

**School District #75 (Mission)
Public Meeting of the Committee of the Whole
Agenda**

**October 2, 2018, 3:30 pm
District Education Office, 33046 4th Avenue, Mission, BC**

			Pages
1.	CALL TO ORDER		
	<i>The Board Chair will acknowledge that this meeting is being held on Traditional Territory.</i>		
2.	ADOPTION OF AGENDA		
3.	DELEGATIONS/PRESENTATIONS		
4.	CURRICULUM		
	4.1 MONTHLY CURRICULUM UPDATE	Verbal	
5.	UNFINISHED BUSINESS		
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10.	ADJOURNMENT		

ITEM 5.1 Information

File No. 1120.10

TO: Committee of the Whole
FROM: C. Becker, Secretary Treasurer
SUBJECT: Growth and Capacity

This item was discussed at a Committee of the Whole last year without an in-depth conversation and is being brought forward for further discussion.

Information from prior school years is being prepared and will be distributed at the meeting.

ITEM 6.1 Information

File No. 1120.10

TO: Committee of the Whole
FROM: A. Wilson, Superintendent of Schools
SUBJECT: Enrolment Update

The Superintendent will provide a brief outline of Mission Public School's enrolment status.

Attachments:

1. Enrolment Summary as of September 30, 2018
(excluding Summit and Riverside – more information will be distributed at the meeting)
2. Budget and SPEC as of September 28, 2018

MISSION SCHOOL DISTRICT
2018-19 PROJECTED ENROLMENT INFORMATION
September 30, 2018

ENROLMENT	KF	1	2	3	4	5	6	7	8	9	10	11	12	PROJECTED 2018-19 FTE enrolment	FTE Enrolment Sept 30, 2017	FTE Change from 2017
Elementary																
<u>ALBERT McMAHON.</u>	58	37	58	71	65	59	60							408.0	375.000	33.000
- International Students														-	0.000	0.000
<u>CHERRY HILL</u>	30	38	41	33	34	35	34							245.0	265.000	-20.000
- International Students							5							5.0	6.000	-1.000
<u>C. MORRISON</u>	20	21	16	39	24	23	28							171.0	182.000	-10.000
- French Immersion	32	38	18	48	35	40	34							245.0	244.000	
- International Students														-	0.000	0.000
<u>DEROCHE</u>	7	13	9	12	11	11	18							81.0	81.000	0.000
<u>DEWDNEY</u>	19	30	34	18	14	13	19							147.0	155.000	-8.000
<u>EDWIN S. RICHARDS</u>	40	41	52	54	66	63	47							363.0	368.000	-5.000
- International Students						1								1.0	3.000	-2.000
<u>HATZIC</u>	38	38	41	45	45	49	40							296.0	301.000	-5.000
- International Students														-	0.000	0.000
<u>HILLSIDE</u>	58	61	67	57	70	52	49							414.0	399.000	15.000
- International Students					1	5	5							11.0	7.000	4.000
<u>MISSION CENTRAL</u>	28	19	21	23	21	17	24							153.0	150.000	13.000
- French Immersion	28	21	20	11	10	10	6							106.0	96.000	
- International Students														-	4.000	-4.000
<u>SILVERDALE</u>	11	15	18	12	10	19	10							95.0	111.000	-16.000
- International Students						1								1.0	1.000	0.000
<u>WEST HEIGHTS</u>	32	39	46	34	24	27	28							230.0	238.000	-8.000
- International Students						1	5							6.0	3.000	3.000
<u>WINDEBANK</u>	58	53	43	46	49	46	66							361.0	365.000	-4.000
- International Students							2							2.0	4.000	-2.000
														-		0.000
TOTAL ELEMENTARY - Funded	459.0	464.0	484.0	503.0	478.0	464.0	463.0	-						3,315.0	3330.000	-15.000
TOTAL ELEMENTARY - International	-	-	-	-	1.0	8.0	17.0	-						26.0	28.000	-2.000
Secondary																
HATZIC								233	224	231				688	671.000	17.000
- International Students								7	9	9				25	15.000	10.000
HERITAGE PARK								172	162	175				509	524.000	-10.000
- French Immersion								31	44	30				105	100.000	
- International Students									1					1	3.000	-2.000
MISSION											424	385	321	1130	1185.125	-41.125
- French Immersion											31	18	21	70	56.000	
- International Students											22	46	36	104	136.000	-32.000
Fraserview Learning Centre										6	26	20	38	90	87.000	3.000
TOTAL SECONDARY - Funded								436.0	430.0	442.0	481.0	423.0	380.0	2,592.0	2623.125	-31.125
TOTAL SECONDARY - International								7.0	10.0	9.0	22.0	46.0	36.0	130.0	154.0	- 24.0

2018-19 Budgeted SPED Totals

Level 1	8
Level 2	315
Level 3	72
Total	395

2018-19 Current SPED Totals, Sept 28/18

Level 1	7
Level 2	312
Level 3	62
Total	381

Please note that File Reviews are currently being reviewed by District Psychologists & by the 1701 submission to the MOE we expect to meet the budgeted totals

Level 2 - approx 8 File Reviews to still be reviewed

Level 3 - approx 10 File Review to still be reviewed

ITEM 6.2 Information

File No. 1120.10

TO: Committee of the Whole
FROM: C. Becker, Secretary Treasurer and S. McLeod, Principal
SUBJECT: Stave Falls School – Reopening Update

Here are the YTD expenses as of Sep 28, 2018. Please note, September payroll has not been processed yet, so this reflects salary/benefits for July and August:

2018-19 YTD Operating Expenses - Stave Falls
Sep 28, 2018

	<u>2018-19 YTD</u> <u>Sep 28, 2018</u>
Salaries	19,792.17
Benefits	2,879.03
Services	115.06
Supplies	
Utilities	<u>50.57</u>
Total	22,836.83

A progress report on the reopening of Stave Falls Elementary School was provided to Committee of the Whole at the last meeting. The bolded items include additional progress.

- 1. Interior Lighting Control is 90% complete. At the last meeting, it was 85% complete.**
- 2. Building Automation Controls Version 3 Hardware Upgrade and VAV Rebuild 85% complete. At the last meeting, it was 80% complete.**
3. Exterior Cleaning and painting 90% of this year's work is complete.
4. Exterior Lighting Replacement 75% complete.
5. Ventilation System Cleaning at 85% complete.
6. Grounds (Site Preparation) 25% complete.
7. Interior Clean up at 15%.

Future Work to be completed this Fall.

1. Water Service to be replaced under driveway roundabout.
2. Heating Control Valves all will be replaced.
3. Ventilation System cleaning will be 100% complete.
- 4. All Roofing Repairs are underway and ongoing.**
 - a. Removal of rotten roof decking timbers then those areas reroofed.
 - b. A new snow and ice stop system to be installed.
 - c. Gutters and Downpipes
 - d. Some new fascia boards to be installed where needed.

Once all ceiling work is completed and roofing repairs are effective with no more leaks later this fall the suspended ceilings will be reinstalled before Christmas.

An action plan has been developed for the opening of the new school.

September: Contacted all families (see below), DPAC connection and the establishment of a communication system through the website, email, twitter and newsletter.

October: The October Newsletter will come out the first week of October.

Firehall #2 has been contacted for the first meeting of families. Outdoor training for potential staff is scheduled throughout the year beginning in October. The final schedule will be distributed in October.

Registration Update

- There were 55 children eligible for entry, K-6 in the 2019-2020 school year.
- All families were contacted by phone or personally at the Stave Falls Association BBQ
- 24 families would like to receive the newsletter
- As of September 26 – 11 children and their families are categorized as “most likely or definitely YES” to the 2019 year
- Of those 11 children there are 5 Kindergarten students, 2 - Grade 1, 1 - Grade 2, 2 - Grade 3 and 1 - Grade 4
- Of those 11 children, 5 are in other MPSD schools, 5 are new kindergarten students and one is homeschooled and will be supported through our student services department
- 44 students and their families are categorized as “likely not or NO”
- Registration for students in grades 1-6 will begin prior to Kindergarten registration in January

Partner/User group Update

- UFV is interested in use of the space for their experiential learning department in environmental studies
- UFV/Forestry and Riverside are interested in the implementation of a forest technician course
- Mission Forestry is interested in partnering with all parties to develop interest and training in the forestry-related sector
- District of Mission is in discussion about park space on their adjacent property to complement the school's grounds development and playground
- District of Mission is in discussion about the possibility of CLUB KIDS
- Stave Gardens have offered to assist with the purchase of plants and landscaping in the spring
- Communication with FVWC, Communities in Bloom and BCWF

ITEM	7.1	File No. 1120.10
TO:	Committee of the Whole	
FROM:	Trustee Carter	
SUBJECT:	Honouring Clare Clemo	

To discuss commemorating Ms. Clemo, a long-time employee of MPSD.

School District #75 (Mission)

Public Meeting of the Committee of the Whole Minutes

September 11, 2018, 3:30 pm

District Education Office, 33046 4th Avenue, Mission, BC

Members Present: Trustee Tracy Loffler
Trustee Randy Cairns
Trustee Rick McKamey
Trustee Jim Taylor

Members Absent: Trustee Shelley Carter

Staff Present: Secretary Treasurer Corien Beccker
Superintendent of Schools Angus Wilson
Assistant Superintendent Larry Jepsen
Executive Assistant Aleksandra Zwierzchowska (Recorder)
K-12 District Virtual Teacher Librarian Jennifer Lane
Director of Student Services Carolyn Schmor
District Principal of Aboriginal Education Joseph Heslip

Others Present: Principal Susan McLeod, Principal Lynn Cummings,
Principal Linda Ziefflie, Julia Renkema - Stave Falls
Community Association (SFCA), Brooke Christensen -
SFCA, Chantelle Morvay-Adams - DPAC, Laura Williams,
Janise Nikolic - MTU, Ryan McCarty - MTU and Faye Howell -
CUPE.

1. CALL TO ORDER

The meeting was called to order at 3:30 pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'ewlets, Kwantlen, and Matsqui First Nations.

2. ADOPTION OF AGENDA

MOVED and Seconded that the Agenda be adopted as amended.

CARRIED

- Defer Item 7.3 - Honouring Clare Clemo as Trustee Carter is unable to attend tonight's meeting and sends her regrets.
- Combine item 7.1 with item 6.1 and renumber it to 6.1a.

New Items:

- 7.3 - Garbage Collections in Schools
- 7.4 - District Policy for Media Harassment

Clarification was provided by the Secretary Treasurer that the attachment on page 42 of the agenda was presented to the Committee of the Whole meeting on June 12, 2018.

4. CURRICULUM

4.1 MONTHLY CURRICULUM UPDATE

The Assistant Superintendent reported that the Curriculum Team has grown to 18 members. It was requested that the Committee keep the Curriculum Calendar confidential while it is being finalized.

4.1.2 Curriculum Planning Calendar (Assistant Superintendent)

The curriculum planning calendar provides a list of learning opportunities for the 2018-19 school year.

4.1.3 2018-19 Pro - D Planning (Assistant Superintendent)

The professional development possibilities are presented as information for staff to get a sense of available opportunities.

4.1.4 Trauma Recovery in Children and Adolescents (Director of Student Services)

The Director of Student Services advised the Committee that Dr. Chuck Geddes offered a workshop to principals in the summer and that the district is looking at offering another session sometime in September.

5. UNFINISHED BUSINESS

5.1 Vending Machines Update (Superintendent of Schools)

The Superintendent of Schools advised the Committee that there is one universal contract for all the vending machines in the school district and it is up for renewal.

The Committee discussed providing healthy alternatives in vending machines, as well as, postponing the renewal of the contract until the new Board is in place.

The Secretary Treasurer informed the Committee that the revenue from each vending machine is recognized by each school.

A request was made by DPAC to review the vending machine revenue figures at a future meeting.

5.2 Student Suspensions (Superintendent of Schools)

The Superintendent advised the Committee that this item came from discussions with the Board.

Currently, a school principal can issue a five or ten day suspension. Anything greater than 10 days requires the involvement of the District Review Committee, Assistant Superintendent or Superintendent. Common practice is that the principal discusses the suspension with the Superintendent for a 10 day suspension. The Board can review the current suspension procedure. One consideration when reviewing the policy is addressing a procedure for students who have more than one suspension.

6. **STAFF REPORTS**

6.1 School Opening (Superintendent of Schools)

The Superintendent informed the Committee that the school district experienced a smooth start-up for the 2018-19 school year. As of Friday September 7, 2018, student enrolment was flat; some schools are up and some school are down.

The Secretary Treasurer advised that in February the projected enrolment increase was 150 students. At the end of September, we expect to have 30 new students which means we are short in revenue for 120 students.

Special Education numbers for opening day include 309 level 1 and 2 designations and 60 level 3 designations. There are 39 active file reviews. The deadline to submit file reviews is September 30, 2018. The school district does not receive funding for students that have a behavioural designation. Currently, there are 668 behavioural designations.

6.1a - Enrolment Trends at Hillside Elementary

The school is up 13 students and has approximately 400 students total. Currently, the school is capped at three Kindergarten classes. When a school exceeds 500 students, this works as a disadvantage. It would be good to cap elementary schools at approximately 500 students.

6.2 Summer Learning Update (Superintendent of Schools)

The Superintendent provided an update about the summer learning program. A report issued by Principal Michael Brogan revealed that out of 85 total class enrolments, 11 enrolments failed the courses.

The Superintendent advised that the program was highly successful. One recommendation is to include higher tiers of mathematics for next year. Additional recommendations are outlined on report cover which the Superintendent will review and consider for the next summer learning program.

6.3 Stave Falls Elementary Reopening Update (Superintendent of Schools)

The Secretary Treasurer advised that the outside of the school has been painted. The roof requires significant repairs. The water main has collapsed and it needs to be dug up. Septic system needs work. Staff do not know if this will impact the initial budget. The school windows will remain boarded up to minimize any potential damage.

Q: Any possibility to open the daycare prior to opening the school.

R: This is contingent on the school being safe.

Q: Are the re-opening costs on budget?

R: We do not have the details on this at this time.

Q: Have we awarded the roofing contract.

R: We are unsure if the tender has been issued or not. Staff would need to follow up with the purchasing coordinator.

Q: How does the district go about selecting a daycare operator.

R: We issue an expression of interest. We had 9 operators who expressed interest in Silverdale Elementary and 8 operators toured the school. All the interested parties were requested to prepare a proposal. This information was shared with the principal. The principal conducted background checks and found some operators had licensing issues. The operator selected for Silverdale shares a similar philosophy as the school.

Q: What do you do to get strong start in schools?

R: There are different models of early learning. Strong Start requires parent participation and we need to consult the community to determine the needs.

6.4 Annual Budget Bylaw 2018-19 (Secretary Treasurer)

MOVED and Seconded that the revised 2018/19 preliminary Budget Bylaw be reviewed and forwarded to the September 18, 2018 Public Board meeting for consideration.

CARRIED

The Secretary Treasurer advised the Committee that the Annual Budget Bylaw for the fiscal year requires a revision and resubmission to the Province. The bylaw was approved in June 2018 based on the the information available at the time. The Province rejected the budget bylaw as they had not approved the full CEF funding for the 2018/19 school year. As such, the Province requires that we remove the additional CEF funding and include the amount that was approved by the Province.

Q: Have any of other School Districts experienced this issue?

R: Many school districts held off on their budget budget until they received notice from the Province with specific funding details.

6.5 Health & Safety Policy 2018-19 (Secretary Treasurer)

MOVED and Seconded that the Health and Safety Policy #150 be reviewed and forwarded to the September 18, 2018 Public Board meeting for consideration.

The Health & Safety (H&S) policy was presented to the Committee of the Whole in the spring of last year. A corporate Health and Safety Policy is required by Worksafe BC for the school district H&S program. The policy must reviewed and signed off annually. The policy was updated to include all the Worksafe requirements. A senior staff member will review and sign off on the policy which will then be included in the H&S manual and posted on all H&S bulletin boards.

Under the Supervisors' Responsibility of the policy items a and b are the same as d and e. The Board requested that a copy of the old policy be included at the Public meeting for comparison.

6.6 Borrowing Resolution (Secretary Treasurer)

MOVED and Seconded that the following resolution be forwarded the Public Board meeting on September 18, 2018 for consideration:

THAT the Superintendent and Secretary Treasurer be authorized to borrow on behalf of Mission Public School District (School District #75) from the Scotia Bank for the 2018 / 2019 operating year:

1. \$1,500,000 for an Operating Line of Credit
2. \$750,000 for a revolving term / Scotia leasing

CARRIED

The Secretary Treasurer advised that at the start of each school year, the Board passes a resolution that authorizes the Superintendent and Secretary Treasurer to borrow funds on behalf of the school district.

6.7 Trustee Remuneration (Secretary Treasurer)

MOVED and Seconded to extend the meeting for ten minutes.

CARRIED

The Secretary Treasurer informed the Committee that Trustee compensation rate changes occurred in 2001, and again in 2009. There have been no adjustments since 2009. The Board should set some parameters to assist with determining compensation.

A clarifying question was asked about the reason for discussion of this item. R: This item is being brought forward because a new income tax rule will apply as of January 2019.

6.8 BC School Sports (Superintendent of Schools)

The Superintendent advised the Committee that BC School Sports (BCSS) passed a vote at their AGM which forbids 'playing up' in which a grade 9 plays on a grade 10 team from a different school. This effectively removes our grade 9s from play in many sports. A school can make an application to have a joint team but this team will be restricted from winning tournament titles.

A motion will be brought forward at the Public meeting to write a letter to BCSS and the Ministry addressing concerns with this matter.

It was noted that Trustee Carter was selected to be on the BCSS committee.

7. NEW BUSINESS

7.1 Motion re: Trustee Remuneration (Trustee Taylor)

Trustee Taylor indicated that he will present a motion at the Public Board meeting on September 18, 2018. An amendment will be made to the motion after today's discussion. No comments were made by the Committee.

7.2 BC Budget Consultation (Trustee Loffler)

The Finance Committee of the Legislative Assembly of British Columbia is holding a public consultation on the upcoming provincial budget.

Members of the public can submit a written, audio and video submission, as well as, complete an online survey starting September 17, 2018 until October 15, 2018. More information is available online at www.leg.bc.ca/parliamentary-business.

The Board Chair is happy to collect any issues that the Committee would like to bring forward as she will attend the meeting.

7.3 Garbage Collection

MOVED and Seconded to extend the meeting for another 15 minutes.

CARRIED

The Board Chair advised the Committee that she need to leave. As the Vice-Chair is absent from the meeting, Trustee Cairns was appointed as the meeting Chair.

The MTU President brought forward a concern that there was a lack of communication with each school about removing garbage bins from each classroom.

The Secretary Treasurer advised that each school received extensive consultation about the new garbage program and that not every school has converted to the new system yet.

The Superintendent advised that Staff will follow up with each school to improve the roll-out process.

7.4 District Policy for Media Harassment

MOVED and Seconded that the meeting be extended for another 15 minutes.

CARRIED

A concern was brought forward by the MTU President indicating that students posted a video of a teacher on social media. The President requested that the Board formulate a policy for Social Media Harassment.

There is a Respectful Schools Policy that includes protocols for social media. It does apply to Trustees, Admin, Staff and Students. To create a separate policy, creates some confusion because this policy should supersede the other policies. This policy adheres to the school environment, whether you are on school property or not. We need to communicate to everyone that this policy exists.

It was noted that there is a policy that protects employees from not working with other employees who harass them. The Board needs to take a close look at the procedure that applies when students harass employees.

The Superintendent recommended that the Board review the Respectful Schools policy.

DPAC announced that they are hosting the Screen-agers event on September 23, 2018 which will cover growing up in the digital age. Jesse Miller will be presenting about security online.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Special Committee of the Whole Meeting Minutes, May 29, 2018

MOVED and Seconded that the Special Committee of the Whole meeting minutes for May 29, 2018 be approved.

CARRIED

8.2 Committee of the Whole Meeting Minutes, June 5 2018

MOVED and Seconded that the Committee of the Whole meeting minutes for June 5, 2018, be approved.

CARRIED

8.3 Committee of the Whole Meeting Minutes, June 12, 2018

MOVED and Seconded that the Committee of the Whole meeting minutes for June 12, 2018, be approved.

CARRIED

9. INFORMATION ITEMS

No information items were presented.

10. ADJOURNMENT

MOVED and Seconded that the Board adjourn the meeting.

CARRIED

The meeting adjourned at 6:36pm

Chairperson

Secretary Treasurer

September 27, 2018

Mr Jordan Abney
Executive Director, BC School Sports
2003A-3713 Kensington Ave
Burnaby, BC V5B 0A7

Mr Abney:

The Board of Education of School District 75 (Mission) wishes to express their deep frustration and disappointment with BC School Sports AGM decision to prevent students from 'playing up' or 'playing over' on another school's team. Mission Public Schools decided, for educational reasons, to create a middle school structure beginning in 2011. One concern of the community was to allow students in the new middle schools to play with the new senior secondary school – and they were assured these students would continue to have the athletic, academic, and artistic opportunities they had in the past within the 'regular' secondary structure. BCSS members' vote effectively removes this opportunity for our children. It is our view that this is discriminatory. This raises several issues and questions for us.

- Mission's Superintendent wrote to you in the spring and the response allowed a one-year exemption for football. While welcome, we are curious why the exemption only for this sport? Is it different from basketball or volleyball? Does discrimination only matter in football?
- Does BCSS condone discriminating against students based on their region or district of origin?
- Why does the BCSS AGM have the power to remove opportunities for students that overturns the process an elected School Board made for its community? It should be noted that 7-9 Middle Schools are a rarity in BC; this means that in any BCSS vote, we face the tyranny of the majority who have, at best, little vested interest in supporting our educational structure and thus our students. Both Grade 7s and 9s are impacted by this.
- Why is there no appeal process or adjustment period? Why is this urgent?
- Was any research conducted prior to the AGM motion? If so, what did it conclude?

We are requesting that the BCSS executive overrule the AGM vote; there are many examples in both Canada and beyond of executives or governments overriding democratic decisions when those decisions impact minority groups or organisations negatively. Barring that, since a one-

year exemption was provided for football, that the same be granted to all other team sports. Thank you for your consideration of this important issue.

Sincerely,

Tracy Loffler,
Board Chair, for Mission Public Schools

EC R Fleming, Minister of Education
 S Carter, Vice Chair SD75
 R McKamey, Trustee
 R Cairns, Trustee
 J Taylor, Trustee
 A Wilson, Superintendent

DPAC Meeting Minutes September 17, 2018
Held at School Board Office

Meeting Commenced: 7:02pm

Meeting Facilitator: Karah Hutchison

Attendees Present: (See Bottom)

Acknowledgement that the meeting takes place within the traditional, ancestral, unceded and shared territories of the Leq'á:mel, Matheqwí, Qwó:ltl'el and Sq'éwlets peoples.

Adoption of May Minutes: Motion by Lori, Chantelle Seconds

Adoption of Agenda: Motion by Lori, Christy Seconds

Correspondence:

Bank Statements, Email from Stave Lake Principal, Question regarding PAC Food handling, ACF Licensing, Email from Bully Back Off, BOE Meeting Agenda, Agenda for COTW Meeting, Email on Food Safe, Resilience in a digital World poster

Special Guest Janice Walsh, Fraser Health presentation regarding the Healthy Schools Program

- ❖ Healthy students are better learners

Superintendent's Report-Angus Wilson:

- ❖ Enrollment is flat in district.
- ❖ Stave Falls Principal is working for 2019 opening - building improvements started
- ❖ Measles outbreak in Maple Ridge. Health Authority advised no information required.
- ❖ Water Quality in Schools - Schools throughout the district have had fountains shut down and replace with drinking fountain with bottle filler. Pipes are also being replaced as required. Process is ongoing.
- ❖ Health & Safety Officer Hired for District in June - employee focus
- ❖ New MPSD Website launched - feedback welcome
- ❖ Board starting inquiry process regarding Healthy Food guidelines in schools (Vending Machines etc.)
- ❖ Elections Coming Up - Thursday, September 20th 5:30pm at Clarke Theatre All Candidates Forum of Trustees
- ❖ Technology - upgrade process. All schools have upgraded computers. Next phase in progress to supply to schools with further upgrades.
- ❖ No teacher shortage, as of yet. Specialty positions still being filled.
- ❖ Sports - April 2018 - BC Sports banned playing up in Sports - there was a one year extension granted to Football. Subsequently, joint teams are allowed but the team then can't play in Championships. Tomorrow's Board Meeting motion to have the Board write a letter to BC School Sports regarding the discriminatory rule.

Chair's Report: Karah Hutchison

- ❖ Stave falls prospective principal contacted me about setting up a PAC
 - Gave them all the necessary info regarding PACs, Constitutions & Gaming Grants according but informed them DPACs role in the district as well since there was apparent miscommunication
- ❖ Contacted by another school regarding the Movie License cheque and there was a request that all cheques be deposited before the year end. This seems like a reasonable request.
- ❖ Reminder: All Individual PACs are responsible for their own Movie License as we voted on last year.
- ❖ PAC Level 1 Food Safe Course being hosted at North Valley Baptist Church on September 29th at 8:00PM. The course is \$65 per person and there is space for 25 people. Deadline for signup is September 22nd.
- ❖ Steve Andrews from Bully Back Off is hosting a "Parents Anti-Bullying Information Night" on October 3rd 2018. Event will be at the Clarke theatre and is \$10.00pp, with proceeds going to build a Natural Outdoor Playground at the Heritage Park Daycare Centre.
- ❖ Worked on the website all summer, URL is currently <https://dpacsd75.wixsite.com/dpacsd75> but if we pay for the domain we can make it easier for parents to remember and access. I'll be emailing

Aleksandra from the Board office to get it set up on the website so that parents can access it for the next month and send constructive criticism or changes to dpac.sd75@gmail.com

- ❖ Domain will cost a large amount up front but will last for 2 years, so it's basically \$150 a year (\$12.5 per month).
- ❖ Important to note that we can have a better domain right now but there will be advertisements on it and we will have no control or say over what those advertisements will be, which I think is not the correct move for a parent website in a school district.

Treasurer's Report:

- ❖ Chequing Account:
 - Opening Balance \$3,543.55
 - Cheque Outstanding - Balance after \$1769.31
- ❖ Balance of \$1,774.24 owing for Movie License outstanding from last year
- ❖ Gaming Account:
 - Balance \$5,406.61

Communications Report:

- ❖ Facebook has been transferred to Chantel until a Communications Director is elected.

Ongoing Items:

- ❖ October Event - Screenagers - Clarke Theatre - October 23rd - Doors open at 5:30pm
 - Need to organize a moderator
- ❖ Dionne puts forward a motion to screen Screenagers to parents and partner groups for the October 23, 2018 at no charge. Lori seconds.
 - All in favour. No opposition. Motion passes.
- ❖ November 19, 2018 - Jesse Miller - Clarke Theatre - Doors open at 5:30pm
 - Fair Price to charge - \$10 charged historically
 - Have free tickets available to each school for underprivileged families
- ❖ Lori puts forward a motion to charge \$10 for Jesse Miller tickets. Clare seconds.
 - All in favour. No opposition. Motion Passes.

New Business

- ❖ Budget
 - -New budget presented
- ❖ Destiny motions to adopt the budget as presented. Lori seconds.
 - No opposition. Motion passes.
- ❖ Nomination and Elections for 2018/2019
 - Communications: vacant - no nominations

Adjournment:

- ❖ Motion to adjourn by Tammy, second by Dionne . Adjourned at 9:05pm.

Executive:

Past President: Cyndi Polovina

Chair: Karah Hutchison

Vice Chair: Chantelle Morvay-Adams
Communications: **Vacant**

dpac.sd75@gmail.com

Secretary/Treasurer: Cheryl Blondin
Members at Large: Jason Elliot, Christie Lindgren, **1 vacant spot**

Attendees:

HPMS: Karah Hutchison, Sheri Curley; *Albert McMahon:* Cheryl Blondin, Kerridan Dougan; *MSS:* Clare Seeley, Dionne Hairsine; *Christine Morrison:* Chantelle Morvay-Adams; *HMS:* Lori McComish, Kristine Matthyson; *ESR:* Kirstin Heise, Sheneal Anthony; *Dewdney* Christie Lindgren, Destiny Cunningham; *Cherry Hill* Julie Bond; *West Heights:* Ilona Schmidt; *Deroche:* Krista Garceau, Tammy McDonald, Janet McDonald; Laura Wilson, ECC; Angus Wilson, MPSD; Janice Walsh, *Fraser Health;* Gina McCarty, *MTU;* Randy Cairns, *MPSD Trustee;*