

## Committee of the Whole Meeting (open to the public)

# Minutes



**Committee of the Whole Meeting**  
**January 31, 2017 3:30 pm**  
**District Education Office, 33046 – 4<sup>th</sup> Avenue, Mission, BC**

**Members Present:**

Chair Rick McKamey  
Vice-Chair Tracy Loffler  
Trustee Randy Cairns  
Trustee Shelley Carter  
Trustee Jim Taylor

**Staff Present:**

Superintendent Angus Wilson  
Secretary Treasurer Corien Becker  
Assistant Superintendent Larry Jepsen  
Assistant Secretary Treasurer Derek Welsh  
District Principal, Innovation & Technology, Colleen Hannah  
Executive Assistant Tracy Orobko (Recorder)

**Participants:**

CUPE: George Forsythe, President and Janet Chalmers  
DPAC: Cyndi Polovina, Chair and Laura Wilson  
MTU: Amber Chung, President

**Absent:**

Assistant Superintendent Larry Jepsen

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Board Chairperson. The Chair acknowledged that Mission School District falls within the Sto:lo Traditional Territory and within our boundaries have four bands: Kwantlen, Matsqui, Leq:a'mel and Sq'èwlets (Scowlitz) First Nations.

2. Adoption of Agenda

One Addition:

6.1 Amendments to the BC *School Act* – Trustee Cairns

**MOVED and seconded to adopt the Agenda as amended.**  
**CARRIED**

3. Delegations/Presentations

2016/2017 Amended Budget

The Superintendent reminded the committee of the importance of aligning with the Board's Strategic Plan: Accountable, ethical, collaborative, and compassionate. Priority: Framework for Learning.

A leading goal: Technology; community engagement; financial sustainability; effective governance.

Secretary Treasurer reviewed a Power Point highlighting enrolment projections, funding formulas, student learning, administration, operations and transportation. The amended budget Power Point will be posted to the website.

Information Technology

The District Principal, Innovation & Technology, presented on the existing technology infrastructure and challenges. The Secretary Treasurer indicated a full report will come to the Board in due course. A recommendation will be to employ a full-time I.T. Manager.

## OH&S

The district needs to put a stronger focus on health and safety of employees. A recommendation will be to employ a full-time OH&S Coordinator. Some districts are combining the position with emergency procedures as well.

## Facilities

A recommendation is to allocate funds toward Facilities department to address the back log of work orders.

## Transportation

The Provincial Funding for busing, and the elimination of busing fees were included. The Province has indicated its committed to continue with funding busing. However, staff will be discussing the possibility of charging fees for busing for schools of choice/cross-boundaries when the Transportation policy is reviewed.

Questions were asked regarding the contract and consulting fees of the I.T. Department.

## **4. Unfinished Business**

N/A

## **5. Staff Reports**

### 2016/2017 Amended Budget

The Secretary Treasurer clarified that it is the committee advising staff what they would like to see included in the amended budget. The Bylaw must be adopted by end of February.

Janet Chalmers exited the meeting at 4:30 pm.

Discussion ensued on the format and purpose of the Committee of the Whole: Transparency.

A question asked as to who is on the committee. The Secretary Treasurer confirmed it is the Board members.

Clarification was sought regarding the meeting process and partner input.

Confirmation was provided that individual meetings with partner groups will occur for 2017/2018 budget discussions. Meetings between senior staff and employee groups occur monthly.

Discussion ensued on the items listed on page 12: *Recommendations for Discussion*.

### Counselor (MSS).

- Challenges of hiring counselors;
- Secretary Treasurer indicated money remains available for student support if counselor is not hired;
- Agreed to move the recommendation forward;
- MTU clarified for 2 years, they have agreed on a "without prejudice" basis to post each counselor on a continuing basis.

Cyndi Polovina exited the meeting at 5:16 pm.

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Labourer.

- \$22K covers to the end of the year;
- Permanent position;
- Strictly a 'one' labourer position;
- Agreed to move the recommendation forward.

District Principal, Aboriginal Education.

- Concerns raised in reference to page 2 of the Agenda: Board direction;
- Recommended 25% per year for four years and representation of all children in the District;
- Secretary Treasurer reminded committee this was a direction to staff to review as part of the budget deliberations; alternately, the Board could consider this with the the 2017/2018 budget deliberation.

I.T. Manager.

- Long-term, 12 month position;
- Clarification was provided on the difference between an I.T. Manager and the current VP for Innovation & Technology position;
- Cost estimate: \$150K/annually;
- Concerns raised regarding funding and impact.
- The discussion reviewed the difference between I.T. support and management?.

OH&S Coordinator.

- Perception: Increasing management staff;
- Long-term commitment;
- Management structure was reduced by \$700K by prior Boards;
- Consider hiring a contract position to get the "12 chapter binder" done;

At 6:00 pm

**MOVED to adjourn the meeting and reconvene at the next Committee of the Whole meeting. No seconder.**

**FAILED**

**MOVED and seconded to extend the meeting to hear the last three speakers.**

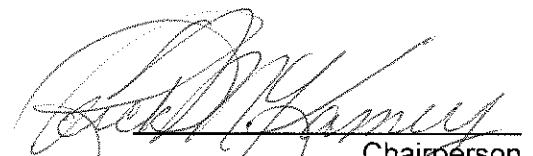
**CARRIED**


Additional discussion on the OH&S Coordinator position.

**Moved and seconded to adjourn the meeting.**

**CARRIED**

The meeting adjourned at 6:10 pm.

  
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Chairperson

  
\_\_\_\_\_  
Secretary Treasurer

