

# Committee of the Whole – Special Public Meeting

# Minutes



Committee of the Whole – Special Public Meeting  
May 29, 2018 at 6:00 – 9:00pm  
District Education Office, 33046 – 4<sup>th</sup> Avenue, Mission, BC

## Members Present:

Chair Tracy Loffler  
Trustee Rick McKamey  
Trustee Randy Cairns  
Trustee Jim Taylor  
Trustee Shelley Carter

## Staff Present:

Superintendent Angus Wilson  
Secretary Treasurer Corien Becker  
District Principal Student Services Carolyn Schmor  
Assistant Secretary Treasurer Derek Welsh  
Executive Assistant Aleksandra Zwierzchowska (Recorder)

## Partner Groups Present:

District Parent Advisory Committee, Principal Vice-Principal Association, Mission Teachers' Union, Canadian Union of Public Employees and Stave Falls Community Association.

## Guests:

### 1. CALL TO ORDER

The meeting was called to order at 6:01 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

### 2. Adoption of Agenda

**MOVED and Seconded that the Agenda be adopted as presented.**

## CARRIED

### 3. Staff Reports

#### 3.1 2018-2019 Draft Annual Budget

The Secretary Treasurer provided an overview of the budget document that shares the financial plan for the 2018-19 school year. Last year's goal was to create a cohesive annual budget document to share as much information about the district's financial plan as possible.

Page seven (7) of the report provides a summary of enrolment at the different schools. Student Spaces Available reflects the number students we can accept at each elementary school for the 2018-19 school year. There are a total of 342, elementary student spaces available across the school district.

Page eight (8) provides information on the school districts operating revenue. Note that the Transportation Supplement did not increase. There is no indication from the Ministry that they will increase this amount.

The LEA/ Direct Funding from First Nations is an estimation. Generally this amount has been increasing over the past few years.

Q: The salaries for Education Assistants have increased. How is this calculated?

R: There is a rating scale based on student's needs. The district uses a format which provides staff with a PDA score. Lastly, staff calculates the number of hours.

Q: Has the district recognized new students in the determining supports for students.

R: If there is a new student with special needs, we do an intake meeting. The family will also complete a form to provide the school district with necessary information.

It was noted that Christian Valley School in Mission is canceling grade 11 and 12. This may affect enrolment for next school year.

All the changes that were recommended at the last Committee meeting are outlined on page 10 and have been included in the Preliminary Budget for the Fiscal Year 2018/ 19. A summary of the operating revenue and expenses is outlined on page 11 which summarizes the changes between this school year and estimations for the next year.

### 3.1a) 2018-2019 Preliminary Budget Bylaw

The format for the budget bylaw is outlined by the Ministry. The annual budget must be approved by bylaw, and submitted to the Ministry of Education before June 30 each year.

Q: Where in the budget bylaw is funding for designated students?

R: This is included in the revenue issued by the Ministry of Education. In order to provide a detailed breakdown, the school district would need to calculate this information manually.

The school district set aside funding to replace white fleet vehicles. How do we ensure that the new vehicles align with Policy #23 Environmental Sustainability?

The Board can provide direction with purchasing specific economically-friendly vehicles.

The District Principal of Student Services provided an overview about elementary students receiving speech support. There are approximately 3346 elementary students in the district, of that total 720 students receive speech support. Many students could use more speech support and some students do not make the list. From a provincial level, there are no standards for offering speech support. The standards are set by the school district.

Q: Does the school district have a plan for supplying more devices for students with special needs?

R: Student Services has purchased 50 more iPads that will be used by ISP and LSD teachers. The school district is looking at adding more laptops.

The Secretary Treasurers encouraged the Committee to review the information and email her with additional questions. If the Committee is satisfied with the budget bylaw, it can be forwarded to the Public meeting.

**MOVED and Seconded that the 2019/ 2020 Budget Bylaw be forwarded to the Public Board meeting on June 19, 2018.**

**CARRIED**

# Minutes



**4. Adjournment**

**MOVED and Seconded that the Board adjourn the meeting.**

**CARRIED**

The meeting adjourned at 6:44 pm.

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Chairperson

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Secretary Treasurer