

**\*\*Please be advised this procedure is currently under review and pending changes\*\***

## Internet Access for Students and Staff: Safe Practices

The Board of Education provides guidelines for the safe and educational use of the Internet. Procedures and regulations below are not to be considered all inclusive. Students and staff must also be guided by the [District Code of Conduct Policy #19](#), [Respectful Schools Administrative Procedure #111](#), [Respectful Workplace Administrative Procedure #405](#), [Student Conduct Standards and Behaviour Management Administrative Procedure #114](#), their school's Code of Conduct and by provincial and federal laws.

The MPSD.CA network must not be used for any of the following:

- to transmit any materials in violation of Canadian laws;
- to violate, or attempt to violate the security of the district's computers, data or network equipment or services;
- to offer, provide or purchase products or services;
- for political lobbying;
- to post or link personal and/or private information about themselves or other people (see the Information and Privacy Act for a definition of *personal information*);
- to knowingly or recklessly post false or defamatory information about a person or organization;
- to engage in personal attacks, including prejudicial or discriminatory attacks;
- to use obscene, profane, lewd, vulgar, rude, inflammatory, threatening or disrespectful language at any time;
- to harass another person;
- to post chain letters or send unnecessary messages (spamming) to a large number of people;
- to post information that could cause damage or a danger;
- to plagiarize works found on the Internet;
- to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination (hate literature);
- to pursue unauthorized access or attempt to access another person's account, files or computer\*\*;
- to attempt to spread or create computer viruses, destroy data or disrupt the computer system in any way\*\*;
- to engage in any act that contravenes the [District Code of Conduct Policy #19](#).

\*\*Engaging in any of these activities may be considered an illegal act and subject to an investigation by school and/or law enforcement officials.

**Date Adopted: February 2000**

*Legal Reference: Information and Privacy Act*

*Cross Reference: [Computer Network Administrative Procedure #601](#)  
[District Code of Conduct Policy #19](#)  
[Internet & Email Access for all Users of the School District Computer Network Administrative Procedure #210](#)  
[Respectful Schools Administrative Procedure #111](#)  
[Respectful Workplace Administrative Procedure #405](#)  
[Student Conduct Standards and Behaviour Management Administrative Procedure #114](#)*