

Special Committee of the Whole Meeting (public)

Minutes



Special Committee of the Whole Meeting

January 30, 2018 at 3:30pm

Riverside College & Trades Centre, 32811 Dewdney Trunk Road, Mission, BC

Members Present:

Chair Tracy Loffler
Trustee Rick McKamey
Trustee Randy Cairns
Trustee Jim Taylor
Trustee Shelley Carter

Staff Present:

Superintendent Angus Wilson
Secretary Treasurer Corien Becker (arrived around 4:45pm)
Executive Assistant Aleksandra Zwierzchowska (Recorder)

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

The Chair requested for a round table introduction from all attendees;

- Ron Smith, Work BC Mission Community Skills Centre
- Janet Walczak, Riverside College
- Jim Taylor, Mission Public Schools
- Chris McFarlan, Riverside College
- Rick McKamey, Mission Public Schools
- Dorothy Phillips
- Brian Phillips, Riverside College
- Brooke Christensen, Stave Falls Community Association
- Julia Renkema, Stave Falls Community Association
- Wade Peary, Riverside College
- Larry Jepsen, Mission Public Schools
- Laura Wilson, District Parent Advisory Committee
- Tracy Loffler, Mission Public Schools
- Shelley Carter, Mission Public Schools
- Angus Wilson, Mission Public Schools,
- Randy Cairns, Mission Public Schools
- Paul Horn, Riverside College
- Aleksandra Zwierzchowska, Mission Public Schools

2. Adoption of Agenda

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. Delegations/Presentations

No delegations / presentations presented.

4. Curriculum Update- Standing Item

No curriculum items presented.

5. Unfinished Business

5.1 Update on Progress for Potential Programs

Riverside is looking at offering the Professional Cooks Level 1 Program again and a Trades Sampler Program for the second semester for the 2018/2019 school year. Another instructor is needed for the Trades Sampler. There is an opportunity to apply for a grant for up to \$24,000 from the ITA. In addition, there is some thought about offering a Trades Sampler program this summer for 3 weeks, 8 hours a day that would offer 4 credits towards graduation.

Q: Would the summer trades sampler be offered downstairs and outside?

R: It depends if the facilities staff move out of the building. There would be some classroom time; the sampler is 80% hands on and 20% theory.

Riverside is also looking at running a Level 2 Hair Dressing program. Currently, no schools within the valley offer this program. It is a good idea to focus on programs that are already being offered and targeting the adult population.

Q: What does level two mean?

R: The course would be targeted at a stylist that has been in the industry since 2002 and it would allow them to become red seal certified.

Q: Did Riverside ever become accredited?

R: Riverside is a private high school and cannot be a post-secondary at the same time. Being accredited allows the school to offer loans and the Principal does not recommend this. Students who graduate from Riverside are sought after and have no trouble finding employment.

Students can seek financial support through government grants or lines of credit.

Q: How do you market Riverside to Mission Secondary School (MSS) during course selecting time?

R: This is a challenge for Riverside. Most districts have a career coordinator and we do not. To share information, we need to contact MSS staff. We also offer, "Try it Trades" where students come try things on site.

Riverside would like to be able to participate in the MSS event for grade 10 students.

5.2 Potential Expansion

Last meeting outlined two possible expansion options:

- 1) Blowing out walls
- 2) Adding a separate building

Some factors to consider are:

- ITA requirements
- Cost for any option

Ideas or further consideration:

- Stop gap measure; would the building be metal or vinyl
- Ferndale could be a site to consider
- External interest to rent space for electrical program in the evening
- Location and accessibility
- Long term options versus a quick fix
- Is a Quonset hut an option?
- When looking at expansion would like to be clear on why we are expanding
 - Current shop space is on the lower scale of meeting requirements

Secretary Treasurer entered the room at 4:45pm.

Q: Would it be feasible to complete a business plan?

The following comments were noted regarding the business plan:

- Timelines are of concern; how quickly can a plan be put together
- There is desire to speed up the process as this conversation has been happening for over a year now
- Include vision and supporting details
- There is enough information available to start the process
- Option to hire a third party to complete the plan
- The committee is supportive of moving forward with a business plan

In summary Staff will put together a business plan for a future meeting.

5.3 Riverside Admission Criteria

The Principal listed the following items as admission criteria:

- Fill out school application
- Fill out school district registration form
- Complete inventory test which creates a report of results on literacy and numeracy
- Acceptance is based on rank order
- Sign contract and fee schedule

This admission criteria aligns with every other district in the lower mainland.

The following comments were noted on the admission criteria:

- The process offers flexibility
- Students have the opportunity to be tested on “how” they complete the work, it’s not just about the grade, it’s about how they work and what they can produce
- UFV changed their credentials; you now need English 12 to apply for any trade

6. Staff Reports

No staff reports presented.

Minutes



7. New Business

No new business presented.

8. Minutes of Previous Meetings

MOVED and Seconded that the Committee of the Whole Meeting Minutes dated November 28, 2017 be approved as amended.

CARRIED

Q: Should the minutes include the message from the DPAC President?

R: Yes, the minutes will be amended and presented at the next Committee of the Whole.

9. Information Items

10. Adjournment

Moved and Seconded to adjourn the meeting.

CARRIED

The meeting adjourned at 5:36 pm.

Certified Correct:

Original Signed by Tracy Loffler

Chair, Board of Education

Original Signed by Corien Becker

Secretary Treasurer

March 6, 2018

Date

March 6, 2018

Date