-	-	-	4,118,977
<b>Expenses</b>							
Salaries							
Teachers			290,762				1,019,117
Principals and Vice Principals							40,880
Educational Assistants	266,440						447,259
Support Staff							155,539
Substitutes		598	7,577				13,890
	266,440	598	298,339	-	-	-	1,676,685
Employee Benefits	62,269	17	66,929				398,061
Services and Supplies	54,498	11,565	1,470				2,044,231
	383,207	12,180	366,738	-	-	-	4,118,977
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 75 (Mission)

Schedule 4 (Unaudited)

## Schedule of Capital Operations

Year Ended June 30, 2017

	2017 Budget	2017 Actual			2016 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
<b>Revenues</b>					
Amortization of Deferred Capital Revenue	2,739,587	2,740,813		2,740,813	2,696,028
<b>Total Revenue</b>	<u>2,739,587</u>	<u>2,740,813</u>	-	<u>2,740,813</u>	2,696,028
<b>Expenses</b>					
Amortization of Tangible Capital Assets					
Operations and Maintenance	3,689,096	3,479,338		3,479,338	3,332,030
Transportation and Housing		143,710		143,710	141,357
<b>Total Expense</b>	<u>3,689,096</u>	<u>3,623,048</u>	-	<u>3,623,048</u>	3,473,387
<b>Capital Surplus (Deficit) for the year</b>	<u>(949,509)</u>	<u>(882,235)</u>	-	<u>(882,235)</u>	(777,359)
<b>Net Transfers (to) from other funds</b>					
Tangible Capital Assets Purchased	1,503,847	11,709		11,709	1,105,111
Local Capital			1,503,847	1,503,847	797,000
<b>Total Net Transfers</b>	<u>1,503,847</u>	<u>11,709</u>	<u>1,503,847</u>	<u>1,515,556</u>	1,902,111
<b>Other Adjustments to Fund Balances</b>					
Tangible Capital Assets Purchased from Local Capital		980,627	(980,627)	-	
<b>Total Other Adjustments to Fund Balances</b>		<u>980,627</u>	<u>(980,627)</u>	-	
<b>Total Capital Surplus (Deficit) for the year</b>	<u>554,338</u>	<u>110,101</u>	<u>523,220</u>	<u>633,321</u>	1,124,752
<b>Capital Surplus (Deficit), beginning of year</b>		26,876,945	1,012,000	27,888,945	26,764,193
<b>Capital Surplus (Deficit), end of year</b>		<u>26,987,046</u>	<u>1,535,220</u>	<u>28,522,266</u>	27,888,945

# School District No. 75 (Mission)

Tangible Capital Assets  
Year Ended June 30, 2017

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Cost, beginning of year</b>	10,512,959	132,715,656	2,164,925	1,134,779	351,356	463,685	<b>147,343,360</b>
<b>Changes for the Year</b>							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		2,339,727		330,409			<b>2,670,136</b>
Deferred Capital Revenue - Other			61,394				<b>61,394</b>
Operating Fund			11,709				<b>11,709</b>
Local Capital		510,451	127,809	274,227		68,140	<b>980,627</b>
Transferred from Work in Progress		584,035					<b>584,035</b>
	-	3,434,213	200,912	604,636	-	68,140	<b>4,307,901</b>
Decrease:							
Deemed Disposals			193,268	107,585	6,682	116,996	<b>424,531</b>
	-	-	193,268	107,585	6,682	116,996	<b>424,531</b>
<b>Cost, end of year</b>	10,512,959	136,149,869	2,172,569	1,631,830	344,674	414,829	<b>151,226,730</b>
<b>Work in Progress, end of year</b>		451,313					<b>451,313</b>
<b>Cost and Work in Progress, end of year</b>	10,512,959	136,601,182	2,172,569	1,631,830	344,674	414,829	<b>151,678,043</b>
<b>Accumulated Amortization, beginning of year</b>		66,521,487	973,842	776,801	117,458	265,753	<b>68,655,341</b>
<b>Changes for the Year</b>							
Increase: Amortization for the Year		3,095,345	226,539	143,710	69,603	87,851	<b>3,623,048</b>
Decrease:							
Deemed Disposals			193,268	107,585	6,682	116,996	<b>424,531</b>
			193,268	107,585	6,682	116,996	<b>424,531</b>
<b>Accumulated Amortization, end of year</b>		69,616,832	1,007,113	812,926	180,379	236,608	<b>71,853,858</b>
<b>Tangible Capital Assets - Net</b>	<b>10,512,959</b>	<b>66,984,350</b>	<b>1,165,456</b>	<b>818,904</b>	<b>164,295</b>	<b>178,221</b>	<b>79,824,185</b>

# School District No. 75 (Mission)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2017

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
<b>Work in Progress, beginning of year</b>	\$ 584,035	\$	\$	\$	\$ 584,035
<b>Changes for the Year</b>					
Increase:					
Deferred Capital Revenue - Bylaw	451,313				451,313
	451,313	-	-	-	451,313
Decrease:					
Transferred to Tangible Capital Assets	584,035				584,035
	584,035	-	-	-	584,035
<b>Net Changes for the Year</b>	(132,722)	-	-	-	(132,722)
<b>Work in Progress, end of year</b>	<b>451,313</b>	-	-	-	<b>451,313</b>

# School District No. 75 (Mission)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2017

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
<b>Deferred Capital Revenue, beginning of year</b>	\$ 51,310,792	\$	\$ 319,617	\$ 51,630,409
<b>Changes for the Year</b>				
Increase:				
Transferred from Deferred Revenue - Capital Additions	2,670,136	61,394		2,731,530
Transferred from Work in Progress	584,035			584,035
	<u>3,254,171</u>	<u>61,394</u>	<u>-</u>	<u>3,315,565</u>
Decrease:				
Amortization of Deferred Capital Revenue	2,686,373	3,070	51,370	2,740,813
	<u>2,686,373</u>	<u>3,070</u>	<u>51,370</u>	<u>2,740,813</u>
<b>Net Changes for the Year</b>	<u>567,798</u>	<u>58,324</u>	<u>(51,370)</u>	<u>574,752</u>
<b>Deferred Capital Revenue, end of year</b>	<u>51,878,590</u>	<u>58,324</u>	<u>268,247</u>	<u>52,205,161</u>
<b>Work in Progress, beginning of year</b>	584,035			584,035
<b>Changes for the Year</b>				
Increase				
Transferred from Deferred Revenue - Work in Progress	451,313			451,313
	<u>451,313</u>	<u>-</u>	<u>-</u>	<u>451,313</u>
Decrease				
Transferred to Deferred Capital Revenue	584,035			584,035
	<u>584,035</u>	<u>-</u>	<u>-</u>	<u>584,035</u>
<b>Net Changes for the Year</b>	<u>(132,722)</u>	<u>-</u>	<u>-</u>	<u>(132,722)</u>
<b>Work in Progress, end of year</b>	<u>451,313</u>	<u>-</u>	<u>-</u>	<u>451,313</u>
<b>Total Deferred Capital Revenue, end of year</b>	<u>52,329,903</u>	<u>58,324</u>	<u>268,247</u>	<u>52,656,474</u>

# School District No. 75 (Mission)

Changes in Unspent Deferred Capital Revenue  
Year Ended June 30, 2017

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
<b>Balance, beginning of year</b>	\$ 14,316	\$	\$	\$ 552,172	\$ 2,226	\$ 568,714
<b>Changes for the Year</b>						
Increase:						
Provincial Grants - Ministry of Education	3,107,133					3,107,133
Provincial Grants - Other			62,107			62,107
Other				131,367		131,367
	<u>3,107,133</u>	<u>-</u>	<u>62,107</u>	<u>131,367</u>	<u>-</u>	<u>3,300,607</u>
Decrease:						
Transferred to DCR - Capital Additions	2,670,136		61,394			2,731,530
Transferred to DCR - Work in Progress	451,313					451,313
	<u>3,121,449</u>	<u>-</u>	<u>61,394</u>	<u>-</u>	<u>-</u>	<u>3,182,843</u>
<b>Net Changes for the Year</b>	<u>(14,316)</u>	<u>-</u>	<u>713</u>	<u>131,367</u>	<u>-</u>	<u>117,764</u>
<b>Balance, end of year</b>	<u>-</u>	<u>-</u>	<u>713</u>	<u>683,539</u>	<u>2,226</u>	<u>686,478</u>

# Board of Education Meeting (Public)

## December 19, 2017



### ITEM 7.2 Action

TO: Board of Education  
FROM: Secretary Treasurer  
SUBJECT: 2016-2017 Statement of Financial Information

#### Recommendation:

**THAT pursuant to the *Financial Information Act* (the “Act”) the Statement of Financial Information be approved.**

#### **Executive Summary:**

The 2015-2016 Statement of Financial Information (SOFI) report contains all the information as prescribed by the *Financial Information Act*.

#### **Background:**

Staff prepared the June 30, 2017 Statement of Financial Information as prescribed by legislation. The significant documents included in the report are the Schedule of Remuneration and Expenses, the Schedule of Payments for Goods and Services, and the Audited Financial Statements.

#### **Options:**

The draft report is presented for approval and publishing.

#### **Strategic Priority:**

n/a

#### **Policy, Regulation, Legislation:**

The SOFI report is prepared in accordance with the *Financial Information Act*.

#### **Analysis and Impact:**

The following summarizes the reconciled remuneration information for the past three years:

	<b>2016/2017</b>	<b>2015/2016</b>	<b>2014/2015</b>
\$ Board Total	93,252	92,937	92,198
\$ employees > \$75,000	19,856,659	19,597,532	12,844,313
\$ employees < \$75,000	24,940,417	22,921,370	27,041,851
Total Remuneration	44,890,328	42,611,839	39,978,362

	<b>2016/2017</b>	<b>2015/2016</b>	<b>2014/2015</b>
\$ vendors > \$25,000	32,910,877	30,947,113	28,377,901
\$ vendors < \$25,000	4,403,339	3,940,200	2,327,560
Total Goods & Services	36,954,216	34,887,313	30,705,461

#### **Public Consultation:**

The issuance of the SOFI report is within the “inform” category of the IAP2 spectrum of public participation.

#### **Implementation**

The 2017 SOFI is available on the School District website.

#### **Attachments:**

2017 SOFI Report



**School District No. 75**

## **STATEMENT OF FINANCIAL INFORMATION**

**For Year Ended June 30, 2017**

**School District  
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)**

**Fiscal Year Ended June 30, 2017**

**TABLE OF CONTENTS**

Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Schedule of Debt
5. Schedule of Guarantee and Indemnity Agreements
6. Schedule of Remuneration and Expenses
7. Statement of Severance Agreements
8. Schedule of Payments for the Provision of Goods and Services
9. Reconciliation or Explanation of Differences to Audited Financial Statements
10. Audited Financial Statements



# SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

**6049**

SCHOOL DISTRICT NUMBER	NAME OF SCHOOL DISTRICT	YEAR
OFFICE LOCATION(S)		TELEPHONE NUMBER
MAILING ADDRESS		
CITY	PROVINCE	POSTAL CODE
NAME OF SUPERINTENDENT		TELEPHONE NUMBER
NAME OF SECRETARY TREASURER		TELEPHONE NUMBER

**DECLARATION AND SIGNATURES**

*We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended*

*for School District No. \_\_\_\_\_ as required under Section 2 of the Financial Information Act.*

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED

EDUC. 6049 (REV. 2008/09)

## Statement of Financial Information for Year Ended June 30, 2017

### Financial Information Act-Submission Checklist

	<b>Due Date</b>
a) <input checked="" type="checkbox"/> A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) <input checked="" type="checkbox"/> An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) <input checked="" type="checkbox"/> A schedule of debts (audited financial statements).	<i>September 30</i>
d) <input checked="" type="checkbox"/> A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
<input checked="" type="checkbox"/> i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
<input checked="" type="checkbox"/> ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
<input checked="" type="checkbox"/> iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) <input checked="" type="checkbox"/> An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) <input checked="" type="checkbox"/> Approval of Statement of Financial Information.	<i>December 31</i>
h) <input checked="" type="checkbox"/> A management report approved by the Chief Financial Officer	<i>December 31</i>

School District #75 (Mission)

**School District  
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)**

**Fiscal Year Ended June 30, 2017**

**MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District #75 (Mission):

---

Angus Wilson, Superintendent

Date:

---

Corien Becker, Secretary Treasurer

Date:

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

**School District  
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)**

**Fiscal Year Ended June 30, 2017**

**SCHEDULE OF DEBT**

Information on all debt is included in the School District Audited Financial Statements. The School District has no debt to report for the fiscal year ended June 30, 2017.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District  
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)  
Fiscal Year Ended June 30, 2017**

**SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

School District No. 75 (Mission) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation for the fiscal year ended June 30, 2017.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Remuneration & Expenses**

<b>Name</b>	<b>Remuneration</b>	<b>Expense</b>
<b>Elected Officials:</b>		
CAIRNS, RANDY	\$ 17,773.02	\$ 2,626.41
CARTER, SHELLEY	17,840.22	7,660.63
LOFFLER, TRACY	19,059.30	2,357.84
McKAMEY, RICK	20,807.10	961.54
TAYLOR, JAMES	17,773.02	-
<b>Total Elected Officials</b>	<b>\$ 93,252.66</b>	<b>\$ 13,606.42</b>

**Detailed Employees > 75,000.00:**

<b><u>Position:</u></b>		
AASLAND, WENDI ANN	TEACHER	\$ 87,732.08 \$ 1,181.45
ABBOT, CHRISTINE	VICE-PRINCIPAL	97,235.79 37.91
ABERCROMBIE, MICHAEL	PRINCIPAL	113,879.14 212.49
ALDERSON, TRICIA	VICE-PRINCIPAL	91,047.22 -
ALDRIDGE, JULIE	TEACHER	80,640.00 -
ALVES, TAMARA K	TEACHER	85,397.88 -
AMAYA, JODIE	TEACHER	81,192.74 -
ANDERSON, CAMILLE	TEACHER	81,193.28 480.76
ANDERSON, CYNTHIA D	VICE-PRINCIPAL	103,178.07 -
ANDERSON, PETER	TEACHER	84,662.24 -
ARENDS, DAVID MARK	TEACHER	88,824.35 -
ARMITSTEAD, CAROLYN E	TEACHER	80,855.86 -
ARMSTRONG, SUSAN	TEACHER	89,242.92 891.00
BAKER, KATHERINE	TEACHER	86,071.88 20.73
BALOGH, KRISTA	TEACHER	81,185.08 739.32
BARBER, BRIAN	PRINCIPAL	111,459.30 -
BARCLAY, BARRY	TEACHER	88,779.55 -
BARTEL, TANJA	TEACHER	87,042.48 -
BAXTER, BARBARA	TEACHER	80,040.88 -
BECKER, CORIEN	SECRETARY TREASURER	149,957.12 5,312.35
BEEBY, KRISTIN LEAH	TEACHER	79,810.90 52.49
BEELEY, SUSAN	TEACHER	81,038.52 -
BERTALAN, ZOLTAN	TEACHER	88,104.35 -
BLASCHEK, JACQUELINE D	TEACHER	81,233.06 1,142.57
BOBETSI, SUSAN MAUREEN	DIRECTOR, HR	104,916.26 -
BOUCHER, ALISHA	TEACHER	82,238.07 -
BOULTER, RYAN E	TEACHER	80,075.97 -
BOWSFIELD, SHANNON	TEACHER	86,562.52 375.84
BRISSON, GINETTE	TEACHER	81,099.08 -
BROOKS, PAMELA MARGARET	TEACHER	81,180.38 -
BROWN, JULIE A	TEACHER	93,725.51 130.00
BROWN-EVANS, LOIS EMILY ASHM	TEACHER	79,814.78 -
BUCHANAN, TRACY L	TEACHER	78,694.29 -
BUCHER, PETER	TEACHER	86,067.46 -
CAMPBELL, KAREN	TEACHER	84,452.45 -
CAMPLIN, COLLEEN	TEACHER	79,724.23 -
CARIOU, SHAWNA	TEACHER	86,837.85 -
CHALKE, SHERRI L	TEACHER	86,837.85 446.89
CHAMBERS, SANDRA	TEACHER	83,600.61 77.00
CHAN, FRANK	TEACHER	90,557.77 173.56

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Remuneration & Expenses**

<b>Name</b>		<b>Remuneration</b>	<b>Expense</b>
CHEZZI, CAROLYN S	TEACHER	79,744.98	-
CHEZZI, DARREN J	TEACHER	81,193.28	-
CHUNG, AMBER J	TEACHER	86,047.46	-
CLARK, ROBERT D	PRINCIPAL	105,085.70	23.18
COLE, GREGORY	TEACHER	88,741.15	1,068.66
CONDON, ANGELA	PRINCIPAL	110,846.18	-
COULTHARD, WENDY M	TEACHER	80,473.29	358.83
CULLEN, BETH-ANNE	PRINCIPAL	111,555.90	-
CURROR, SUSAN	TEACHER	87,487.21	-
DAVIES, JAMES (JIM)	TEACHER	87,245.73	-
DAY, KATHRYN	PRINCIPAL	113,425.78	-
DEMPSTER, MELINDA	PRINCIPAL	111,263.14	269.46
DENIZOT, ISABELLE	TEACHER	88,104.35	1,716.05
DERKSEN, JARED	TEACHER	80,473.27	-
DERY, SUZANNE	TEACHER	81,143.88	-
DESORMEAUX, KATHERINE E	TEACHER	81,180.39	-
DHALIWAL, BALJIT	TEACHER	88,214.05	1,076.04
DHALIWAL, KULJIWAN S	TEACHER	90,051.91	63.44
DICKINSON, LINDA	VICE-PRINCIPAL	90,917.89	2,507.01
DIRKS, WINFRIED MARK	TEACHER	86,753.90	-
ELL, MARIJKE	TEACHER	88,824.35	-
ELLIS, JEREMY	TEACHER	86,837.85	-
EVANS, ALISON	TEACHER	86,596.80	1,946.19
FAIRE, CATHERINE C	TEACHER	88,741.15	-
FERGUS, LORI ANN	TEACHER	81,515.09	-
FERNIE, JAIME S	TEACHER	81,193.28	93.56
FISSEL, CAROL	TEACHER	86,374.30	-
FLYNN, GARY	TEACHER	80,503.83	-
FORREST, DARRAN	PRINCIPAL	111,566.18	97.41
FRANCIS, LEA	TEACHER	88,284.35	-
GABRIELE, MARCELLO	VICE-PRINCIPAL	106,729.62	-
GAGNE, SYLVAIN	TEACHER	87,134.93	464.99
GALLO, DIANE	TEACHER	86,799.25	913.97
GASTON, PENNY R	TEACHER	86,840.65	85.49
GAUTHIER, MARIE-HELENE	TEACHER	81,135.64	225.00
GHAG, PARMINDER KAUR	TEACHER	76,284.52	-
GIBSON, SHIRLEY	PRINCIPAL	119,671.59	-
GOODWIN, JENNIFER L	TEACHER	83,058.47	152.03
GRANT, GLENN	TEACHER	86,839.00	-
GRANT, KIMBERLEY	TEACHER	88,573.58	-
GRANT, SHEILA	TEACHER	79,192.03	-
GREENSHIELDS, E JEAN	TEACHER	80,264.16	-
GREIG, SHANNON T	TEACHER	79,399.01	39.92
GRENIER, VICKY	TEACHER	79,740.38	235.00
GRESHAM, DONNA L	TEACHER	88,388.90	762.74
GREWAL, HARDEEP	PRINCIPAL	109,564.87	1,312.50
HALL, CATHERINE J	TEACHER	83,219.54	156.79
HANDY, LYNDA A	DISTRICT VICE-PRINCIPAL	105,877.52	1,083.47
HANNAH, COLLEEN	DISTRICT PRINCIPAL	116,804.96	3,097.65
HANSSON, HEATHER	TEACHER	88,741.15	604.36
HEAVENOR, ANNA	TEACHER	88,202.71	-
HENNESSEY, KELLY C	TEACHER	78,381.08	-
HESLIP, JOSEPH	DISTRICT PRINCIPAL	113,123.92	4,428.12

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Remuneration & Expenses**

<b>Name</b>		<b>Remuneration</b>	<b>Expense</b>
HOOGE, REENA	TEACHER	88,581.47	-
HORN, PAUL	TEACHER	89,638.84	2,675.96
IZBICKI, SUZETTE	TEACHER	82,206.75	163.01
JAKOBS, BROOKE	TEACHER	79,740.38	-
JAKOBS, DANIEL	TEACHER	86,814.61	-
JEPSEN, LARRY A	ASSISTANT SUPERINTENDENT	144,505.91	11,710.76
JEPSEN, PATRIZZIA	TEACHER	86,948.90	551.61
JOHNSTON, BOBBI D	TEACHER	86,754.45	-
JOHNSTON, KRISTI A	TEACHER	91,022.60	336.84
KAPTY, JOHN	TEACHER	85,471.40	-
KERSCHBAUM, STEVE	TEACHER	76,890.86	-
KOOY, DEBRA	TEACHER	87,384.35	-
KOROLEK-SPICER, CARLA J	TEACHER	86,079.25	-
KRISTIANSEN, ELAINE	TEACHER	93,402.80	-
LAFOREST, SIGRID	TEACHER	79,051.32	-
LANZELLOTTI, LEAH	TEACHER	81,157.58	-
LAWLOR, KELLY	TEACHER	81,488.64	-
LEWINGTON, WENDY	TEACHER	83,554.68	165.04
LILLBECK, TERRY D	TEACHER	79,703.88	-
LINDORES SLOBODA, DONNA J	TEACHER	86,837.87	-
LOWRIE, SCOTT GAR LOONG	TEACHER	83,606.21	-
LUYKEN, ANTHONY	TEACHER	80,106.28	-
LYNN, JASON	TEACHER	81,152.78	-
MACAULAY, JUDY A	TEACHER	78,305.42	-
MACBLAIN, MICHAEL	TEACHER	87,815.11	60.00
MACCRIMMON, IAN W	TEACHER	83,555.25	56.89
MACDONALD, GLEN T	TEACHER	83,593.32	-
MACDONALD, HEATHER L	TEACHER	86,838.79	116.44
MACLEOD, JULIE	TEACHER	81,142.70	-
MAHNEKE, TRIXIE	TEACHER	80,459.82	130.00
MALKS, MAJA	TEACHER	86,073.28	-
MAR, LORRAINE	TEACHER	80,459.79	-
MARINER, DOUGLAS	TEACHER	88,741.16	-
MARSHALL, JODI	MANAGER, TRANSPORTATION	75,096.08	120.00
MARSHALL, ROSS	MECHANIC FOREMAN	76,751.37	134.40
MARTENS, SHAWN	TEACHER	88,825.03	-
MARTYN, JAMES W	TEACHER	81,180.13	-
MATHENY, ERIN	TEACHER	78,029.87	-
MAYO, HOLLY	MANAGER, INTERNATIONAL	77,856.50	50,719.26
MCAULEY, MICHAEL	TEACHER	79,758.62	-
MCCULLOCH, LOUISE S	TEACHER	100,371.41	1,137.63
MCGOWAN, JOHN	TEACHER	88,785.95	-
MCGOWAN, JUDY LYNN	TEACHER	79,740.38	-
MCGRATH, JAMES	TEACHER	80,644.64	-
MCINTYRE, VERONIQUE	TEACHER	90,717.29	218.45
MCKIMMON, ANDREW	TEACHER	83,138.70	31.33
MCKINNON, ISABELLE	TEACHER	86,598.41	-
MCLEOD, SUSAN	PRINCIPAL	111,440.30	376.98
MCNEILL, J DOUGLAS	TEACHER	81,088.03	401.10
MCSTAY, LINDA	TEACHER	81,396.00	-
MERRY, ANDREW	PRINCIPAL	111,502.06	-
MICHAUD, GHISLAIN	PRINCIPAL	105,204.35	2,393.67
MOLNAR, S. RENEE	TEACHER	79,740.36	-

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Remuneration & Expenses**

<b>Name</b>		<b>Remuneration</b>	<b>Expense</b>
MOREAU, DIANE	TEACHER	86,837.85	-
MORIN, SONIA	TEACHER	86,357.85	-
MOTUT, BARBARA	TEACHER	81,137.01	210.00
MURPHY, JOHN B.	TEACHER	80,798.83	-
MYERS, KATHRYN	TEACHER	79,788.55	332.06
NGUYEN, TOM	VICE-PRINCIPAL	96,092.49	1,312.50
NIKOLIC, JANISE	TEACHER	87,853.30	-
NORMANDIN, MYLENE	TEACHER	79,204.71	488.45
O'DONNELL, SHAWN	TEACHER	86,117.85	-
O'GRADY, LYNETTE A	TEACHER	91,363.77	176.16
PALLMANN, ELIZABETH	TEACHER	81,577.13	1,164.24
PALMER, DIANE	TEACHER	85,359.26	928.59
PAUL, BRADLEY J	TEACHER	79,750.96	-
PEARCE, JAMES R	PRINCIPAL	123,472.33	-
PEARY, WADE	PRINCIPAL	116,804.97	1,767.09
PETERS, BONNIE M	TEACHER	88,387.38	-
PHELPS, TINA	PRINCIPAL	111,496.99	-
PHILLIPS, ROSS	TEACHER	80,442.13	-
PORTILLO, RENE A	TEACHER	81,103.48	-
PURCELL, RUSSELL E	TEACHER	80,459.79	-
PURSER, DIANA	TEACHER	80,460.38	105.29
RADONS, PATTI L	TEACHER	85,397.85	-
RAGSDALE, DAVID AUSTIN	TEACHER	81,180.38	-
RANDHAWA, HARDAVE	TEACHER	89,293.28	-
RANGER, TINA	TEACHER	86,117.85	38.06
REIST, LISA M	TEACHER	85,694.93	-
RITTER, CHANDREA J	TEACHER	88,563.09	-
ROBERTS, GLEN	TEACHER	81,180.13	-
ROSS, KATHRYN	TEACHER	86,079.25	-
ROSS, MEGAN A	TEACHER	86,079.25	74.95
SANDERSON, JAMES	TEACHER	88,536.67	-
SCHAUFERT, CHRISTINE	TEACHER	88,284.35	-
SCHELLAUF, JANA	TEACHER	79,703.63	-
SCHMOR, CAROLYNN	DIRECTOR, STUDENT SERVICES	76,891.50	1,924.12
SCHMOR, CHRISTINE	TEACHER	75,597.33	-
SCHNEIDER, MICHAEL	TEACHER	87,680.57	209.26
SEARWAR, VIVIAN	VICE-PRINCIPAL	91,033.72	47.96
SEIFERT, RAY	DIRECTOR, FACILITIES	106,048.24	4,238.21
SHAW, SHEILA JODY	TEACHER	91,002.37	521.74
SHERWOOD, GINA M	TEACHER	86,885.58	329.28
SIMPSON, R. MATTHEW	TEACHER	80,065.14	907.21
SLACK, KAREN M	TEACHER	86,313.05	-
SNIPSTEAD, TRACY L	TEACHER	86,837.86	208.06
SPENCER, DERRICK	TEACHER	79,752.73	-
STACHIW, DANIA	TEACHER	88,065.96	-
SUSIN, SCOTT	TEACHER	84,260.16	-
SUTTER, ALLAN	TEACHER	81,143.88	-
SWARD, ALISON R	TEACHER	79,740.39	-
SWARD, DWAYNE E	TEACHER	90,828.52	-
TATARYN, LORETTE D.	TEACHER	81,235.67	-
TAYLOR, COLLEEN N	TEACHER	80,460.39	-
TENCH, JENNIFER	TEACHER	80,860.89	150.00
THIESSEN, DANIEL ROBERT	TEACHER	88,104.25	470.84

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Remuneration & Expenses**

<b>Name</b>		<b>Remuneration</b>	<b>Expense</b>
TITFORD, ANN	TEACHER	90,436.03	1,555.10
UNGER, BRADLEY J	TEACHER	87,283.87	-
URANO, DEBORAH	TEACHER	90,603.49	-
VAN, MICHAEL	TEACHER	86,117.88	-
VEENSTRA, LINDSAY	TEACHER	80,458.08	392.96
VETTER, ANGELA F	TEACHER	88,877.06	-
VETTER, LANI	TEACHER	77,952.69	1,599.57
VON HERTZBERG, HILARY	TEACHER	81,126.52	-
VOS, RALPH	TEACHER	89,837.77	-
VROOM, DALILA	TEACHER	88,051.06	1,123.78
WALTON, JOHN LAWRENCE	TEACHER	81,180.39	500.00
WARMERDAM, TERRA	TEACHER	86,840.84	1,183.29
WATRIN, KEVIN	PRINCIPAL	116,891.12	309.00
WELSH, DEREK	ASSISTANT SECRETARY TREASURER	110,816.01	5,177.38
WIDDOWS, SHARON	VICE-PRINCIPAL	99,317.94	12.23
WIECZOREK, EVA S G	TEACHER	90,137.11	-
WILKINS, DALE	MAINTENANCE FOREMAN	75,443.44	17.56
WILLIAMS, JANICE L	TEACHER	82,198.12	-
WILSON, ANGUS	SUPERINTENDENT	160,028.04	11,802.97
WILTSHIRE-CUMMINGS, S. LYNN	PRINCIPAL	116,274.80	60.27
WINDT, SHAUN	TEACHER	85,951.14	-
WINKELMANS, DEBBIE D	TEACHER	81,135.58	-
YUNG, CLAUDIA	TEACHER	87,862.31	-
ZIEFFLIE, LINDA	PRINCIPAL	118,197.64	-
ZIMMERMAN, KARINA	TEACHER	82,358.12	150.00
<b>Total Detailed Employees &gt; 75,000.00</b>		<b>\$ 19,856,658.72</b>	<b>\$ 145,043.77</b>
<b>Total Employees &lt;= 75,000.00</b>		<b>\$ 24,940,416.71</b>	<b>\$ 130,992.63</b>
<b>Total</b>		<b>\$ 44,890,328.09</b>	<b>\$ 289,642.82</b>
<b>Total Employer Premium for CPP/EI</b>			<b>\$ 2,355,315.42</b>

**School District  
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)**

**Fiscal Year Ended June 30, 2017**

**STATEMENT OF SEVERANCE AGREEMENTS**

There were no severance agreements made between School District No.75 (Mission) and its non-unionized employees during the fiscal year ended June 30, 2017.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Payments for Goods & Services**

<b>Vendor</b>	<b>Amount</b>
<b>Detailed vendors &gt; 25,000.00:</b>	
ACCESS GAS SERVICES INC	\$ 70,850.21
ACTES ENVIRONMENTAL LTD	47,307.75
AMAZON	71,015.89
ANDREW SHERET LTD	114,973.62
APPLE CANADA INC	142,735.28
ARI FINANCIAL SERVICES	48,613.00
ATMOSPHERE INTERIORS	48,320.02
AURORA CASCADE	721,787.25
AVENUE MACHINERY CORP	25,855.60
BC HYDRO	529,960.49
BARAGAR ENTERPRISES LTD	26,407.50
BARRY HAMEL EQUIPMENT	33,761.87
BC PR/VP ASSOCIATION	45,249.71
BCSTA	41,647.24
BCTF	909,347.11
CUPE LOCAL 593	244,936.58
CLOVERDALE PAINT INC	27,341.53
CORPORATE EXPRESS	81,728.27
COSTCO	26,789.82
DAVIDSON BROS MECH CONTRACTORS LTD	115,476.60
DISTRICT OF MISSION	298,567.95
DYNAMIC SPECIALTY VEHICLES LTD	348,316.88
EPS WESTCOAST CONSTRUCTION LTD	243,022.09
ESC AUTOMATION	364,885.99
FLYNN CANADA LTD	283,721.56
FORTIS BC	219,119.34
FRASER VALLEY CHILD DEVELOPMENT CTR	86,415.00
FRASER VALLEY REFRIGERATION LTD	29,195.44
GUILLEVIN INTERNATIONAL CO	36,557.48
HARRIS & COMPANY	26,057.94
HOMEWOOD HEALTH INC	32,634.00
KEVGROUP	54,204.48
KMS TOOLS AND EQUIPMENT LTD	27,247.62
KPMG LLP	31,867.50
LES KING (KING & COMPANY)	26,758.42
LORDCO PARTS LTD	71,497.70
M.L. PETERSON HARDWOOD FLOOR CO LTD	25,344.63
MACK KIRK ROOFING & SHEET METAL	548,782.49
MEDICAL SERVICES PLAN OF BC	857,581.50
METRO MOTORS LTD	29,808.80
MINISTER OF FINANCE	86,595.67
MINISTRY OF ENVIRONMENT	38,922.58
MISSION PR/VP ASSOCIATION	51,431.28
MISSION TEACHERS UNION	294,973.25
MORNEAU SHEPELL LTD	50,872.62
MUNICIPAL PENSION PLAN	2,190,904.81

**Mission Public Schools**  
**Year Ended June 30, 2017**  
**Schedule of Payments for Goods & Services**

<b>Vendor</b>	<b>Amount</b>
MURRAY GM	152,276.92
NELSON EDUCATION LTD	52,646.61
NOBLE BRITISH COLUMBIA	39,110.31
OPUS CONSULTING GROUP LTD	41,805.75
PACIFIC BLUE CROSS	1,332,173.10
PINNACLE DISTRIBUTION INC	80,227.64
POWERSCHOOL CANADA ULC	33,719.70
PUBLIC EDUCATION BENEFITS TRUST	484,372.45
R.CASTLE & SONS LTD	47,670.08
RAM MECHANICAL LTD	214,200.00
REAL CANADIAN SUPERSTORE	45,913.64
RECEIVER GENERAL FOR CANADA	10,948,088.70
RICOH CANADA INC	105,221.48
ROCKY POINT ENGINEERING	175,453.62
SCHOLANTIS	56,700.00
SCHUBERT PLUMBING & HEATING LTD	380,440.61
SHARP'S AUDIO VISUAL	47,810.90
SOFTCHOICE LP	40,620.25
SPECIFEX BUILDING SCIENCE INC	44,413.65
SPICERS CANADA ULC	60,150.79
STAPLES CANADA	82,470.38
STERLING FLEET OUTFITTERS	26,043.34
TEACHERS' PENSION PLAN	7,767,343.49
TELUS	116,740.06
THE GREAT-WEST LIFE ASSURANCE CO	60,827.88
TIKAL CONSTRUCTION LTD	110,212.02
TRANE CANADA	62,930.00
TRANSTAR SANITATION SUPPLY	36,806.72
TRAVEL HEALTHCARE INSURANCE SOLUTIONS INC	89,666.20
UNIVERSITY OF TORONTO PRESS INC	76,394.41
WASTE CONNECTIONS OF CANADA INC	35,747.98
WESTERN CAMPUS RESOURCES	42,318.48
WORKERS' COMPENSATION BOARD OF BC	261,047.52
YES ENGLISH ACADEMY LTD	29,920.00
<b>Total Detailed Vendors &gt; 25,000.00</b>	<b>\$ 32,910,877.04</b>
<b>Total Vendors &lt;= 25,000.00</b>	<b>\$ 4,043,339.11</b>
<b>Total Payments for Goods and Services</b>	<b>\$ 36,954,216.15</b>

**School District  
Statement of Financial Information (SOFI)**

**School District No. 75 (Mission)**

**Fiscal Year Ended June 30, 2017**

Reconciliation of the *Schedule of Remuneration & Expenses* and the *Schedule of Payments for Goods & Services* to the Financial Statements

For the *Schedule of Remuneration & Expenses* and the *Schedule of Payments for Goods & Services*, variances to the figures on the financial statements are explained by the following reconciling items:

- Expenditures are reported in the financial statements using an accrual basis, whereas the SOFI includes expenditures reported on a cash basis.
- The payments to suppliers listed in the SOFI include 100% of GST, whereas expenditures in the financial statements are net of any applicable GST rebates.
- Payments to suppliers may be reported in the financial statements as Prepaid Expenses, Tangible Capital Assets, or Services and Supplies, as appropriate.
- Expenditures for various Services and Supplies provided by the Ministry of Education are not included in the SOFI because they are processed as a recovery against operating grants.
- Payments made at the school level are not included in the SOFI, whereas they are included in the financial statements.
- Expenditures that are recovered from third parties are included in the SOFI report but are reported net of the recovered amount in the financial statements.
- The financial statements include accrued severance expense, if applicable, but these expenses are not included in the SOFI.
- The SOFI reflects benefit remittances that include both the employee and employer share of the benefit cost, whereas the financial statements only reflect the employer cost. The employer cost is included in the benefits section of the financial statements.

Audited Financial Statements of

**School District No. 75 (Mission)**

June 30, 2017

# School District No. 75 (Mission)

June 30, 2017

## Table of Contents

Management Report .....	1
Independent Auditors' Report .....	2-3
Statement of Financial Position - Statement 1 .....	4
Statement of Operations - Statement 2 .....	5
Statement of Changes in Net Financial Assets (Debt) - Statement 4 .....	6
Statement of Cash Flows - Statement 5 .....	7
Notes to the Financial Statements .....	8-24
Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 .....	25
Schedule of Operating Operations - Schedule 2 .....	26
Schedule 2A - Schedule of Operating Revenue by Source .....	27
Schedule 2B - Schedule of Operating Expense by Object .....	28
Schedule 2C - Operating Expense by Function, Program and Object .....	29
Schedule of Special Purpose Operations - Schedule 3 .....	31
Schedule 3A - Changes in Special Purpose Funds and Expense by Object .....	32
Schedule of Capital Operations - Schedule 4 .....	34
Schedule 4A - Tangible Capital Assets .....	35
Schedule 4B - Tangible Capital Assets - Work in Progress .....	36
Schedule 4C - Deferred Capital Revenue .....	37
Schedule 4D - Changes in Unspent Deferred Capital Revenue .....	38

# School District No. 75 (Mission)

## MANAGEMENT REPORT

Version: 3328-2582-9600

### Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 75 (Mission) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

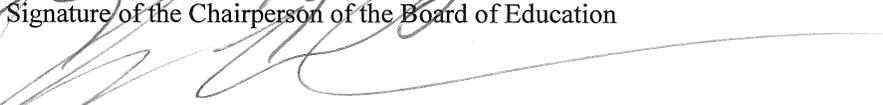
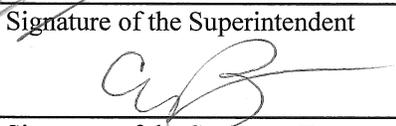
The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 75 (Mission) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 75 (Mission) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 75 (Mission)

 _____ Signature of the Chairperson of the Board of Education	SEP 19 2017 _____ Date Signed
 _____ Signature of the Superintendent	SEP 19 2017 _____ Date Signed
 _____ Signature of the Secretary Treasurer	SEP 19 2017 _____ Date Signed



KPMG LLP  
32575 Simon Avenue  
Abbotsford BC V2T 4W6  
Canada  
Telephone (604) 854-2200  
Fax (604) 853-2756

## INDEPENDENT AUDITORS' REPORT

To the Board of Education of the School District No. 75 (Mission), and

To the Minister of Education, Province of British Columbia

We have audited the accompanying financial statements of School District No. 75 (Mission), which comprise the statement of financial position as at June 30, 2017, the statement of operations, changes in net financial assets (debt) and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation of these financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Opinion*

In our opinion, the financial statements of School District No. 75 (Mission) as at and for the year ended June 30, 2017 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

*Emphasis of Matter*

Without modifying our opinion, we draw attention to Note 2 to the financial statements, which describes the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

*KPMG LLP*

Chartered Professional Accountants

September 19, 2017

Abbotsford, Canada

# School District No. 75 (Mission)

Statement 1

Statement of Financial Position  
As at June 30, 2017

	2017 Actual	2016 Actual
	\$	\$
<b>Financial Assets</b>		
Cash and Cash Equivalents	13,948,830	11,113,260
Accounts Receivable		
Due from Province - Ministry of Education	436,675	121,151
Due from LEA/Direct Funding	78,448	74,986
Other (Note 3)	554,334	723,936
<b>Total Financial Assets</b>	<u>15,018,287</u>	<u>12,033,333</u>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	6,683,669	6,365,499
Unearned Revenue (Note 5)	1,575,861	1,215,851
Deferred Revenue (Note 6)	1,310,287	867,839
Deferred Capital Revenue (Note 7)	53,342,952	52,783,158
Employee Future Benefits (Note 8)	857,361	783,739
<b>Total Liabilities</b>	<u>63,770,130</u>	<u>62,016,086</u>
<b>Net Financial Assets (Debt)</b>	<u>(48,751,843)</u>	<u>(49,982,753)</u>
<b>Non-Financial Assets</b>		
Tangible Capital Assets (Note 11)	79,824,185	79,272,054
Prepaid Expenses	79,203	126,052
<b>Total Non-Financial Assets</b>	<u>79,903,388</u>	<u>79,398,106</u>
<b>Accumulated Surplus (Deficit) (Note 19)</b>	<u>31,151,545</u>	<u>29,415,353</u>

Contractual Obligations and Contingencies (Note 16)

Approved by the Board



SEP 19 2017

Signature of the Chairperson of the Board of Education

Date Signed

  
Signature of the Superintendent

SEP 19 2017

Date Signed

  
Signature of the Secretary Treasurer

SEP 19 2017

Date Signed

# School District No. 75 (Mission)

Statement of Operations  
Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	58,593,485	<b>59,311,407</b>	56,355,208
Other	300,925	<b>265,353</b>	234,835
Tuition	2,060,500	<b>2,194,635</b>	1,811,351
Other Revenue	2,072,177	<b>1,998,717</b>	2,207,437
Rentals and Leases	215,000	<b>229,276</b>	207,212
Investment Income	110,000	<b>126,907</b>	107,368
Amortization of Deferred Capital Revenue	2,739,587	<b>2,740,813</b>	2,696,028
<b>Total Revenue</b>	<u>66,091,674</u>	<u><b>66,867,108</b></u>	<u>63,619,439</u>
<b>Expenses (Note 18)</b>			
Instruction	52,017,021	<b>51,483,357</b>	49,492,871
District Administration	2,461,011	<b>2,397,128</b>	2,181,772
Operations and Maintenance	10,592,412	<b>10,130,730</b>	9,702,473
Transportation and Housing	1,041,714	<b>1,119,701</b>	1,098,412
<b>Total Expense</b>	<u>66,112,158</u>	<u><b>65,130,916</b></u>	<u>62,475,528</u>
<b>Surplus (Deficit) for the year</b>	<u>(20,484)</u>	<u><b>1,736,192</b></u>	<u>1,143,911</u>
<b>Accumulated Surplus (Deficit) from Operations, beginning of year</b>		<b>29,415,353</b>	28,271,442
<b>Accumulated Surplus (Deficit) from Operations, end of year</b>		<u><u><b>31,151,545</b></u></u>	<u>29,415,353</u>

# School District No. 75 (Mission)

Statement of Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Surplus (Deficit) for the year</b>	(20,484)	<b>1,736,192</b>	1,143,911
<b>Effect of change in Tangible Capital Assets</b>			
Acquisition of Tangible Capital Assets	(3,949,173)	<b>(4,175,179)</b>	(3,520,486)
Amortization of Tangible Capital Assets	3,689,096	<b>3,623,048</b>	3,473,387
<b>Total Effect of change in Tangible Capital Assets</b>	(260,077)	<b>(552,131)</b>	(47,099)
Acquisition of Prepaid Expenses	(200,000)	<b>(79,203)</b>	(126,052)
Use of Prepaid Expenses	126,052	<b>126,052</b>	191,236
<b>Total Effect of change in Other Non-Financial Assets</b>	(73,948)	<b>46,849</b>	65,184
<b>(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)</b>	<u>(354,509)</u>	<b>1,230,910</b>	1,161,996
<b>Net Remeasurement Gains (Losses)</b>			
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>		<b>1,230,910</b>	1,161,996
<b>Net Financial Assets (Debt), beginning of year</b>		<b>(49,982,753)</b>	(51,144,749)
<b>Net Financial Assets (Debt), end of year</b>		<u><b>(48,751,843)</b></u>	<u>(49,982,753)</u>

The accompanying notes are an integral part of these financial statements.

# School District No. 75 (Mission)

Statement of Cash Flows  
Year Ended June 30, 2017

	2017 Actual	2016 Actual
	\$	\$
<b>Operating Transactions</b>		
Surplus (Deficit) for the year	1,736,192	1,143,911
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(149,384)	213,783
Prepaid Expenses	46,849	65,184
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	318,170	1,379,429
Unearned Revenue	360,010	383,721
Deferred Revenue	442,448	(254,317)
Employee Future Benefits	73,622	(16,935)
Amortization of Tangible Capital Assets	3,623,048	3,473,387
Amortization of Deferred Capital Revenue	(2,740,813)	(2,696,028)
<b>Total Operating Transactions</b>	<b>3,710,142</b>	<b>3,692,135</b>
<b>Capital Transactions</b>		
Tangible Capital Assets Purchased	(3,723,866)	(2,936,451)
Tangible Capital Assets -WIP Purchased	(451,313)	(584,035)
<b>Total Capital Transactions</b>	<b>(4,175,179)</b>	<b>(3,520,486)</b>
<b>Financing Transactions</b>		
Capital Revenue Received	3,300,607	2,354,848
<b>Total Financing Transactions</b>	<b>3,300,607</b>	<b>2,354,848</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>2,835,570</b>	<b>2,526,497</b>
<b>Cash and Cash Equivalents, beginning of year</b>	<b>11,113,260</b>	<b>8,586,763</b>
<b>Cash and Cash Equivalents, end of year</b>	<b>13,948,830</b>	<b>11,113,260</b>
<b>Cash and Cash Equivalents, end of year, is made up of:</b>		
Cash	13,948,830	11,113,260
	<b>13,948,830</b>	<b>11,113,260</b>
Supplementary Cash Flow Information		

## School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2017

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### 1. Authority and purpose

The School District, established on April 12, 1946, operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 75 (Mission)", and operates as "School District No. 75 (Mission)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the District, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 75 (Mission) is exempt from federal and provincial corporate income taxes.

### 2. Summary of significant accounting policies

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

#### a) Basis of Accounting

The financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board. The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset, or contributions in the form of a depreciable tangible capital asset, are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the Canadian public sector accounting standards which require that:

- Government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- Externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the statement of operations and certain related deferred capital revenue would be recorded differently under Canadian Public Sector Accounting Standards.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

b) Cash and cash equivalents

Cash and cash equivalents include cash deposits in the bank and deposits in the Provincial Ministry of Finance Central Deposit program that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. Cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short term cash commitments rather than for investing.

c) Accounts receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred revenue and deferred capital revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (m).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

f) Employee future benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs, including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

f) Employee future benefits (continued)

The most recent valuation of the obligation was performed at March 31, 2016 and projected to March 31, 2019. The next valuation will be performed at March 31, 2019 for use at June 30, 2019. For the purpose of determining the financial position of the plans and employee future benefit costs, a measurement date of March 31 was adopted.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

g) Asset retirement obligations

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense included in the Statement of Operations.

h) Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
  - is directly responsible; or
  - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

i) Tangible capital assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction, as well as interest costs that are directly attributable to the acquisition or construction of the asset.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

i) Tangible capital assets - criteria (continued)

- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the statement of operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

j) Capital leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

k) Prepaid expenses

Various instructional supplies, subscriptions, technology contracts, employee benefit payments and contracted services are included as a prepaid expense and stated at acquisition cost and are charged to expense during the period expected to benefit from it.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

l) Funds and reserves

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (See Note 13 – Interfund transfers and Note 19 – Accumulated surplus).

m) Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable. Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

n) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**2. Summary of significant accounting policies (continued)**

n) Expenses (continued)

Allocation of costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

o) Financial instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

All financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of re-measurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of re-measurement gains and losses and recognized in the statement of operations. During the year presented, there are no unrealized gains or losses, and as a result, no statement of re-measurement gains and losses has been presented. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**2. Summary of significant accounting policies (continued)**

p) Measurement uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements, and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

**3. Accounts receivable – other**

	2017	2016
Due from Federal Government	\$ 75,814	\$ 60,135
Benefit plans surplus	326,017	472,791
Other	152,503	191,010
<b>Total accounts receivable - other</b>	<b>\$ 554,334</b>	<b>\$ 723,936</b>

**4. Accounts payable and accrued liabilities – other**

	2017	2016
Trade payables	\$ 2,139,923	\$ 1,899,467
Salaries and benefits payable	3,987,104	3,910,401
Accrued vacation pay	556,642	555,631
<b>Total accounts payable and accrued liabilities – other</b>	<b>\$ 6,683,669</b>	<b>\$ 6,365,499</b>

**5. Unearned revenue**

	2017	2016
Balance, beginning of year	\$ 1,215,851	\$ 832,130
Changes for the year:		
Increase:		
Tuition fees	1,569,211	1,136,068
Transportation fees	6,650	79,783
	<u>1,575,861</u>	<u>1,215,851</u>
Decrease:		
Tuition fees recognized as revenue	1,136,068	778,762
Transportation fees recognized as revenue	79,783	53,368
	<u>1,215,851</u>	<u>832,130</u>
Net change for the year	360,010	383,721
<b>Balance, end of year</b>	<b>\$ 1,575,861</b>	<b>\$ 1,215,851</b>

	2017	2016
<b>Unearned revenue comprised of:</b>		
Tuition Fees	1,569,211	1,136,068
Transportation Fees	6,650	79,783
	<u>\$ 1,575,861</u>	<u>\$ 1,215,851</u>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**6. Deferred revenue**

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	2017	2016
Balance, beginning of year	\$ 867,839	\$ 1,122,156
Changes for the year:		
Increase:		
Provincial grants – Ministry of Education	2,694,274	2,023,456
Provincial grants - Other	-	50,000
Other revenue	1,867,151	1,728,078
	<u>4,561,425</u>	<u>3,801,534</u>
Decrease:		
Allocated to revenue	(4,118,977)	(4,055,851)
Net change for the year	<u>442,448</u>	<u>(254,317)</u>
<b>Balance, end of year</b>	<u><u>\$ 1,310,287</u></u>	<u><u>\$ 867,839</u></u>

	2017	2016
<b>Deferred revenue comprised of:</b>		
Provincial grants – Ministry of Education	\$ 303,059	\$ 108,042
Provincial grants – other	50,000	50,000
School generated funds	817,736	587,586
Other revenue	139,492	122,211
	<u><u>\$ 1,310,287</u></u>	<u><u>\$ 867,839</u></u>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**7. Deferred capital revenue**

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2017	2016
<b>Deferred capital revenue subject to amortization</b>		
Balance, beginning of year	\$ 51,630,409	\$ 52,495,097
Increases:		
Capital additions	3,315,565	1,831,340
Decreases:		
Amortization	(2,740,813)	(2,696,028)
Net change for the year	574,752	(864,688)
Balance, end of year	\$ 52,205,161	\$ 51,630,409
Deferred capital revenue not subject to amortization		
Work in progress	451,313	584,035
Total deferred capital revenue, end of year	\$ 52,656,474	\$ 52,214,444
	2017	2016
<b>Unspent deferred capital revenue</b>		
Balance, beginning of year	\$ 568,714	\$ 629,241
Increases:		
Provincial grants – Ministry of Education	3,107,133	2,217,393
Provincial grants – Other	62,107	-
Other	131,367	137,455
Decreases:		
Transfer to deferred capital revenue subject to amortization	(2,731,530)	(1,831,340)
Transfer to deferred capital revenue - work in progress	(451,313)	(584,035)
Net change for the year	117,764	(60,527)
Balance, end of year	\$ 686,478	\$ 568,714
<b>Total deferred capital revenue, end of year</b>	<b>\$ 53,342,952</b>	<b>\$ 52,783,158</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**8. Employee future benefits**

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

**Assumptions**

Discount Rate - April 1	2.50%	2.25%
Discount Rate - March 31	2.75%	2.50%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSLS - March 31	9.1	9.1

	<b>2017</b>	<b>2016</b>
<b>Reconciliation of Accrued Benefit Obligation</b>		
Accrued Benefit Obligation – April 1	\$ 1,084,270	\$ 1,048,537
Service Cost	81,669	82,327
Interest Cost	27,251	24,130
Benefit Payments	(87,172)	(144,473)
Increase (Decrease) in obligation due to Plan Amendment	0	(61,581)
Actuarial (Gain) Loss	(82,197)	135,330
Accrued Benefit Obligation – March 31	<u>\$ 1,023,821</u>	<u>\$ 1,084,270</u>

<b>Reconciliation of Funded Status at End of Fiscal Year</b>		
Accrued Benefit Obligation - March 31	\$ 1,023,821	\$ 1,084,270
Market Value of Plan Assets - March 31	0	0
Funded Status - Surplus (Deficit)	(1,023,821)	(1,084,270)
Employer Contributions After Measurement Date	25,937	34,403
Benefits Expense After Measurement Date	(27,647)	(27,230)
Unamortized Net Actuarial (Gain) Loss	168,170	293,358
Accrued Benefit Asset (Liability) - June 30	<u>\$ (857,361)</u>	<u>\$ (783,739)</u>

<b>Reconciliation of Change in Accrued Benefit Liability</b>		
Accrued Benefit Liability (Asset) - July 1	\$ 783,739	\$ 800,674
Net Expense for Fiscal Year	152,327	135,192
Employer Contributions	(78,705)	(152,127)
Accrued Benefit Liability (Asset) - June 30	<u>\$ 857,361</u>	<u>\$ 783,739</u>

<b>Components of Net Benefit Expense</b>		
Service Cost	\$ 81,648	\$ 82,163
Interest Cost	27,689	24,910
Immediate Recognition of Plan Amendment	0	(61,581)
Amortization of Net Actuarial (Gain)/Loss	42,990	89,700
Net Benefit Expense (Income)	<u>\$ 152,327</u>	<u>\$ 135,192</u>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**9. Debt**

The School District has an approved line of credit of \$1.0 million with interest at the bank's prime rate minus .25%. As of June 30, 2017, the School District had \$ nil borrowings (2016: \$ nil) under this line of credit.

**10. Capital lease obligations**

The School District has an approved revolving term lease of \$750,000. As of June 30, 2017, the School District had \$ nil borrowings (2016: \$ nil) under this lease.

**11. Tangible capital assets**

	2017	2016
<b>Net book value:</b>		
Sites	\$ 10,512,959	\$ 10,512,959
Buildings	66,533,036	66,194,169
Buildings – work in progress	451,313	584,035
Furniture & equipment	1,165,457	1,191,083
Vehicles	818,902	357,976
Computer software	164,296	233,899
Computer hardware	178,222	197,933
<b>Total net book value, tangible capital assets</b>	<b>\$ 79,824,185</b>	<b>\$ 79,272,054</b>

	Balance at July 1, 2016	Additions	Disposals	Balance at June 30, 2017
<b>Cost:</b>				
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	132,715,656	3,434,212	-	136,149,868
Furniture & equipment	2,164,925	200,913	(193,268)	2,172,570
Vehicles	1,134,777	604,636	(107,585)	1,631,828
Computer software	351,357	-	(6,682)	344,675
Computer hardware	463,686	68,140	(116,996)	414,830
Work in progress	584,035	451,313	(584,035)	451,313
<b>Total cost</b>	<b>147,927,395</b>	<b>4,759,214</b>	<b>(1,008,566)</b>	<b>151,678,043</b>
<b>Accumulated amortization:</b>				
Sites	-	-	-	-
Buildings	66,521,487	3,095,345	-	69,616,832
Furniture & equipment	973,842	226,539	(193,268)	1,007,113
Vehicles	776,801	143,710	(107,585)	812,926
Computer software	117,458	69,603	(6,682)	180,379
Computer hardware	265,753	87,851	(116,996)	236,608
<b>Total amortization</b>	<b>68,655,341</b>	<b>3,623,048</b>	<b>(424,531)</b>	<b>71,853,858</b>
		\$		
<b>Total net book value</b>	<b>\$ 79,272,054</b>	<b>1,136,167</b>	<b>\$ (584,035)</b>	<b>\$ 79,824,185</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**11. Tangible capital assets (continued)**

<b>Cost:</b>	Balance at		Balance at	
	July 1, 2015	Additions	Disposals	June 30, 2016
Sites	\$ 10,512,959	\$ -	\$ -	\$ 10,512,959
Buildings	130,473,542	2,242,114	-	132,715,656
Furniture & equipment	1,694,101	551,109	(80,285)	2,164,925
Vehicles	1,399,285	28,564	(293,070)	1,134,777
Computer software	531,187	-	(179,831)	351,357
Computer hardware	515,718	114,664	(166,697)	463,686
Work in progress	-	584,035	-	584,035
<b>Total cost</b>	<b>145,126,792</b>	<b>3,520,486</b>	<b>(719,883)</b>	<b>147,927,395</b>
<b>Accumulated amortization:</b>				
Sites	-	-	-	-
Buildings	63,488,037	3,033,450	-	66,521,487
Furniture & equipment	857,162	196,965	(80,285)	973,842
Vehicles	928,514	141,357	(293,070)	776,801
Computer software	209,646	87,643	(179,831)	117,458
Computer hardware	418,478	13,972	(166,697)	265,753
<b>Total amortization</b>	<b>65,901,837</b>	<b>3,473,387</b>	<b>(719,883)</b>	<b>68,655,341</b>
<b>Total net book value</b>	<b>\$ 79,224,955</b>	<b>\$ 47,099</b>	<b>\$ -</b>	<b>\$ 79,272,054</b>

**12. Employee pension plans**

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for managing the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2015 the Teachers' Pension Plan has about 45,000 active members and approximately 36,000 retired members. As at December 31, 2015, the Municipal Pension Plan has about 189,000 active members, including approximately 24,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2014, indicated a \$449 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis.

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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**12. Employee pension plans (continued)**

The next valuation for the Teachers' Pension Plan will be as at December 31, 2017, with results available in 2018. The next valuation for the Municipal Pension Plan will be as at December 31, 2018, with results available in 2019.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). The plans record accrued liabilities and accrued assets in aggregate, and as such, there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

The Mission School district paid \$5,129,834 for employer contributions to the plans for the year ended June 30, 2017 (2016: \$5,378,251).

**13. Interfund transfers**

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2017, were as follows:

- Assets purchased by Operating for Capital \$ 11,709
- Local Capital allocation from Operating to Capital \$ 1,503,847

**14. Related party transactions**

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

**15. Budget figures**

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 21, 2017. The Board adopted a preliminary annual budget on June 21, 2016. The amended budget is used for comparison purposes as it is based on actual student enrolment. The following is a reconciliation of the two budgets:

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**15. Budget figures (continued)**

<b>Statement 2</b>	2017 Amended	2017 Preliminary	Budget change
<b>Revenue</b>			
Provincial Grants			
Ministry of Education	\$ 58,593,485	\$ 57,777,290	\$ 816,195
Other	300,925	250,925	50,000
Tuition	2,060,500	1,780,000	280,500
Other revenue	2,072,177	2,133,013	(60,836)
Rentals and leases	215,000	135,000	80,000
Investment income	110,000	100,000	10,000
Amortization of deferred capital revenue	2,739,587	2,720,703	18,884
<b>Total Revenue</b>	66,091,674	64,896,931	1,194,743
<b>Expense</b>			
Instruction	52,017,021	51,736,019	281,002
District administration	2,461,011	2,291,866	169,145
Operations and maintenance	10,592,412	10,117,474	474,938
Transportation and housing	1,041,714	1,007,299	34,415
<b>Total expense</b>	66,112,158	65,152,658	959,500
<b>Net revenue (expense)</b>	(20,484)	(255,727)	235,243
Surplus (deficit) budgeted allocation (retirement)	574,822	-	574,822
<b>Budgeted surplus (deficit) for the year</b>	<b>\$ 554,338</b>	<b>\$ (255,727)</b>	<b>\$ 810,065</b>
 <b>Statement 4</b>			
<b>Surplus (deficit) for the year</b>	<b>\$ (20,484)</b>	<b>\$ (255,727)</b>	<b>\$ 235,243</b>
<b>Effect of change in tangible capital assets</b>			
Acquisition of tangible capital assets			
From operating and special purpose funds	(1,503,847)	(635,000)	(868,847)
From deferred capital revenue	(2,445,326)	(1,995,139)	(450,187)
<b>Total acquisition of tangible capital assets</b>	(3,949,173)	(2,630,139)	(1,319,034)
Amortization of tangible capital assets	3,689,096	3,611,430	77,666
<b>Total effect of change in tangible capital assets</b>	(260,077)	981,291	(1,241,368)
Acquisitions of prepaid expenses	(200,000)	(200,000)	-
Use of prepaid expenses	126,052	200,000	(73,948)
	(73,948)	-	(73,948)
<b>(Increase) decrease in net financial assets (debt)</b>	<b>\$ (354,509)</b>	<b>\$ 725,564</b>	<b>\$ (1,080,073)</b>

**School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

**16. Contingencies**

In the normal course of business, lawsuits and claims have been brought against the School District. The School District responds to any lawsuits and claims made against the School District. Management believes that the results of any pending legal proceedings will not have a material effect on the financial position of the School District.

**17. Asset retirement obligation**

Legal liabilities may exist for the removal or disposal of asbestos in schools that will undergo major renovations or demolitions. The fair value of the liability for asbestos removal or disposal will be recognized in the period in which it is incurred if a reasonable estimate of fair value can be made. As of June 30, 2017, the liability is not reasonably determinable.

**18. Expense by object**

	2017	2016
Salaries and benefits	\$ 53,888,928	\$ 51,808,141
Services and supplies	7,618,940	7,194,000
Interest	-	-
Amortization	3,623,048	3,473,387
<b>Total expense by object</b>	<b>\$ 65,130,916</b>	<b>\$ 62,475,528</b>

**19. Accumulated surplus**

	2017	2016
Restricted (appropriated) operating surplus for:		
Schools and departments	\$ 258,566	\$ 136,456
Aboriginal education	50,288	16,247
Employee benefit plan	282,910	282,910
Student learning grant	191,309	-
Total restricted (appropriated) operating surplus	783,073	435,613
Unrestricted operating surplus	1,846,206	1,090,795
Total operating surplus available for future operations	2,629,279	1,526,408
Restricted local capital reserve available for capital projects	1,535,220	1,012,000
Invested in tangible capital assets	26,987,046	26,876,945
Total capital surplus	28,522,266	27,888,945
<b>Total accumulated surplus</b>	<b>\$ 31,151,545</b>	<b>\$ 29,415,353</b>

## **School District No. 75 (Mission)**

Notes to the Financial Statements

June 30, 2017

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### **20. Economic dependence**

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

### **21. Risk management**

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk. The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions and the School District invests solely in term deposits at this time.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District would be exposed to interest rate risk through investments. It is management's opinion that the School District is not exposed to significant interest rate risk as they invest solely in term deposits that have a maturity date of no more than 3 years.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

## School District No. 75 (Mission)

Notes to the Financial Statements

June 30, 2017

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### 21. Risk management (continued)

#### d) Fair value of financial instruments:

Public Sector Accounting Standards define the fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties. The School District uses the following methods and assumptions to estimate the fair value of each class of financial instruments for which the carrying amounts are included in the statement of financial position under the following captions:

- (i) Cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities – the carrying amounts approximate fair value because of the short maturity of these instruments.

The financial instruments measured at fair value held within each investment are classified according to a hierarchy which includes three levels, reflecting the reliability of the inputs involved in the fair value determination. The different levels are defined as follows:

- (i) Level 1: quoted prices (unadjusted) in active markets for identical assets or liabilities
- (ii) Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices)
- (iii) Level 3: inputs for the asset or liability that are not based on observable market data (unobservable inputs).

The School District's instruments are all considered to be level 1 financial instrument for which the fair value is determined based on the quoted prices in active markets. Changes in financial instruments valuation methods or in the availability of market observable inputs may result in a transfer between levels. During the year there were no significant transfers of securities between different levels.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

### 22. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

# School District No. 75 (Mission)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Actual	2016 Actual
	\$	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	1,526,408		27,888,945	<b>29,415,353</b>	28,271,442
<b>Changes for the year</b>					
Surplus (Deficit) for the year	2,618,427		(882,235)	<b>1,736,192</b>	1,143,911
Interfund Transfers					
Tangible Capital Assets Purchased	(11,709)		11,709	-	
Local Capital	(1,503,847)		1,503,847	-	
<b>Net Changes for the year</b>	<b>1,102,871</b>	-	<b>633,321</b>	<b>1,736,192</b>	<b>1,143,911</b>
<b>Accumulated Surplus (Deficit), end of year - Statement 2</b>	<b>2,629,279</b>	-	<b>28,522,266</b>	<b>31,151,545</b>	29,415,353

# School District No. 75 (Mission)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	56,366,426	<b>56,824,431</b>	54,042,893
Other	250,925	<b>265,353</b>	213,041
Tuition	2,060,500	<b>2,194,635</b>	1,811,351
Other Revenue	379,896	<b>366,716</b>	485,695
Rentals and Leases	215,000	<b>229,276</b>	207,212
Investment Income	110,000	<b>126,907</b>	107,368
<b>Total Revenue</b>	<u>59,382,747</u>	<u><b>60,007,318</b></u>	<u>56,867,560</u>
<b>Expenses</b>			
Instruction	48,354,785	<b>47,635,132</b>	45,707,772
District Administration	2,424,659	<b>2,397,128</b>	2,181,772
Operations and Maintenance	6,632,564	<b>6,380,640</b>	6,099,691
Transportation and Housing	1,041,714	<b>975,991</b>	957,055
<b>Total Expense</b>	<u>58,453,722</u>	<u><b>57,388,891</b></u>	<u>54,946,290</u>
<b>Operating Surplus (Deficit) for the year</b>	<u>929,025</u>	<u><b>2,618,427</b></u>	<u>1,921,270</u>
<b>Budgeted Appropriation (Retirement) of Surplus (Deficit)</b>	<u>574,822</u>		
<b>Net Transfers (to) from other funds</b>			
Tangible Capital Assets Purchased	(1,503,847)	<b>(11,709)</b>	(1,105,111)
Local Capital		<b>(1,503,847)</b>	(797,000)
<b>Total Net Transfers</b>	<u>(1,503,847)</u>	<u><b>(1,515,556)</b></u>	<u>(1,902,111)</u>
<b>Total Operating Surplus (Deficit), for the year</b>	<u>-</u>	<u><b>1,102,871</b></u>	<u>19,159</u>
<b>Operating Surplus (Deficit), beginning of year</b>		<b>1,526,408</b>	1,507,249
<b>Operating Surplus (Deficit), end of year</b>		<u><b>2,629,279</b></u>	<u>1,526,408</u>
<b>Operating Surplus (Deficit), end of year</b>			
Internally Restricted (Note 19)		<b>783,073</b>	435,613
Unrestricted		<b>1,846,206</b>	1,090,795
<b>Total Operating Surplus (Deficit), end of year</b>		<u><b>2,629,279</b></u>	<u>1,526,408</u>

# School District No. 75 (Mission)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Provincial Grants - Ministry of Education</b>			
Operating Grant, Ministry of Education	55,266,975	<b>55,370,100</b>	53,349,901
INAC/LEA Recovery	(156,896)	<b>(156,896)</b>	(152,352)
Other Ministry of Education Grants			
Pay Equity	725,901	<b>725,901</b>	725,901
Funding for Graduated Adults		<b>1,712</b>	1,141
Transportation Supplement	188,900	<b>188,900</b>	
Economic Stability Dividend		<b>32,157</b>	43,783
Return of Administrative Savings	280,146	<b>280,146</b>	
Carbon Tax Grant	50,000	<b>49,647</b>	50,000
Student Learning Grant		<b>303,900</b>	
FSA	11,400	<b>12,964</b>	13,769
Curriculum Implementation			10,750
Shoulder Tappers		<b>10,900</b>	
Skills Training		<b>5,000</b>	
<b>Total Provincial Grants - Ministry of Education</b>	<b>56,366,426</b>	<b>56,824,431</b>	54,042,893
<b>Provincial Grants - Other</b>	<b>250,925</b>	<b>265,353</b>	213,041
<b>Tuition</b>			
Continuing Education	230,500	<b>309,534</b>	181,408
International and Out of Province Students	1,830,000	<b>1,885,101</b>	1,629,943
<b>Total Tuition</b>	<b>2,060,500</b>	<b>2,194,635</b>	1,811,351
<b>Other Revenues</b>			
LEA/Direct Funding from First Nations	156,896	<b>156,896</b>	152,352
Miscellaneous			
Transportation Fees		<b>375</b>	135,448
Pay For Service - Riverside	35,000	<b>27,967</b>	22,487
Clarke Theatre Support	110,000	<b>85,000</b>	110,000
Other Revenues	78,000	<b>96,478</b>	65,408
<b>Total Other Revenue</b>	<b>379,896</b>	<b>366,716</b>	485,695
<b>Rentals and Leases</b>	<b>215,000</b>	<b>229,276</b>	207,212
<b>Investment Income</b>	<b>110,000</b>	<b>126,907</b>	107,368
<b>Total Operating Revenue</b>	<b>59,382,747</b>	<b>60,007,318</b>	56,867,560

# School District No. 75 (Mission)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Salaries</b>			
Teachers	23,805,500	<b>23,413,381</b>	22,613,474
Principals and Vice Principals	3,377,983	<b>3,385,277</b>	3,154,847
Educational Assistants	5,232,000	<b>5,335,742</b>	4,779,775
Support Staff	6,039,020	<b>6,118,577</b>	5,932,094
Other Professionals	1,659,010	<b>1,661,085</b>	1,630,949
Substitutes	1,996,300	<b>2,044,971</b>	1,820,406
<b>Total Salaries</b>	<b>42,109,813</b>	<b>41,959,033</b>	39,931,545
<b>Employee Benefits</b>	10,635,851	<b>9,855,149</b>	10,024,628
<b>Total Salaries and Benefits</b>	<b>52,745,664</b>	<b>51,814,182</b>	49,956,173
<b>Services and Supplies</b>			
Services	1,750,768	<b>1,628,648</b>	1,577,608
Student Transportation	22,500	<b>38,629</b>	30,780
Professional Development and Travel	402,100	<b>418,718</b>	414,907
Rentals and Leases	1,000		
Dues and Fees	89,800	<b>82,899</b>	101,359
Insurance	184,000	<b>177,038</b>	125,979
Supplies	2,069,158	<b>2,048,450</b>	1,769,813
Utilities	1,188,732	<b>1,180,327</b>	969,671
<b>Total Services and Supplies</b>	<b>5,708,058</b>	<b>5,574,709</b>	4,990,117
<b>Total Operating Expense</b>	<b>58,453,722</b>	<b>57,388,891</b>	54,946,290

# School District No. 75 (Mission)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	18,942,373	811,626	42,237	350,317		1,608,169	21,754,722
1.03 Career Programs	472,051	115,062	28,462	319,988		1,047	936,610
1.07 Library Services	998,398					7,134	1,005,532
1.08 Counselling	965,156						965,156
1.10 Special Education	1,812,224	116,071	4,378,555	389,530	72,370	193,481	6,962,231
1.30 English Language Learning	143,516		256,588			438	400,542
1.31 Aboriginal Education	79,663	100,195	629,900	34,916		10,629	855,303
1.41 School Administration		2,123,191		1,068,942	70,969	73,976	3,337,078
1.62 International and Out of Province Students				92,037	121,942		213,979
1.64 Other				16,700	138,673		155,373
<b>Total Function 1</b>	<b>23,413,381</b>	<b>3,266,145</b>	<b>5,335,742</b>	<b>2,272,430</b>	<b>403,954</b>	<b>1,894,874</b>	<b>36,586,526</b>
<b>4 District Administration</b>							
4.11 Educational Administration		96,530		86,243	360,793		543,566
4.40 School District Governance					86,213		86,213
4.41 Business Administration		22,602		283,190	631,154	3,373	940,319
<b>Total Function 4</b>	<b>-</b>	<b>119,132</b>	<b>-</b>	<b>369,433</b>	<b>1,078,160</b>	<b>3,373</b>	<b>1,570,098</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				47,622	108,832	12,065	168,519
5.50 Maintenance Operations				2,675,481		108,768	2,784,249
5.52 Maintenance of Grounds				198,834			198,834
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,921,937</b>	<b>108,832</b>	<b>120,833</b>	<b>3,151,602</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				28,885	70,139		99,024
7.70 Student Transportation				525,892		25,891	551,783
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>554,777</b>	<b>70,139</b>	<b>25,891</b>	<b>650,807</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>23,413,381</b>	<b>3,385,277</b>	<b>5,335,742</b>	<b>6,118,577</b>	<b>1,661,085</b>	<b>2,044,971</b>	<b>41,959,033</b>

# School District No. 75 (Mission)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Actual	2017 Budget	2016 Actual
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	21,754,722	5,165,671	26,920,393	1,263,921	28,184,314	27,627,803	26,477,877
1.03 Career Programs	936,610	209,380	1,145,990	190,075	1,336,065	1,123,900	1,327,251
1.07 Library Services	1,005,532	232,578	1,238,110	35,436	1,273,546	1,214,400	1,108,091
1.08 Counselling	965,156	205,276	1,170,432	4,876	1,175,308	1,158,390	957,333
1.10 Special Education	6,962,231	1,679,699	8,641,930	116,469	8,758,399	9,630,669	8,716,747
1.30 English Language Learning	400,542	95,951	496,493	21,773	518,266	512,350	434,953
1.31 Aboriginal Education	855,303	180,950	1,036,253	219,111	1,255,364	1,305,752	1,274,863
1.41 School Administration	3,337,078	764,119	4,101,197	248,465	4,349,662	4,880,781	4,569,371
1.62 International and Out of Province Students	213,979	53,858	267,837	326,979	594,816	712,900	650,282
1.64 Other	155,373	24,129	179,502	9,890	189,392	187,840	191,004
<b>Total Function 1</b>	<b>36,586,526</b>	<b>8,611,611</b>	<b>45,198,137</b>	<b>2,436,995</b>	<b>47,635,132</b>	<b>48,354,785</b>	<b>45,707,772</b>
<b>4 District Administration</b>							
4.11 Educational Administration	543,566	142,758	686,324	129,236	815,560	810,570	601,672
4.40 School District Governance	86,213	27,628	113,841	54,191	168,032	167,404	187,517
4.41 Business Administration	940,319	219,511	1,159,830	253,706	1,413,536	1,446,685	1,392,583
<b>Total Function 4</b>	<b>1,570,098</b>	<b>389,897</b>	<b>1,959,995</b>	<b>437,133</b>	<b>2,397,128</b>	<b>2,424,659</b>	<b>2,181,772</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	168,519	36,395	204,914	169,023	373,937	419,752	289,044
5.50 Maintenance Operations	2,784,249	623,839	3,408,088	1,012,822	4,420,910	4,658,280	4,469,845
5.52 Maintenance of Grounds	198,834	39,705	238,539	166,927	405,466	365,800	371,131
5.56 Utilities	-	-	-	1,180,327	1,180,327	1,188,732	969,671
<b>Total Function 5</b>	<b>3,151,602</b>	<b>699,939</b>	<b>3,851,541</b>	<b>2,529,099</b>	<b>6,380,640</b>	<b>6,632,564</b>	<b>6,099,691</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration	99,024	27,407	126,431	2,606	129,037	133,270	121,020
7.70 Student Transportation	551,783	126,295	678,078	168,876	846,954	908,444	836,035
<b>Total Function 7</b>	<b>650,807</b>	<b>153,702</b>	<b>804,509</b>	<b>171,482</b>	<b>975,991</b>	<b>1,041,714</b>	<b>957,055</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>41,959,033</b>	<b>9,855,149</b>	<b>51,814,182</b>	<b>5,574,709</b>	<b>57,388,891</b>	<b>58,453,722</b>	<b>54,946,290</b>

# School District No. 75 (Mission)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2017

	2017 Budget	2017 Actual	2016 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	2,227,059	<b>2,486,976</b>	2,312,315
Other	50,000		21,794
Other Revenue	1,692,281	<b>1,632,001</b>	1,721,742
<b>Total Revenue</b>	<b>3,969,340</b>	<b>4,118,977</b>	4,055,851
<b>Expenses</b>			
Instruction	3,662,236	<b>3,848,225</b>	3,785,099
District Administration	36,352		
Operations and Maintenance	270,752	<b>270,752</b>	270,752
<b>Total Expense</b>	<b>3,969,340</b>	<b>4,118,977</b>	4,055,851
<b>Special Purpose Surplus (Deficit) for the year</b>	-	-	-
<b>Total Special Purpose Surplus (Deficit) for the year</b>	-	-	-
<b>Special Purpose Surplus (Deficit), beginning of year</b>			
<b>Special Purpose Surplus (Deficit), end of year</b>		-	-

**School District No. 75 (Mission)**

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			21,330	102,211	36,352	587,586		33,335	4,744
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	270,752	1,120,568					161,227	29,400	101,708
Other				60,600		1,806,551			
	270,752	1,120,568	-	60,600	-	1,806,551	161,227	29,400	101,708
<b>Less:</b> Allocated to Revenue	270,752	1,120,568	21,330	55,600	356	1,576,401	161,227	44,166	106,452
<b>Deferred Revenue, end of year</b>	-	-	-	<b>107,211</b>	<b>35,996</b>	<b>817,736</b>	-	<b>18,569</b>	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	270,752	1,120,568	21,330		356		161,227	44,166	106,452
Other Revenue				55,600		1,576,401			
	270,752	1,120,568	21,330	55,600	356	1,576,401	161,227	44,166	106,452
<b>Expenses</b>									
Salaries									
Teachers		717,455						10,900	
Principals and Vice Principals									40,880
Educational Assistants		180,819							
Support Staff	48,022						103,233	4,284	
Substitutes		5,436					279		
	48,022	903,710	-	-	-	-	103,512	15,184	40,880
Employee Benefits	12,005	216,858					28,414	3,008	8,561
Services and Supplies	210,725		21,330	55,600	356	1,576,401	29,301	25,974	57,011
	270,752	1,120,568	21,330	55,600	356	1,576,401	161,227	44,166	106,452
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	-	-	-	-	-
<b>Interfund Transfers</b>	-	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 75 (Mission)**

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2017

	CommunityLINK	Coding and Curriculum Implementation	Priority Measures	BEST	District Literacy	Riverside Electrical	TOTAL
	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>				20,000	12,281	50,000	867,839
<b>Add:</b> Restricted Grants							
Provincial Grants - Ministry of Education	383,207	63,818	563,594				2,694,274
Other							1,867,151
	383,207	63,818	563,594	-	-	-	4,561,425
<b>Less:</b> Allocated to Revenue	383,207	12,180	366,738	-	-	-	4,118,977
<b>Deferred Revenue, end of year</b>	<b>-</b>	<b>51,638</b>	<b>196,856</b>	<b>20,000</b>	<b>12,281</b>	<b>50,000</b>	<b>1,310,287</b>
<b>Revenues</b>							
Provincial Grants - Ministry of Education	383,207	12,180	366,738				2,486,976
Other Revenue							1,632,001
	383,207	12,180	366,738	-	-	-	4,118,977
<b>Expenses</b>							
Salaries							
Teachers			290,762				1,019,117
Principals and Vice Principals							40,880
Educational Assistants	266,440						447,259
Support Staff							155,539
Substitutes		598	7,577				13,890
	266,440	598	298,339	-	-	-	1,676,685
Employee Benefits	62,269	17	66,929				398,061
Services and Supplies	54,498	11,565	1,470				2,044,231
	383,207	12,180	366,738	-	-	-	4,118,977
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>							
	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 75 (Mission)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2017

	2017 Budget	2017 Actual			2016 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
<b>Revenues</b>					
Amortization of Deferred Capital Revenue	2,739,587	2,740,813		2,740,813	2,696,028
<b>Total Revenue</b>	2,739,587	2,740,813	-	2,740,813	2,696,028
<b>Expenses</b>					
Amortization of Tangible Capital Assets					
Operations and Maintenance	3,689,096	3,479,338		3,479,338	3,332,030
Transportation and Housing		143,710		143,710	141,357
<b>Total Expense</b>	3,689,096	3,623,048	-	3,623,048	3,473,387
<b>Capital Surplus (Deficit) for the year</b>	(949,509)	(882,235)	-	(882,235)	(777,359)
<b>Net Transfers (to) from other funds</b>					
Tangible Capital Assets Purchased	1,503,847	11,709		11,709	1,105,111
Local Capital			1,503,847	1,503,847	797,000
<b>Total Net Transfers</b>	1,503,847	11,709	1,503,847	1,515,556	1,902,111
<b>Other Adjustments to Fund Balances</b>					
Tangible Capital Assets Purchased from Local Capital		980,627	(980,627)	-	
<b>Total Other Adjustments to Fund Balances</b>		980,627	(980,627)	-	
<b>Total Capital Surplus (Deficit) for the year</b>	554,338	110,101	523,220	633,321	1,124,752
<b>Capital Surplus (Deficit), beginning of year</b>		26,876,945	1,012,000	27,888,945	26,764,193
<b>Capital Surplus (Deficit), end of year</b>		26,987,046	1,535,220	28,522,266	27,888,945

# School District No. 75 (Mission)

Tangible Capital Assets  
Year Ended June 30, 2017

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Cost, beginning of year</b>	10,512,959	132,715,656	2,164,925	1,134,779	351,356	463,685	<b>147,343,360</b>
<b>Changes for the Year</b>							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		2,339,727		330,409			<b>2,670,136</b>
Deferred Capital Revenue - Other			61,394				<b>61,394</b>
Operating Fund			11,709				<b>11,709</b>
Local Capital		510,451	127,809	274,227		68,140	<b>980,627</b>
Transferred from Work in Progress		584,035					<b>584,035</b>
	-	3,434,213	200,912	604,636	-	68,140	<b>4,307,901</b>
Decrease:							
Deemed Disposals			193,268	107,585	6,682	116,996	<b>424,531</b>
	-	-	193,268	107,585	6,682	116,996	<b>424,531</b>
<b>Cost, end of year</b>	10,512,959	136,149,869	2,172,569	1,631,830	344,674	414,829	<b>151,226,730</b>
<b>Work in Progress, end of year</b>		451,313					<b>451,313</b>
<b>Cost and Work in Progress, end of year</b>	10,512,959	136,601,182	2,172,569	1,631,830	344,674	414,829	<b>151,678,043</b>
<b>Accumulated Amortization, beginning of year</b>		66,521,487	973,842	776,801	117,458	265,753	<b>68,655,341</b>
<b>Changes for the Year</b>							
Increase: Amortization for the Year		3,095,345	226,539	143,710	69,603	87,851	<b>3,623,048</b>
Decrease:							
Deemed Disposals			193,268	107,585	6,682	116,996	<b>424,531</b>
			-	193,268	6,682	116,996	<b>424,531</b>
<b>Accumulated Amortization, end of year</b>		69,616,832	1,007,113	812,926	180,379	236,608	<b>71,853,858</b>
<b>Tangible Capital Assets - Net</b>	<b>10,512,959</b>	<b>66,984,350</b>	<b>1,165,456</b>	<b>818,904</b>	<b>164,295</b>	<b>178,221</b>	<b>79,824,185</b>

# School District No. 75 (Mission)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2017

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
<b>Work in Progress, beginning of year</b>	\$ 584,035	\$	\$	\$	\$ 584,035
<b>Changes for the Year</b>					
Increase:					
Deferred Capital Revenue - Bylaw	451,313				451,313
	451,313	-	-	-	451,313
Decrease:					
Transferred to Tangible Capital Assets	584,035				584,035
	584,035	-	-	-	584,035
<b>Net Changes for the Year</b>	(132,722)	-	-	-	(132,722)
<b>Work in Progress, end of year</b>	<b>451,313</b>	-	-	-	<b>451,313</b>

# School District No. 75 (Mission)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2017

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
<b>Deferred Capital Revenue, beginning of year</b>	\$ 51,310,792	\$	\$ 319,617	\$ 51,630,409
<b>Changes for the Year</b>				
Increase:				
Transferred from Deferred Revenue - Capital Additions	2,670,136	61,394		2,731,530
Transferred from Work in Progress	584,035			584,035
	<u>3,254,171</u>	<u>61,394</u>	<u>-</u>	<u>3,315,565</u>
Decrease:				
Amortization of Deferred Capital Revenue	2,686,373	3,070	51,370	2,740,813
	<u>2,686,373</u>	<u>3,070</u>	<u>51,370</u>	<u>2,740,813</u>
<b>Net Changes for the Year</b>	<u>567,798</u>	<u>58,324</u>	<u>(51,370)</u>	<u>574,752</u>
<b>Deferred Capital Revenue, end of year</b>	<u>51,878,590</u>	<u>58,324</u>	<u>268,247</u>	<u>52,205,161</u>
<b>Work in Progress, beginning of year</b>	584,035			584,035
<b>Changes for the Year</b>				
Increase				
Transferred from Deferred Revenue - Work in Progress	451,313			451,313
	<u>451,313</u>	<u>-</u>	<u>-</u>	<u>451,313</u>
Decrease				
Transferred to Deferred Capital Revenue	584,035			584,035
	<u>584,035</u>	<u>-</u>	<u>-</u>	<u>584,035</u>
<b>Net Changes for the Year</b>	<u>(132,722)</u>	<u>-</u>	<u>-</u>	<u>(132,722)</u>
<b>Work in Progress, end of year</b>	<u>451,313</u>	<u>-</u>	<u>-</u>	<u>451,313</u>
<b>Total Deferred Capital Revenue, end of year</b>	<u>52,329,903</u>	<u>58,324</u>	<u>268,247</u>	<u>52,656,474</u>

# School District No. 75 (Mission)

Changes in Unspent Deferred Capital Revenue  
Year Ended June 30, 2017

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
<b>Balance, beginning of year</b>	\$ 14,316	\$	\$	\$ 552,172	\$ 2,226	\$ 568,714
<b>Changes for the Year</b>						
Increase:						
Provincial Grants - Ministry of Education	3,107,133					3,107,133
Provincial Grants - Other			62,107			62,107
Other				131,367		131,367
	<u>3,107,133</u>	<u>-</u>	<u>62,107</u>	<u>131,367</u>	<u>-</u>	<u>3,300,607</u>
Decrease:						
Transferred to DCR - Capital Additions	2,670,136		61,394			2,731,530
Transferred to DCR - Work in Progress	451,313					451,313
	<u>3,121,449</u>	<u>-</u>	<u>61,394</u>	<u>-</u>	<u>-</u>	<u>3,182,843</u>
<b>Net Changes for the Year</b>	<u>(14,316)</u>	<u>-</u>	<u>713</u>	<u>131,367</u>	<u>-</u>	<u>117,764</u>
<b>Balance, end of year</b>	<u>-</u>	<u>-</u>	<u>713</u>	<u>683,539</u>	<u>2,226</u>	<u>686,478</u>

**ITEM 8.1      Action**

TO:                Board of Education  
FROM:            Trustee, Randy Cairns  
SUBJECT:        Continued Facilities Upgrades to Washroom / Change room Signage, and other similar Improvements

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Recommendation:

**THAT Mission Public Schools dedicate resources with the 2017/2018 amended budget to continue facilities' upgrades on washrooms, change rooms, signage or other identified improvements to ensure equal inclusive and safe accommodation for all students.**

Rationale:

This recommendation would support the inclusive and safe accommodation and benefit all students. By ensuring this is a continuing budget item, we would continue to ensure our facilities provide inclusive and safe accommodation for all students.

The current design and or signage in many cases either denies student access or creates fearful situations for many students. We do have students in the LGBTQ identity. We also have students dealing with anxiety, or other insecurity. The lack of privacy can and does lead to bullying or intimidation for many during washroom use or sports participation. In some cases, students leave school and do not graduate.

Public Schools must be inclusive and ensure equal opportunity for all for a quality Public Education.

## Board of Education Meeting - Public

# Minutes



**Board of Education Meeting - Public**  
**November 21, 2017**  
**Hillside Traditional Academy, 33621 Best Avenue, Mission, BC**

**Members Present:**

Chair Rick McKamey  
 Vice-chair Tracy Loffler  
 Trustee Randy Cairns  
 Trustee Jim Taylor  
 Trustee Shelley Carter

**Staff Present:**

Superintendent Angus Wilson  
 Secretary Treasurer Corien Becker  
 Assistant Superintendent Larry Jepsen  
 Executive Assistant Aleksandra Zwierzchowska (Recorder)

### 1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

### 2. Adoption of Agenda

**MOVED and Seconded that the Agenda be adopted as presented.**  
**CARRIED**

### 3. Delegations/Presentations

Brian Barber, the Principal of Hillside Traditional Academy, introduced Mrs. Columbus, the Music Teacher and Mrs. Thiessen, a retired teacher who will be playing the piano. The presentation began, and the students sang two songs. Following the presentation, the Superintendent presented the school Principal with a donation towards the library.

### 4. Unfinished Business

No unfinished business to discuss.

### 5. Staff Reports

5.1 International Travel Application: Cambodia, Ecole Mission Secondary

**MOVED and Seconded that the International Travel Application for approximately fourteen (14) students from grades 10-12 to travel to Kanpor, Cambodia for fourteen (14) days from June 28, 2018 to July 12, 2018 be approved.**

The Superintendent referred to the field trip application attached to the agenda and provided a short overview of the trip. It was mentioned that the trip supervisors are a well-travelled group and possess previous experience with chaperoning students on similar trips.

Trustee McKamey confirmed this information was presented at a Committee of the Whole meeting.

5.2 Reporting out from the Closed Meeting

The Superintendent reported that Student and Personnel matters were discussed at the Closed meeting.

## 6. New Business

### 6.1 Preliminary research for Daycare at Stave Falls School

**Moved (not seconded) That MPSD begin the preliminary stages of the search for a high quality daycare to operate from Stave Falls School should it reopen. That a lease clause be written to ensure that families with a child attending Stave Falls School be given priority for registering siblings at the day care.**

**MOTION FAILED**

The Board Chair noted that if the motion is not seconded then it dies on the table and there is no direction to staff.

### 6.2 Feasibility of Operating a Bus to Stave Falls School and Silverdale

**Moved (not seconded) That staff examine the feasibility of operating a bus route as far west as 272nd St and as far south as 104th Ave to transport students to Stave Falls School. That staff also examine the feasibility of operating a bus route as far west as 272nd Ave to servicing students between 104th Ave and the Lougheed Highway to transport students to Silverdale Elementary.**

**MOTION FAILED**

## 7. Minutes of Previous Meetings

**MOVED and Seconded that the Board of Education Meeting Minutes dated October 17, 2017 be approved as presented.**

**CARRIED**

## 8. Information Items

The Board Chair referred to the various information items attached to the agenda. Trustee Cairns referenced a summary of items outlined on information item 8.3, a letter written by Gordon Swan, President of BC School Trustee Association.

Chair McKamey called a recess. Chair McKamey and the Superintendent exited the meeting at 7:02pm. The Superintendent returned to the meeting at 7:04pm and the Vice Chair reconvened the meeting without the Chair.

## 9. Correspondence

## 10. Liaison Reports

### 10.1 BCSTA Board Chairs Report

The Vice Chair referred to the report that was prepared by the Board Chair.

### 10.2 BCSTA Provincial Council Meeting Update

Trustee Carter read various motions that were carried at the Provincial Council meeting.

Trustees reported on a meeting with MLA Bob D'Eith, Remembrance Day Ceremonies and assemblies, meetings with community members, the Symposium and Getting Together Conferences, a Siwal Si' Wes meeting held in Fort Langley, and observing Elementary School Basketball games.

## 11. Announcements

No announcements were made.

# Minutes



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**12. Question Period**

No questions were presented.

**Moved and Seconded to adjourn the meeting.**

**CARRIED**

The meeting adjourned at 7:22 pm.

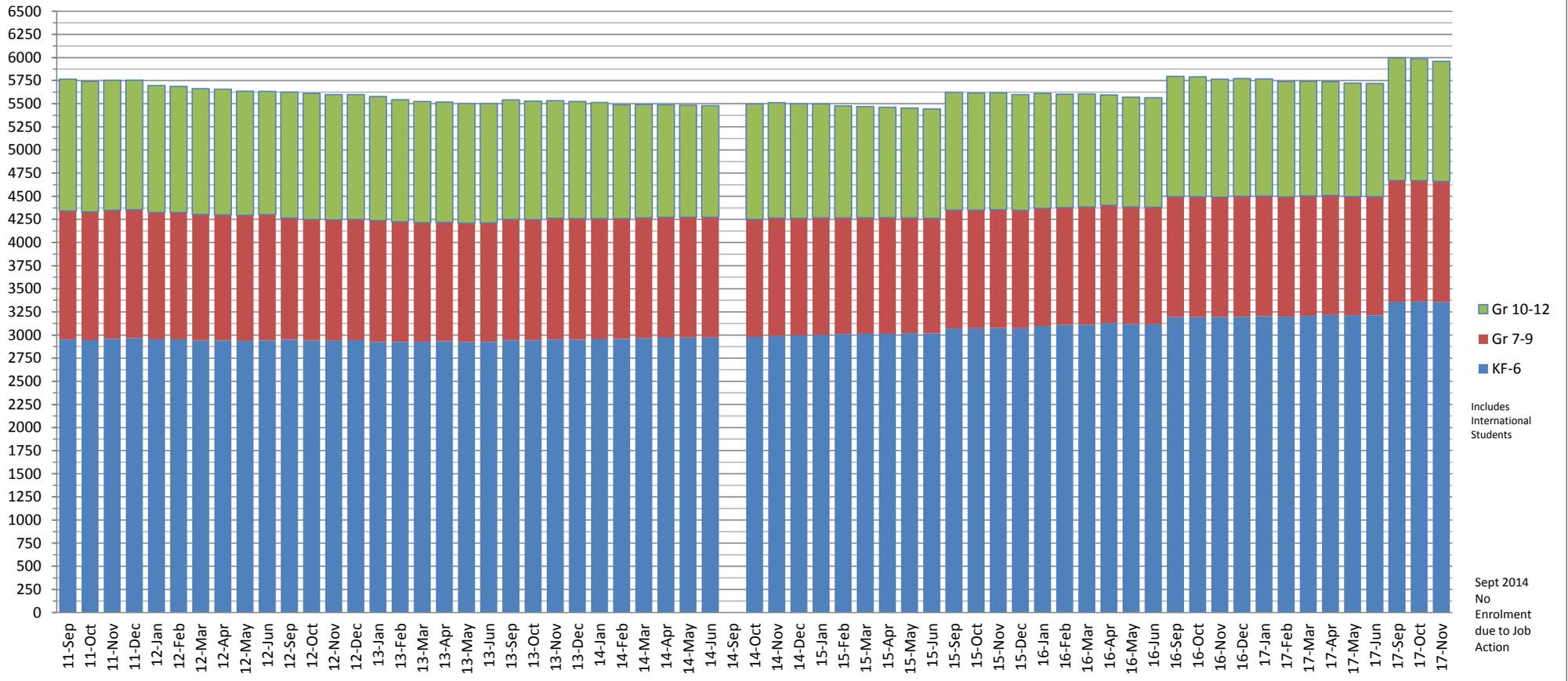
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Chairperson

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Secretary Treasurer

### 2011-2017 Monthly Enrolment including International (excluding Summit, FLC & Riverside)



November 20, 2017

**The Honourable Rob Fleming**  
*Minister of Education*  
PO Box 9045, Stn Prov Govt  
Victoria, BC V8W 9E2

**The Honourable Carole James**  
*Minister of Finance*  
PO Box 9048, Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Minister Rob Fleming and Minister Carole James,

**RE: Key funding priorities for the 2018 Education Budget**

**Executive Summary:**

In February 2018, the Minister of Finance will be tabling the government's first full Budget in the Legislature. In preparation for upcoming Budget discussions with government, Board Chairs recently met to identify the key Budget 2018 funding priorities that we, as governors of the system, believe are necessary to maintain student programs and services over the next three years. We feel that the priorities outlined in this letter are fully aligned with the government's Throne Speech commitment of "...restoring proper funding for B.C. classrooms, and give students the supports they need to succeed."

The BCSTA is recommending the following key investments and policy/procedural changes for consideration in Budget 2018:

- Increasing general operating grants to school districts by the rate of inflation and other known cost pressures over the next three years.
- Eliminating the current requirement for forced administrative savings by school districts, and return \$29 million to local budgets.
- Covering the full cost of implementing and maintaining the Next Generation Network.
- Fully reflecting enrollment increases in the ministry's three-year budget.
- Addressing recruitment and retention issues that have arisen due to the implementation of the Classroom Enhancement Fund.
- Increasing learning resource grants to school districts by at least the previous Throne Speech commitment of an additional \$30 million per year.
- Increase the Ministry of Education capital program to address the significant backlog of needs for new schools, seismic upgrading and the replacement/refurbishment of ageing facilities.

- Develop a “Capital Action Plan” that would outline the key policy and procedural changes needed for acceleration and completion of capital projects across the province.
- Make changes to government policy and regulation to improve both the efficiency and effectiveness of current spending.

**Background:**

It is important to note that on November 15, 2017, the non-partisan Select Standing Committee on Finance and Government Services acknowledged that funding has not been keeping pace and has made several recommendations to increase both operational and capital funding in the K-12 sector. Similar recommendations were made by the committee last year and in previous years. However, these recommendations were not reflected in previous provincial budgets or the Budget Update and, as a result, has left funding at a level where school district services cannot be improved or in many cases maintained.

We believe that investing in public education is a valuable use of provincial resources that brings both positive short and long-term returns to students, communities, government and society as a whole. A good education provides substantial benefits to individuals and, as individual benefits are spread throughout a community, it creates broad social, economic and fiscal benefits to the province. Individuals who graduate and have access to quality education are more likely to find gainful employment, have stable families and be active and productive members of society. They are also less likely to place high demands on other areas of the provincial budget, including health care and social services programs.

We fully recognize that there are limitations to the taxpayer’s ability to pay and we take our responsibility seriously of ensuring that each public dollar is spent wisely toward meeting the diverse needs of all learners and all communities. Considerable work has already been undertaken to put in place efficiencies and measures that ensure the greatest value can be obtained from the budgets we are provided, and this work will continue. As a result, a recent BC Association of School Business Officials report, based on national research and benchmarking, highlights BC’s school districts amongst the most administratively lean organizations in relation to their North American peers.

The BCSTA views the Budget Update in September as a first step towards restoring adequate levels of funding to classrooms. Although additional money was added to the overall K-12 education budget for the next three years, the funding was directed at fulfilling existing obligations for schools arising out of the Supreme Court of Canada ordered reinstatement of collective agreement clauses and the resulting Memorandum of Agreement with the BCTF, or covering previously agreed to commitments such as funding enrollment growth and the labour settlement agreement. The Budget Update did not, however, provide school districts with additional money to address increased costs such as inflation or correct for the previous downloading of costs that has occurred over the last number of years.

While we recognize that the Budget Update fell short in these areas, we are also understanding of the limitations at hand given that the new government was legislatively required to introduce a budget within 90 days of the Executive Council being formed after the provincial election and that we had already commenced the 2017/18 school year, and any large changes to the system would have created challenges regarding implementation.

## Recommendations:

In reviewing the mandate letter for the Ministry of Education, we were encouraged to see that many of the ministry's priorities are consistent with our own. For the past several years, BCSTA has advocated for real increases to school district operating budgets to allow school boards to address local issues and at least maintain existing service levels. We believe the following investments that were canvassed with our Board Chairs from across the province are in keeping with your mandate letter objective of "fast-tracking enhancement to K-12 education funding":

- **Increasing general operating grants to school districts by the rate of inflation and other known cost pressures over the next three years.** Fully funding inflation and other pressures such as hydro costs will ensure that student programs and services are not put at risk in upcoming school years.
- **Eliminating the current requirement for forced administrative savings by school districts, and return \$29 million to local budgets.** The government had noted that there was not any "low hanging fruit" to cut when the funding was removed from school district operating budgets. Many school boards were required to make very difficult decisions such as closing schools and cutting programs that had a direct impact on student outcomes. Restoration of administrative savings and providing Boards of Education with discretion on how best to utilize the funding would allow districts to restore previous service levels based on their own local needs, including making a much-needed investment in school and district leadership – a key component of ensuring student success.
- **Covering the full cost of implementing and maintaining the Next Generation Network.** Requiring school districts to find these costs through their existing budgets over the past number of years has resulted in real reductions in programs and services that negatively impact student achievement.
- **Fully reflecting enrollment increases in the ministry's three-year budget.** The BCSTA notes that the Ministry of Finance's own enrollment projections show increased enrollment over the next three years, yet funding has been flatlined in years two and three of the ministry's budget. It would be more appropriate from both a budgeting and transparency perspective to reflect the government's commitment to fund enrollment increases in the ministry's base budget allocation.
- **Addressing recruitment and retention issues that have arisen due to the implementation of the Classroom Enhancement Fund.** The BCSTA is pleased to see that the ministry recently struck a task force to review recruitment and retention issues across the sector. However, additional resources will need to be reflected in the February budget to ensure that school districts have adequate time to reflect these changes in their Spring 2018 hiring processes for the upcoming 2018/19 school year.
- **Increasing learning resource grants to school districts by at least the previous Throne Speech commitment of an additional \$30 million per year.** The BCSTA applauds the Minister's remarks during the estimates debates to consult with the sector as part of Budget 2018 budget deliberations on how best to structure and deliver this

program moving forward. The BCSTA strongly believes that additional funding for learning resources should not be tied to a 'one size fits all' requirement and that Boards of Education are best positioned to identify needs based on their own local circumstances.

We were also pleased to see numerous commitments referenced in the Minister's Mandate Letter related to the capital program given the significant backlog of needs for new schools, seismic upgrading, and the replacement of ageing facilities. While there have been recent comments made by the ministry about ensuring that the existing capital allocations are fully spent (including references to missed opportunities in particularly low performing years in the past), it should also be acknowledged that the sector and ministry have made considerable improvements in recent years. For example, only 12% of funding went unutilized last year, which is a large accomplishment given the size and scope of the capital program.

We welcome the opportunity to continually improve upon our results, recognizing that the successful delivery of the capital plan requires a substantial commitment by the province, local governments as well as school districts. The acceleration of approvals and successful delivery of our program will require us to collaborate on new, innovative practices moving forward. The BCSTA would like to engage with the ministry on developing a "Capital Action Plan" that would outline the key policy and procedural changes needed to enable the successful acceleration and completion of capital projects across the province. We also believe the Capital Action Plan should commit to achievable performance targets to measure our results over time and take corrective action if required.

While we welcome a streamlined process for project approvals, there is an extensive backlog of capital needs remaining that requires a greater investment by the province. For example, the Annual Facilities Grant has not increased for many years. However, the actual identified maintenance and rehabilitation needs greatly exceed the current levels of funding being provided, which puts at risk the health and safety of our student population. In addition, while we applaud your commitment to approve 50 seismic projects within the next 18 months, it should not come at the expense of new capital projects that have already been identified as key priorities in the ministry's capital plan.

Beyond simply increasing the quantum of money that comes to school districts – which is truly needed – we strongly believe that changes to government policy and regulation could improve both the efficiency and effectiveness of current spending. Over the past couple of years, there has been an increasing trend toward 'targeted funding' and restrictive provincial requirements that are often unproductive and unwarranted. This is an issue that all four K-12 education management partners have highlighted as a key Budget 2018 consideration. On November 3, 2017, the partners asked to meet with you and your colleague, the Minister of Finance to discuss this issue as well as other ideas on how funding to public education might be more effectively and efficiently allocated to improve student outcomes.

Last year, for example, school districts were tied to specific transportation grant requirements, learning resource grant requirements, targeted rural education grants, onerous reporting requirements with regards to administrative savings and the requirements of the Memorandum of Agreement. Virtually every new dollar received by school districts over the previous 18 months was tied to a specific external requirement or new obligation. There was no opportunity for decision making by Boards of Education to address local priorities. This does not allow for effective or efficient allocation of resources to meet the needs of students at the school district level.

The BCSTA would ask the ministry to consider removing at least some of these restrictive requirements as part of the Budget 2018 deliberations. This would increase the efficiency and effectiveness of school district spending overall, by enabling Boards of Education to make financial decisions that are in the best interest of their students.

Should government also announce broad program or policy changes in other sectors as part of Budget 2018, we would expect that all incurred costs of any impact or expanded mandate for K-12 education would be fully covered as well. If school districts are to become directly or indirectly responsible for child care, early learning programs, expanded youth mental health programs, or other new initiatives by government, we would expect to see additional operational and capital funding for these programs.

In closing, we are looking forward to meeting with both of you and our K-12 Education Management partners over the days ahead to ensure that the province's investment in the K-12 public education system during Budget 2018 is fully maximized and responds to the diverse needs of all students in BC.

Sincerely,

A handwritten signature in blue ink that reads "G B Swan". The signature is fluid and cursive, with the first name "Gordon" and last name "Swan" clearly legible.

**Gordon Swan**

*President*

BC School Trustees Association

cc: Scott MacDonald, Deputy Minister of Education  
Lori Wanamaker, Deputy Minister of Finance

## Odd Squad 20<sup>th</sup> annual conference; “Back on Track”

I had the opportunity to attend the 20<sup>th</sup> annual conference hosted by Odd Squad Productions which provided insight on the challenge of drugs, gangs, and bullying surrounding youth today. I found the program informative and believe in the value and lessons learned from past and present experts to work towards reducing impacts on our youth in the future. The agenda focused on the increased gang activities in our schools, as well as, critical knowledge of drug abuse in our youth populations.

Odd Squad Productions Society is a registered non-profit society and independent charitable organization founded in 1997 by a small group Vancouver Police Officers and has evolved into a leading resource of prevention education for our youth. They strive to teach our youth how the power of making positive choices lead to healthier and happier lives. The Odd Squad members present to schools, universities, community centers, social service agencies, correctional facilities and law enforcement agencies. They also speak as experts at conferences throughout BC. They ascribe to the notion that “an ounce of prevention is worth a pound of cure”.

The conference arranged for a number of great speakers which made it difficult to choose where time would be best spent to grow from the knowledge presented. My focus was on the connections to the K-12 aged youth and the impacts and approaches that are being implemented today.

School District 22 (Vernon) district Drug and Alcohol Counsellor, Doug Rogers, gave a presentation of a pilot their district is implementing this year of Dr. Marvin Krank; Phd, UBC “HABIT” curriculum. HABIT stands for the Healthy Automatic Behaviours Intentions and Thoughts. Vernon found funding support and partnership with the Ministry of Health to initiate their pilot project. The goal was to determine understanding of individual student experiences that led to their personal challenges. In order to succeed as educators, they needed to engrain themselves in a new culture of approach. Not simply say the words but to encompass themselves in their meaning. They adopted the approach of treating all kids as they were their own. The district approached the challenges of drug abuses, gang mentality, and bullying through prevention and treatment seeing it as a priority rather than the first response being strict discipline. Finally, they believe that treatment that keeps their students intoxicated is most often not the best way to correct past behaviours. His message was “Do not ask of a troubled student “what’s wrong” but rather focus on “what happened to you?” Research has shown that almost always past trauma has played a major role in a student’s move toward consistent bad choices.

Vernon has also brought the parents into the process by insisting that they become a part of the solution. In many circumstances parents are rooted in the student’s challenges and in order to correct this the home and the school must work together to correct the challenges experienced by the student. Research proves that too much television and technology in the hands of a developing mind leads to poor choices. Vernon works with the student and parent to understand and limit TV and technology and focus more on human contact. They stress the need to limit computer time, cell phone use, video games, and TV in the student’s bedroom. The same research qualifies that obesity, violence, bullying, aggression and many other negative choices are reduced thus improving school grades and sleep patterns. Doug Rogers final message resonated clearly among all attendees;

- Focus on the student’s rights;
- Get comfortable being uncomfortable as the answers you receive will almost always be challenging to hear and even more challenging to deal with;

- Finally, and most important, support students and families so that they can live healthy and drug free lives.

Sam Jingfors of Safer Schools Together Program gave an gut-wrenching look at the challenges of a social media world and our youth. He spoke of the challenges of Facebook and Twitter among others and how the words shared through these medians have led to spiked numbers of our youth experiencing PTSD. Social Media Bullying is reaching epidemic proportions creating increasing negative results for our youth today. His was not to introduce new understanding but to continue to reiterate the challenge in hopes that society will step up to the plate and work to its correction. Sam spent a lot of time sharing the challenges of Snap Chat. Snap Chat has rapidly become the choice of youth attack and his research would instill that this is because our youth believe that its quick auto deletion of messages protects the offender from being identified. Messages are posted and rapidly deleted however today's cell phone offers opportunity to screen shot the message which then can be sent out to a broad viewing base. Through this rapidly increasing numbers of private photos (sexting), student personal attacks and insults, and attacks on race, religion, gender, and sexual orientation have increased substantially. Social Media Sites are reluctant to make changes to their sites that would be more conducive to our youth as it is that very market that creates the massive profits that they enjoy.

Mission as well as many other school districts in BC are working toward local policy to help curb these affects. The language required is difficult to develop given there are no real templates in place that offer support. The work that Sam Jingfors, and his Safer Schools Together team, along with Dr. Marvin Krank, and his research are moving these past challenges closer to a corrected reality.

I also took in a short presentation from Kevin Sabet PHD, (Director of the Drug Policy Institute of Florida). His presentation was interesting as it focused on the legalization of Marihuana and its affects in Washington and Colorado States. Dr. Sabet shared words of caution regarding legalization. If it were to be legalized a carefully planned roll out be in place. There have been many negative impacts in Washington and Colorado States. One point he made was the impact of legalization and youth. Youth incident reports were seen to increase substantially after legalization in Colorado. It was believed to be because societal acceptance was quick and not enough forward planning had been done. Albeit Marihuana is still not legal for youth to possess the common belief (truth or not) is that it is a drug with few affects. Science is proving Marihuana intake to the young developing mind has an immense negative impact on the ability to learn. Survey results qualify this report. The correlation of youth usage increased since legalization and educational results parallel significantly. Another concern being experienced in the legalized States is that youth increases of intake is consistently argued by youth with what they find on the internet supporting their poor choice. An exercise by attendees was to google search Marihuana intake impacts. Within a second as many as 200,000 hits were seen and the overwhelming majority were sites put up by pro marihuana activists. More often then not, the information was based on promoting its use as a safe and healthy alternative framed by skewed data and unqualified research. Many were based on the effects of marihuana usage regarding health benefits. The argument of health benefit is much different then the concern of youth recreational intake. In the surveys conducted in Colorado youth consistently pointed to the health values of marijuana as though to qualify their usage. This developing societal argument is so engrained that choice is becoming relevant to its environment. You had to dig deep into the web site hits to find any pertinent qualified information of the negative impacts of marihuana and the developing mind.

As Dr. Sabet alluded, he was not trying to build arguments to legalize (or not) Marihuana. His point was to identify the need for a well balanced and well thought out approach to legalization prior to implementation. And a key component to the roll out MUST be education regarding its effects on the young developing mind.

Rick McKamey

Board of Education Chairperson

SD75, Mission