

## Personal Appliances

In order for Mission Public Schools to meet safety, health, and energy objectives, personal electrical appliances (e.g. fridges, hot plates, personal heaters, printers, etc.) will not be permitted within Mission Public Schools facilities. Further:

1. Only Mission Public Schools electrical equipment assets can be utilized within school district facilities.
2. Unauthorized personal electrical appliances found in school district facilities will be removed from the facility.
3. On a case by case basis, exceptions may be granted by the Facilities Department in cases of special events where specialized electrical equipment is required for the event and that the required electrical equipment is removed after the event. In such cases, a five (5) day period is provided to accommodate electrical device requirements for special events.

Mission Public Schools will not be responsible for any unauthorized and/or personal appliances brought into a school district facility and left on site. This includes removal of unauthorized devices by Mission Public Schools.

**Date Adopted: May 2011**

*Cross Reference: [Energy, Greenhouse Gas and Waste Reduction Administrative Procedure #700](#)*