

AP 1.4.2**Request to appear as Delegation**

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Meeting Date: _____

Meeting Requested: _____

Name of Presenter: _____

Name of Organization presenting on behalf of: _____

Home /Business /Cell Number : _____

Mailing Address: _____

Email: _____

Name of applicant if different than above: _____

Subject of Presentation: _____

Digital files for inclusion in the agenda package: _____

Will you be using PowerPoint Presentation? Yes No

Action which is being requested of the Board or Committee:

Executive Summary:

Delegations' presentations are limited to 10 minutes and must provide an executive summary for inclusion with the meeting agenda. Additional background materials, audio/visual presentations and/or correspondence may also be submitted with this form. Please email the package to the [Secretary-Treasurer](#) and CC the [Executive Assistant](#).