

Visitors to Schools

The Board of Education requires that all visitors to schools, including district staff, administration office personnel, maintenance staff, and itinerants report immediately to the office and state their business for being on site. Appropriate signage will be in placed at schools to direct visitors to report to the office.

Any individuals on school district property who have not registered with the office are illegally on school property and are to be asked to identify themselves or to leave. If a visitor refuses to leave and/or creates a disturbance, the principal or building manager has the authority to request aid from the law enforcement agency.

Date Adopted: February 2000

Legal Reference: *School Act*