

School District #75 (Mission)
Public Meeting of the Committee of the Whole
Agenda

January 8, 2019, 3:30 pm

District Education Office, 33046 4th Avenue, Mission, BC

Pages

1. CALL TO ORDER			
	<i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i>		
2. ADOPTION OF AGENDA			
3. DELEGATIONS/PRESENTATIONS			
4. CURRICULUM			
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9. INFORMATION ITEMS

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10. ADJOURNMENT

Committee of the Whole Meeting

Tuesday, January 8, 2019



ITEM 4.1 Information

TO: Committee of the Whole
FROM: L. Jepsen, Assistant Superintendent
SUBJECT: Curriculum Update

Jennifer Lane and Diana McCall will provide a presentation on the Early Learning Journey. To minimize the printed agenda size, the presentation will be available on the district website.

ITEM **5.1**

File No. 1120.10

TO: Committee of the Whole
FROM: A. Wilson, Superintendent of Schools
SUBJECT: Vending Machines

In October, the Committee discussed healthier food and beverage alternatives and postponing the renewal of the vending machine contract until the new Board is elected. The Committee asked that the topic be brought forward for the new board to discuss. Additional information will be provided during the meeting to add to the discussion regarding the impact on the school budgets and students if the vending machines are removed.

1. The following information is a breakdown of the vending machine commissions for the 2017-18 school year:

HMS	4,524.08
HPMS	6,399.88
MSS	9,361.38
Silverdale	9.90
West Heights	48.66
Windebank	114.46
Riverside	457.66
	<hr/>
	20,916.02

2. The following is an excerpt from the October 2, Committee meeting minutes:

Vending Machines

The item was discussed at the last Committee of the Whole meeting and the committee requested information about vending machine revenue. The Superintendent referred to the report which provided a breakdown of vending machine commissions.

The Superintendent offered to gather information on how removing vending machines would affect the schools who earn revenue from vending machines and also if this would affect students ability to access snacks.

This item should remain as an item for the new Board to review.

ITEM 5.2 Discussion

TO: Committee of the Whole
FROM: Trustee Randy Cairns
SUBJECT: Trustee Liaison School Appointments

The following motion was considered at the December Board meeting and was directed to the Committee of the Whole to provide further input and discussion.

Recommendation

That the following resolution be forwarded to the January Board meeting for consideration:

That the Chair of the Board of Education no longer assign liaison schools to individual trustees.

1. Rationale:

The assignment of liaison schools is not necessary in a school district of this size. It does not create any more support and in some instances hinders communication to trustees.

Trustees are elected by the community to advocate for and govern the school district as a whole. I have gone to schools and been asked why I was there as it was not my liaison school. I have been told by parents they did not speak or voice a concern because they thought they could only contact their liaison trustee.

We as trustees should be available and in contact with all schools as much as possible, in my view assigning liaison schools hinders that process.

2. The following is an excerpt from the December Committee of the Whole Meeting Minutes:

The reason this item was being brought forward was because public feedback suggested confusion about only being able to contact the liaison school representative.

A discussion ensued, and the Board agreed that they would like more public consultation on this matter before debating it at the Public meeting. The Superintendent will issue communication to principals, Principal McLeod will discuss this with the Principal Vice Principal group, and DPAC will discuss this in greater length at their next meeting.

This item has been referred to the Committee of the Whole meeting in January.

ITEM 5.3 Information

TO: Committee of the Whole
FROM: R. Seifert, Director of Facilities
SUBJECT: Vandalism Cost Details for West Heights

Background:

At the Committee of the Whole meeting on December 4, 2018, the Committee reviewed a summary of all the vandalism costs for each school. The report did not include a detailed breakdown of the associated costs (\$1,860.00). Compared to other schools, West Heights Elementary has some of the higher vandalism costs and the Board requested more details.

A verbal update will be provided at the meeting as the information will be available after the agenda is published to the website.

ITEM 5.4 Information

TO: Committee of the Whole
FROM: Board of Education
SUBJECT: Response to British Columbia School Sports (BCSS)

Background:

At the Public Meeting of the Board of Education on December 18, 2018, the Board approved issuing a second letter to BCSS. The letter was emailed to the Executive Director of BCSS and the Minister of Education.

Attachments:

1. Response Letter to BCSS (emailed on January 2, 2019)

January 2, 2019

Mr Jordan Abney
Executive Director, BC School Sports
2003A-3713 Kensington Ave
Burnaby, BC V5B 0A7

Mr Abney:

The Board of Education of School District 75 (Mission) would like to outline a few concerns with your response to our letter from September 2018. We recognise the difficulty in having a 'one size fits all' structure that allows for safety, fair play, and opportunity for all students and the tremendous task this puts in front of BCSS. However, we continue to believe that our District's students have been unfairly treated because of this system.

With regards to playing up, while Mission is not a remote or small School District, we do in fact have only one senior secondary school. There is no way for us to 'game' the system by stacking one school with ringers, as there is only one 10-12 school. Further, we cannot 'lock up' students as they all flow to one school. As to the Middle versus Secondary environment, most Middle Schools in BC end at grade eight, with grade 9 students playing at the secondary level. Our grade nines in our middle school setting are not being given the opportunity to play with their peers.

We recognise that a 146 to 46 vote goes against Mission, and we will continue to express our desire to overturn this decision, but as this is a case where most schools and districts have little interest in the matter, we are not confident that we can overturn it. So, the school system organised and determined by a Board of Education (democratically elected, ironically) is superseded by the view of athletic directors with relatively little skin in the game. As noted in our previous letter, there are many examples where minority groups or organisations are protected or exempted from these sorts of determinations.

Parents are understandably upset. Students are upset. Do you have a recommendation for how our small handful of Athletic Directors can sway the determination? If the decision remains unchanged, we would like to apply for an exception to this ruling for our School District, similar to what is in place for football in Mission this year. Failing that, we will have to examine what other avenues are available to us. Thank you for your consideration of this important issue.

Sincerely,



Tracy Loffler,
Board Chair, for Mission Public Schools

EC R Fleming, Minister of Education
Trustees, SD75
A Wilson, Superintendent

Committee of the Whole Meeting

Tuesday, January 8, 2019



ITEM 5.5 Information

File No. 7610.50

TO: Committee of the Whole
 FROM: C. Becker, Secretary Treasurer
 SUBJECT: Quarterly Financial Summary Report

Summary:

To provide additional information as requested with the financial summary provided to the Committee of the Whole in December.

Background:

1. Governance Expenses

<u>October report</u>	<u>Budget</u>	<u>Actual to Oct 31</u>
Trustee Remuneration	\$ 86,213	28,738
Benefits	27,600	5,637
Meetings & Conferences	10,000	2,212
Professional Development	7,500	0
Dues and Fees (BCSTA)	40,000	38,531
Supplies – Office	<u>3,000</u>	<u>50</u>
	\$174,313	\$75,168
 <u>Additional G/L</u>		
Supplies – staff recognition	<u>6,000</u>	<u>200</u>
Revised Total	<u>\$180,313</u>	<u>\$75,368</u>

2. Other Instruction Costs

Summer Camp – Salaries / Benefits	\$ 26,204
Summer Camp – Supplies	9,772
Clark Theatre Salaries / Benefits	46,782
Clark Theatre Supplies / Services	<u>6,236</u>
YTD costs	<u>\$ 88,994</u>

3. Capital Expenditures - YTD

Capital expenditures have separate funding sources.

1. Local capital, which are funds that are transferred from the operating budget for specific projects;
2. the Annual Facilities Grant from the Province for regular school maintenance activities.
3. Bylaw Capital for special capital projects that is funded separately. Unused Capital Bylaw funding may be transferred to other projects, as approved by the Province. Currently, we are seeking permission to transfer some of the unused Capital Bylaw funding for major projects currently being funded by the Annual Facility Grant. This would allow AFG funds to be redeployed to other projects.
4. Special grants. Currently we have received grants from the ITA for supporting trades programs

Capital Summary							
		Opening	Budget	Trans to Op	YTD	Committed	Balance
Local Capital		\$1,949,319	\$ 895,000	\$ (65,000)	\$ (722,813)	\$ (977,137)	\$1,079,369
Annual Facility Grant		66,446	1,226,511		(732,556)	(473,160)	87,241
Bylaw Capital			1,798,580		(1,102,861)	(249,452)	446,267
ITA Grant		11,827	170,359		(76,847)	(105,339)	-
		<u>\$2,027,592</u>	<u>\$4,090,450</u>	<u>\$ (65,000)</u>	<u>\$ (2,635,077)</u>	<u>\$ (1,805,088)</u>	<u>\$1,612,877</u>

Attachments:

- a) October Financial Summary
- b) Local Capital Summary
- c) Bylaw Capital Project Summary
- d) ITA Grant Funding

FINANCIAL SUMMARY REPORT

OCTOBER 31, 2018

	BUDGET	ACTUAL	DIFFERENCE	ACTUAL TO BUDGET
=====				
REVENUE				
REVENUE	69,526,727.00-	15,900,957.50-	53,625,769.50-	22.87%
AFG	249,512.00-	249,513.00-	1.00	100.00%
	-----	-----	-----	-----
	69,776,239.00-	16,150,470.50-	53,625,768.50-	23.15%
	=====	=====	=====	=====
INSTRUCTION				
REGULAR INSTRUCTION	37,270,601.28	6,991,378.27	30,279,223.01	18.76%
CAREER PREPARATION	1,637,700.00	371,327.68	1,266,372.32	22.67%
LIBRARY SERVICES	1,253,893.72	252,401.79	1,001,491.93	20.13%
COUNSELLING	1,238,660.00	270,017.65	968,642.35	21.80%
SPECIAL EDUCATION	8,776,650.00	2,109,651.21	6,666,998.79	24.04%
ENGLISH AS A 2ND LANGUAGE	591,270.00	149,719.68	441,550.32	25.32%
ABORIGINAL EDUCATION	1,542,420.00	336,761.35	1,205,658.65	21.83%
BUSINESS ADMINISTRATION	5,301,790.00	1,619,174.35	3,682,615.65	30.54%
SUMMER SCHOOL	0.00	18,422.64	18,422.64-	0.00%
OFF SHORE STUDENTS	721,037.50	426,046.68	294,990.82	59.09%
OTHER	199,790.00	88,993.69	110,796.31	44.54%
	-----	-----	-----	-----
	58,533,812.50	12,633,894.99	45,899,917.51	21.58%
	=====	=====	=====	=====
ADMINISTRATION				
EDUCATIONAL ADMINISTRATION	878,610.00	297,565.04	581,044.96	33.87%
SCHOOL DISTRICT GOVERNANCE	174,313.00	75,168.41	99,144.59	43.12%
BUSINESS ADMINISTRATION	1,537,440.00	589,298.48	948,141.52	38.33%
	-----	-----	-----	-----
	2,590,363.00	962,031.93	1,628,331.07	37.14%
	=====	=====	=====	=====
OPERATIONS & MAINTENANCE				
BUSINESS ADMINISTRATION	492,330.00	194,110.75	298,219.25	39.43%
MAINTENANCE OPERATIONS	5,008,065.00	1,755,092.73	3,252,972.27	35.05%
MAINTENANCE OF GROUNDS	510,000.00	197,126.17	312,873.83	38.65%
UTILITIES	1,097,200.00	195,915.53	901,284.47	17.86%
	-----	-----	-----	-----
	7,107,595.00	2,342,245.18	4,765,349.82	32.95%
	=====	=====	=====	=====
TRANSPORTATION & HOUSING				
BUSINESS ADMINISTRATION	130,900.00	43,132.44	87,767.56	32.95%
STUDENT TRANSPORTATION	936,561.20	188,493.75	748,067.45	20.13%
	-----	-----	-----	-----
	1,067,461.20	231,626.19	835,835.01	21.70%
	=====	=====	=====	=====
	-----	-----	-----	-----
	477,007.30-	19,327.79	496,335.09-	-4.05%
	=====	=====	=====	=====

Local Capital Summary

Nov 30, 2018

Project	Opening	Budget	Transfers	YTD Expense	Balance
Bus Fleet	(47,983)			33,734	(14,248)
Classroom Furniture Replacement	(50,000)	(50,000)			(100,000)
Dewdney Renovations	29,258		(29,258)		-
Facilities Equipment	(84,301)			4,751	(79,550)
Ferndale	(62,332)			59,488	(2,845)
MSS Science Labs	25,216	(150,000)		91,587	(33,197)
Photocopiers	(81,629)				(81,629)
Portables	(555,807)			268,514	(287,293)
Riverside Upgrades	(100,000)				(100,000)
School Improvements	(175,813)			84,455	(91,357)
Solar Panels	(6,065)			4,259	(1,806)
Stave Falls	89,537	(675,000)		61,998	(523,465)
Technology Improvements	(276,044)		65,000	-	(211,044)
Telecom Systems	(31,271)	(20,000)			(51,271)
Unallocated	(392,075)		34,679		(357,396)
White Fleet	(99,028)		(5,421)	114,026	9,576
Workorder Systems	(130,980)				(130,980)
Grand Total	(1,949,319)	(895,000)	65,000	722,813	(2,056,506)

2018-19 Bylaw Capital Project Summary

Nov 28, 2018

Project	Budget	Expense To Date	Outstanding PO's	Budget Remaining	Draws To Date
Bus	296,062	296,062	-	-	296,062
Deroche - Playground	90,000	92,191	-	(2,191)	90,000
Dewdney - Boiler	345,000	196,655	35,564	112,781	200,000
HMS/WH - LED lighting	55,000	14,998	-	40,002	15,000
MSS - HVAC	290,000	22,913	103,632	163,455	25,000
MSS - Roofing (17/18)	232,518	194,895	20,734	16,890	232,518
Silverdale - Roofing	490,000	285,147	89,523	115,331	290,000
	1,798,580	1,102,861	249,452	446,267	1,148,580

Youth Trades Capital Equipment Program (YTCEP) 3-Year Plan 2018/19 Capital Grant Report Summary

SD#	Facility Name	ITA Youth Trades Program Being Supported	Equipment Type	Equipment Name	2018/19
75	Riverside College	Chef's Program	Trades equipment	Rationale	\$ 39,537.00
	Mission Secondary			CNC Haas Mini Mill	\$ 38,010.00
	Mission Secondary			CNC Router	\$ 50,000.00
75	Mission Secondary	Youth Explore Trades Skills - (formerly Skills Exploration)	Tools	Computers	\$ 22,835.00
75	Mission Secondary	Youth Explore Trades Skills - (formerly Skills Exploration)	Trades equipment	Tire Changer	\$ 15,801.93
75	Mission Secondary	Applied Design, Skills and Technology (ADST) - (formerly Shop Class)	Heavy machinery	Mortiser	\$ 5,830.00
75	Mission Secondary	Applied Design, Skills and Technology (ADST) - (formerly Shop Class)	Heavy machinery	Wood Bandsaw	\$ 8,660.00
75	Mission Secondary	Applied Design, Skills and Technology (ADST) - (formerly Shop Class)	Trades equipment	Table Saw	\$ 1,512.16
					\$ 182,186.09

ITEM 5.6 Action

TO: Committee of the Whole
FROM: R. Cairns, Trustee
SUBJECT: Invitation to Minister of Education, R. Fleming, and MLA, Bob D'Eith, to tour MSS

Recommendation

THAT the following motion be reviewed and forwarded to the Public Meeting on January 22, 2019 for review;

THAT the newly elected Board of Education re-issue a letter to invite the Minister of Education and out Member of the Legislative Assembly Bob D'Eith for Maple Ridge – Mission to our School District and tour Mission Senior Secondary School.

Rationale:

The previous Board issued a similar request and I believe a Deputy Minister did visit Mission. The previous Board believed that such a visit was important to show the Minister the urgent need for a new High School for Mission. The Minister has said he intends to visit every School District during his tenure. I would hope that to have the Board send another letter would facilitate an early date to attend the Mission Public School District.

ITEM 7.1 Discussion

TO: Committee of the Whole
FROM: K. Beeby, Acting Vice Principal for Summit Learning Centre
SUBJECT: Summit Name Change

Background:

Summit staff have been discussing the possibility of changing the school's name to more closely represent who they are. Names such as Summit Virtual School, Summit Home Learning School or even Summit School are some considerations. Staff feel the word 'centre' does not represent the school well, as the public often mistakes the school as a tutoring centre. Additionally, the former Apollo Centre in Abbotsford has now been named 'Summit Centre'.

Attachments:

1. Administrative Procedure #604

Naming / Renaming of School or Facility

The Superintendent will establish criteria and procedures for naming and/or renaming of schools and education-related facilities. It is the intent of the process to include feedback on these matters from a broad representative group within the community.

General Information

Prior to the construction of a new school, or upon receipt of a proposal requesting re-naming of an existing school or naming/renaming a part of school, the Superintendent shall establish an ad hoc School Naming Committee.

The Superintendent will appoint at least six members of the community to serve on the committee, including but not limited to, one representative from each of the following groups:

- A member of the Board of Education.
- An administrative employee of Mission Public Schools.
- A former or current teacher of Mission Public Schools.
- A parent representative with at least one student currently attending a school in the district.
- A student representative (grade 7-12 in the catchment area).
- A community member.

The committee will publicize its purpose, meetings and recommendations to the schools, the community and, in the case of re-naming an established school, the alumni to whatever extent is feasible. The Superintendent or delegate shall assist with this publicity. Submissions for school names will be solicited from employee groups, parents, municipal and local community organizations.

Criteria Guidelines

All submissions will be made in writing only, using the *Facility Name Nomination* form. Nominations for naming a facility should be made based on the following criteria:

- The historic or current name of the district of local community in which the school is located.
- Significant reference to the geography of the area.
- To honour a distinguished person who;
 - Has made an extraordinary contribution to the school district;
 - Demonstrated a record of distinction in their respective field, evidenced by a variety of outstanding accomplishments, awards, leadership and service roles in their profession and community;
 - Demonstrated positive role modeling and commitment to excellence.
- Posthumous nominations should be made 5 years after the individual's death.
- Symbolic of a unique program focus in the case of specialized schools.
- Recognition of a major benefaction where a significant portion of the cost of the building/facility is made by the donor.

Nominations shall include supporting materials that address:

- The rationale for the recommendation.
- Biographical and background information regarding the proposed name.
- Attributes / qualities or other relevant information specific to the nomination.

Naming a New School

Once new school district sites are approved by the Board of Education and the Ministry of Education, the administration will pursue broad based feedback to select the name. New sites are assigned a temporary generic name (site number) until the formal new name is announced.

Following these approvals, the Superintendent will initiate the establishment of the School Naming Committee to solicit the nomination of names for the new school.

Renaming a School

Only in exceptional circumstances and after thorough study would the Board of Education consider renaming an existing school. Because of the history and tradition associated with the names given to schools, the small number of opportunities for naming, and the cost of updating documents, brochures and other literature, the Board would only consider re-naming proposals in cases where the existing name is deemed to no longer be serving the need of the school population or community.

A proposal for renaming an existing school facility shall be submitted, in writing, to the Superintendent or designate with the appropriate documentation. The proposal can be initiated by the school administration, staff or students, the Parent Advisory Council or district staff.

Following receipt of the proposal, the Superintendent will initiate the establishment of a School Naming Committee to review the proposal.

Naming Portions of Facilities

The Board of Education may name facilities within a specific school including but not limited to libraries, athletic fields, gymnasiums, multipurpose rooms or theatres.

A proposal for naming/renaming an existing portion of a school facility shall be submitted, in writing, to the Superintendent or designate with the appropriate documentation. The proposal can be initiated by the school administration, staff or students, the Parent Advisory Council or district staff.

Following receipt of the proposal, the Superintendent will initiate the establishment of an ad hoc committee to review the proposal.

Name Selection Process

The School Naming Committee will give notification through community newspapers, school newsletters, flyers at each feeder school and a notice on the district website that nominations will be accepted for a period of 45 working days. A *Facility Name Nomination* form must be completed. Nominations and supporting documents should be submitted to:

Mission Public Schools
School Naming Committee
33046 Fourth Avenue
Mission, BC V2V 1S5

After 45 working days, the nominations will be collected and submitted to the School Naming Committee for review.

The committee will meet, evaluate the nominations and prepare a shortlist of recommendations for final approval for the Superintendent to forward to the Board of Education.

Given the sensitive nature of this task, most naming proposal deliberations by the School Naming Committee and the Board of Education will be kept confidential.

The Board of Education will make the final decision for the new name at a closed meeting and the new name will be announced at a regular meeting held in public.

Exceptions

The Board of Education is the only grantor of an exception to these criteria and processes.

Date Adopted: May 2000

Date Amended: October 2006, November 2009

ITEM 7.2 Discussion

TO: Board of Education
FROM: A. Wilson, Superintendent of Schools
SUBJECT: Dewdney Parking

Traffic and Parking at Dewdney Elementary is an ongoing problem. With a growing population, much of it cross boundary, there are more vehicles than space in the area. The School District is unable to control the traffic on the adjacent road, and suggestions such as adding a cross walk are problematic and/or illegal. However, we can increase parking on site to reduce congestion. The fastest and most cost-effective way is to move staff parking to the area in front of and west of the old portion of the school, and use the existing staff lot for parents. The area in front of the old school is problematic for parking but the west side of the building can be transitioned relatively promptly and inexpensively.

ITEM 7.3 Discussion

TO: Committee of the Whole
FROM: A. Wilson, Superintendent of Schools
SUBJECT: Donations made to the School District

Background:

This item is being brought forward to discuss the parameters for donations to the School District. A parent contacted the Board about donating Google Chrome Books to Hatzic Middle School. The IT Department did advise Staff that the School District is unable to support this type of device. Contact has been made with Abbotsford School District for information on their use of these devices.

ITEM 7.4 Discussion

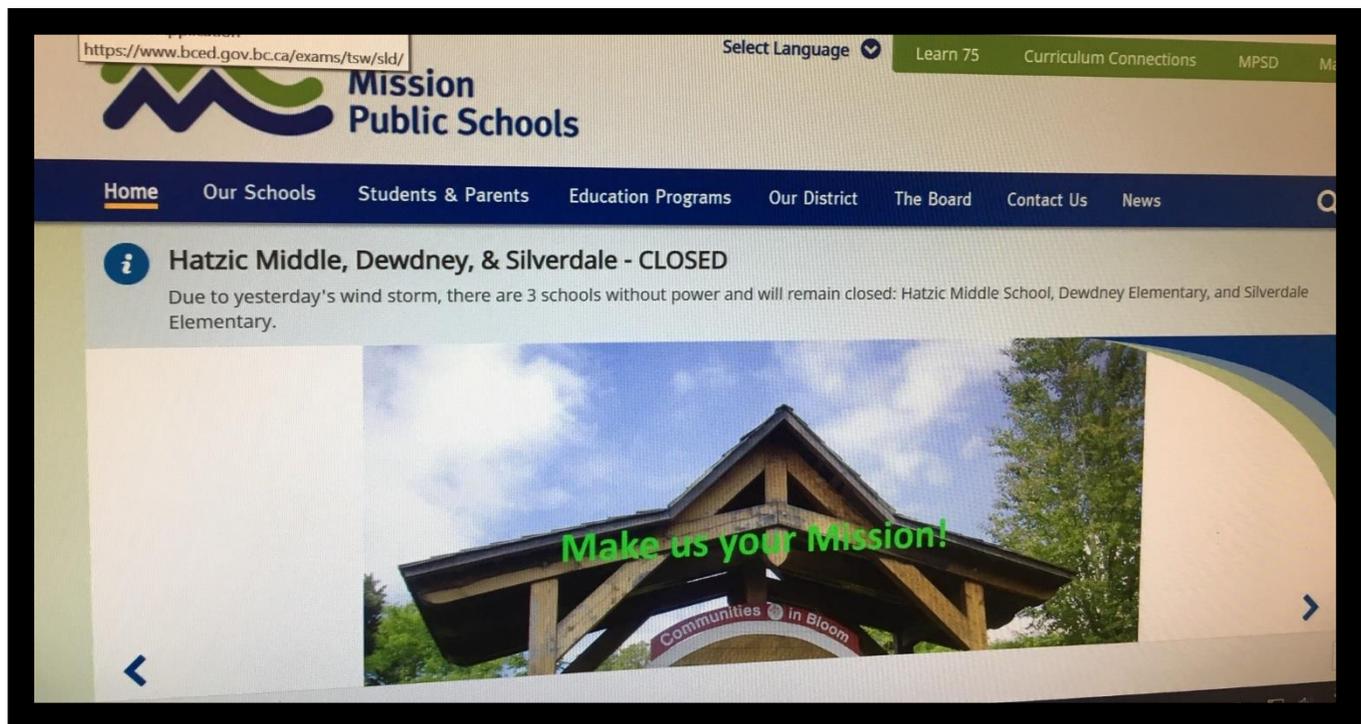
TO: Committee of the Whole
FROM: A. Wilson, Superintendent of Schools
SUBJECT: Inclement Weather

Summary:

Prior to the winter break, a severe wind storm caused power outages across the province which resulted in three school closures for the district. The Committee will discuss the process for communicating school closures.

Attachments:

1. Administrative Procedure #317, Temporary School Classroom Closure
2. Image capture of the school closure announcement:



Temporary School Classroom Closure

The Board of Education will establish procedures for the temporary closure of a classroom(s) if the health or safety of students is endangered.

General Guidelines

The decision for a classroom(s) closure or for an early dismissal will be made by the Superintendent of Schools. (Note: The Superintendent's approval is not required if a directive to evacuate is received from the Emergency Operation Centre).

Elementary students will not be released prior to regular dismissal time unless parents or their designate have been contacted. If it is not possible for elementary students to remain at the school, the principal will arrange to take unreleased students to an alternate location until regular dismissal time.

Secondary students will be dismissed at the discretion of the School Principal in consultation with the Superintendent of Schools

Inclement Weather Conditions

Generally, schools and classrooms will remain open during inclement weather conditions. When some or all of the school bus routes are cancelled due to poor road conditions, some or all of the district's school classrooms may be closed. If bus routes are cancelled, the cancellation will apply to the full day.

Situations, in which some or all school buses are mobilized, during the school day due to extreme worsening road conditions, may result in some or all school classrooms being closed during the school day.

The decision to send students to school during inclement weather conditions is the parents' responsibility.

Power Outage

Generally, schools and classrooms will remain open during power outages. Extended or potentially dangerous power outages may result in school classroom closures.

Communication

Annually, in November and again in January, a notice will be sent to parents and staff advising of the district's procedures for school classroom closures.

Notification of cancelled bus runs and school classroom closures will be advertised on the local radio stations at STAR FM 107.1 on the FM band, CKNW 98 and CKWX 1130 on the AM band.

A notification message will be posted on the district office phone system at 604-826-6286.

All school and community events scheduled for a school or schools may be cancelled when schools are closed due to cancelled bus routes or power outage problems.

Date Adopted: May 2004

Legal Reference: School Act, Section 73(2)

Cross Reference: [Emergency and Critical Incident Procedures Administrative Procedure #106](#)

School District #75 (Mission)

Public Meeting of the Committee of the Whole Minutes

December 4, 2018, 3:30 pm

District Education Office, 33046 4th Avenue, Mission, BC

Members Present: Trustee Tracy Loffler
Trustee Shelley Carter
Trustee Randy Cairns
Trustee Rick McKamey
Trustee Julia Renkema

Staff Present: Superintendent of Schools Angus Wilson
Secretary Treasurer Corien Becker
K-12 District Virtual Teacher Librarian Jennifer Lane
Director of Student Services Carolynn Schmor
District Principal of Aboriginal Education Joseph Heslip
Executive Assistant Aleksandra Zwierzchowska (Recorder)

Staff Absent: Assistant Superintendent Larry Jepsen

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as presented.

CARRIED

3. DELEGATIONS/PRESENTATIONS

3.1 Quebec - Field Trip Experiences

Ms. Lani Vetter introduced students: Trinity Smith, Rory Davies, Zoe Degagné, and Jacob Giesbrech. Each student reflected on traveling to Quebec last June and shared their favourite memory of the field trip.

4. CURRICULUM

4.1 MONTHLY CURRICULUM UPDATE

The District Principal of Aboriginal Education introduced the members of the Curriculum team. Camille Anderson and Lori Caviggia presented information about thinking classrooms. Highlights included three big gears of change, vertical boards, and experiential learning.

Principal Pearce advised that thinking classrooms are being integrated at all grade levels, not just grade 10.

The Director of Student Services introduced Sheri Montgomery who presented information about the Mission Youth Pathways to Employment Program and the Mission Youth Transition Fair 2019.

Q: Who can register for the program?

A: The intended audience are students who have graduated and are experiencing barriers to employment.

Q: How does the public know this is being offered?

A: Information has been shared with Schools and My House. We are still in the early stages of the communication plan. Parents are welcome to attend the committee meetings.

Aboriginal Education Update:

- Indigenous peoples atlas of Canada (giant floor map) was experienced by all students at Silverdale Elementary
- Feast on Local Knowledge with Naxaxalhts'l Albert Sonny Mchalsie
- Reconciliation through Indigenous Education
- The First Peoples Principles of Learning as a Framework for Transformation with JO Chrona

5. UNFINISHED BUSINESS

5.1 Motion for BCSTA AGM - Policy for Harassment

Original Motion

MOVED and Seconded that the following resolution be forwarded to the Public Board meeting on December 19, 2018:

That BCSTA be requested to develop policy guidelines and templates for preventing, and/or addressing discrimination, harassment, and poisoned work environments of Board of Education and individual trustees, be approved.

Amended Motion

MOVED and Seconded that the following resolution be forwarded to the Public Board meeting on December 19, 2018:

That BCSTA develop policy guidelines and templates for preventing, and/or addressing discrimination, harassment, and poisoned work environments of Board of Education and individual trustees.

CARRIED

After attending the BCSTA Trustee Academy, the Chair recommended to remove the words "to develop" and "be approved" from the motion.

This motion has been presented at previous Committee of the Whole meeting. The Board would like to submit this motion be discussed and debated at the BCSTA AGM.

5.2 Letter to British Columbia School Sports (BCSS)

The issue is that grade 9 students are not allowed to play with grade 10's because they are considered to be playing up or on another school's team. Other districts have different grade configuration; however, our middle school configuration presents unique issues.

The Chair advised the Committee that the Board received a response from BCSS. This letter was mailed while the School District was in-between boards. The Committee needs to discuss how they would like to respond to the letter. The Chair offered to draft another letter and present the response at an upcoming Committee of the Whole meeting. Once the letter is finalized it will be mailed to BCSS and to the Ministry.

5.3 Stave Falls Update

The Principal of Stave Falls Elementary provided the Committee with an update about recent community meetings, grant applications, advertising efforts, kindergarten registration, and parent information sessions.

Registration for Stave Falls Elementary for ALL students will take place at the District Education Office Monday, January 14 to Friday, January 18, 2019.

Parents of the community have been invited to attend planning meetings. Many parents were unable to attend the last meeting. Information will be included in the newsletter so that all subscribers can learn what is being discussed and participate in the planning progress.

Q: When will the building be available for use?

A: Possibly in the Spring.

6. STAFF REPORTS

6.1 Vandalism Summary

The Secretary Treasurer informed the Committee that she received a vandalism inquiry which resulted in reviewing vandalism records for all schools. The report is being shared with the Committee as it includes valuable information.

Q: What type of vandalism are schools experiencing? Who is responsible for the conducting the repairs?

A: Window repairs, painting, and garbage clean-up. Most of the work is completed by the facilities department.

Additional information was requested for the cost of the vandalism at West Heights Elementary. The Secretary Treasurer will provide this information at the next Committee of the Whole.

6.2 Financial Summary Report, October 31, 2018

MOVED and Seconded that the Financial Summary report be reviewed and forwarded to the Regular Meeting on Public Meeting on December 18, 2018.

CARRIED

The Secretary Treasurer informed the Committee that the monthly financial report provides a snapshot of where the district stands at a moment in time. The Board has discussed reviewing this report on a quarterly basis.

Expenses that are being watched very closely are:

- Offshore Students/ International Students
- SD Governance
- Business Admin
- Maintenance of Grounds

When budgets are reaching close to 100%, we look at the costs that are discretionary vs mandatory.

Q: Can the report include information on capital costs?

A: Capital information is more difficult to prepare. Staff is able to prepare a narrative.

Q: What costs are included in other?

A: The details of other costs would need to be extracted from the system and presented at the January meeting.

Q: What costs are included in SD governance?

A: Any cost associated to the business of the Board.

Q: Under the instruction item, what is career preparation?

A: The Superintendent provided vocational trade as an example.

The Secretary Treasurer informed the Committee that the financial category names follow ministry guidelines. The School District does not have the ability to change the names.

The Committee requested more details on School District Governance, costs related to other, and an update on capital costs.

6.3 2018 Annual Report - DRAFT

MOVED and Seconded that the 2018 Annual Report be reviewed and forwarded to the Regular Board meeting on December 18, 2018.

CARRIED

The Secretary Treasurer informed the Committee that the Annual Report is being presented in a draft format. The Independent Auditor Report that is a part of the financial statement, has a date error. This will be corrected for the Public meeting. We welcome input from partner groups.

MTU would like to provide feedback, however, the deadline for presenting the final copy is too soon. Next year, it would be helpful to see the draft sooner in the year.

MOVED and Seconded that meeting be extended until 6:15 pm.

CARRIED

The Secretary Treasurer noted an error on page 48 and 51 of the agenda. The date on the Financial Statements should be corrected from 2017 to 2018.

6.4 **2017-18 Statement of Financial Information**

MOVED and Seconded that pursuant to the Financial Information Act (“the Act”) the Statement of Financial Information be reviewed and forwarded to the Regular Board meeting on December 18, 2018.

CARRIED

The Statement of Financial Information (SOFI) is presented to the Committee prior to the Public meeting and before being published. The Financial Statements are not attached to the SOFI report, but they will be included at the Public meeting on December 18, 2018.

The Chair requested that for the Public meeting, the Annual Report and SOFI report to be printed as appendices or separate attachments.

The Secretary Treasurer advised the Committee to contact her prior to the Public meeting with any specific requests about the Financial Statements so that the information is available to share at the meeting.

7. NEW BUSINESS

7.1 **Liaison Schools - Motion**

The reason this item was being brought forward was because public feedback suggested confusion about only being able to contact the liaison school representative.

A discussion ensued, and the Board agreed that they would like more public consultation on this matter before debating it at the Public meeting. The Superintendent will issue communication to principals, Principal McLeod will discuss this with the Principal Vice Principal group, and DPAC will discuss this in greater length at their next meeting.

This item has been referred to the Committee of the Whole meeting in January.

7.2 Trustee Committee and Liaison Appointments

MOVED and Seconded that the meeting be extended another 15 minutes.

CARRIED

The Board decided that Trustee Renkema will take over the former trustee liaison appointments. The Board has decided to forward this matter to the Public Board meeting for approval and further discussion.

Moved and seconded to extend the meeting another 15 minutes.

CARRIED

The Chair will email the Board about Committee appointments requests.

7.3 Seatbelts on School Buses

A formal motion will be presented at the Public meeting on December 18, 2019 to direct staff to prepare information about the cost, time frame, and feasibility of installing seatbelts on buses. The information will be presented at the Committee of the Whole in February.

The Secretary Treasurer shared a preliminary discussion with the Transportation Manager who advised that old buses cannot be retrofitted.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Committee of the Whole Meeting Minutes, October 2, 2018

Remove Jim Taylor off the Members Present list as he was not in attendance.

MOVED and Seconded that the Committee of the Whole Meeting Minutes, October 2, 2018 be approved as amended.

CARRIED

A reminder that the Vending Machine discussion item be referred to a future Committee of the Whole meeting.

8.2 Special Committee of the Whole Meeting Minutes, November 27, 2018

MOVED and Seconded that the Special Committee of the Whole Meeting Minutes, November 27, 2018, be approved.

CARRIED

9. INFORMATION ITEMS

The Enrolment charts for September 2011 - 2018, are presented as information only.

9.1 Enrolment Charts

9.2 Enrolment Charts excluding International Students

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:22 pm.

Chairperson

Secretary Treasurer

DPAC Meeting Minutes October 15, 2018
Held at Ecole Heritage Park Middle School

Meeting Commenced: 7:02pm

Meeting Facilitator: Karah Hutchison

Attendees Present: (See Bottom)

Acknowledgement that the meeting takes place within the traditional, ancestral, unceded and shared territories of the Leq'á:mel, Matheqwí, Qwó:ltl'el and Sq'éwlets peoples.

Adoption of September Minutes: Motion by Lori, Seconds Dionne

Adoption of Agenda: Motion by Lori, Crystal Seconds

Correspondence:

- COTW Agenda for Oct 2nd
- Info on the Farm to School Program (<https://farmtoschoolbc.ca/>)
- BOA Oct 16th Agenda
- ACF Upcoming Film List + Application Form
- Snack Pack Society Fundraiser Email
- MTU Local Elections Bulletin

Superintendent's Report-Angus Wilson:

- Enrollment is down - below projected
- Successful Orange Shirt Day at Fraser River Heritage Park - great attendance
- Letter sent to BC School Sports - no response as of yet
- Mission Secondary - great progress with new curriculum implementation
- Marijuana is not legal for children - nothing will change on school grounds
- Elections being held Saturday, October 20, 2018

Chair's Report: Karah Hutchison

- September All Candidates Meeting was held - approx. 30-40 in attendance
- Screenagers Invoice Received - October 23rd, 2018 Event - prebooking available on Eventbrite - cheque to be sent ASAP
- Jesse Miller is booked for November 19th - amount TBD
- Email re Selfless movie from Angus - already 3 social media safety event scheduled - Selfless to be looked at at a later date

Treasurer's Report:

- Chequing Account:
 - Opening/Closing Balance \$3,543.55
- Gaming Account:
 - Opening Balance \$5,406.61
 - Closing Balance: \$6,132.37
 - Cheque for ACF 2017/2018 movie license came out.*
 - \$2,500 Gaming Grant Received*

Communications Report: Communications Vacant - Chantelle covering Facebook posting

- Screenagers Event Brite, and all events are on Facebook page
- Emails regarding meeting times/locations not going out from gmail account - Karah/Cheryl to investigate
- MPSD website needs to be updated with DPAC website - Angus to follow up

Ongoing Items:

Website - Discussion postponed until November

October Event - Screenagers - Clarke Theatre - October 23rd - Doors open at 5:30pm

- Posters to be emailed to all PACs
- Joe Heslop confirmed to moderate

November 19, 2018 - Jesse Miller - Clarke Theatre - Doors open at 5:30pm

Posters to be distributed

10 free tickets will be available for each school via Principals.

New Business

November 19th DPAC Meeting rescheduled to November 26th at Mission Central

Nomination and Elections for 2018/2019

Nominations for current year:

Member at Large: Julie Bond nominated by Karah . Nomination excepted.

Vote passed unanimously.

Communications: No nominations.

Safety on School Grounds after school - report all incidents to RCMP non emergency with time/date information and can email Angus (angus.wilson@mpsd.ca) if you witness anything

Adjournment:

Motion to adjourn by Stefany , second by Dionne . Adjourned at 7:56pm.

Attendees:

HPMS: Karah Hutchison, Linda Ziefflie, Principal; *Albert McMahan:* Cheryl Blondin, Kerridan Dougan; *MSS:* Clare Seeley, Dionne Hairsine; *HMS:* Lori McComish; *ESR:* Sheneal Anthony; *Dewdney* Christie Lindgren, Destiny Cunningham; *Cherry Hill* Julie Bond; *Deroche:* Chrystal McCallum; *Windebank:* Lindsay Scott; *Hillside:* Erin Osterberg, Susie Taylor; *Hatzic Elementary:* Stefany Tunshell; Laura Wilson ECC; Angus Wilson, MPSD; Gina McCarty, MTU; Randy Cairns, MPSD Trustee;

DPAC Meeting Minutes November 26, 2018
Held at école Mission Central Elementary School

Acknowledgement that the meeting takes place within the traditional, ancestral, unceded and shared territories of the Leq'á:mel, Matheqwí, Qwó:ltl'el and Sq'éwlets peoples.

Meeting Commenced: 7:00pm

Meeting Facilitator: Karah Hutchison

Attendees Present: (See Bottom)

Adoption of October Minutes: Motion by Lori, Dionne Seconds

Adoption of Agenda: Motion by Lori, Dionne Seconds

Introductions

Presentation by Nadine Langford and Pat from Snack Pack Society Fraser Valley
AGM Thursday, November 29 at 6:30pm at Vancity Community Room

Presentation by Samantha Strange (Sexual Health Workshop for Parents)

Proposal from Aerial Clatney (Sex Positive Parenting of Children with Differing Abilities) given by
Chantelle Morvay-Adams

Event to be planned for end of January 2019

Correspondence:

- Special Committee of the Whole- Part One - November 27, 2018 - Boundary Review
Email from District
- Special Committee of the Whole - Part Two - January 10, 2019 - Boundary Review
- COTW Agenda for November 27, 2018
- Screenagers Thank You & Parent Guide

Superintendent's Report: Angus Wilson:

- Four incumbent trustees, one new trustee. Inaugural Meeting November 20, 2018
- Catchment Area Review - encompass new school opening for Sept 2019, issues re: overcrowding
- Safe Schools Meetings - info re: marijuana, gangs
- Superintendent's Meeting with Deputy Minister of Education - Gr 10 Literacy Exam and Gr 12 Numeracy/Literacy Exam - changes coming

Chair's Report: Karah Hutchison

- Screenagers - 40 attendees - Moderated by Joe Heslop - Principal of Aboriginal Education

- Jesse Miller - 30 attendees - Very engaged audience - Main Complaint was lack of visibility about event
- Communications Officer available
- Probably Karah's last meeting - Congratulations to the new mom!

Treasurer's Report:

- Chequing Account:
Opening Balance \$3,543.55 Closing Balance: \$3568.55
- Gaming Account:
Opening Balance \$6,132.37
Closing Balance: \$3,981.37
Included: cheques to Jesse Miller, Clarke Theatre

Communications Report:

Vacancy still available

Ongoing Items:

BCCPAC - DPAC Leadership Summit - Report by Chantelle Morvay-Adams

New Business:

- Lori McComish - Abbotsford News Article on French Immersion Issues - communication issues with District and parents regarding teacher shortage/replacements
- Adding another SOGI123 event in February with Sharon Widdows as there is still much confusion and misinformation
- School Zone Safety - speeding around schools - ideas to help - to be addressed further in December

Communications Director Nominations

Chrystal McCallum Volunteered - Passed Welcome, Chrystal!

Adjournment:

Motion to adjourn by Dionne, second by Lori . Adjourned at 9:14pm.

Next Meeting: December 10th, 2018 at School Board Office

Attendees:

HPMS: Karah Hutchison; *Albert McMahan:* Cheryl Blondin; *MSS:*Dionne Hairsine; *HMS:* Lori McComish, Candace Koch; *ESR:* Sheneal Anthony, Kirstin Heise;*Dewdney* Christie Lindgren; *Cherry Hill* Shannon Duplissie; *Deroche:* Chrystal McCallum; *Windebank:* Lindsay Scott; *Hatzic Elementary:*Samantha Strange; *Mission Central:* Laura Jenkins; Nadine Langford, & Pat Nourae Snack Pack Society; Angus Wilson, MPD; Gina McCarty,Ryan McCarty *MTU;*

