

Minutes



Committee of the Whole Meeting

April 4, 2017 3:30 pm

District Education Office, 33046 – 4th Avenue, Mission, BC

Members Present:

Acting Chair Tracy Loffler
Trustee Randy Cairns
Trustee Shelley Carter
Trustee Jim Taylor

Staff Present:

Superintendent Angus Wilson (part)
Secretary Treasurer Corien Becker
Assistant Superintendent Larry Jepsen
Director of Student Services Carolynn Schmor
District Principal, Innovation and Technology Colleen Hannah
Executive Assistant Tracy Orobko (Recorder)

Absent:

Committee Chair, Rick McKamey

Partner Groups Present:

CUPE: President, George Forsythe and Faye Howell
DPAC: Laura Wilson
MTU: President, Amber Chung
PVPA: President, Brian Barber (part)

1. CALL TO ORDER

Trustee Loffler expressed regrets on behalf of Trustee McKamey who was unable to attend the meeting.

The meeting was called to order at 3:34 pm by the Acting Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. Adoption of Agenda

Two Additions:

6.1 New Business: Staffing Update (A. Chung)

6.2 New Business: Special Committee of the Whole meeting date regarding Stave Falls Elementary

MOVED and Seconded that the Agenda be adopted as amended.

CARRIED

3. Delegations/Presentations

It was reported that Principal, Fraserview Learning Centre, Kevin Watrin, and Executive Director, Diana Muntigl (Lifetime Learning), made an outstanding presentation at last week's Columbia Institute Conference in Vancouver as guest of Trustee Randy Cairns. It was proposed to invite them to present their information to an upcoming Committee of the Whole meeting.

4. Unfinished Business

4.1 Draft Physical Restraint and Seclusion Policy

The Director of Student Services provided an update on recent revisions.

Discussion ensued on administrative procedures and appropriate paperwork regarding incidents. The Director of Student Services indicated there will be a formal rollout to Staff.

MOVED and seconded that the amended *Physical Restraint and Seclusion* policy be reviewed and forwarded to the April 2017 Regular Board meeting for approval in principle.

CARRIED

4.2 Draft Recruitment and Hiring Policy

The Superintendent provided an update on revisions made highlighting the importance of expediting summer recruitment to fill vacancies for September, as well as ensuring aboriginal staff involvement.

MOVED and Seconded that the draft *Recruitment and Hiring* policy be amended and forwarded to the April 2017 Board meeting for consideration.

CARRIED

5. Staff Reports

5.1 Draft IT Strategic Plan 2017 - 2020

The District Principal, Innovation and Technology introduced the IT Strategic Plan and the work leading up to the review. The ultimate goal is to use technology at all district levels. Staff is considering effective tools to move forward leveraging technology and software.

The posting for the IT Manager position was disseminated yesterday.

Question: Is there any differing needs that have to be looked at for the two rural schools?

Response: There should not be anything at all. The challenging issues before were with the PLN network. It has been much more stable since using Next Gen network.

Further work:

- Developing policy and procedure creating a digital environment for students;
- Strengthening WiFi ability;

Comments, questions and concerns were addressed.

The Assistant Superintendent joined the meeting at 4:32 pm.

Administrative procedures regarding technology will be developed in due course.

The IT Strategic Plan will eventually be made public however it is the desire to bring it to the Board seeking direction due to the financial implications. The Secretary Treasurer will prepare a report with costs and estimates of timelines for an upcoming public Board meeting. It was agreed to bring it forward for approval in principle and out to public on the website for 30 days.

MOVED and Seconded that the IT Strategic Plan 2017-2020 be brought to the April Public Board Meeting for consideration and approval in principle.

CARRIED

6. New Business

Principal, Brian Barber joined the meeting at 4:40 pm.

Staffing Update – MTU President, Amber Chung

The MTU President requested an update on staffing for next year.

- The district has hired retired principal, Brian Tucker on a part-time contract until the end of school year to assist with teacher recruitment;
- Class size/compensation – ongoing; placement/allotment of portables are a work in progress;
- First round of postings – April 15;
- aStaffing meetings start in April;

The district is at risk of losing staff with surrounding districts recruiting specialist positions as well. More detailed information will be presented during budget deliberations.

Special Committee of the Whole Meeting Date - June 6, 2017

The Superintendent will be inviting the Stave Falls Community Association along with other interested parties.

Budget Proposed Meeting dates: May 8 – 12 (three days @ 3:30 – 6pm); May 29 – June 2 (two days).

June 20: Final Budget Bylaw to the Board.

7. **Minutes of Previous Meetings**

MOVED and Seconded that the Committee of the Whole Meeting Minutes dated March 7, 2017 be approved as presented.

CARRIED

8. **Information Items**

8.1 Curriculum Update

The Assistant Superintendent provided a core competency update and upcoming events including the trip to Chilliwack on April 12th for in-service on Numeracy/Literacy Jump Math.

GEAC has not been as active this year due to the Supreme Court Ruling in November.

Counselors and Youth workers did a suicide prevention risk assessment training with the START team from Fraser Health.

8.2 February 2012 – 2017 Enrolment Charts

Provided in the Agenda for information.

8.3 District Parent Advisory Council

May 3, 2017 @ 7:00 pm: *Calm, Alert and Learning.*

Location: Clarke Theatre

The annual executive election will be held in May.

Minutes



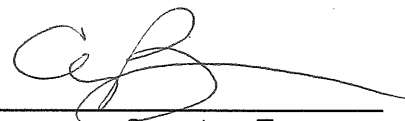
9. Adjournment

**Moved and seconded to adjourn the meeting.
CARRIED**

The meeting adjourned at 5:15 pm.



Chairperson



Secretary Treasurer