

## Committee of the Whole Meeting (open to the public)

# Minutes



### Committee of the Whole Meeting

April 18, 2017 3:30 pm

District Education Office, 33046 – 4<sup>th</sup> Avenue, Mission, BC

#### Members Present:

Acting Chair Tracy Loffler  
Trustee Randy Cairns  
Trustee Shelley Carter  
Trustee Jim Taylor

#### Staff Present:

Superintendent Angus Wilson  
Secretary Treasurer Corien Becker  
Assistant Superintendent Larry Jepsen  
Executive Assistant Tracy Orobko (Recorder)

#### Absent:

Board Chair Rick McKamey

#### Partner Groups Present:

CUPE: George Forsythe  
DPAC: Cyndi Polovina  
MTU: Amber Chung, Anna Heavenor

#### Guests:

Danny Jakobs, Teacher, Mission Secondary School  
Tom Nguyen, Vice-Principal, Mission Secondary School

### 1. CALL TO ORDER

The meeting was called to order at 3:34 pm by the Acting Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

### 2. Adoption of Agenda

One Deletion; two Additions:

5.2 – Addition: District of Mission / School District – Draft Joint Use Agreement

6.2 – Deletion: Riverside College

6.2 – Addition: Field Trip Application: France and Spain – Danny Jakobs and Tom Nguyen

**MOVED and Seconded that the Agenda be adopted as amended.**

**CARRIED**

### 3. Delegations/Presentations

### 4. Unfinished Business

#### 4.1 Transportation Services

The Superintendent provided background on last September's Ministry changes to bus fees and referred to the *Discussion Points* at the back of the handout provided by the Secretary Treasurer.

Ridership increases result from:

- Cancellation of bus fees in September;
- Entitlement of ridership has increased;
- Busing students that are within walking distance;



- School reconfiguration two years ago, students who previously attended MSS are now attending HPMS.

Some districts have reduced walk limits to 4.0 kms. SD75's is 4.8 kms.

Discussion ensued around pocket areas of the community and public transit.

Staff is seeking direction regarding rider fees for courtesy riders. Staff will review the reduction of walk limits from 4.8 to 4.0 kms to offset the impact of the removal of user fees. Any changes impacting families will trigger notification to families in May.

\*The District cannot charge fees for students outside of walk limits attending catchment schools. Most of the impact will affect cross boundary, schools and programs of choice students.

Risks of remaining status quo: safety, manifests, and CVSE legislation.

Reordering of Agenda: \*For the sake of time, the committee agreed to move to Items 6.1 and 6.2 next.

## 6. New Business

### 6.1 Field Trip Application: San Diego, USA – Danny Jakobs, Educator and Coach, Mission Secondary School Football Program

Danny Jakobs presented the field trip highlighting events of the trip.

It was agreed safety planning is prudent not just in the airport but also in and around areas of stay.

**MOVED and Seconded that the Field Trip Application be reviewed and forwarded by the Committee of the Whole to the April 25, 2017 Public Board meeting for approval.**

**CARRIED**

### 6.2 Field Trip Application: France and Spain – Danny Jakobs, Educator and Tom Nguyen, Vice-Principal, Mission Secondary School

**MOVED and Seconded that the Field Trip Application be reviewed and forwarded by the Committee of the Whole to the April 25, 2017 Public Board meeting for approval in principle.**

**CARRIED**

## 5. Staff Reports

### 5.1 Staffing Update

The Superintendent provided an update on staffing levels. Senior teams will be visiting schools to ensure classrooms are suitable for use prior to staff signing off on classroom size/composition. Moving forward, staff will have a better determination of staffing needs next week.

Earlier budget discussions included a review of the Occupational Health and Safety position. Crystal Ozaraci, HR Coordinator, CUPE, will be working solely for the benefit of OH&S/ Employee wellness. Backfilling her duties for approximately six (6) months will be the Board's Executive Assistant, Tracy Orobko.

Question was asked about closed schools and if the Ministry will look at those for use.

Response: It has been the Ministry's philosophy that it is more efficient to keep schools open vs. opening new schools. There is more interest in maintaining existing schools adding to resources rather than locating new resources.

## 5.2 District of Mission / School District – Draft Joint Use Agreement

The Secretary Treasurer reported on the negotiation of a draft Joint Use Agreement with the District of Mission and provided highlights:

- Five (5) year term with a carry-forward clause;
- District of Mission will retain the bookings of facilities;
- District of Mission will retain a 15% administration fee (School District retains 85% revenue);

A full report will be presented to the Board at the April 25<sup>th</sup> Public Board meeting with a copy of the agreement forming the Agenda.

The agreement is separate and apart from the Heritage Park Complex/Clarke Theatre agreement.

## 6. Minutes of Previous Meetings

**MOVED and Seconded that the Committee of the Whole Meeting Minutes dated April 4, 2017 be approved as presented.**

**CARRIED**

## 7. Information Items

### 8.1 Notice of Special Committee of the Whole Meeting

The Superintendent provided a summary of the event. Staff will be providing information to the Board. Other organizations, groups and individuals are welcome to be added to the Agenda. This is an exploratory conversation meeting. Staff is viewing this as an open process. Not to suggest one action over another.

Date: June 6, 2016

Time: 6:00 pm

Location: Fraserview Learning Centre

It was proposed action be made to enact a plan to keep speakers on time.

### 8.2 March 2012 – 2017 Enrolment Charts

Presented for information.

### 7.3 Special Committee of the Whole Meeting Dates – Budget

A review of proposed dates was conducted as there are conflicts with calendars. Mondays are challenging however, Tuesdays seemed best for all groups. It was agreed, the earlier the start time, the better.

It was agreed to cancel Monday, May 8<sup>th</sup>.

May 9: 1:00 pm start – *This meeting will be limited information and will focus primarily on staffing.*

### 7.4 Curriculum Update – Standing Item

The Assistant Superintendent reported that a team of teachers and admin. attended a full day in-service in Chilliwack last week who is piloting a numeracy assessment program. School Districts were represented from BC and other provinces.

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8.5 District Parent Advisory Council

*Calm, Alert and Learning* – An Introduction to Self-Regulation Theory.

Date: May 3, 2017

Time: 7:00 pm

Where: Clarke Theatre

\*This event is open to everyone and would be beneficial for educators. Free childcare is available.

8. **Adjournment**

**Moved and seconded to adjourn the meeting.**

**CARRIED**

The meeting adjourned at 5:26 pm.

A handwritten signature in cursive script, appearing to read "S. Allen", written above a horizontal line.

Chairperson

A handwritten signature in cursive script, appearing to read "A.B.", written above a horizontal line.

Secretary Treasurer