

# Board of Education Meeting (open to the public)

# Agenda



**Board of Education Meeting**  
**March 8, 2016, 6:30 pm**  
**Fraserview Learning Centre, 32444 Seventh Avenue, Mission, BC**

1. CALL TO ORDER

*The Board Chair will acknowledge that this meeting is being held on Traditional Territory.*

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES

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4. REPORTING OUT FROM IN-CAMERA MEETING(S)

5. EDUCATION COMMITTEE

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6. BUSINESS COMMITTEE

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6.2 Exempt/Principals' and Vice-Principals' Staff Compensation  
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6.3 District of Mission and School District No. 75 (Mission)  
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7. OTHER BUSINESS

7.1 Busing to Dewdney Elementary School – Trustee Taylor Action 15

7.2 Relocation of Grounds Department – Trustee Taylor Action 16

7.3 Facility Bookings – School District Staff – Trustee Cairns Action 17

8. COMMITTEE/TRUSTEES REPORTS

9. QUESTION PERIOD

*Questions asked must be related to items discussed on the Agenda. Personnel, land and legal issues will not be discussed.*

10. ADJOURNMENT

## Presentation: Cherry Hill Sparks Initiative

### Board of Education Meeting

February 16, 2016, 6:30 pm

Cherry Hill Elementary, 32557 Best Avenue, Mission, BC

#### Members Present:

Chair Rick McKamey	Superintendent Bill Fletcher
Vice-Chair Tracy Loffler	Secretary Treasurer Wayne Jefferson (Recorder)
Trustee Randy Cairns	Assistant Superintendent Randy Huth
Trustee Jim Taylor	Director of Instruction Larry Jepsen

#### Absent:

Trustee Shelley Carter  
Executive Assistant Tracy Orobko (Recorder)

### 1. Call to Order

The meeting was called to order at 6:30 p.m. by the Board Chairperson. The Chair thanked Matsqui First Nations for the use of their traditional territory for the meeting and recognized that we are on Sto:lo Traditional Territory. The Chair further acknowledged that Kwantlen, Leq'a:mel and Scowlitz First Nations also hold traditional territory within the School District boundaries.

### 2. Adoption of Agenda

There were three additions:

Item 6.1: Facility Bookings – School District Staff

Item 6.2: Clarke Theatre Operating Agreement

Item 6.3: Gymnasium Operating Agreements

Original Item 5.3 was moved and re-numbered as Item 7.1 with the heading Secretary Treasurer and the Agenda be re-numbered accordingly

#### MOTION (RC/JT)

**THAT the Agenda be approved as amended.**

**CARRIED**

### 3. Approval of Minutes

#### MOTION (TL/RC)

**THAT the Board of Education meeting minutes of January 19, 2016, be approved as presented.**

**CARRIED**

### 4. Reporting Out From In-Camera Meeting

- Additions made to the Regular Agenda

### 5. Education Committee

Trustee Loffler reported on the February 2, 2016, Education Committee meeting: School calendar, curriculum update, French Immersion update, Policy #25, TTOCs and EA shortages, and DPAC Report.

2016-2017 School District Calendar

**MOTION (TL/RC)**

THAT the Board of Education approve the proposed draft 2016-2017 School District calendar as presented, for implementation for the next school year following the one month notice period required by the *School Act 87.01(7)*.

**CARRIED**

Policy #25: Respectful Schools harassment and Anti-Bullying

**MOTION (RC/TL)**

THAT the Board of Education approve the proposed amended Policy #25: *Respectful Schools Harassment and Anti-Bullying* policy for adoption and implementation.

**CARRIED (Opposed: Trustee Taylor)**

District Parent Advisory Council Update

A report was provided with the Agenda.

**6. New Business – Referred from In-Camera**

Facility Bookings – School District Staff

**MOTION (RC/JT)**

THAT the Board of Education direct staff to initiate process to explore the opportunities to bring back all booking and use agreements of School District facilities under Mission School District staff and process.

**CARRIED (Opposed: Trustee Loffler)**

**MOTION (TL/ ) No Secorder**

THAT the Board of Education postpone this motion to the next Regular Board meeting.

**MOTION FAILED**

Clarke Theatre Operating Agreement

**MOTION (RC/JT)**

THAT the Board of Education direct staff to negotiate a new Clarke Theatre Operating Agreement with clear site boundaries, jurisdiction, and staff responsibilities.

**CARRIED**

Gymnasium Operating Agreements

**MOTION (RC/JT)**

THAT the Board of Education direct staff to not enter into any community gymnasium Operating Agreements

**CARRIED (Opposed: Trustee Loffler)**

**7.1 Secretary Treasurer**

Amended Annual Budget Bylaw

**MOTION (RC/JT)**

THAT the Board of Education approve the required three (3) readings for the Amended Annual Budget bylaw 2015-2016 be carried out at one meeting of the Board.

**CARRIED**

**MOTION (JT/RC)**

**THAT the Board of Education give first reading of the Amended Annual Budget Bylaw 2015-2016 as attached. The total budget amount for the 2015-2016 fiscal year is \$64,913,246.**

**CARRIED**

**MOTION (RC/JT)**

**THAT the Board of Education give second reading of the Amended Annual Budget Bylaw 2015-2016 as attached. The total budget amount for the 2015-2016 fiscal year is \$64,913,246.**

**CARRIED**

**MOTION (TL/RC)**

**THAT the Board of Education give third reading of the Amended Annual Budget Bylaw 2015-2016 as attached. The total budget amount for the 2015-2016 fiscal year is \$64,913,246.**

**CARRIED**

## **8. Committee/Trustee Reports**

The Chair and Trustees reported on Superintendent recruitment, salmon project, teacher aboriginal education projects, Chamber of Commerce luncheon, Joint meeting with the District of Mission, Enhancement agreement, Riverside tour, BCSTA Fraser Valley Branch meeting, Windebank – BC Lions, Burnaby hand-bell choir, MEI hockey team support, and the upcoming Riverside Skills Competition in Chilliwack (March 3<sup>rd</sup>).

## **9. Question Period**

*Questions asked must be related to items discussed on the Agenda and related to the Agenda. Personnel, land and legal issues will not be discussed.*

A question was asked regarding the Superintendent search and the short list.

A question was asked regarding budget surplus.

A question was asked regarding K-12 Strong Start.

## **10. Adjournment**

**MOTION (JT/RC)**

**THAT the meeting adjourn at 8:50 pm.**

**CARRIED**

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Chairperson

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Secretary Treasurer

**ITEM 5.1      Information**

TO:            Board of Education  
FROM:        Education Committee  
SUBJECT:     Report – Trustee Loffler

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**Recommendation**

**THAT the Board of Education receive Trustee Loffler’s verbal Education Committee report for information.**

# Board of Education Meeting (Regular)

## March 8, 2016



### ITEM 5.2 Information

TO: Board of Education  
FROM: Education Committee  
SUBJECT: District Parent Advisory Council Update

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The report from the February 29, 2016 meeting is attached to the Agenda.

Due to Spring Break, please note the March meeting has been postponed to April.

The next meeting is scheduled for 7:00 pm on April 25, 2016. The District Aboriginal Education Principal, Joe Heslip, will be providing a presentation on Aboriginal programming.

## DPAC Minutes February 29, 2016

### Held at Heritage Middle School

**Attendance:** Nikki Hawes (Co-Chair DPAC), Raymond Kwong (Vice Chair DPAC, ESR), Jennifer Cherry (C.H), Dionne Hairsine (Hatzic Middle), Laura Wilson (Communications DPAC, MSS), Patty Ernest (West Heights), Randy Cairns (School Board Trustee), Shelley Carter (School Board Trustee), Emma Johnston (HPMS, MSS), Lori McComish (ESR, MSS), Marisa Kerr (Secretary DPAC, HTA), Cyndi Polovina (Co-Chair DPAC, HTA), Superintendent Bill Fletcher, Destiny Cunningham, Katy Brooks (Hatzic Elementary), Jordana Hood (Mission Central) **Regrets:** Jessica Weismiller (Treasurer DPAC, HTA), Brian Tucker (Principal, Heritage Middle)

### **Reports:**

**Superintendent's Report:** Bill distributed the 2016/2017 School District Calendar. He also discussed the new refugee family moving to Mission and how he and another School District delegate will be going out to the airport as part of a welcome committee.

**Chair's Report:** Nikki provided an overview of recent Pro-D day seminars and noted it was good to see some parents participating in the open sessions. The MPSD website has a section of resources that may be of interest to parents. Encouragement given to DPAC members to be enthusiastic about the new curriculum as new learning opportunities will be available to students.

Upcoming DPAC elections in May! Nikki encouraged members to let their local PAC's know to come out and vote, as well as considering volunteering for an executive position.

**Treasurer's Report:** \$7385.99 in chequing account. \$4737.83 in gaming account.

**Communications Report:** Please ensure that DPAC has the most current contact information for you or your PAC, and please remember this after elections.

**Education Committee Report:** Discussions were held in regard to: bullying policies, planning days for new curriculum, & movement of French Immersion students on a voluntary basis. Of particular note was the ongoing recruitment and retention of EA's and TOC's.

A conversation developed amongst DPAC members about how the new curriculum weaves Aboriginal lessons throughout the material. Randy Cairns explained how the School Board has been building connections with local Bands for the purpose of engaging students on reserves. Band schools have expressed an interest in enhancing the educational opportunities available to their students so this is an

exciting opportunity. Discussion held regarding having Aboriginal representation on DPAC in some way.

### **Ongoing Business:**

**Movie License:** Star Wars is being offered, but it is available only over spring break and only 1 school has shown interest in this so far.

Raymond suggests a committee be struck to further develop policy and procedure of future movie licenses.

Motion put forth, "Be it resolved that DPAC strikes an ad hoc committee for future movie licenses chaired by the DPAC vice chair with DPAC representatives of all elementary school member PACS and DPAC executive". Discussion held. Raymond motioned, Lori seconded. Quorum present, therefore a vote was taken. All were in favour so motion passed.

### **New Business:**

**Wifi:** A parent expressed concern about recent social media posts by students deemed to be inappropriate about other classmates. This parent believes some students are logging on to school wifi on their own personal devices to make such posts. Some schools have blocked certain apps from being accessed on their network. Discussion ensued among DPAC members about the challenges of monitoring student online activity, as well as encouraging students to be compassionate and kind to one another. Randy Cairns advised members that the School Board is reviewing other districts' policies, as well as academic research with the hope of developing a social media policy of our own.

### **Upcoming Events:**

School Board Meeting: March 8, 2016, 6:30 pm at Fraserview

DPAC meeting: No meeting for March. Next meeting will be April 25, 7pm, Aboriginal Principal Jo Heslip will attend and give a presentation on MPSD Aboriginal programming.

April 28, 6pm-8pm at the Clarke Theatre a free presentation entitled, "Discipline without damage" will be given by Dr. Vanessa LaPointe

April 30, 8am-4pm a guest speaker will be presenting at UFV about "social and emotional wellness".



**ITEM 6.1      Information**

TO:              Board of Education  
FROM:          Business Committee  
SUBJECT:      Report – Trustee Carter

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**Recommendation**

**THAT the Board of Education receive Trustee Carter's Business Committee report for information.**

**ITEM 6.2      Action**

TO:                Board of Education  
FROM:            Business Committee  
SUBJECT:        Exempt/Principals' and Vice-Principals' Staff compensation Advisory Committee

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**Recommendation**

**THAT the Board of Education approve the Exempt/Principals' and Vice-Principals' Staff Compensation Advisory Committee Mandate as amended for implementation.**

**Background/Rationale**

A meeting was held on February 10, 2016, whereby the committee reviewed the mandate. Amendments were proposed, and the mandate reflecting the proposed revisions is attached accordingly.

\*Additional wording is defined as "underlined"; and

\*Words to be removed are defined with a "strikethrough".

A final revised Mandate is also attached reflecting the amendments.

**SCHOOL DISTRICT NO. 75 (MISSION)  
COMMITTEE MANDATE**

<b>Name of Committee</b>	
Exempt/ <u>Principals' and Vice-Principals'</u> Staff Compensation Advisory Committee	
<b>Date Established</b>	
March 12, 2002	
<b>Model (Advisory, Consultative)</b>	
Advisory	
<b>Type (Standing, MTU Contractual, CUPE Contractual, Liaison, Working)</b>	
Working	
<b>Mandate</b>	
<p>Advises the Board of Education in implementing the instructions and directives from the Public Sector Employers' Council (PSEC) and the <u>British Columbia Public School Employers' Association (BCPSEA) organizations</u> regarding the matters involving compensation and employment standards for the School District employees that are not subject to a collective agreement.</p> <p>To make recommendations regarding total compensation in accordance with BCPSEA's definition which includes salaries, incentives, perquisites (cars, car allowances, etc.), group benefits (life, disability, medical, etc.) retirement and/or savings benefits (pension plan, employer contributions to RRSP, retiring allowances, etc.), and a variety of forms of paid time off for exempt employees. Compensation levels recommended will be in relation to market rates and will ensure the School District's ability to recruit and retain qualified exempt employees. In the development of recommendations, consideration must be given to compensation levels provided to exempt employees in School Districts of a similar size and geographically located in proximity to this District.</p>	
<b>Contact Person</b>	
<b>Director of Human Resources</b>	
<b>Chair</b>	
<b>Trustee</b>	
<b>Membership</b>	
<b>Secretary Treasurer</b> <b>Director of Human Resources</b> <b>Mission Principals' and Vice-Principals' Rep (2)</b> <b>Trustee Representatives (2)</b> <b>Exempt Staff (2)</b>	
<b>Reports to: (Education, Business)</b>	
<b>Business Committee</b>	

**Amended:** March 10, 2015

**Amended:** September 15, 2015

**Amended:**

**SCHOOL DISTRICT NO. 75 (MISSION)  
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Working	
<b>Mandate</b>	
<p>Advises the Board of Education in implementing the instructions and directives from the Public Sector Employers' Council (PSEC) and the British Columbia Public School Employers' Association (BCPSEA) regarding the matters involving compensation and employment standards for the School District employees that are not subject to a collective agreement.</p> <p>To make recommendations regarding total compensation in accordance with BCPSEA's definition which includes salaries, incentives, perquisites (cars, car allowances, etc.), group benefits (life, disability, medical, etc.) retirement and/or savings benefits (pension plan, employer contributions to RRSP, retiring allowances, etc.), and a variety of forms of paid time off for exempt employees. Compensation levels recommended will be in relation to market rates and will ensure the School District's ability to recruit and retain qualified exempt employees. In the development of recommendations, consideration must be given to compensation levels provided to exempt employees in School Districts of a similar size and geographically located in proximity to this District.</p>	
<b>Contact Person</b>	
Director of Human Resources	
<b>Chair</b>	
Trustee	
<b>Membership</b>	
Secretary Treasurer Director of Human Resources Mission Principals' and Vice-Principals' Rep (2) Trustee Representatives (2) Exempt Staff (2)	
<b>Reports to: (Education, Business)</b>	
Business Committee	

**Amended:** March 10, 2015

**Amended:** September 15, 2015

**Amended:**

**ITEM 6.3      Action**

TO:                Board of Education  
FROM:            Business Committee  
SUBJECT:        District of Mission and School District No. 75 (Mission) Ad Hoc Committee

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**Recommendation #1**

**THAT the Board of Education approve the attached draft Joint Committee, *District of Mission and School District No. 75 (Mission) Ad Hoc Committee Terms of Reference.***

The first meeting of the new committee was held on February 29, 2016.

At the meeting, it was agreed to call the meeting committee, "District of Mission and School District No. 75 Ad Hoc Committee".

It was agreed the purpose of the committee is:

*To explore ways to work together to improve life for families and citizens of Mission and that all recommendations from committee, will be brought to both elected bodies for consideration and decisions.*

The Terms of Agreement is attached.

The next meeting is scheduled for 11:00 am on March 11, 2016 at the Leisure Centre hosted by the District of Mission. The item for discussion will be "next steps".

**Recommendation #2**

**THAT the Board of Education appoint Trustee Carter as alternate to serve on the Committee.**



**DISTRICT OF MISSION AND MISSION SCHOOL DISTRICT NO. 75 (MISSION) AD HOC COMMITTEE**

***DRAFT* TERMS OF REFERENCE**

Adopted: <date> (Council Resolution No. >)

**PURPOSE:**

To explore ways to work together to improve life for the families and citizens of Mission.

**MANDATE:**

The Joint Committee will, consistent with the purpose described above, undertake the following:

1. Review agreements between DOM and MPSD for the use or operation of facilities, including funding arrangements.
2. Coordinate community planning as it pertains to schools and parks.
3. All recommendations from committee will be brought to both elected bodies for consideration and decisions.
4. Coordinate public announcements and community engagement when deemed appropriate.
5. Foster communication and cooperation between DOM and MPSD to better serve the community as a whole.
6. Annually review the effectiveness of the Joint Committee structure, including the terms of reference, work plan (if any), committee appointments and meeting schedule.

**MEMBERSHIP:**

The Joint Committee will consist of the following members, who shall serve without compensation:

- two (2) members of District of Mission Council (with two alternates)
- two (2) Mission Public School District Trustees and one alternate
- one (1) District of Mission staff representative – **non-voting member**
- one (1) Mission Public School District staff representative – **non-voting member**

The Chair shall alternate between the District of Mission and School District based on host venue.

**MEETING SCHEDULE:**

The Joint Committee will meet at least THREE times per year, or as necessary at the request of either the District of Mission or Mission School District.

# Board of Education Meeting (Regular)

## March 8, 2016



### **ITEM 6.4      Information**

TO:                Board of Education  
FROM:            Trustee Carter  
SUBJECT:        BC School Trustees' Association Provincial Council Update

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A Provincial Council meeting occurred on February 19 and 20, 2016. Trustee Carter will provide a verbal report at the meeting.

**ITEM 7.1      Action**

TO:                Board of Education  
FROM:            Trustee Taylor  
SUBJECT:        Busing to Dewdney Elementary

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**Recommendation**

**THAT the Board of Education approve for a one year trial period, the 2016-2017 school year busing routes be altered, as required, to allow elementary students living in the former Durieu catchment area the option of catching a bus to attend Dewdney Elementary. That in the second half of the trial period, the Board initiates a public consultation process to assess public support for a gradual change in catchment areas that would lead to a reduction in overcrowding at Hatzic Elementary School and increased enrolment in the underutilized schools at Dewdney and Deroche.**

**Background/Rationale**

The communities in both Dewdney and Deroche have had educational opportunities reduced because of financial restraints imposed by declining enrolment. This has led to uncertainty about the schools' long term viability. Speculation about school closures has further eroded confidence in these rural schools that have a long history of community service and educational excellence. While the parents in these schools have worked hard to improve conditions, the Board has done very little to recognize the special circumstances faced by struggling rural schools.

During this same time period the student population at Hatzic Elementary has grown to near capacity, and current home construction threatens to create a situation where students may not be able to be accommodated in their own neighbourhood. This motion allows the Board to initiate a voluntary process that could be the beginnings of a solution to both the underutilization of the rural schools and overcrowding at Hatzic Elementary. It would also provide a basis for community discussion about long range solutions for maintaining vibrant rural schools.



**ITEM 7.2      Action**

TO:                Board of Education  
FROM:            Trustee Taylor  
SUBJECT:        Relocation of Grounds Department

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**Recommendation**

**THAT the Board of Education approve that any decision to relocate the MPSD Grounds Department be postponed for a minimum of eleven months to allow the new senior management team sufficient time to present the Board with the full cost implications of demolition of the current grounds building and reconstruction of a new building. In addition the Board will be provided with cost and safety implications arising from the operation of this department from a remote rural setting, a description of an open and transparent bidding process for any major renovation work, and a plan to ensure input from all partner groups.**

**This motion does not restrict the current management team from examining, and if feasible, implementing other more immediate, less costly solutions for dealing with parking shortage and traffic congestion problems connected with increased enrollment at Mission Secondary School.**

**Background/Rationale:**

It would be inappropriate for the Board to undertake costs that could easily exceed \$500,000.00 in what appears to be a “knee jerk” reaction to obstacles that have arisen from the restructuring of Mission Secondary School. Despite earlier Board direction that the Grounds department was not to be moved until all other Facility departments were operating out of Ferndale, the relocation of Grounds has been started without informing the Board, meaningful input from partner groups or any detailed examination of less expensive and disruptive alternative solutions. Sound business practice should dictate that the School District’s new management team examine the issues in detail and bring forward a well thought out, long term solution that will address the traffic flow, parking and public safety issues in an effective and fiscally responsible manner.

**ITEM 7.3      Action**

TO:                Board of Education  
FROM:            Trustee Cairns  
SUBJECT:        Facility Bookings – School District Staff

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**Recommendation**

**THAT the Board of Education direct staff to initiate process to bring back all booking and use of School District facilities agreements under Mission Public Schools' District Staff and process. Staff will plan implementation and process to start September 2016 for the 2016/2017 school year. No new agreements or renewal of expired use and funding agreements on the use or operation of School District facilities will be initiated.**

**Background/Rationale**

The process is currently under the direction of the District of Mission. It is our belief we should not delegate our responsibility to another jurisdiction, and we should control usage and fee structure. Any savings or income from this process would help reduce capital and other expenditures.