

School District #75 (Mission)

Public Meeting of the Committee of the Whole Minutes

September 11, 2018, 3:30 pm

District Education Office, 33046 4th Avenue, Mission, BC

Members Present: Trustee Tracy Loffler
Trustee Randy Cairns
Trustee Rick McKamey
Trustee Jim Taylor

Members Absent: Trustee Shelley Carter

Staff Present: Secretary Treasurer Corien Becker
Superintendent of Schools Angus Wilson
Assistant Superintendent Larry Jepsen
Executive Assistant Aleksandra Zwierzchowska (Recorder)
K-12 District Virtual Teacher Librarian Jennifer Lane
Director of Student Services Carolyn Schmor
District Principal of Aboriginal Education Joseph Heslip

Others Present: Principal Susan McLeod, Principal Lynn Cummings,
Principal Linda Ziefflie, Julia Renkema - Stave Falls
Community Association (SFCA), Brooke Christensen -
SFCA, Chantelle Morvay-Adams - DPAC, Laura Williams,
Janise Nikolic - MTU, Ryan McCarty - MTU and Faye Howell -
CUPE.

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as amended.

CARRIED

- Defer Item 7.3 - Honouring Clare Clemo as Trustee Carter is unable to attend tonight's meeting and sends her regrets.
- Combine item 7.1 with item 6.1 and renumber it to 6.1a.

New Items:

- 7.3 - Garbage Collections in Schools
- 7.4 - District Policy for Media Harassment

Clarification was provided by the Secretary Treasurer that the attachment on page 42 of the agenda was presented to the Committee of the Whole meeting on June 12, 2018.

3. DELEGATIONS/PRESENTATIONS

No delegations of presentations presented.

4. CURRICULUM

4.1 MONTHLY CURRICULUM UPDATE

The Assistant Superintendent reported that the Curriculum Team has grown to 18 members. It was requested that the Committee keep the Curriculum Calendar confidential while it is being finalized.

4.1.1 Early Learning Day Agenda (Assistant Superintendent)

The MPSD 2018 Early Learning Day focuses on the Gen Z (Post-Millennial) Learner. The workshop was offered on Friday September 7, 2018 at Fraserview Learning Centre.

4.1.2 Curriculum Planning Calendar (Assistant Superintendent)

The curriculum planning calendar provides a list of learning opportunities for the 2018-19 school year.

4.1.3 2018-19 Pro - D Planning (Assistant Superintendent)

The professional development possibilities are presented as information for staff to get a sense of available opportunities.

4.1.4 Trauma Recovery in Children and Adolescents (Director of Student Services)

The Director of Student Services advised the Committee that Dr. Chuck Geddes offered a workshop to principals in the summer and that the district is looking at offering another session sometime in September.

5. UNFINISHED BUSINESS

5.1 Vending Machines Update (Superintendent of Schools)

The Superintendent of Schools advised the Committee that there is one universal contract for all the vending machines in the school district and it is up for renewal.

The Committee discussed providing healthy alternatives in vending machines, as well as, postponing the renewal of the contract until the new Board is in place.

The Secretary Treasurer informed the Committee that the revenue from each vending machine is recognized by each school.

A request was made by DPAC to review the vending machine revenue figures at a future meeting.

5.2 Student Suspensions (Superintendent of Schools)

The Superintendent advised the Committee that this item came from discussions with the Board.

Currently, a school principal can issue a five or ten day suspension. Anything greater than 10 days requires the involvement of the District Review Committee, Assistant Superintendent or Superintendent. Common practice is that the principal discusses the suspension with the Superintendent for a 10 day suspension. The Board can review the current suspension procedure. One consideration when reviewing the policy is addressing a procedure for students who have more than one suspension.

6. STAFF REPORTS

6.1 School Opening (Superintendent of Schools)

The Superintendent informed the Committee that the school district experienced a smooth start-up for the 2018-19 school year. As of Friday September 7, 2018, student enrolment was flat; some schools are up and some school are down.

The Secretary Treasurer advised that in February the projected enrolment increase was 150 students. At the end of September, we expect to have 30 new students which means we are short in revenue for 120 students.

Special Education numbers for opening day include 309 level 1 and 2 designations and 60 level 3 designations. There are 39 active file reviews.

The deadline to submit file reviews is September 30, 2018. The school district does not receive funding for students that have a behavioural designation. Currently, there are 668 behavioural designations.

6.1a - Enrolment Trends at Hillside Elementary

The school is up 13 students and has approximately 400 students total. Currently, the school is capped at three Kindergarten classes. When a school exceeds 500 students, this works as a disadvantage. It would be good to cap elementary schools at approximately 500 students.

6.1.1 6.1a - Enrolment Trends at Hillside Traditional Elementary School

6.2 Summer Learning Update (Superintendent of Schools)

The Superintendent provided an update about the summer learning program. A report issued by Principal Michael Brogan revealed that out of 85 total class enrolments, 11 enrolments failed the courses.

The Superintendent advised that the program was highly successful. One recommendation is to include higher tiers of mathematics for next year. Additional recommendations are outlined on report cover which the Superintendent will review and consider for the next summer learning program.

6.3 Stave Falls Elementary Reopening Update (Superintendent of Schools)

The Secretary Treasurer advised that the outside of the school has been painted. The roof requires significant repairs. The water main has collapsed and it needs to be dug up. Septic system needs work. Staff do not know if this will impact the initial budget. The school windows will remain boarded up to minimize any potential damage.

Q: Any possibility to open the daycare prior to opening the school.

R: This is contingent on the school being safe.

Q: Are the re-opening costs on budget?

R: We do not have the details on this at this time.

Q: Have we awarded the roofing contract.

R: We are unsure if the tender has been issued or not. Staff would need to follow up with the purchasing coordinator.

Q: How does the district go about selecting a daycare operator.

R: We issue an expression of interest. We had 9 operators who expressed interest in Silverdale Elementary and 8 operators toured the school. All the interested parties were requested to prepare a proposal. This information was shared with the principal. The principal conducted background checks and found some operators had licensing issues. The operator selected for Silverdale shares a similar philosophy as the school.

Q: What do you do to get strong start in schools?

R: There are different models of early learning. Strong Start requires parent participation and we need to consult the community to determine the needs.

6.4 Annual Budget Bylaw 2018-19 (Secretary Treasurer)

MOVED and Seconded that the revised 2018/19 preliminary Budget Bylaw be reviewed and forwarded to the September 18, 2018 Public Board meeting for consideration.

CARRIED

The Secretary Treasurer advised the Committee that the Annual Budget Bylaw for the fiscal year requires a revision and resubmission to the Province. The bylaw was approved in June 2018 based on the the information available at the time. The Province rejected the budget bylaw as they had not approved the full CEF funding for the 2018/19 school year. As such, the Province requires that we remove the additional CEF funding and include the amount that was approved by the Province.

Q: Have any of other School Districts experienced this issue?

R: Many school districts held off on their budget budget until they received notice from the Province with specific funding details.

6.5 Health & Safety Policy 2018-19 (Secretary Treasurer)

MOVED and Seconded that the Health and Safety Policy #150 be reviewed and forwarded to the September 18, 2018 Public Board meeting for consideration.

The Health & Safety (H&S) policy was presented to the Committee of the Whole in the spring of last year. A corporate Health and Safety Policy is required by Worksafe BC for the school district H&S program. The policy

must reviewed and signed off annually. The policy was updated to include all the Worksafe requirements. A senior staff member will review and sign off on the policy which will then be included in the H&S manual and posted on all H&S bulletin boards.

Under the Supervisors' Responsibility of the policy items a and b are the same as d and e. The Board requested that a copy of the old policy be included at the Public meeting for comparison.

6.6 Borrowing Resolution (Secretary Treasurer)

MOVED and Seconded that the following resolution be forwarded the Public Board meeting on September 18, 2018 for consideration:

THAT the Superintendent and Secretary Treasurer be authorized to borrow on behalf of Mission Public School District (School District #75) from the Scotia Bank for the 2018 / 2019 operating year:

1. \$1,500,000 for an Operating Line of Credit
2. \$750,000 for a revolving term / Scotia leasing

CARRIED

The Secretary Treasurer advised that at the start of each school year, the Board passes a resolution that authorizes the Superintendent and Secretary Treasurer to borrow funds on behalf of the school district.

6.7 Trustee Remuneration (Secretary Treasurer)

MOVED and Seconded to extend the meeting for ten minutes.

CARRIED

The Secretary Treasurer informed the Committee that Trustee compensation rate changes occurred in 2001, and again in 2009. There have been no adjustments since 2009. The Board should set some parameters to assist with determining compensation.

A clarifying question was asked about the reason for discussion of this item. R: This item is being brought forward because a new income tax rule will apply as of January 2019.

6.8 BC School Sports (Superintendent of Schools)

The Superintendent advised the Committee that BC School Sports (BCSS) passed a vote at their AGM which forbids 'playing up' in which a

grade 9 plays on a grade 10 team from a different school. This effectively removes our grade 9s from play in many sports. A school can make an application to have a joint team but this team will be restricted from winning tournament titles.

A motion will be brought forward at the Public meeting to write a letter to BCSS and the Ministry addressing concerns with this matter.

It was noted that Trustee Carter was selected to be on the BCSS committee.

7. NEW BUSINESS

7.1 Motion re: Trustee Remuneration (Trustee Taylor)

Trustee Taylor indicated that he will present a motion at the Public Board meeting on September 18, 2018. An amendment will be made to the motion after today's discussion. No comments were made by the Committee.

7.2 BC Budget Consultation (Trustee Loffler)

The Finance Committee of the Legislative Assembly of British Columbia is holding a public consultation on the upcoming provincial budget.

Members of the public can submit a written, audio and video submission, as well as, complete an online survey starting September 17, 2018 until October 15, 2018. More information is available online at www.leg.bc.ca/parliamentary-business.

The Board Chair is happy to collect any issues that the Committee would like to bring forward as she will attend the meeting.

7.3 Garbage Collection

MOVED and Seconded to extend the meeting for another 15 minutes.

CARRIED

The Board Chair advised the Committee that she need to leave. As the Vice-Chair is absent from the meeting, Trustee Cairns was appointed as the meeting Chair.

The MTU President brought forward a concern that there was a lack of communication with each school about removing garbage bins from each classroom.

The Secretary Treasurer advised that each school received extensive consultation about the new garbage program and that not every school has converted to the new system yet.

The Superintendent advised that Staff will follow up with each school to improve the roll-out process.

7.4 District Policy for Media Harassment

MOVED and Seconded that the meeting be extended for another 15 minutes.

CARRIED

A concern was brought forward by the MTU President indicating that students posted a video of a teacher on social media. The President requested that the Board formulate a policy for Social Media Harassment.

There is a Respectful Schools Policy that includes protocols for social media. It does apply to Trustees, Admin, Staff and Students. To create a separate policy, creates some confusion because this policy should supersede the other policies. This policy adheres to the school environment, whether you are on school property or not. We need to communicate to everyone that this policy exists.

It was noted that there is a policy that protects employees from not working with other employees who harass them. The Board needs to take a close look at the procedure that applies when students harass employees.

The Superintendent recommended that the Board review the Respectful Schools policy.

DPAC announced that they are hosting the Screen-agers event on September 23, 2018 which will cover growing up in the digital age. Jesse Miller will be presenting about security online.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Special Committee of the Whole Meeting Minutes, May 29, 2018

MOVED and Seconded that the Special Committee of the Whole meeting minutes for May 29, 2018 be approved.

CARRIED

8.2 Committee of the Whole Meeting Minutes, June 5 2018

MOVED and Seconded that the Committee of the Whole meeting minutes for June 5, 2018, be approved.

CARRIED

8.3 Committee of the Whole Meeting Minutes, June 12, 2018

MOVED and Seconded that the Committee of the Whole meeting minutes for June 12, 2018, be approved.

CARRIED

9. INFORMATION ITEMS

No information items were presented.

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:36pm

Certified Correct:

Original Signed by Tracy Loffler

Original Signed by Corien Becker

Chair, Board of Education

Secretary Treasurer

October 2, 2018

October 2, 2018

Date

Date