

Board of Education Meeting (open to the public)

Agenda



**Board of Education Meeting
November 17, 2015, 6:30 pm
Fraserview Learning Centre, 32444 Seventh Avenue, Mission, BC**

1. CALL TO ORDER
The Board Chair will acknowledge that this meeting is being held on Traditional Territory.
2. ADOPTION OF AGENDA
3. APPROVAL OF MINUTES Page
 - 3.1 Board of Education Meeting Minutes, October 20, 2015 Action 1
4. REPORTING OUT FROM IN-CAMERA MEETING(S)
5. EDUCATION COMMITTEE
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6. BUSINESS COMMITTEE
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7. SUPERINTENDENT OF SCHOOLS
 - 7.1 French Immersion Action 20
8. SECRETARY TREASURER
 - 8.1 Disposal of Surplus School Site Properties Update Information 21
9. COMMITTEE/TRUSTEES REPORTS
10. QUESTION PERIOD
Questions asked must be related to items discussed on the Agenda. Personnel, land and legal issues will not be discussed.
11. ADJOURNMENT

Four young ladies called, “The Fantastic Four” performed song and dance routines.

Board of Education Meeting

October 20, 2015, 6:30 pm

Albert McMahan Elementary, 32865 Cherry Avenue, Mission, BC

Members Present:

Chair Rick McKamey

Superintendent Bill Fletcher

Vice-Chair Tracy Loffler

Director of Instruction Larry Jepsen

Trustee Randy Cairns

Executive Assistant Tracy Orobko (Recorder)

Trustee Shelley Carter

Trustee Jim Taylor

Absent:

Secretary Treasurer Wayne Jefferson

Assistant Superintendent Randy Huth

1. Call to Order

The meeting was called to order at 6:40 p.m. by the Board Chairperson. The Chair thanked Matsqui First Nations for the use of their traditional territory for the meeting and recognized that we are on Sto:lo Traditional Territory. The Chair further acknowledged that Kwantlen, Leq'a:mel and Scowlitz First Nations also hold traditional territory within the School District boundaries.

2. Adoption of Agenda

MOTION (JT/SC)

THAT the Agenda be approved as circulated.

CARRIED

3. Approval of Minutes

MOTION (RC/JT)

THAT the Board of Education meeting minutes of September 15, 2015, be approved as presented.

CARRIED

4. Reporting Out From In-Camera Meeting

- Superintendent of Schools has tendered his resignation effective March 31, 2016.

5. Education Committee

Trustee Loffler reported on the October 6, 2015, Education Committee meeting: presentations Donna Archibald (Summer Learning Camp), Field Trip (New York) Application; Hardeep Grewal – FlexBooker computer program, Policies: 36, 37 and 38, Curriculum Update, and a report was provided by the District Parent Advisory Council.

MOTION (RC/JT)

THAT the Board of Education receive Trustee Loffler's Education Committee Report for information.

CARRIED

Board Policy Development Committee – Policy #36 – Guide Dogs and Service Dogs Approved Use

MOTION (SC/RC)

THAT the Board of Education receive proposed draft policy #36, *Guide Dogs and Service Dogs Approved Use*, for information and approval to begin the next step of forwarding it to the stakeholders District Parent Advisory Council ("DPAC"), Principals' and Vice-Principals' Association ("PVPA"), Canadian Union of Public Employees ("CUPE"), Mission Teachers' Union ("MTU"), and the school district website for review and input.

CARRIED

Board Policy Development Committee – Policy #37 – Medical Therapy Dogs

MOTION (RC/TL)

THAT the Board of Education receive proposed draft policy #37, *Medical Therapy Dogs*, for information and approval to begin the next step of forwarding it to the stakeholders District Parent Advisory Council ("DPAC"), Principals' and Vice-Principals' Association ("PVPA"), Canadian Union of Public Employees ("CUPE"), Mission Teachers' Union ("MTU"), and the school district website for review and input.

CARRIED

Board Policy Development Committee – Policy #38 – Substance or Drug/Alcohol Use/Abuse

MOTION (RC/SC)

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CARRIED

District Parent Advisory Council Update

A report was provided with the Agenda.

6. Business Committee

Trustee Carter reported on the October 6, 2015 Business Committee meeting: School Meetings in December with staff; addition of a Vice-Principal at Hatzic Elementary (Julie Brown).

MOTION (RC/JT)

THAT the Board of Education receive Trustee Carter's Business Committee report for information.

CARRIED

7. Secretary Treasurer

Assistant Secretary Treasurer Derek Welsh was present to answer questions.

Minutes



MOTION (RC/TL)

THAT the Board of Education approve the 2015-2016 Five Year Capital Plan as presented for submission to the Ministry of Education.

CARRIED

8. Committee/Trustee Reports

The Chair and Trustees reported: DPAC meeting, staff BBQ, Heritage Park and Dr. Mohammad’s presentation, Dewdney Elementary tree planting event, Hatzic Middle School’s garden, Mission community Sharps Disposal meeting (harm reduction), ongoing french immersion discussions with staff, Mission Youth House (“My House”) opening, school tours, Mission Medium Security - met inmates who made the picnic tables for Hatzic Middle School, Neighbourhood School Champions follow-up meeting to the August 29th community clean-up.

9. Question Period

Questions asked must be related to items discussed on the Agenda and related to the Agenda. Personnel, land and legal issues will not be discussed.

A question was asked regarding enforcement of dogs on school grounds and fire lanes.

A question was asked if the Board would accept a petition signed by 500 community members regarding French Immersion.

10. Adjournment

MOTION (SC/JT)

THAT the meeting adjourn at 7:22 pm.

CARRIED

Chairperson

Secretary Treasurer

ITEM 5.1 Information

TO: Board of Education
FROM: Education Committee
SUBJECT: Report – Trustee Loffler

Recommendation

THAT the Board of Education receive Trustee Loffler's Education Committee report for information.

ITEM 5.2 Action

TO: Board of Education
FROM: Education Committee
SUBJECT: Field Trip: Quebec City – Brian Tucker, Principal, Heritage Park Middle School

Recommendation

THAT the Board of Education approve the following field trip application:

- **Heritage Park Middle School's application for up to thirty-five (35) students in Grades 9 to travel to Quebec City for the period of June 26 – July 1, 2016.**

Supporting paperwork is attached.

Field Trip Application Extended or International Travel



For trips greater than 5 days within Canada, or, any travel outside of Canada and Washington State. Approved by the Board of Education.

NOTE: Fundraising MUST NOT commence until the application has been approved in principle by the Board.

Date Submitted: October 16, 2015

1. Sponsoring School(s): École Heritage Park Middle School
2. Destination: Quebec City, Québec
3. Departure and Arrival times: June 26, 10:35 am arrive home July 1, 9:55 am, 2016
4. Dates of Excursion and Number of Instructional Days Used (if any): July 26 - July 1, 2016 - students
5. Description of Activity (name of event if known; program/team involved; etc): Students will have no experienced acquire authentic French language communication as they tour Quebec City & region's cultural & historic sites. instructional days.
6. Number and Grade Level of Students: 35 Grade 9 students
7. Plans for Curricular / Instruction / Assignment make-up: Students have no classes on June 27, 28, 29. Teachers will have marks submitted prior to departure.
8. Names of Supervisors (names and indicate whether parent or teacher): Lani Vetter, Angre Vetter, Angela Rose - all teachers + 1 male chaperone
9. Outline Past Experiences of Supervisor(s) /coach(es): Angre Vetter - HPMS coach, girls basketball, Lani Vetter, teacher, international liaison 1995-1998, 18 years of experience of teaching for both Angre & Lani, Angela Rose - field trip exchange in Alberta
10. Method of Travel and Name of Carrier(s): Plane - Air Canada Brightspark Travel buses at the Quebec sites.
11. Appropriate Funding Practices
 - a) What is the total per pupil cost for the excursion? \$1830.00
 - b) Of the total per pupil cost, how much is each pupil required to pay? \$1830.00
 - c) What is the source of funds when there is a difference between (a) & (b)? _____
 - d) How much is each supervising staff required to pay? Insurance costs 137.00 one optional.
 - e) What is the total cost of the excursion? \$64050.00
 - f) If a tour or travel agency has been used to assist in the arrangements, what is the name of that agency? Who is the contact person?
Brightspark Travel, Scott Munro

- g) If other agencies are contributing to costs of the excursion, please identify agencies and their estimated contributions.

12. Appropriate Liability Coverage

- a) Have arrangements been made to assure that all students and supervising staff have:

- i) accident insurance? Yes, in application from students
- ii) health insurance? Yes, in application from students
- iii) cancellation insurance? offered by tour company

13. Describe the Emergency Response Plans / First Aid arrangements in place: District Policy will be followed in all instances. We will be touring with guides at tourist sites which will have all legally required protocols. In case of an emergency administration of HPMS will be notified immediately.

14. Appropriate Accommodation Arrangements

Describe the accommodation arrangements. (If your students are being billeted, a contact name is needed for each billet.)

We will be staying in a hotel, Plaza Ste. Foy. Students will stay 4 students to a room in arranged plans. Night security for our students is contracted at the hotel.

15. Appropriate Supervision Arrangements

- a) What is the ratio of supervisor/student? 1-10, plus additional tour guide
- b) What strategies have the supervisors / coaches planned to assure the safety and appropriate supervision of the students?

Organizing meetings with staff and families to communicate plans & behaviors prior to departure will take place. Attendance will be taken at each site. Regular checking during our days together & evenings of supervised activities are in place.

16. If traveling out of the country, what provisions have been made regarding proof of citizenship or immigration status?

17. Appropriate Parent Input

- a) Have parents been surveyed regarding their support for this trip? (Give details)

Yes, emails & paper-based letters with cost and itineraries have been sent home.

b) Will parents be asked to contribute either time or funds? (Please explain)

Parents will contribute funds, and where possible if desired, time to secure funds through fundraising activities.

18. Appropriate Use of Instructional / Learning Time

a) What specific section of the curriculum is related to this excursion?

This is related to the communicative competencies throughout the revised BC curriculum. More specifically, the Big Idea that "ensuring one's communication in language contributes to defining oneself & one's thoughts."

b) What are the learning outcomes planned for this excursion?

Students will acquire cross-cultural knowledge, experience, engage in authentic historical learning and acquire new skills in negotiation, communication & comprehension.

c) How will the students' success in achieving the outcomes be measured?

One possible outcome that could be measured is retention of students in French language programs after having participated in a language-based trip.

d) Describe the educational preparation students will receive prior to the excursion.

Students will complete an inquiry-based project on Quebec/Canadian history and cultures before departure.

e) What follow-up educational activities are planned for the students?

Continuation of French Immersion 10; a post-trip evaluation evening will be planned for soon after our return.

f) What monitoring activities are planned during the excursion to assure that students are achieving the educational experience intended?

Self-assessment as directed by teachers - some of the activities are integral - they cannot happen unless all are engaged - so the assessment is the participation in the learning.

19. Appropriate Use of Staff Time

a) What evidence is there that the supervising staff has the expertise to assist the students in the educational outcomes intended?

All staff have led large groups of students to local sites. Lark Vetter has worked in a Mexican student exchange and supported French Quebec exchanges in SD42 last year.

Field Trip Application Extended or International Travel



b) If students regularly assigned to supervising staff will not be participating in the excursion, what measures have been taken to assure that the quality of instruction these children will receive during staff absence is suitable?

An absence does not impact instructional time

20. Appropriate Student Access

a) What are the qualifying factors (if any) required of participating students?

Students must be enrolled in a French language program; have completed an application

b) Have any students been excluded because of an inability to pay? No

c) What arrangements have been made for students who require financial assistance?

Fundraising activities will be undertaken to decrease costs to families.

d) If substitute time is required, how will the cost be borne?

P

(NOTE: Please attach a copy of the itinerary.)

21. Signatures for Application

Principal: [Signature]

Teacher Sponsor(s): [Signature]

Board Approval: _____

Date: _____

NOTE: A copy of the proposed itinerary of student activities and schedules MUST be provided with the application. If required, the Board will request the final itinerary three months prior to the trip.

Day One - Sunday, June 26, 2016

This is a sample itinerary that is completely customizable to meet your school's specific needs. The order of your activities and final cost of your actual tour will vary depending on the activities and meal plan you choose and the availability of sites.

- 8:35 AM Group arrives at the local airport 2 hours prior to departure to check in for your flight.
- 10:35 AM Depart on your Air Canada flight AC1980 from Abbotsford YXX to Toronto YYZ. In Toronto you will connect to Quebec City YQB on Air Canada flight AC8926 at 8:55pm.

Meet your Brightspark Tour Leader in the departure area of Toronto's Pearson Airport.
- 8:30 PM **Toronto Eastern Time**
Toronto and Quebec are on Eastern time so turn your watches three hours ahead.
- 10:34 PM Approximate time of arrival in your destination. Proceed to the baggage counter to collect your luggage.
- 11:00 PM Transfer by Autobus Laval motor coach.
- 11:30 PM **Hotel Check In**
Check into your hotel. Opportunity to unpack and freshen up.

6 hrs - Night security provided by the Le Concorde
Hallway patrol between 10pm - 4am

Day Two - Monday, June 27, 2016

- 8:30 AM As a group, walk to breakfast.
- 9:00 AM **Breakfast at Bistro 1640**
MENU: Choice of waffle with caramelized apples, maple syrup and bacon OR two broiled (scrambled) eggs with bacon, potatoes, and toast OR Fruit platter with vanilla yogurt and cereal mix. All served with orange juice and choice of tea/coffee for adults.

- 10:00 AM **Guided Walking Tour of Old Quebec With Local Guides**
Old Quebec is a living museum where fine old buildings and proud monuments line winding streets, picturesque lanes, and steep winding staircases. It is a fabulous outdoor classroom for students who enjoy history and mystery at every turn. Your guided tour will include sights in both Upper and Lower Town.
- 12:00 PM Lunch on your own and time to explore Old Quebec.
- 2:00 PM **Guided tour of the Citadelle/Royal 22e Régiment Museum**
Built by the British following the war of 1812, La Citadelle is the fortress home of the Royal 22e Régiment. A guided tour introduces students to the Citadelle's history and that of the "Vandoos".
- 3:30 PM **Soldier of the Martello Tower**
Accompanied by British officers, learn all about the conditions of the soldiers living in the Martello Towers. Soldier of the Tower will introduce you to the 1812 military lifestyle through competitions and games.
- 6:00 PM **Plated Dinner at Cotes a Cotes**
MENU: Soup of the Day with your choice of Arctic Sea Bass, Marinara Sauce, Rice & Veggies OR Maple Glazed Chicken Leg, BBQ sauce, Rice & Vegetables OR Traditional Beef Stew, Rice & Salad. All orders served with Dessert, coffee, tea and a soft drink.
- 8:00 PM **Haunted Walk of Quebec City**
Follow your costumed Guide through the cobblestone streets by lantern light. Hear fascinating stories about the tragedies, mysteries and hauntings of the past.
- 9:30 PM As a group, walk back to your accommodations.

8 hrs Night Security - provided by the Le Concorde
Hallway patrol between 10pm - 6am

Day Three - Tuesday, June 28, 2016

- 7:30 AM As a group, walk to breakfast.
- 7:45 AM **Crepe Breakfast at Au Petit Coin Breton**
MENU: crepe with scrambled eggs and sausage OR crepe with scrambled eggs and bacon OR crepe with scrambled eggs and ham OR crepe with apple. All served with orange juice and hot chocolate OR coffee.



- 9:00 AM **Guided Tour at the Observatoire de la Capitale**
Located in the heart of Parliament Hill, at an altitude of 725 feet above the sea level, the Observatoire de la Capitale dominates the capital and surrounding area. Like a life-size model, this breathtaking panoramic view reveals the capital's history.
- 10:45 AM **Sound and light presentation at Musee du Fort**
The Musee du Fort takes you on an extraordinary journey in time with a sound and light show that recounts the military history of Quebec City. A giant model helps bring the story alive with the help of some spectacular special effects. You will gradually come to understand how the geography of the area around Quebec City shaped the military strategies of the time.
- 12:00 PM Lunch on your own and time to explore Old Quebec.
- 1:30 PM **Guided tour at Musee de la Civilisation**
In the Vieux-Port, near the historic site of Place-Royale, the Musee de la civilisation presents four permanent and six temporary thematic exhibitions at a time. The museum emphasizes learning through participation and interaction.
- 4:00 PM **Artillery Park National Historic Site -Costume Workshop**
Participants dress in period costumes during the Artillery Park: Costume Workshop to learn more about the day-to-day life of a French and English soldier. As well, volunteers will become acquainted with the customs of New France and the tools that were used by the military.
- 5:00 PM Meet your 48 passenger local school bus and transfer to dinner.
- 5:30 PM **Italian Buffet at Pizza Royale**
MENU: pizza bar, pasta bar, salad bar, desserts and soft drinks.
- 7:00 PM **Cosmic Bowling at Quillorama Frontenac**
Have a magical night of bowling under the black lights while enjoying music. Includes 2 hours of bowling.
- 9:30 PM Board your school bus and return to your accommodations.
- 8 hrs Night Security - provided by the Le Concorde**
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Day Four - Wednesday, June 29, 2016

- 8:00 AM **Beaupre Coast Driving Tour**
Board your motor coach and depart for the Beaupre Coast. En route your Tour Leader conducts a driving tour of the Beaupre Coast. In this rural area of Quebec, you will see the seigneurial system first hand.
- 8:30 AM **Breakfast at Chez Marie - Menu 1**
MENU: Scrambled eggs, bacon, fried potatoes, toast with maple butter and juice.
- 9:45 AM **Self-guided visit of Sainte-Anne-de-Beaupre Basilica**
Every year hundreds of thousands of tourists and pilgrims visit this impressive Romanesque cathedral, which has five naves, magnificent mosaics and 240 stained glass panels.
- 11:00 AM **Educational rally at Canyon Sainte-Anne**
In groups of 4-6, participate in a rally to discover the geological, botanical and hydrological aspects of Chutes Sainte-Anne.
- 12:30 PM Lunch on your own on the Beaupre Coast.
- 1:30 PM **Visit Montmorency Falls**
Stop at one of the most spectacular natural wonders of the Beaupre Coast. Make sure to take a breathtaking picture from the middle of the bridge spanning the top of the falls!
- 3:00 PM **Indoor Rock Climbing at Rock Gyms**
Groups will learn from certified instructors how to use the ropes; through interactive games and activities, groups will discover the fundamentals of climbing, balance and motor skills.
SPECIAL INSTRUCTIONS: Running shoes and sports attire are mandatory
- 5:15 PM **Depart for Sugar Shack**
Board your motor coach and depart for the Sugar Shack.
- 6:00 PM **French Canadian Dinner at Erablere du Lac Beauport**
Enjoy a traditional sugar shack meal followed by folk music, dancing and maple taffy served on snow. You will also visit the maple sugar museum and the Trapper camp - an interpretation centre about the wildlife in Quebec.
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Day Five - Thursday, June 30, 2016



- 8:00 AM **Breakfast at Cafe Buade - Menu 1**
MENU: Choice of scrambled eggs, homemade baked potatoes, baguette and jam OR two French toasts, homemade baked potatoes and syrup. ALL served with orange juice and fruit salad.
- 9:00 AM **Historical fact-finding rally**
Participate in an historical fact-finding rally, conducted by your Tour Leader.
- 10:30 AM **Military Program - National Battlefield**
Along with General Wolfe and General Montcalm, go over the great strategies of the Siege of Quebec City which occurred in the summer of 1759. This hands on class teaches military strategies along with the opportunity to load and fire a "cannon" in the classroom!
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Let's go to the Circus! Learn to fly the trapeze, juggle, jump on the trampoline, and take a general lesson on clowning around. You will find yourself enrolled in a school unlike any other you have ever been in at École de Cirque de Québec.
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The visit includes a guided tour and traditional meal at the Huron Village.
- 8:00 PM Board your school bus and return to your accommodations.

6 hrs - Night security provided by the Le Concorde
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Day Six - Friday, July 01, 2016

- 3:30 AM Transfer by Autobus Laval motor coach to the airport.
- 5:10 AM Board your flight home via Toronto.
- 9:55 AM **Welcome Home!**
Approximate time of arrival at Abbotsford International Airport.

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Day Four - Wednesday, June 29, 2016

Day Five - Thursday, June 30, 2016



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MENU: Choice of scrambled eggs, homemade baked potatoes, baguette and jam OR two French toasts, homemade baked potatoes and syrup. ALL served with orange juice and fruit salad.
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ITEM 5.3 Information

TO: Board of Education
FROM: Education Committee
SUBJECT: District Parent Advisory Council

The District Parent Advisory Council has provided a report with the Agenda.

DPAC Report October 2015

Attendance: 17 parents from 12 schools*, (with DPAC representatives from 11 schools**.) Also Cyndie Anderson (Deroche Principal), Randy Huth (Assistant Superintendent), Scott Susin (MTU).

Visiting Presentation: We enjoyed a Visiting Presentation by Randy Huth with regards to Student Services & Support Programs. This included information about School Based Teams, Learning Support Teachers, the Inclusive Support Programs located in 7 elementary schools, and School Resource Centre Teams in the (two) middle and high schools, as well as information about Special Education categories explaining Ministry categories and funding. The Provincial policy on inclusion was emphasized.

Reports:

1. **Superintendent's Report** (Randy Huth on behalf of Superintendent Fletcher): School Board Meeting on Nov 17th will include a decision about possible French Immersion reconfiguration. School enrollment is up by 139 students = increased Provincial funding next year. MSS renovations should be done by December. The cafeteria and café are now operational. The Pulling Together Workshop was informative and well attended.
2. **Chair's Report** - The DPAC Executive met on Oct 23rd to discuss goals, budget, and other operational issues. The 3 goals for 2015-2016 school year will be to: continue to build and enhance the structure and flow of DPAC meetings; to incorporate learning presentations into DPAC meetings; to empower parents with information and skills to know how to best advocate for their school-aged children. The DPAC Budget was presented.
3. **Secretary's Report** – no updates
4. **Treasurer's Report** - Jessica Weismiller introduced herself as the new treasurer for this term. She will be meeting with the outgoing treasurer to get a complete handover of information and documents.
5. **Communications Report** - Laura Wilson requested attendees to provide email addresses and explained that people can ask to be removed from our distribution list at any time by contacting her or DPAC.
6. **Education Committee Report** - MSS field trip to New York in planning stages; camp programs were reviewed; K-9 curriculum & assessment updates discussed; information about service dogs; updates about Aboriginal learning department.

Ongoing Business:

1. **Middle/Secondary Reconfiguration**
All going smoothly.
2. **Movie Licenses** – Vice Chair Raymond Kwong explained the two movie license companies and the reasons licenses are necessary. Preference will be given to one

particular company that shows Disney movies as requested by PAC parents. He has canvassed various PAC's and received replies from several schools indicating they have the funds available and will join in purchasing the license as a group to get discounted fees for their schools.

Motion brought forward by Lori M. to have DPAC provide the movie license company with a cheque to purchase the license on behalf of participating PACS who have paid their fees directly to DPAC for this purpose. Motion seconded by Dionne. Floor opened for discussion. This is at no expense to DPAC, which is merely a "flow-through". Vote taken and all participants in favour. Motion passed unanimously.

3. **Bylaw Enforcement** - Dogs on school grounds: Randy Huth explained the processes that the school principals have in order to address infractions, including one of the last resorts which is to issue a section 177 letter.

Late Business:

A parent asked a question about whom to contact at School Board about bus issues: answer Jody Marshall - phone number of Board office was provided.

Upcoming Events:

School Board Meeting Nov 17th, 6:30pm @ Fraserview Centre (library)
DPAC Nov 23rd, 7:00pm @ Riverside College

Mission DPAC for 2015/2016:

Co-Chairs: Nikki Hawes & Cyndi Polovina

Vice Chair: Raymond Kwong

Treasurer: Jessica Weismiller

Communications Coordinator: Laura Wilson

Secretary: Marisa Kerr

Members at Large: Emma Johnston, Jenn Cherry, and Dionne Hairsine

*Ecole Christine Morrison, Deroche, Hillside Traditional, Windebank, Mission Secondary, E. S. Richards, Cherry Hill, Hatzic E, Dewdney, Hatzic Middle, West Heights, Heritage Park MS

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ITEM 6.1 Information

TO: Board of Education
FROM: Business Committee
SUBJECT: Report – Trustee Carter

Recommendation

THAT the Board of Education receive Trustee Carter's Business Committee report for information.

ITEM 7.1 Action

TO: Board of Education
FROM: Superintendent of Schools
SUBJECT: French Immersion

Recommendation

THAT the Superintendent of Schools recommends to the Board of Education to continue to offer the French Immersion Program within the elementary schools as dual-track programs after consideration of the feedback received from an intensive and broad public consultation process conducted by the Trustees and Staff over the past ten (10) months.

ITEM 8.1 Information

TO: Board of Education
FROM: Secretary Treasurer
SUBJECT: Disposal of Surplus School Site Properties Update

Recommendation

THAT the Board receives the Secretary Treasurer's update report on the disposal of surplus school site properties.

Background/Rationale

As requested by the Board of Education, the Secretary Treasurer's office is providing an update on the on-going work to prepare for the disposal of surplus school site properties through a public consultation process required by the *School Act*. Previously, school districts were not permitted to dispose of assets as the Ministry of Education had placed a stop order on taking any action with regards to this matter. The Ministry of Education has lifted the ban and school districts around the Province are working on plans to sell property under the government's rules using their terms and conditions.

Staff has completed the preliminary work of investigating the status of the properties under consideration for disposal through the Board's corporate records and the Provincial Lands Title Office and will be submitting our findings to the Ministry of Education shortly.

The Ministry of Education has been involved in the preliminary work on the Board's proposed plans to dispose of the following four (4) sites:

Stave Falls Elementary;
Durieu Elementary;
Cade Barr Elementary; and
Nicomen Island Elementary.

The Ministry has provided approval in principle for the work to continue, and we are carrying on with the tasks to be done.

The Ministry of Education requires the consultation to be conducted before they are asked for approval to dispose of the identified properties.

The public consultation process will begin in the coming weeks with a full comprehensive community notification of the Board's desire to give an opportunity for others to be involved through: Advertisement in print media; formal notification to all other education providers; direct notification to all community organizations; and at a future public Board meeting, declaration of the pending sale of properties, as well publication on the school district's webpage.

It is our plan to bring this matter to the December In-Camera Board of Education meeting to begin the formal part of the process and to submit our plan to the Ministry of Education for their approval to continue the process.