

School District #75 (Mission)
Special Committee of the Whole Meeting Minutes

February 19, 2019, 2:30 pm
District Education Office, 33046 4th Avenue, Mission, BC

Members Present: Board Chair Tracy Loffler
Vice Chair Randy Cairns
Trustee Rick McKamey
Trustee, Julia Renkema

Members Absent: Trustee Shelley Carter

Staff Present: Superintendent of Schools, Angus Wilson
Secretary Treasurer, Corien Becker
Assistant Superintendent, Larry Jepsen
Director of Student Services,Carolynn Schmor
District Principal of Aboriginal Education, Joseph Heslip
Executive Assistant Aleksandra Zwierzchowska (Recorder)

Others Present: Principal Linda Ziefflie, MPVPA
Principal Lynn Cummings, MPVPA
CUPE President Faye Howell, and
Principal of Innovation Colleen Hannah.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. UNFINISHED BUSINESS

3.1 YTD Comparison Information - Dec 31, 2018

An amended copy of the year-to-date comparisons was distributed at the start of the meeting. The year-to-date figures outlined in the agenda include the Special Purpose amounts which may be confusing as the budget discussions have focused on operating funds. As such, an amended copy was prepared. An overview was provided to the Committee regarding year-to-date comparisons.

3.2 International Program Summary

The Secretary Treasurer advised that there is one accounting change related to the operating expense and how it was recorded on the balance sheet. It is now recorded on the income statement which has a zero-affect change.

Q: What positions are included in the salaries line for Support Staff?

A: Two Clerical staff, Home-Stay Coordinator, Manager, one Education Assistant, International Support Teacher, and the Assistant Superintendent oversees the department at a senior level.

Q: Why has the average tuition fee decreased?

A: The fees themselves have not changed, the change reflects an accounting adjustment. In the past, medical fees were accounted on the balance sheet. At the end of the year, there are adjustments that may affect the final figure.

3.3 Amended Budget 2018/19

MOVED and Seconded that the Budget Bylaw be presented at a Special Committee of the Whole for final review and consideration.

CARRIED

The Secretary Treasurer advised that the report cover has not changed since the last meeting on February 13, 2019.

A question was asked regarding funding for remedy. Clarification was provided that funding comes from the Classroom Enhancement Fund.

8. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 3:31 pm.

Certified Correct:

Original Signed by Tracy Loffler

Original Signed by Corien Becker

Chair, Board of Education

Secretary Treasurer