

School District #75 (Mission)

Public Meeting of the Committee of the Whole Minutes

December 4, 2018, 3:30 pm

District Education Office, 33046 4th Avenue, Mission, BC

Members Present: Trustee Tracy Loffler
Trustee Shelley Carter
Trustee Randy Cairns
Trustee Rick McKamey
Trustee Julia Renkema

Staff Present: Superintendent of Schools Angus Wilson
Secretary Treasurer Corien Becker
K-12 District Virtual Teacher Librarian Jennifer Lane
Director of Student Services Carolynn Schmor
District Principal of Aboriginal Education Joseph Heslip
Executive Assistant Aleksandra Zwierzchowska (Recorder)

Staff Absent: Assistant Superintendent Larry Jepsen

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

3.1 Quebec - Field Trip Experiences

Ms. Lani Vetter introduced students: Trinity Smith, Rory Davies, Zoe Degagné, and Jacob Giesbrech. Each student reflected on traveling to Quebec last June and shared their favourite memory of the field trip.

4. CURRICULUM

4.1 MONTHLY CURRICULUM UPDATE

The District Principal of Aboriginal Education introduced the members of the Curriculum team. Camille Anderson and Lori Caviggia presented information about thinking classrooms. Highlights included three big gears of change, vertical boards, and experiential learning.

Principal Pearce advised that thinking classrooms are being integrated at all grade levels, not just grade 10.

The Director of Student Services introduced Sheri Montgomery who presented information about the Mission Youth Pathways to Employment Program and the Mission Youth Transition Fair 2019.

Q: Who can register for the program?

A: The intended audience are students who have graduated and are experiencing barriers to employment.

Q: How does the public know this is being offered?

A: Information has been shared with Schools and My House. We are still in the early stages of the communication plan. Parents are welcome to attend the committee meetings.

Aboriginal Education Update:

- Indigenous peoples atlas of Canada (giant floor map) was experienced by all students at Silverdale Elementary
- Feast on Local Knowledge with Naxaxalhts'l Albert Sonny Mchalsie
- Reconciliation through Indigenous Education
- The First Peoples Principles of Learning as a Framework for Transformation with JO Chrona

5. UNFINISHED BUSINESS

5.1 Motion for BCSTA AGM - Policy for Harassment

Original Motion

MOVED and Seconded that the following resolution be forwarded to the Public Board meeting on December 19, 2018:

That BCSTA be requested to develop policy guidelines and templates for preventing, and/or addressing discrimination, harassment, and poisoned work environments of Board of Education and individual trustees, be approved.

Amended Motion

MOVED and Seconded that the following resolution be forwarded to the Public Board meeting on December 19, 2018:

That BCSTA develop policy guidelines and templates for preventing, and/or addressing discrimination, harassment, and poisoned work environments of Board of Education and individual trustees.

CARRIED

After attending the BCSTA Trustee Academy, the Chair recommended to remove the words "to develop" and "be approved" from the motion.

This motion has been presented at previous Committee of the Whole meeting. The Board would like to submit this motion be discussed and debated at the BCSTA AGM.

5.2 Letter to British Columbia School Sports (BCSS)

The issue is that grade 9 students are not allowed to play with grade 10's because they are considered to be playing up or on another school's team. Other districts have different grade configuration; however, our middle school configuration presents unique issues.

The Chair advised the Committee that the Board received a response from BCSS. This letter was mailed while the School District was in-between boards. The Committee needs to discuss how they would like to respond to the letter. The Chair offered to draft another letter and present the response at an upcoming Committee of the Whole meeting. Once the letter is finalized it will be mailed to BCSS and to the Ministry.

5.3 Stave Falls Update

The Principal of Stave Falls Elementary provided the Committee with an update about recent community meetings, grant applications, advertising efforts, kindergarten registration, and parent information sessions.

Registration for Stave Falls Elementary for ALL students will take place at the District Education Office Monday, January 14 to Friday, January 18, 2019.

Parents of the community have been invited to attend planning meetings. Many parents were unable to attend the last meeting. Information will be included in the newsletter so that all subscribers can learn what is being discussed and participate in the planning progress.

Q: When will the building be available for use?

A: Possibly in the Spring.

6. STAFF REPORTS

6.1 Vandalism Summary

The Secretary Treasurer informed the Committee that she received a vandalism inquiry which resulted in reviewing vandalism records for all schools. The report is being shared with the Committee as it includes valuable information.

Q: What type of vandalism are schools experiencing? Who is responsible for the conducting the repairs?

A: Window repairs, painting, and garbage clean-up. Most of the work is completed by the facilities department.

Additional information was requested for the cost of the vandalism at West Heights Elementary. The Secretary Treasurer will provide this information at the next Committee of the Whole.

6.2 Financial Summary Report, October 31, 2018

MOVED and Seconded that the Financial Summary report be reviewed and forwarded to the Regular Meeting on Public Meeting on December 18, 2018.

CARRIED

The Secretary Treasurer informed the Committee that the monthly financial report provides a snapshot of where the district stands at a moment in time. The Board has discussed reviewing this report on a quarterly basis.

Expenses that are being watched very closely are:

- Offshore Students/ International Students
- SD Governance
- Business Admin
- Maintenance of Grounds

When budgets are reaching close to 100%, we look at the costs that are discretionary vs mandatory.

Q: Can the report include information on capital costs?

A: Capital information is more difficult to prepare. Staff is able to prepare a narrative.

Q: What costs are included in other?

A: The details of other costs would need to be extracted from the system and presented at the January meeting.

Q: What costs are included in SD governance?

A: Any cost associated to the business of the Board.

Q: Under the instruction item, what is career preparation?

A: The Superintendent provided vocational trade as an example.

The Secretary Treasurer informed the Committee that the financial category names follow ministry guidelines. The School District does not have the ability to change the names.

The Committee requested more details on School District Governance, costs related to other, and an update on capital costs.

6.3 2018 Annual Report - DRAFT

MOVED and Seconded that the 2018 Annual Report be reviewed and forwarded to the Regular Board meeting on December 18, 2018.

CARRIED

The Secretary Treasurer informed the Committee that the Annual Report is being presented in a draft format. The Independent Auditor Report that is a part of the financial statement, has a date error. This will be corrected for the Public meeting. We welcome input from partner groups.

MTU would like to provide feedback, however, the deadline for presenting the final copy is too soon. Next year, it would be helpful to see the draft sooner in the year.

MOVED and Seconded that meeting be extended until 6:15 pm.

CARRIED

The Secretary Treasurer noted an error on page 48 and 51 of the agenda. The date on the Financial Statements should be corrected from 2017 to 2018.

6.4 **2017-18 Statement of Financial Information**

MOVED and Seconded that pursuant to the Financial Information Act (“the Act”) the Statement of Financial Information be reviewed and forwarded to the Regular Board meeting on December 18, 2018.

CARRIED

The Statement of Financial Information (SOFI) is presented to the Committee prior to the Public meeting and before being published. The Financial Statements are not attached to the SOFI report, but they will be included at the Public meeting on December 18, 2018.

The Chair requested that for the Public meeting, the Annual Report and SOFI report to be printed as appendices or separate attachments.

The Secretary Treasurer advised the Committee to contact her prior to the Public meeting with any specific requests about the Financial Statements so that the information is available to share at the meeting.

7. NEW BUSINESS

7.1 **Liaison Schools - Motion**

The reason this item was being brought forward was because public feedback suggested confusion about only being able to contact the liaison school representative.

A discussion ensued, and the Board agreed that they would like more public consultation on this matter before debating it at the Public meeting. The Superintendent will issue communication to principals, Principal McLeod will discuss this with the Principal Vice Principal group, and DPAC will discuss this in greater length at their next meeting.

This item has been referred to the Committee of the Whole meeting in January.

7.2 Trustee Committee and Liaison Appointments

MOVED and Seconded that the meeting be extended another 15 minutes.

CARRIED

The Board decided that Trustee Renkema will take over the former trustee liaison appointments. The Board has decided to forward this matter to the Public Board meeting for approval and further discussion.

Moved and seconded to extend the meeting another 15 minutes.

CARRIED

The Chair will email the Board about Committee appointments requests.

7.3 Seatbelts on School Buses

A formal motion will be presented at the Public meeting on December 18, 2019 to direct staff to prepare information about the cost, time frame, and feasibility of installing seatbelts on buses. The information will be presented at the Committee of the Whole in February.

The Secretary Treasurer shared a preliminary discussion with the Transportation Manager who advised that old buses cannot be retrofitted.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Committee of the Whole Meeting Minutes, October 2, 2018

Remove Jim Taylor off the Members Present list as he was not in attendance.

MOVED and Seconded that the Committee of the Whole Meeting Minutes, October 2, 2018 be approved as amended.

CARRIED

A reminder that the Vending Machine discussion item be referred to a future Committee of the Whole meeting.

8.2 Special Committee of the Whole Meeting Minutes, November 27, 2018

MOVED and Seconded that the Special Committee of the Whole Meeting Minutes, November 27, 2018, be approved.

CARRIED

9. INFORMATION ITEMS

The Enrolment charts for September 2011 - 2018, are presented as information only.

9.1 Enrolment Charts

9.2 Enrolment Charts excluding International Students

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:22 pm.

Certified Correct:

Original Signed by Tracy Loffler

Original Signed by Corien Becker

Chair, Board of Education

Secretary Treasurer

January 8, 2019

January 8, 2019

Date

Date