

School District #75 (Mission)  
Special Committee of the Whole  
Agenda

November 27, 2018, 3:30 pm  
District Education Office, 33046 4th Avenue, Mission, BC

Pages

1. CALL TO ORDER  
*The Board Chair will acknowledge that this meeting is being held on Traditional Territory.*
2. ADOPTION OF AGENDA
3. DELEGATIONS/PRESENTATIONS
4. CURRICULUM
5. UNFINISHED BUSINESS
6. STAFF REPORTS
7. NEW BUSINESS
  - 7.1 Trustee Orientation Information 1 - 8
  - 7.2 Preliminary Boundary Review Information 9
8. MINUTES OF PREVIOUS MEETINGS
9. INFORMATION ITEMS
10. ADJOURNMENT

# Special Committee of the Whole Meeting

## Tuesday, November 27, 2018



**ITEM 7.1**      **Information**

**File No. 1105.00**

TO:                Committee of the Whole  
FROM:            A. Wilson, Superintendent of Schools  
SUBJECT:        Trustee Orientation and Review of Upcoming Issues

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The Superintendent of Schools will provide a PowerPoint presentation summarizing the information shared with Trustees as a part of orientation. Following the presentation, the Superintendent will provide a list of upcoming issues and discuss possible next steps.

The PowerPoint presentation will be available for viewing on the district website and uploaded after the meeting.

**Attachments:**

1. BCSTA Academy 2018 – Agenda



**THURSDAY, NOVEMBER 29, 2018**

TIME/ROOM	EVENT
<p><b>12:00 P.M.</b> <b>REGENCY FOYER</b></p>	<p><b>REGISTRATION OPENS</b></p> <ul style="list-style-type: none"> <li>• New trustees will be welcomed by Professional Learning committee members and the Board of Directors.</li> <li>• Visit the <i>Learning Guide</i> and HUB info kiosk to learn more about trustee education resources.</li> </ul>
<p><b>1:00-2:30</b> <b>REGENCY A/B</b></p>	<p><b>PRE-CONFERENCE SESSION 1 - THE TRUSTEE BASICS</b></p> <ul style="list-style-type: none"> <li>• Delegates will learn about the services and programs that BCSTA offers, the basics of board budgets, understanding provincial funding and more.</li> <li>• Review of BCSTA / MOE MOU (to be signed Friday)</li> <li>• This session will cover the basics of school district funding, annual budget processes and information, financial statements and audits, financial health and accountability. These basics will focus on the role of governance and the financial literacy required of a trustee on the board of education. The presentation will use as background the reports of the Auditor General of BC and the Financial Health Working Group. Trustees should expect that this session will provide the general background context for your work with district leadership in resource planning and accountability.</li> </ul>
<p><b>2:30-3:30</b> <b>REGENCY A/B</b></p>	<p><b>PRE-CONFERENCE SESSION 2 - BCPSEA AND LABOUR RELATIONS 101</b></p> <ul style="list-style-type: none"> <li>• Renzo Del Negro, CEO, BCPSEA</li> <li>• We have a complex working world in public education – a mixture of rules, regulations policies, practices, and other external factors. With most of our employees represented by unions, employers and managers in a unionized workplace are challenged to manage effectively within legal and contractual parameters. As a school trustee and an official employer representative, what do you need to know? This session will provide an overview of the legislative and labour relations framework, and what it means to be an employer representative in a large public sector unionized environment.</li> </ul>
<p><b>3:30-4:30</b> <b>REGENCY A/B</b></p>	<p><b>PRE-CONFERENCE SESSION 3 - YOUR DIGITAL FOOTPRINT</b></p> <ul style="list-style-type: none"> <li>• George Couros, Innovative Learning, Teaching, and Leadership Consultant, author of the book, <i>“The Innovator’s Mindset.”</i></li> <li>• We all have a digital footprint, as do our schools and organisations. ‘Googling’ ourselves makes this apparent whether we have had any say in it or not. As individuals and as schools, what can we do to actually shape this footprint? With open sharing of our learning, a digital footprint can easily be developed for either an individual, school or organisation. This is not about branding as much as it is about modeling for our students that we are learners along with them.</li> </ul>

## THURSDAY, NOVEMBER 29, 2018

<p><b>7:00-7:30</b> <b>REGENCY A/B/ C/D</b></p>	<p><b>TRUSTEE ACADEMY OFFICIAL OPENING</b></p> <ul style="list-style-type: none"> <li>• Indigenous welcome</li> <li>• O Canada by Jaeda Gonzales SD38 (Richmond)</li> <li>• President's remarks</li> </ul>
<p><b>7:30-8:45</b> <b>REGENCY A/B/ C/D</b></p>	<p><b>KEYNOTE PRESENTATION - WHY BOARDS MATTER: EMPOWER LEARNING, UNLEASH TALENT, AND LEAD A CULTURE OF CREATIVITY</b></p> <ul style="list-style-type: none"> <li>• George Couros, Innovative Learning, Teaching, and Leadership Consultant, author of the book, "<i>The Innovator's Mindset</i>."</li> <li>• Carol Dweck's work has focused on the ideas of 'fixed' and 'growth' mindset, yet educators will need to go a step further with these notions to create the learning opportunities that our students and schools deserve. We need to focus not only on what we know, but what we do with what we know.</li> <li>• In this talk, George will discuss the idea and characteristics of "<i>The Innovator's Mindset</i>" (as discussed in the book of the same title), and share powerful examples on why this is so crucial for all educators. George's presentations are known to be emotional, humorous, all while pushing your thinking, and will definitely connect to your heart first, in a way that will last with you long after this keynote.</li> </ul>
<p><b>8:45</b> <b>REGENCY FOYER</b></p>	<p><b>PRESIDENT'S RECEPTION AND NETWORKING</b></p>



**FRIDAY, NOVEMBER 30, 2018**

TIME/ROOM	EVENT
<b>7:15 A.M. REGENCY FOYER</b>	<b>REGISTRATION RE-OPENS</b>
<b>7:30-8:45</b>	<b>BCSTA BRANCH BREAKFAST MEETINGS</b> <ul style="list-style-type: none"> <li>• Fraser Valley - (Balmoral)</li> <li>• Metropolitan - (Plaza B)</li> <li>• Northern Interior - (Plaza A)</li> <li>• Thompson Okanagan - (Georgia A)</li> <li>• Vancouver Island - (Georgia B)</li> <li>• Kootenay Boundary - (Plaza C)</li> <li>• North West - (Prince of Wales)</li> <li>• South Coast - (Oxford)</li> </ul>
<b>9:00-9:45 REGENCY A/B/ C/D</b>	<b>PLENARY 1 - THE CO-GOVERNANCE RELATIONSHIP BETWEEN GOVERNMENT AND BOARDS OF EDUCATION (SIGNING OF THE MOU)</b> <ul style="list-style-type: none"> <li>• BCSTA President Gordon Swan</li> <li>• Minister of Education Rob Fleming</li> </ul>
<b>9:45-10:30 REGENCY A/B/ C/D</b>	<b>PLENARY 2 - THE HON. KATRINA CHEN</b> <ul style="list-style-type: none"> <li>• Minister of State for Child Care</li> </ul>
<b>10:30-11:00</b>	<b>BREAK</b>
<b>11:00-12:00 P.M. REGENCY A/B/ C/D</b>	<b>PLENARY 3 - WHO'S WHO, WHO DOES WHAT AND WHY?</b> <ul style="list-style-type: none"> <li>• Panel discussion with leaders of key education partners on their role and yours moderated by BCSTA President Gordon Swan and the BCSTA Board of Directors.</li> <li>• Vice President, BC Association of School Business Officials (BCASBO)</li> <li>• CEO, BC Public School Employers' Association (BCPSEA)</li> <li>• President, BC Principals' and Vice-Principals' Association (BCPVPA)</li> <li>• President, BC School Superintendents Association (BCSSA)</li> <li>• President, BC Confederation Parent Advisory Councils (BCCPAC)</li> <li>• President, First Nations Education Steering Committee(FNESC)</li> </ul>
<b>12:00-1:00</b>	<b>LUNCH</b>
<b>1:15-2:15</b>	<b>CONCURRENT SESSIONS</b>

**FRIDAY, NOVEMBER 30, 2018**

TIME/ROOM	EVENT
<p><b>GEORGIA A</b></p>	<p><b>C1: "WE'VE GOT TO STOP MEETING LIKE THIS..."</b></p> <ul style="list-style-type: none"> <li>• Eli Mina, Board Effectiveness Consultant and Registered Parliamentarian</li> <li>• Have you been to a meeting which was long, aimless, monotonous and dull? Have you seen the bulk of a meeting's time being taken up by outspoken members, to the exclusion of others? Have you witnessed a meeting becoming unraveled at the first sign of controversy or getting bogged down in arguments about rules of order? Have you ever encountered 'meeting fatigue'?</li> <li>• Well, suffering is optional. In this workshop we will discuss practical tools and proven ideas to help make your meetings orderly, focused, efficient, inclusive and even enjoyable. Specific topics include:             <ul style="list-style-type: none"> <li>• Who is responsible for a meeting's success: the chair, the participants, or both?</li> <li>• Creating discussions that are orderly, focused, efficient, inclusive and respectful.</li> <li>• Gentle but firm enforcement of key meeting rules ('the velvet gavel').</li> <li>• Roles of trustees and staff members during board meetings.</li> </ul> </li> </ul>
<p><b>GEORGIA B</b></p>	<p><b>C2: GOVERNANCE AND OPERATIONS: UNDERSTANDING THE DIFFERENCE; KNOWING YOUR ROLE; DOING IT WELL.</b></p> <ul style="list-style-type: none"> <li>• Rick Price, Board Chair, SD48 (Sea to Sky)</li> <li>• Lisa McCullough, Superintendent, SD48 (Sea to Sky)</li> <li>• Local school trustees are tasked with governing their school districts to improve student achievement. Boards hire and hold accountable a superintendent / CEO to lead the district at an operational level. Separating these roles of governance and operations is critical to being an effective school trustee and board. This session is intended to support a common understanding of the differences between these roles, so that board practices and relationships are focused exclusively and effectively on the enhancement of student learning.</li> </ul>
<p><b>PLAZA C</b></p>	<p><b>C3: CONFLICT OF INTEREST</b></p> <ul style="list-style-type: none"> <li>• Michael Hancock, Harris &amp; Co. LLP</li> <li>• Audrey Ackah, BCSTA Legal Counsel</li> <li>• Michael Hancock and Audrey Ackah will lead an interactive session regarding pecuniary and non-pecuniary conflict of interest.</li> <li>• The session will include a brief overview of conflict of interest principles as well as an opportunity for participants to consider and discuss case scenarios in small groups.</li> </ul>

**FRIDAY, NOVEMBER 30, 2018**

TIME/ROOM	EVENT
<b>PLAZA B</b>	<p><b>C4: IMPROVING MEDIA RELATIONS TO REACH YOUR COMMUNITY:</b></p> <ul style="list-style-type: none"> <li>• Therese Mickelson, ABC, Managing Partner, Mickelson Consulting</li> <li>• Recognizing that media represent an opportunity to communicate to your community is the first step towards improving media relations. It starts with understanding the media’s role, as well as how you as a spokesperson can leverage interviews to get your story told. At the same time, because reporters are sharing information on social media in addition to using traditional platforms - TV, radio and print - it’s essential to understand the risks and opportunities of these new tools. Social media impacts the immediacy of news, puts spokespeople on record in new ways, and affects the way reporters find story ideas and record comments from unofficial sources.</li> <li>• With continuous media demand along with the impact of social media, the role of the spokesperson has become increasingly critical. In this session, participants will gain insight into the role and pressures on media, how understanding their challenges can result in opportunities for you to tell your story, what to watch for in social media and how to be an effective spokesperson. This includes how to prepare for media interviews, as well as how to use these same skills when being ‘interviewed’ by parents and other citizens.</li> </ul>
<b>PLAZA A</b>	<p><b>C5: INDIGENOUS UNDERSTANDINGS</b></p> <ul style="list-style-type: none"> <li>• Moderated by Brad Baker</li> <li>• Val Adrian, Erin Evans, Rick McKamey and Larry Ransom</li> <li>• This concurrent is a dialogue on Truth from the perspective of four trustees and what it means to them. It will provide an opportunity for trustees to determine where they are in their own understanding of Truth.</li> </ul>
<b>BALMORAL (THIRD FLOOR)</b>	<p><b>C6. MINISTRY OF EDUCATION FUNDING MODEL REVIEW RECOMMENDATIONS</b></p> <ul style="list-style-type: none"> <li>• Kim Horn, Executive Director of the Funding and Financial Accountability Branch, Ministry of Education</li> <li>• The Ministry of Education will be providing an update on the status of the funding model review process, including an overview of key themes identified by the Independent Review Panel.</li> </ul>
<b>2:15-2:30</b>	<b>BREAK</b>
<b>2:30-3:30</b>	<b>CONCURRENT SESSIONS (REPEAT)</b>
<b>8:00-10:00 GEORGIA A</b>	<b>MOVIE NIGHT HOSTED BY THE INDIGENOUS EDUCATION COMMITTEE</b>



**SATURDAY, DECEMBER 1, 2018**

TIME	EVENT
7:15 A.M. Regency Foyer	<b>REGISTRATION RE-OPENS</b>
8:00- 9:00	<b>FULL BREAKFAST PROVIDED FOR DELEGATES PLAZA &amp; GEORGIA BALLROOMS (SECOND FLOOR)</b>
7:30-8:00 Regency E/F	<b>PROVINCIAL COUNCIL BREAKFAST (FOR PC DELEGATES, BOD AND FINANCE COMMITTEE)</b>
8:00-9:15 Regency E/F	<b>PROVINCIAL COUNCIL MEETING</b>
9:30-10:30 Regency A/B/C/D	<p><b>PLENARY 4 - BARGAINING PREPARATION</b></p> <ul style="list-style-type: none"> <li>• Renzo Del Negro, CEO BCPSEA</li> <li>• Janet Stewart, COO, BCPSEA</li> <li>• The British Columbia Public School Employers' Association (BCPSEA) is preparing for the upcoming round of collective bargaining to negotiate the terms and conditions of the Provincial Collective Agreement (PCA) with the BC Teachers' Federation (BCTF). This session will explore our consultation model and process with boards of education, designed to allow boards and their senior staff to engage with us in a series of meaningful conversations over a two-year period to take us from articulating a shared vision for bargaining to developing a set of bargaining goals developed by and for the province's public school employers.</li> </ul>
10:30-11:00	<b>BREAK</b>
11:00-12:00 P.M. REGENCY A/B/ C/D	<p><b>PLENARY 5 - POLICY FOR STUDENT SUCCESS</b></p> <ul style="list-style-type: none"> <li>• Deputy Minister Scott MacDonald</li> <li>• British Columbia has a great education system, and we have the opportunity to make it even better. Join the Deputy Minister of Education, Scott MacDonald, to learn about the Ministry's renewed mandate: to enable every learner to maximize their potential. This vision fuels our collective passion and vision that B.C. has educated citizens who thrive in a rapidly changing world.</li> </ul>
12:00-1:00	<b>LUNCH IN PLAZA &amp; GEORGIA BALLROOMS (SECOND FLOOR)</b>



**SATURDAY, DECEMBER 1, 2018**

TIME	EVENT
<p><b>1:15-2:15</b> <b>REGENCY A/B/ C/D</b></p>	<p><b>PLENARY 6 - MOTION WRITING FOR EVERYONE</b></p> <ul style="list-style-type: none"> <li>• BCSTA Legislative Committee</li> <li>• Have you been frustrated by improperly worded motions at AGM or board meetings? Would you like to learn about BCSTA's new motion resources and processes? Would you like to improve your motion-writing skills? If you answered yes to any of these questions, then <i>Motion Writing for Everyone</i> is for you! Whether you are an experienced motion writer or new to motion-writing, this session is relevant to you. In this session, you will:             <ul style="list-style-type: none"> <li>• Learn about the new motion processes, requirements and resources which BCSTA is implementing in 2019.</li> <li>• Practice your motion-writing skills with support from experienced motion-writers.</li> <li>• Have the opportunity to ask questions about motions in general and BCSTA's motion processes in particular.</li> </ul> </li> <li>• This session will give you the knowledge and confidence you need to write clear and persuasive motions going forward.</li> </ul>
<p><b>2:15-3:15</b> <b>REGENCY A/B/ C/D</b></p>	<p><b>PLENARY 7 - BOARD DECISION MAKING: IS THERE A REAL NEED FOR A 'TEAM' APPROACH?</b></p> <ul style="list-style-type: none"> <li>• Eli Mina, Board Effectiveness Consultant and Registered Parliamentarian</li> <li>• School trustees, individually and collectively, are entrusted to govern in a way that optimizes the education system's capacity to deliver its mandate. Yet, this capacity is often diminished, largely due to habits that divide the board and create tensions with management and/or the community.</li> <li>• In his address, Eli Mina will discuss why, contrary to common beliefs in an increasingly political world, the word 'T.E.A.M.' is absolutely vital to the achievement of quality decisions that reduce risk and optimize the benefits that the education system delivers to the students.</li> </ul>
<p><b>3:15-3:30</b></p>	<p><b>CLOSING BY THE BCSTA BOARD OF DIRECTORS</b></p>

**ITEM 7.2      Information**

TO:                Committee of the Whole  
FROM:            C. Becker, Secretary Treasurer  
SUBJECT:        Preliminary Boundary Review Discussion

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A live demonstration of the Baragar software used by the School District for capital planning, boundary changes, and enrolment forecasting will be provided. The demonstration will provide the committee a high-level overview of the school district's current boundaries and demonstrate how possible options can affect each boundary.

The purpose of this demonstration is to start a preliminary discussion and explore possible boundary options, as well as consider boundary options for Stave Falls Elementary School.