

Asbestos Exposure Prevention

The Board of Education will establish programs to ensure the safe handling of asbestos within school district facilities.

Procedures and Regulations

These regulations will apply to all work involving the repair or removal of materials containing asbestos in district facilities and are based upon the premise that the repair and removal of materials containing asbestos, where performed within the *WorkSafe BC* requirements, presents no risk to building occupants.

All work will be performed by qualified contractors or trained district staff. The work will be carried out in strict compliance with *WorkSafe BC* standards.

An Asbestos Management Program will be developed and maintained which will:

- Identify, label and record all materials suspected of containing asbestos.
- Carry out a risk assessment in accordance with *Section 6.6 (1) of the WorkSafe BC Regulations*.
- Make recommendations for repair and removal of materials containing asbestos.
- Include training of appropriate maintenance staff in proper work procedures and precautions when working near materials containing asbestos.

A schedule for the removal of materials containing asbestos where removal is recommended will be developed giving consideration to the following factors:

- Major asbestos removal will normally be conducted in conjunction with capital renovation or addition projects.
- Removals performed by district staff or contractors in work areas that can be isolated as required by *WorkSafe BC Regulations* will be conducted during normal maintenance staff working hours.
- Removals that might seriously disrupt a school's operation will be scheduled when school is not in session.

Records Retention

- All inventories, risk assessments, inspections and air monitoring records related to asbestos-containing material must be retained for 10 years (*Section 6.32 of WorkSafe BC Regulations*).
- All records relating to corrective actions to control fiber release, training and instruction of workers, written work procedures and written notification of *WorkSafe BC* must be kept for 3 years (*Section 6.33 of WorkSafe BC Regulations*).

Date Adopted: February 2000