

# Minutes



**Board of Education Meeting**  
**September 15, 2015, 6:30 pm**  
**Fraserview Learning Centre, 32444 Seventh Avenue, Mission, BC**

**Members Present:**

Chair Rick McKamey	Superintendent Bill Fletcher
Vice-Chair Tracy Loffler	Secretary Treasurer Wayne Jefferson
Trustee Randy Cairns	Assistant Superintendent Randy Huth
Trustee Shelley Carter	Director of Instruction Larry Jepsen
Trustee Jim Taylor	Executive Assistant Tracy Orobko (Recorder)

**Guests:**

Tim Holloway, CPA CA – Partner KPMG Enterprises  
Navdeep Dhaliwal, CPA CA – Senior Manager KPMG Enterprises

**1. Call to Order**

The meeting was called to order at 6:38 p.m. by the Board Chairperson. The Chair thanked Matsqui First Nations for the use of their traditional territory for the meeting and recognized that we are on Sto:lo Traditional Territory. The Chair further acknowledged that Kwantlen, Leq'a:mel and Scowlitz First Nations also hold traditional territory within the School District boundaries.

**2. Adoption of Agenda**

There were two amendments:

Item 5.1 (2014-2015 Audited Financial Statements) was moved to the top of the Agenda and re-numbered as Item 4.1; and  
Reporting Out From In-Camera Meeting(s) was re-numbered to Item 5.0

**MOTION (SC/RC)**

**THAT the Agenda be approved as amended.**

**CARRIED**

**3. Approval of Minutes**

**MOTION (SC/TL)**

**THAT the Board of Education meeting minutes of June 16, 2015, be approved as presented.**

**CARRIED**

**4. Audit Committee**

The Board Chair introduced Assistant Secretary Treasurer Derek Welsh, who reported out on the 2014-2015 Audited Financial Statement including the operating surplus of \$1.035 million which will carry forward into the next school year and all debt was retired. The surplus will form part of the one percent (1%) contingency fund and is due to significant savings from the Teacher Job Action and late start to the school year.

## 2014-2015 Audited Financial Statements

### **MOTION (JT/TL)**

**THAT the Board of Education receive the recommended 2014-2015 Audited Financial Statements for approval and submission to the Ministry of Education.**

**CARRIED**

The Secretary Treasurer introduced Messrs. Holloway and Dhaliwal (KPMG) who confirmed the approval of the Financial Statements, and KPMG will now issue a clean audit report on the Financial Statements.

### **5. Reporting Out From In-Camera Meeting**

- Deroche Elementary – 0.6 FTE additional teaching staff; and
- Dewdney Elementary – 0.4 FTE additional teaching staff.

This will add another division at both schools. The Board thanked staff who were put in a difficult decision position to deal with a fluctuating student number situation.

### **6. Education Committee**

#### Report – Trustee Loffler

Trustee Loffler reported on the September 9, 2015 Education Committee meeting: Wade Peary presented on Riverside College, Superintendent's report, closed campuses, and a report was provided by the District Parent Advisory Council.

Items for future meetings include: administrative procedures for clerical and secretary policies; joint letter between MTU, DPAC and the Board to be sent to the Ministry of Education; Neighbourhood Schools Champions to present at a future Education Committee meeting and updates on new curriculum.

### **MOTION (RC/JT )**

**THAT the Board of Education receive the September 9, 2015 Education Committee Report for information.**

**CARRIED**

#### New Curriculum – Director of Instruction/Curriculum, Larry Jepsen

A powerpoint was presented on BC's New Curriculum.

### **MOTION (JT/RC)**

**THAT the Board of Education receive the new BC Curriculum report as presented.**

**CARRIED**

#### District Parent Advisory Council Update

A report was provided with the Agenda. The first meeting of the year is on Monday, September 28<sup>th</sup> at the School Board Office at 7:00 pm. Topics include new curriculum and Neighbourhood School Champions presentations.

## 7. Business Committee

Trustee Carter reported on the September 9, 2015, Business Committee meeting: Exempt staff and Board Policy Development and Audit Committee mandates.

### **MOTION (RC/TL)**

**THAT the Board of Education receive the September 9, 2015 Business Committee report for information.**

**CARRIED**

### Exempt Staff Compensation Advisory Committee Mandate Revisions

### **MOTION (RC/TL)**

**THAT the Board of Education approve the proposed revisions to the Exempt Staff Compensation Advisory Committee mandate as follows:**

**THAT the word “all”, which follows the words, “...of paid time off for”, be deleted; and**

**THAT the words in the last sentence, “The committee will make such recommendations as necessary however, no less than once per year”, be deleted.**

**CARRIED**

### Board Policy Development Committee Mandate Revisions

### **MOTION (SC/JT)**

**THAT the Board of Education add the following sentence at the end of the mandate:**

**“Once adopted, staff shall prepare and present related *Administrative Procedures* to the Board Policy Development Committee within 90 days.”**

**CARRIED**

### Audit Committee Mandate Revisions

### **MOTION (JT/RC)**

**THAT the Board of Education approve the deletion of the words, “Two Board of Education Trustees” and replace them with, “Board of Education (5 Trustees)”.**

**CARRIED**

## 8. Superintendent of Schools

### School Opening Report

The Superintendent reported on a successful start of a new school year thanks to the hard work of the facilities and transportation departments and praised the team at Mission Secondary School for a successful opening of the new secondary school. The Assistant Superintendent reported the School District is up 126 students in the district.

## 9. Committee/Trustee Reports

Trustees reported on:

- Visits to schools;
- July meeting with Simon Gibson regarding collaboration and different ministries working together;

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- Met with Michael Boronowski (District of Mission), Neighbourhood School Champs – introduction meeting to explore options about working collaboratively in schools and surrounding areas;
- Clean-up August 29<sup>th</sup>;
- Tour with Michelle Chapman – Mission Central;
- Adopt-a-Block;
- Harrison Hot Springs – Administrator's Conference;
- Artificial Turf Field meeting – Location of the field will be at the Sports Park; and

## 10. Question Period

*Questions asked must be related to items discussed on the Agenda and related to the Agenda. Personnel, land and legal issues will not be discussed.*

A question was asked regarding Hatzic Middle and timetabling and inability to carry backpacks. The Superintendent indicated he will look into it.

A question was asked regarding Mission Secondary and timetabling and course selection to which Director of Instruction addressed the concern.

A question was asked and clarification provided regarding addition teaching time at Dewdney and Deroche Elementary schools.

Questions were asked regarding Mission Secondary's ease of access to spare blocks and the inability of EAs to meet with students with designations on opening week.

A question was asked regarding curriculum implementation.

A question was asked regarding three grade split at Mission Central.


A question was asked regarding the Hatzic Middle School's courtyard, and the environmental class.

## 11. Adjournment

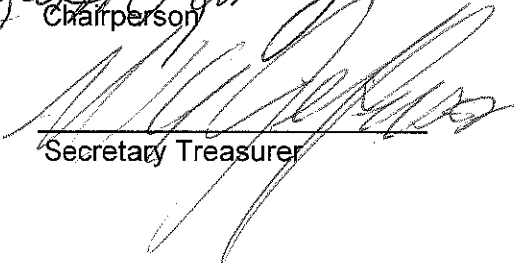
### MOTION (JT SC)

**THAT the meeting adjourn at 8:05 pm.**

**CARRIED**



Chairperson



Secretary Treasurer