

**School District #75 (Mission)**

**Public Meeting of the Committee of the Whole Minutes**

**February 5, 2019, 3:30 pm**

**District Education Office, 33046 4th Avenue, Mission, BC**

**Members Present:** Board Chair, Tracy Loffler  
Trustee, Shelley Carter  
Trustee, Randy Cairns  
Trustee, Rick McKamey  
Trustee, Julia Renkema

**Staff Present:** Superintendent of Schools, Angus Wilson  
Secretary Treasurer, Corien Becker  
Executive Assistant, Aleksandra Zwierzchowska (Recorder)

**Others Present:** Kevin Gill – Mathematics Teacher, Christina Lauze -  
Mathematics Teacher, Chantel Morvay-Adams - DPAC Co-  
Chair, Laura Wilson, Ryan McCarty MTU Vice President,  
Stave Falls Association Member, Faye Howell - CUPE  
President, Sue McLeod - Principal.

**1. CALL TO ORDER**

The meeting was called to order at 3:30 PM by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

**2. ADOPTION OF AGENDA**

One addition: 9.1 DPAC Meeting Minutes, January 21, 2019

MOVED and Seconded that the agenda be adopted as amended.

**CARRIED**

**3. DELEGATIONS/PRESENTATIONS**

3.1 Field Trip Application, London and France

MOVED and Seconded that the International Travel Application be reviewed and forwarded to the Public Board Meeting on February 19, 2019 for consideration.

**CARRIED**

Ms. Lauze provided an overview of the Field Trip Application for students to travel to London, England and France. Ms. Lauze advised that the group will be accompanied by a tour guide who is certified with first aid. There are no travel advisories in affect, however, the travel insurance provides trip cancellation coverage.

A request was made for the students to return to a subsequent meeting to present travel experiences to the Board.

**5. UNFINISHED BUSINESS**

**5.1 Seat belts on School Buses**

The Superintendent referred to the responses provided by the Association of School Transportation Services of BC. Seat belts can be installed on buses manufactured in 2014 and onwards. The Board may want to discuss installing seat belts on new buses. BC's Legislation puts the responsibility on the driver for passengers under the age of 16 for wearing seat belts. This will create liability issues for employees.

This item can be forwarded to BCSTA Provincial Council for further discussion. The Langley SD submitted a motion to the BCSTA, Fraser Valley Branch and the motion may be presented at the Provincial Council.

The Board requested information regarding a plan for improved and continuous driver training to be presented at a subsequent CotW meeting.

**5.2 Long-Range Facility Plan**

MOVED and Seconded that the Draft Long Range Facility Plan be reviewed and forwarded the Ministry Planning Officer for concurrence.

**CARRIED**

The draft Long Range Facility Plan is presented to the Committee for review and approval. The Board initially reviewed the draft plan September 2017. Once approved by the Committee, the document must be submitted to the Province prior to being returned to the Board for final approval. The SD will have to update the capacity information as the Ministry is reviewing enrolment capacities for all schools in the Province.

The Committee requested that option 4.2.3, Replace Mission Secondary with a larger school be listed above option 4.2.2 to Expand Mission Secondary.

### 5.3 Stave Falls School Opening

Principal Sue McLeod provided an update to the Committee regarding parent meetings, registration sessions, and promotional efforts regarding the opening of the school. Currently there are 28 confirmed registrations with 4 more anticipated registrations.

Q: When will the tender go out for the daycare?

A: The goal is to complete an Expressions of Interest in February.

A discussion ensued about the rationale for reopening the school. The Board is opening the school to accommodate the students within the community and draw in out-of-district enrolment. An example was provided about other rural schools in the district that are still open today.

## 6. **STAFF REPORTS**

### 6.1 Cedar Valley OCP Plan

MOVED and Seconded that the following resolution be forwarded to the February 19, 2019 Board Meeting for consideration:

THAT the following comments be submitted to the District of Mission regarding the referrals to the School District as per sections 475 and 476 of the Local Government Act for the Cedar Valley OCP amendment:

1. That that the plan include policies regarding the support of safe routes to school(s).

### **CARRIED**

The plan is being presented for consideration and review by the Committee. The OCP should align with the School District's long-range plan to ensure it considers the SD needs for schools. The report includes two proposed school sites.

The Board requested that the plan include emphasis on safe routes to school.

## 7. **NEW BUSINESS**

### 7.1 Funding Model Review

The Funding Model Review (FMR) Report is presented as information. The Board Chair advised that the FMR report will be discussed at the BCSTA Board Chair meeting. The Committee decided to schedule a Special Committee of the Whole prior to the BCSTA Board Chair meeting to discuss the report recommendations.

7.2 Trades Training Committee

MOVED and Seconded that the following resolution be reviewed and forwarded to the Public Meeting on February 19, 2019:

THAT the Board of Education consider developing a Terms of Reference for the committee to provide options and advise the Board on Trades Training opportunities.

**CARRIED**

The Secretary Treasurer advised that Policy #50 provides guidelines for establishing an advisory committee for specific purposes.

**8. MINUTES OF PREVIOUS MEETINGS**

8.1 Committee of the Whole meeting minutes, January 8, 2019

MOVED and Seconded that the Committee of the Whole meeting minutes dated January 5, 2019, be approved.

**CARRIED**

**9. INFORMATION ITEMS**

DPAC minutes have been added as information.

**10. ADJOURNMENT**

MOVED and Seconded that the Board adjourn the meeting.

**CARRIED**

The meeting adjourned at 5:08 pm.

Certified Correct:

*Original Signed by Tracy Loffler*

---

Chair, Board of Education

March 5, 2019

---

Date

*Original Signed by Corien Becker*

---

Secretary Treasurer

March 5, 2019

---

Date