

Board of Education Meeting - Public
June 19, 2018 commencing at 6:30pm
Deroche Elementary School, 10340 N Deroche Road, Deroche BC

Members Present:

Chair Tracy Loffler
Trustee Rick McKamey
Trustee Randy Cairns
Trustee Jim Taylor
Trustee Shelley Carter

Staff Present:

Superintendent Angus Wilson
Secretary Treasurer Corien Becker
Assistant Superintendent Larry Jepsen
Executive Assistant Aleksandra Zwierzchowska (Recorder)

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. Adoption of Agenda

One Addition:

6.4 Policy for Groups or Associations Accessing Schools and Students

MOVED and Seconded that the Agenda be amended as presented.

CARRIED

3. Delegations/Presentations

The Principal of Deroche Elementary introduced the school's Teacher Librarian, Anne Titford, to lead five students in singing a Halq'emeylem Blessing Song.

Following the song, the Principal shared a slide show about the progress in the Forest and Stream Education Program.

4. Unfinished Business

No Unfinished Business presented.

5. Staff Reports

5.1 International Field Trip: Chile

MOVED and Seconded that École Mission Secondary School's field trip application for approximately thirty (30) grade 11 and 12 students to travel to Chile, Puerto Aldea, from March 14 to March 29 2019, be approved.

CARRIED

5.2 International Field Trip: China

MOVED and Seconded that École Mission Secondary School's field trip application for students in grades 10, 11, 12 to travel to China, from March 14 to March 25, 2019, be approved.

CARRIED

5.3 High Risk Field Trip: Rendall Park

MOVED and Seconded that École Mission Secondary School's high risk field trip application for a maximum of fifteen (15) grade 10, 11, and 12 students to travel to Rendall Park on June 21, 2018, be approved.

CARRIED

5.4 BAA Courses

MAIN MOTION

MOVED and Seconded that the following Board / Authority Authorized courses be approved:

- Basketball Training Competing and Officiating 10
- Community Recreation 10
- English Language for Learners – Level 1
- Football 10
- Hockey Skills 10 – 12
- Lacrosse Academy 10
- Leadership 10
- Rugby 10
- Self-Efficacy 10
- Volleyball Intelligence and Officiating 10

AMENDMENT

MOVED and Seconded that the following sentence be added to the main motion, with the requirement that sportsmanship be included in the course competencies.

CARRIED

AMENDED MOTION

MOVED and Seconded that the following Board / Authority Authorized courses be approved with the requirement that sportsmanship be included in the course competencies:

- Basketball Training Competing and Officiating 10
- Community Recreation 10
- English Language for Learners – Level 1
- Football 10
- Hockey Skills 10 – 12
- Lacrosse Academy 10
- Leadership 10
- Rugby 10
- Self-Efficacy 10
- Volleyball Intelligence and Officiating 10

CARRIED

The Superintendent provided clarification that the listed courses are existing courses. Upon reviewing the package for the Board/ Authority Authorized (BAA) courses, the Board agreed to add sportsmanship as a core competency for all the BAA courses.

5.5 Installation of Cameras – Riverside College

MOVED and Seconded that up to seven (7) cameras be installed at Riverside College for monitoring the inside of the school, including the entrances to the building, and the back outside areas where the remainder of the maintenance staff park the white fleet vehicles.

CARRIED

5.6 Junior Drag Racing Activity

MOVED and Seconded that the Drag Racing Program at the two high schools and two middle schools, be approved.

CARRIED

5.7 2018-2019 Board Meeting Schedule

MOVED and Seconded that the 2018-2019 Committee of the Whole/ Board of Education Schedules be approved.

CARRIED

The Secretary Treasurer mentioned that the Inaugural Meeting is scheduled for November 20, 2018. This information will be updated on the meeting schedule.

5.8 2018 School Trustee Elections

That the following resolutions be approved:

1. **MOVED and Seconded** that the following appointments for the 2018 Mission School District Fraser Valley Rural Area School Trustee Election be approved:
 - a. **Jamie Schween Chief Election Officer**
 - b. **Pam Loat, Deputy Chief Election Officer**
 - c. **Christina Mooney, Deputy Chief Election Officer**

CARRIED

2. **MOVED and Seconded** that the following appointments for the 2018 District of Mission School Trustee Election be approved:
 - a. **Mike Younie, Chief Election Officer**
 - b. **Jennifer Russell, Deputy Chief Election Officer**

CARRIED

3. **MOVED and Seconded** that the Secretary Treasurer be authorized to execute the agreements with the District of Mission and the Fraser Valley Regional District for the conduct of the trustee elections on behalf of School District #75 (Mission).

CARRIED

4. **MOVED and Seconded** that the three readings and adoption of Bylaw No 2018-4, a Bylaw to establish various procedures and requirements to be applied in the conduct of general school elections and other trustee elections, be considered at one meeting.

CARRIED

5. **MOVED and Seconded** that Bylaw No 2018-4, a Bylaw to establish various procedures and requirements to be applied in the conduct of general school elections and other trustee elections, be approved as read a first time.

CARRIED

6. **MOVED and Seconded that Bylaw No 2018-4, a Bylaw to establish various procedures and requirements to be applied in the conduct of general school elections and other trustee elections, be approved as read a second time.**

CARRIED

7. **MOVED and Seconded that Bylaw No 2018-4, a Bylaw to establish various procedures and requirements to be applied in the conduct of general school elections and other trustee elections, be approved as read a third time and finally adopted.**

CARRIED

Clarification was provided that this is the procedure that has been used in the past. The election for the Trustees of School District 75 will be held in October 2018. To prepare for the election, the School District must update any required changes to the bylaw prior to August 2018, appoint the chief and deputy election officers for the two election areas, and approve agreements with the District of Mission and the Fraser Valley Regional District to conduct the election. The election process begins in August.

5.9 Draft Budget Development, Monitoring and Reporting Policy

MOVED and Seconded that the draft Budget Development, Monitoring and Reporting policy be approved.

CARRIED

The Secretary Treasurer advised that the Financial Governance and Accountability framework recommends that Boards of Education develop a budget, monitoring and reporting policy by June 30, 2018. The draft policy was presented to the Committee of the Whole for recommendations. No feedback was received. The Board welcomes feedback to be submitted at a later time.

5.10 2019-2020 Five Year Capital Plan

MOVED and Seconded that the 2019-2020 Five Year Capital Plan dated June 2018 be approved and submitted to the Ministry.

CARRIED

The Ministry of Education has directed each School District to develop a five-year capital plan. The plan should be based off the Long Range Facilities Plan (LRFP) and to be submitted to the Province by June 30, 2018. This doesn't guarantee that the Province will approve all the listed items. The school district will receive a response next year from the government with the approved items.

5.11 2018-2019 Annual Budget Bylaw

MOVED and Seconded that the following resolutions be approved:

THAT the required three (3) readings and adoption of School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2018/2019 be carried out in one meeting.

CARRIED

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2018/2019 be approved as read a first time.

CARRIED

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2017/2018 be approved as read a second time.

CARRIED

THAT School District No. 75 (Mission) Annual Budget Bylaw for fiscal year 2017/2018 be approved as read a third time and finally adopted.

CARRIED

The Secretary Treasurer advised that enrolment has declined for the 2018-2019 school year. Projections are lower than the enrolment figures for September 2017, as such, the school district needs to control spending to avoid a deficit.

The budget includes a two (2) percent salary increase for Exempt Staff.

The format of the annual budget that is submitted to the Ministry can be found on page 77 of the agenda package.

5.12 Projected Surplus

The Secretary Treasurer referred to the Reserve Funds Policy which outlines guidelines for handling surplus funds. The policy requires a review of the projected surplus in June. As such the school district is projecting a \$600,000 surplus. We are not recommending that any of the funds are transferred to reserve funds at this time, pending the final enrolment projections.

5.13 Superintendent Report for 2017-2018

The Superintendent advised that there is an error on the agenda cover, the report is for the 2017-2018 school year.

Programmes and Plans for the coming year:

- The District is expanding vocational opportunities via the Riverside Electrical programme.
- In academics, support of JUMP Math is in place for elementary classes.
- The implementation of the new curriculum at the 10-12 years will be in full swing for 2018/19.
- A new initiative to have Halq'emeylem language and culture at the Middle School level has been undertaken in 2017/18 and will expand this year.
- A dramatic restructuring of Board policies and district procedures has been underway in the last year, and will likely be near completion this time next year. Our focus on openness and transparency, and modern policy and procedure, will make Mission Public Schools a leader in this area.
- As noted previously, planning to expand our capacity for students is a key reality for the next five years. We will be working on this extensively in the coming year.

5.14 Reporting out from May 29, 2018 Special Closed Meeting with DoM and June 19, 2018 Closed Meeting

The Superintendent reported that at the Closed Board meeting on May 15, 2018, the Board discussed personnel and student matters.

The Board discussed student safety, land, and district growth at the Special Closed Meeting on May 29, 2018.

The Board discussed personnel and student matters at the Closed Board meeting on June 19, 2018.

6. New Business

6.1 Motion to BCSTA Provincial Council

MOVED and Seconded that BCSTA be requested to develop policy guidelines and templates for preventing, and/or addressing discrimination, harassment, and poisoned work environments of Boards of Education and individual trustees, be approved.

CARRIED

Poisoned work environments are those where harassment, discrimination, unfair treatment is known, and condoned. The purpose of this motion is to engage BCSTA in developing a policy explicit to the Boards of Education to mitigate this issue.

6.2 Motion re: Placement of a Community Police Office at the Mission Leisure Centre

MOVED and Seconded that the Board of Education recommend to the District of Mission, that the District consider the placement of a community police office at the Mission Leisure Centre.

CARRIED

The idea for this item was presented by a partner group at the Committee of the Whole meeting. The Board hopes that the District of Mission takes this recommendation into serious consideration. Staff will prepare a letter to the District of Mission informing them of this motion.

6.3 Memorandum of Understanding- Survey

MAIN MOTION

MOVED and Seconded that the Board of Education determine if they would like to submit one survey response as a Board or one per Trustee.

AMENDMENT

Revise the motion to read, that the Board of Education submit one survey per Trustee to BCSTA regarding the Memorandum of Understanding.

CARRIED

AMENDED MOTION

THAT the Board of Education submit one survey per Trustee to BCSTA regarding the Memorandum of Understanding.

CARRIED (Opposed: Trustee Cairns)

The Board expressed concerns with the completing the survey as the conversation should be debated openly at the BCSTA AGM.

6.4 Policy for Groups or Associations Accessing Schools and Students

MOVED and Seconded that before operating in a school and interacting with our students vetting will be done by senior administration staff and the superintendent will decide to grant or deny permission and advise the Board.

CARRIED

The rationale behind the motion is to ensure groups, associations, and other organizations or their representatives are vetted to ensure students are protected in their diversity and belonging.

7. Minutes of Previous Meetings

MOVED and Seconded that the Board of Education Public meeting minutes dated May 15, 2018 be approved.

CARRIED

8. Information Items

No information items were provided.

9. Correspondence

The following items were shared as information:

- 9.1 Ltr RE: Funding Model Review, SD 57(Prince George)
- 9.2 Ltr: RE: Unfunded Expenses, SD 57 (Prince George)
- 9.3 Ltr RE: Funding Model Review, SD 52 (Prince Rupert)

10. Committee Minutes/ Liaison Reports

Trustees reported on attending the memorial of Heather Stewart, presentation at Windebank, Heritage Park Middle School family dinner, Air Cadets Ceremony, Cook Awards, SOGI Salish Weaving & Honouring Ceremony, Fraserview Honouring Ceremony, MPSD Retirement Dinner, Meeting with environmental parties, Cupcake Ceremony at Mission Secondary School, Hatzic Family Dinner, CUPE Retirement, one Trustee joined the Rotary Club, request to join BC Sports Committee, Mission Community Foundation Board, presented an Award at Hatzic, presented at Midday Rotary Club, Raising Digitally Responsible Youth Parent Session, meetings and conversations re: Safety & other concerns at MSS, Joint Meeting with the District of Mission, Committee of the Whole meeting re: 2018-2019 Budget, Student Recognition Dinner at HPMS for Aboriginal Students, Riverside, Fraserview, Summit Commencement on June 20, 2018 and the MSS Commencement happening on June 23, 2018.

11. Announcements

No announcements were made.

12. Question Period

Q: Will the policy for groups or associations accessing schools and students be discussed at the Committee of the Whole meeting in September 2018?

R: The Superintendent advised that the procedure for this item does not exist. The process will involve seeking approval from the Principal who will contact the Superintendent to issue approval.

Minutes



The Mission Teachers' Union retirement social will be held at the Elks Hall at 3pm on June 20, 2018.

The Mission Teachers' Union is finalizing the outstanding numbers for remedies, \$500,000 is owed in remedy. Many teachers are requesting payouts.

Q: Does the revised surplus factor in a payment for remedy payout.

R: The Secretary Treasurer advised that the remedy payout is factored in the surplus.

13. Adjournment

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 8:10 pm.

Certified Correct:

Original Signed by Tracy Loffler

Chair, Board of Education

Original Signed by Corien Becker

Secretary Treasurer

September 18, 2018

Date

September 18, 2018

Date