

Committee of the Whole- Special Meeting
December 5, 2017 at 3:30pm
District Education Office, 33046 4th Avenue, Mission, BC

Members Present:
Chair Rick McKamey
Trustee Randy Cairns
Trustee Shelley Carter

Staff Present:
Superintendent Angus Wilson
Secretary Treasurer Corien Becker
District Principal Information and Technology, Colleen Hannah
Executive Assistant Aleksandra Zwierzchowska (Recorder)

Absent:
Trustee Jim Taylor
Trustee Tracy Loffler

1. CALL TO ORDER

The meeting was called to order at 3:41pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ëwlets, Kwantlen, and Matsqui First Nations.

2. Adoption of Agenda

One additional item:

9.2 Back on Track, Odd Squad Productions

On behalf of Trustee Loffler, the Secretary Treasurer deferred item 7.4 on the agenda to an upcoming meeting in January.

MOVED and Seconded that the Agenda be adopted as amended.
CARRIED

3. Delegations/Presentations

No items were brought forward.

4. Curriculum – Standing Item

No items were brought forward.

5. Unfinished Business

No items were brought forward.

6. Staff Reports

6.1 2017 Annual Report / 2016-17 Audited Financial Statements

MOVED and Seconded that the June 30, 2017 Annual Report, including the 2016-2017 financial statements, be reviewed and forwarded to the Regular Board meeting on December 19, 2017.
CARRIED

The Secretary Treasurer referred to the report attached to the agenda and noted it was an overview of the Mission Public School District's accomplishments. The accounting and auditing board has made a

general recommendation to provide more of a discussion with the financial statements. For next year, the goal is to better align the report with the Board's strategies and objectives.

Q: Is this a fluid document? Once it is approved, can it be changed?

R: Yes, it can be changed.

The Board thanked staff for the report and acknowledged that it is an interesting way to present the financial information.

6.2 2016-17 Statement of Financial Information

THAT pursuant to the *Financial Information Act* (the "Act") the Statement of Financial Information be reviewed and forwarded to the Regular Board meeting on December 19, 2017.

CARRIED

The Secretary Treasurer referred to the report outlined in the agenda. The report contains all the necessary information that is required to be included by the *Financial Information Act*. The conversation continued with questions from committee members. The Secretary Treasurer recommended to send her an email to obtain more details regarding vendor costs as she does not have the information available at this meeting.

Q: Are the Statement of Financial Information amounts for payroll indexed?

R: The \$75,000 amount has not been indexed for years.

6.3 Student Absenteeism Update

The Superintendent provided an update to the committee informing them that Mission Secondary School has started an aggressive campaign targeting students with more than four (4) absences. The school is communicating more with the students' parents regarding absences. More information to update later in the school year.

7. **New Business**

7.1 Facilities Upgrades to Washroom / Changeroom Signs

Trustee Cairns read that recommendation outlined in the report. A conversation followed; it was noted that the Board should engage the community and obtain input from all partner groups.

The Secretary Treasurer recommended that this item should be forwarded to the next Committee of the Whole meeting during discussion about the amended budget. It was agreed to forward the recommendation to the upcoming meeting for further discussion.

7.2 Riverside College – Next Steps, January Meeting

The Superintendent noted that last meeting was a great success and with that another meeting was scheduled for January 30th from 3:30pm to 6:00pm. Other time considerations were suggested, however, this time frame seems to have worked well for the current audience.

7.3 Stave Falls – Non Enrolment

The Superintendent provided an estimation of 47 registrations but not all would be enrolled for the 2018-2019 school year. The conversation continued as the Superintendent presented questions emailed on behalf of Trustee Taylor. The following questions came from committee members following the questions presented on behalf Trustee Taylor:

Q: Will some of the Stave Falls registrations take pressure off enrollment at other schools?

R: We haven't examined the information far enough to know.

Q: Can the school district contract Baragar to assist with a boundary review?

R: The Secretary Treasurer suggested completing a demonstration on Baragar capabilities before hiring any contractors.

7.4 Student Transition Plans: Elementary to Middle / Middle to High School

Item to be deferred to January meeting.

8. Minutes of Previous Meetings

8.1 Committee of the Whole Meeting Minutes, October 3, 2017

MOVED and Seconded that Committee of the Whole meeting minutes from October 3, 2017 be approved as amended.

AMENDMENT

To remove the word "facilities" before "workers" on the line that refers to asbestos removal. Facilities workers do not complete this work; contractors are responsible for this work.

CARRIED

8.2 Committee of the Whole – Special Meeting Minutes, October 10, 2017

MOVED and Seconded that Committee of the Whole meeting minutes from October 10, 2017 be approved as presented.

CARRIED

8.3 Committee of the Whole Meeting Minutes, November 7, 2017

MOVED and Seconded that Committee of the Whole meeting minutes from November 7, 2017 be approved as amended.

AMENDMENT:

To remove Superintendent, Angus Wilson from staff present list.

CARRIED

9. Information Items

9.1 District Parent Advisory Council, Meeting Minutes, November 20, 2017

Q: Who is the DPAC Chair?

R: Trisha is the Chair but she is away on medical leave.

9.2 Back on Track Report

The Board Chair referred to the report that was shared at the start of the meeting. It was noted that it was provided as information and that Trustee McKamey will speak to this information at the Public meeting.

10. Adjournment

Moved and Seconded to adjourn the meeting.

Minutes



CARRIED

The meeting adjourned at 4:57pm.

Certified Correct:

Original Signed by Tracy Loffler

Chair Board of Education

January 16, 2018

Date

Original Signed by Corien Becker

Secretary Treasurer

January 16, 2018

Date