

**School District #75 (Mission)
Public Meeting of the Committee of the Whole Minutes**

**May 7, 2019, 3:30 pm
School District Administration Office
32865 Cherry Avenue, Mission, BC**

Members Present: Trustee, Tracy Loffler
Trustee, Shelley Carter
Trustee, Randy Cairns
Trustee, Rick McKamey
Trustee, Julia Renkema

Staff Present: Secretary Treasurer, Corien Becker
Superintendent of Schools, Angus Wilson
Assistant Superintendent, Larry Jepsen
Executive Assistant, Aleksandra Zwierzchowska (Recorder)

Others Present: Director of Student Services Carolynn Schmor
District Principal of Aboriginal Education Joseph Heslip
K-12 District Virtual Teacher Librarian - Jennifer Lane, Teacher -
Kevin Matheny, French Coordinator - Shauna Nero, Math Mentor
Teacher - Rebekaah Stenner, MTU President - Janise Nikolic, MTU VP
- Ryan McCarty, CUPE President - Faye Howell, DPAC Co-Chair -
Chantel Morvay-Adams, Principal Susan McLeod, Principal Linda
Ziefflie, District Principal Colleen Hannah, Transportation Manager
Jodi Marshall, Principal Andrew Merry, and Stave Falls Association
Member- Brooke Christensen.

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as amended.

CARRIED

One addition: Item 7.4, \$10aday Childcare

Moved item 4.1 to the top of the agenda (Item 3.1).

3. DELEGATIONS/PRESENTATIONS

3.1 ADST inquiry project - Shauna Néro + Students, École Mission Central

The presentation included highlights about the school's Applied Design, Skills, and Technologies (ADST) project which incorporated the Carnaval theme. The focus was building community and raising funds for books for school classrooms and the library. Total raised \$2378.85.

Comments of appreciation regarding the team work and creativity that went into planning the projects and the evolution of education were provided.

3.2 Post Field Trip Presentation: Puerto Aldea, Chile

A PowerPoint played and presented pictures and highlights of the students building the community centre in Puerto Aldea, Chile.

3.3 International Field Trip Application: Zambia and Botswana

MOVED and Seconded that the International Travel Application be reviewed and forwarded to the Public Board Meeting on May 21, 2019 for consideration.

CARRIED

A question was asked regarding the amount that needs to be raised to build the well. The amount is approximately \$4000.

A comment was provided that the students are traveling to a safe part of Africa; no safety or travel advisories have been issued. Students will receive several vaccinations prior to going on the trip.

The Board requested that a Mr. Matheny return to a Committee of the Whole next year to provide a presentation on the trip to Zambia.

4. CURRICULUM

4.1 JUMP Math & Thinking Classrooms

Ms. Stenner provided a presentation on the principles and techniques used in JUMP Math and Thinking Classrooms for solving math problems.

5. UNFINISHED BUSINESS

6. STAFF REPORTS

6.1 Superintendent's Update

The Superintendent advised that:

- the Electrical Program will move to Riverside over the summer;
- a total of nine (9) parking spots have been added at Dewdney Elementary;
- the Inclusion Walkway painting will begin sometime next week; and
- the Boundary Review discussions will take place in the Fall as staff have a series of tasks that need to be completed before proceeding with the meeting.

6.2 Stave Falls Elementary Update

A question was asked about the tentative opening date of the daycare at Stave Falls Elementary. Clarification was provided that the daycare operator can open in August; however, it needs to address some licensing requirements. The daycare will occupy a total of four (4) rooms. There are 4 (four) rooms remaining for student learning. The teacher postings need to be finalized with HR and will likely go out with the next round of postings.

Mrs. McLeod advised that the school received grant monies for outdoor learning equipment for the school.

A question was asked about a breakdown of costs for Stave Falls to date. The Secretary Treasurer will provide this information for the next Committee Meeting.

6.3 Stave Falls Bus Route

The Transportation Manager advised that the School District is able to accommodate the busing service for Stave Falls without any additional staffing costs.

A question was asked about the pickup time for courtesy rides in the Steelhead area. The pick-up time would be approximately 7:10 am.

The Drop-off time for students at Stave Falls Elementary would be around 7:50 am. Staff are discussing the idea of starting school sooner similar to Deroche Elementary.

The Board expressed concerns regarding students walking along Dewdney Trunk Road. The Board will bring up concerns with the District of Mission at the next joint meeting.

Mrs. McLeod will share the Bus Route information with parents via the News Letter and other mediums to communicate the established bus routes.

6.4 My Ed

The Assistant Superintendent provided background information about the Myed attendance module which is used to complete attendance at the two middle schools and the secondary school. The application is efficient and easy to use.

A comment was provided that the module allows Teachers to use their smart phone to take attendance as well.

A question was asked regarding activation of the parent portal on Myed. Now that all the Teachers have their own device, the School District needs to synchronize the system.

In addition to the attendance module, Myed offers an IEP module. Staff have the ability to upload IEPs into the system. When Elementary Teachers start using Myed, this will allow student information to be available across all education levels.

6.5 Strategic Plan - DRAFT

That the draft Strategic Plan for 2019-2022 be reviewed and discussed;

That feedback on the Strategic Plan be solicited from partner groups, students, and the public;

That the Strategic Plan and the feedback received be returned to the June Committee of the Whole for further consideration.

CARRIED

The Chair advised that the Board is soliciting feedback on the plan and the meaning of inclusion in the School District so that it can be incorporated into the plan.

The Board renewed the Mission, Vision, and Values. The Mission supports the Vision and the Values guide the organization and culture. The statements that are provided at the top of each strategic priority are copied from the Ministry's vision for student success with the exception of Honouring Culture & Territory, this objective is authentic to MPSD.

The Board requested that the plan be shared with First Nations partners. The Secretary Treasurer advised that the plan will be posted to the website and emailed to partner and community groups.

7. **NEW BUSINESS**

7.1 Motion re: School Playgrounds

MOVED and Seconded that the following motion be considered and forwarded to the Public Board meeting on May 21, 2019 for consideration:

THAT Staff determine the feasibility and cost of upgrading all Mission Public School playgrounds to be accessible for "All" students and return a report to the Board for consideration.

AMENDMENT

To return the report to the Committee of the Whole in June.

AMENDED MOTION

MOVED and Seconded that Staff determine the feasibility and cost of upgrading all Mission Public School playgrounds to be accessible for "All" students and return a report to the Committee of the Whole in June for consideration.

CARRIED

The objective behind the motion is to establish a plan that will modernize school playgrounds to be accessible by all members of the community.

Staff will engage the appropriate parties to provide a feasibility report to the Committee of the Whole in June.

7.2 Extending the CotW meeting time

MOVED and Seconded that the following motion be considered and forwarded to Public Board meeting on May 21, 2019:

That the Board amend Policy #50, section 1.5.5 from meetings will not proceed past 6:00 pm to meetings will not proceed past 6:30 pm unless a motion to extend the meeting is passed by a minimum two-thirds (2/3) majority of the Trustees present."

AMENDMENT

Remove the words, "unless a motion to extend the meeting is passed by a minimum two-thirds (2/3) majority of the Trustees present."

Opposed: Trustee Cairns and Trustee McKamey

AMENDED MOTION

MOVED and Seconded that the following motion be considered and forwarded to Public Board meeting on May 21, 2019:

That the Board amend Policy #50, section 1.5.5 to read, "meetings will not proceed past 6:30 pm."

CARRIED Opposed: Trustee Cairns and Trustee McKamey

Revising the meeting end time will allow members to plan in advance. A discussion ensued to extend the CotW meeting until 6:30 pm to allow more time for discussion and to provide an opportunity for members of the public to join the meeting after work. Clarification was provided by Trustee Carter that the meeting would conclude at 6:30 pm without the option to extend the meeting.

The Secretary Treasurer advised that if the policy is amended to finish the meeting at 6:30 pm, then the meeting will immediately stop at 6:30 pm.

7.3 Emergency Preparedness

The Superintendent reported that the School District has an excellent Critical Response Program; however, the SD is lacking an official Emergency Plan for planning, responding to and recovering from all types of emergencies.

MOVED and Seconded to extend the meeting past 6:00 pm.

CARRIED

Staff have started conversations regarding creating a business continuity plan. A request was made that an update be provided to the Board semi-annually to identify the needs and short comings with developing an emergency response plan.

The Human Resources Manager provided an overview about the history for the Emergency Planning Committee for the District of Mission. There was a committee in the past; however, over time as people left their roles, the committee dissolved. The Health & Safety Manager advised that a brief survey was provided to Principals, all schools identified plans are in place, but the School District is barely meeting the Worksafe legislation. The School District needs to prepare an extensive plan that would outline emergency designates, procedures and resources.

7.4 \$10aDay Child Care Plan

MOVED and Seconded that the letter regarding \$10aDay Child Care Plan be forwarded to the Public Meeting on May 21, 2019.

CARRIED

The Board received a letter requesting support for the \$10aDay Child Care campaign.

DPAC reviewed the letter and does not support the letter because of the way it is written and stated that the School District should focus on initiatives that are SD driven.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Committee of the Whole meeting minutes, April 9, 2019

MOVED and Seconded that the Committee of the Whole minutes dated April 9, 2019 be approved as amended.

CARRIED

To amend 4.1 of the minutes to include that, "Sportsmanship is included in some BAA courses. The Board requests that Sportsmanship be included as a core competency in all the courses."

9. INFORMATION ITEMS

9.1 DPAC Meeting Minutes, April 8, 2019

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:30 pm.

Certified Correct:

Original Signed by Tracy Loffler

Original Signed by Corien Becker

Chair, Board of Education

Secretary Treasurer